

**BOARD OF SELECTMEN
PUBLIC SAFETY SUBCOMMITTEE
MAIN MEETING ROOM**

REGULAR MEETING – NOVEMBER 15, 2018 - 7:00 a.m.

- Call to Order
- Pledge of Allegiance
- Public Audience

1. APPROVAL OF THE MINUTES

- a) Approve Minutes from Regular Meeting on September 20, 2018

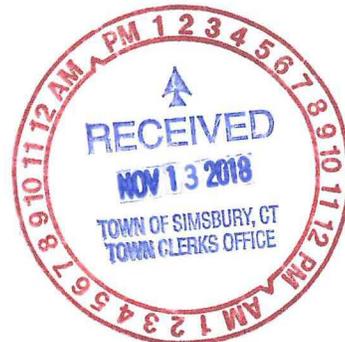
2. UPDATES AND REPORTS

- Ambulance
- Board of Education
- Emergency Management
- Farmington Valley Health District
- Fire
- Police: Traffic Authority Related Items
- Public Works
- Social Services
- Other Updates

3. NEW BUSINESS

4. EMERGENCY RESPONSE EXERCISE

5. ADJOURNMENT



CALL TO ORDER

Chairman Sean Askham called the Regular Meeting of the Public Safety Subcommittee to order at 7:00 A.M. in the Main Meeting Room of the Simsbury Town Offices, 933 Hopmeadow Street. Present were: **James Baldis**, Chief, Simsbury Volunteer Fire Department; **Nicholas Boulter**, Police Chief; **Burke LaClair**, BOE Business Manager; **Melissa Marquis**, Emergency Preparedness Specialist, FVHD; **Thomas Roy**, Director, Public Works; **Karin Stewart**, Chief Administrative Paramedic, Simsbury Volunteer Ambulance Association. Also in attendance were Michael Berry, Assistant Emergency Management Director, Simsbury Fire District; Maria Capriola, Town Manager; Kristen Formanek, Director of Community and Social Services; Sarah Nielsen, Simsbury Main Street Partnership; Nancy Scheetz, Farmington Valley Visiting Nurses Association; Kevin Witkos, CT State Senator; and Karen Haberlin, Commission Clerk.

PLEDGE OF ALLEGIANCE

All stood for the Pledge of Allegiance.

PUBLIC AUDIENCE

No one spoke at Public Audience.

1. APPROVAL OF MINUTES

a) Approve Minutes from the Regular Meeting on July 19, 2018

The Minutes were approved as presented.

2. UPDATES AND REPORTS

Ambulance - Ms. Stewart reported the EMT classes have about fifteen students enrolled so far. A grant from the Simsbury/Granby Rotary Club was received to train three hundred people in CPR between the two towns with Simsbury training two hundred and Granby training one hundred. It is a friends and family non-certified CPR course. The Ambulance Association received a regional grant from FEMA to get three automated CPR machines. This will allow for one in each of the three ambulances.

Board of Education - Mr. LaClair noted it was a very busy summer. He reported capital funding was received in May to improve school security improvement. Security camera improvements were made in all seven schools. A vendor is doing an expansion of the security window film in all schools, which is scheduled to be done in October. Work continues on updating exterior locks and fob system software in six schools. He added they are working with architects to create more secure vestibules in all of the elementary schools.

Civil Preparedness - Mr. Berry reported there will be a tactical response drill on October 24. He noted the list of objectives was sent out to Sub-Committee members, adding the purpose of the drill is the coordination aspect. He noted it will be a short drill, fifteen to thirty minutes. After the drill participants will sit down to discuss how well it went and come up with procedures to make it better for the future. A table top on this is scheduled for October 15-17 and a meeting on October 7 to finalize the plan.

Farmington Valley Health District - Ms. Marquis passed around copies of a document entitled, "Suspicious/Unknown Substance Guidance for Local Directors of Health" provided by the State of Connecticut and referenced the recent anthrax mailings received throughout the State. She reminded the Sub-Committee that first responders should know to call the Health District as part of their protocol if suspicious or unknown substances are reported. She also noted there will be a triennial drill at Bradley Airport on September 29 at 8:00 A.M. Lastly, she noted she is updating the pandemic influenza plan, adding she would like this group to do a table top on what the Town's response would be.

Fire - Referring to the above-mentioned substance response, Chief Baldis noted Simsbury is fortunate to be part of the Capital Region Hazmat Team and, therefore, has resources in Town. He reported the Department attended the Operation Save A Life Program, a State-wide program for smoke and CO detector awareness. Through this program free detectors are given to the Department which can be given to residences or businesses in need of one. He and Mr. Kowalski attended an emergency operations meeting put on by Eversource which was very good. He noted Sunday is the Fly-In and the Department will be providing stand-by crews for that and for the upcoming Torchlight Parade at Simsbury Celebrates.

Police - Chief Boulter reported they have chosen Federal Engineering to do an assessment of the radio system. Melissa Appleby and Fred Sifodaskalakis are managing the assessment. Mr. Sifodaskalakis will be reaching out to stakeholders in that system to coordinate interviews with the company. He noted there will be one change in the Simsbury Fly-In this year and that is a change in direction of travel on Wolcott Road. It will become one direction from 8:00 A.M. to 12:00 P.M. Details will be posted on social media.

Public Works - Mr. Roy reported they are working on the culvert at the intersection of Routes 189 and 315 and is hopeful it will be repaired by winter. He noted Simsbury sent one truck to participate in the funeral of a DPW employee in Melrose, MA, who was killed on the job. Referring back to the Elm Street situation, Ms. Capriola thanked Ms. Formanek and her team for their response to a particular homeowner in that area, as well as Mr. Roy and Mr. Giddings.

Social Services - Ms. Formanek reported construction on the Social Services offices and Senior Center will be wrapping up. They will be having an open house to see the renovations on October 1 from 9:00 A.M. to 11:30 A.M. They are also hosting a Multigenerational Wellness Fair on September 27 from 10:00 A.M. to 12:00 P.M. at the Library. She noted they are currently interviewing for the new community social worker position. Applications for Renters Rebate are wrapping up and Energy Assistance applications will be accepted starting October 1.

Other Updates - Senator Witkos gave an Eversource update, noting a lot of their staff went to MA to help with the recent gas explosions. Chief Baldis added that that type of situation cannot happen in Simsbury because of the system design here. On the Senate side, Senator Witkos reported he is working with the Town to hold a forum on online gambling and sports betting at Eno Hall on October 1 from 7:00 P.M. to 8:30 P.M.

Ms. Capriola reported there are a number of special projects underway, including the radio system feasibility study, a parks and open space master plan RFQ, an auditing services RFQ, an employee benefits RFQ, a golf course irrigation system study, as well as several BOS initiatives and ordinances. Lastly, she congratulated Mike Glidden on his promotion to Planning Director this past week.

3. NEW BUSINESS

a) Approve Meeting Schedule for 2019

Mr. Askham asked the Sub-Committee if the 7:00 A.M. meeting time is something they would like to continue. There was agreement that meeting time should be maintained. He noted the 2019 Meeting Schedule is quarterly as opposed to monthly. The Sub-Committee agreed by consensus to establish a regular meeting schedule for 2019 with meetings being held quarterly on the third Thursdays of March, June, September and December at 7:00 A.M.

MOTION: Mr. Baldis made a motion to approve the 2019 Meeting Schedule. Mr. Roy seconded the motion. All were in favor and the motion passed unanimously.

4. ADJOURNMENT

Mr. Askham adjourned the meeting at 7:35 A.M.

Respectfully Submitted,
Karen Haberlin, Commission Clerk