

From: Rick Bazzano December 19, 2009 11:57:37 AM
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Cc:

PUBLIC BUILDING COMMITTEE
December 14, 2009

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Chairman Ostop called the meeting to order at 7:00 p.m. in the Board of Education Conference Room in the Simsbury Town Hall.

Present: Cortes, Dragulski, Kelly, Laureno, Ostop, Patrina, Rowland, Salvatore

Absent: Derr

Guests: LaClair, Sawitzke

1. Minutes – November 9, 2009

Mr. Cortes moved, Ms. Patrina seconded, to accept the minutes of November 9, 2009 as presented and the motion carried unanimously.

2. Public Audience – There was no one present.

3. Tootin' Hills School Roof

Mr. Sawitzke reported that they are working on the final punch list; the construction is not yet done in terms of the safety rails; all the fans are in.

4. Simsbury Farms Needs Assessment Study

Mr. Sawitzke reiterated that the PBC had felt that the main building is the priority. CP&R concurred and the architect was directed to proceed with addressing the cost and specifically breaking out some add alternates. In doing so the estimate of 4.57 million was reduced to 2.9 million. It was presented to the BOS who acknowledged appreciation for the work of the PBC and CP&R. The general indicator is that they would like to get the number under 2 million.

There was unanimous consensus to direct Mr. Sawitzke and Mr. Toner to meet with the architect to address costs and potential alternatives and present to the PBC at the January meeting.

5. Tariffville School

Mr. Russo had submitted his Project Status Report #20 for the period to November 30, 2009. The total of approved and pending change orders is \$299,961.03. September's payment has been held as the GC has not transmitted the partial lien package reflecting August's invoice. An invoice for the month of October has not been submitted. The report includes a proposed change order review and general project comments. ASI is continuing training of new systems to facilities personnel. Chairman Ostop reported on his telephone conversation with

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Mr. Secondino who stated that he was unaware of the problems and to contact him should further problems arise.

Mr. LaClair reported that there are no proposed change orders to present. The remaining work is scheduled to be done during school vacation week on the awning, a little bit of interior painting and the grilles in the front. There is a meeting scheduled for December 30, 2009 at Mr. Willis' suggestion to address any outstanding change orders.

Ms. Patrino moved, Ms. Rowland seconded, to approve for payment, subject to receipt of lien waivers, Application No: 15, for the period to 11/31/09 from

A. Secondino & Son, Inc. for the amount of \$112,070.16. The motion carried unanimously.

Mr. Kelly moved, Ms. Rowland seconded, to approve for payment Invoice # 2008-1-23, dated 11/30/2009 from J.R. Russo, LLC for the amount of \$2,000.00 for 20 hours for Contract Administration Services for Month ending November 30, 2009. The motion carried unanimously.

Mr. Sawitzke will help Mr. Russo to complete his part of this project this month.

6. Simsbury Library

Mr. Sawitzke reported that the only remaining item is the roof leak. He reported that there were no problems in the recent weather.

7. Simsbury Farms Maintenance Building

Mr. Sawitzke gave a detailed project progress update. There was Q and A. Weather permitting, he potentially foresees the project to be finished by March 1, 2010.

Mr. Laureno moved, Mr. Cortes seconded, to approve for payment Invoice

Number 9298-A, dated Nov. 18, 2009, from Independent Materials Testing Laboratories, Inc. for the amount of \$1,236.00. The motion carried unanimously.

Mr. Kelly moved, Mr. Cortes seconded, to approve for payment Invoice No. 2, dated 11/20/2009 from Pennwood Builders. Inc. for the amount of \$144,619.07 for CP&R Requisition #2 minus retainage. The motion carried unanimously.

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Mr. Sawitzke reported on two small change orders that he had approved. He does not foresee any large change orders for the remainder of this project.

8. Old Business – There was none.

9. New Business – PBC schedule for 2010

Mr. Kelly moved, Mr. Salvatore seconded, to continue holding PBC meetings on the second Monday of the month for the year 2010 and the motion carried unanimously.

10. Adjourn

Mr. Laureno moved a 7:20 p.m. adjournment, Mr. Cortes seconded, and there was a unanimously favorable vote.

Alice Rowland
Secretary