



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

Retirement Plan Sub-Committee Special Meeting Minutes - Approved

Monday, November 18, 2019 at 5:30pm
Program Room 1, Simsbury Public Library, 725 Hopmeadow Street

I. Call to Order

The meeting was called to order at 5:30 p.m. by Vice Chair Kevin Prell. Sub-Committee members Phil Schulz, Tom Potter, Derek Peterson, Cheryl Cook and Jennifer Batchelar (by phone) were present. Melissa Appleby, Deputy Town Manager, and Amy Meriwether, Finance Director, were present from Town staff. Tyler Polk was present (by phone) for Fiduciary Investment Advisors.

II. Review of Minutes

a) November 6, 2019

The minutes of November 6, 2019 were approved as presented by consensus.

III. Housekeeping Items

a) Appointment of Chair for November 2019-November 2020

Mr. Peterson made a motion to appoint Mr. Prell as Chair for November 2019-November 2020. Ms. Cook seconded the motion. All were in favor and the motion passed unanimously.

b) Appointment of Vice Chair for November 2019-November 2020

Mr. Prell made a motion to appoint Mr. Peterson as Vice Chair for November 2019-November 2020. Ms. Cook seconded the motion. All were in favor and the motion passed unanimously.

c) 2020 Meeting Schedule

Mr. Peterson made a motion to approve the 2020 meeting schedule as presented. Ms. Cook seconded the motion. All were in favor and the motion passed unanimously.

IV. Banking Options for the OPEB Trust

The group discussed the costs and benefits of the options presented by FIA. Ms. Meriwether noted that the Town Attorney would need to weigh in on whether we need to conduct a full RFQ for this service. She also noted that the proposal from Liberty Bank/Raymond James just came in, and that FIA and staff need a chance to compare this option with the others. The group decided to discuss this item further at their February 2020 meeting. Staff will discuss with the Town Attorney and work with FIA on comparing the various options in advance of that meeting.

V. FY21 Budget Recommendations

Amy walked through the spreadsheet provided regarding the projected increases in pension and OPEB contributions, based on the FY19 asset performance, updated mortality tables, and a decrease in the interest rate assumptions. She indicated that the total budget impact, for both the pension and OPEB plans, would be approximately \$1.3 million. The group agreed that the FY19 asset performance as well as the updated mortality tables should be factored in, no matter what interest rate assumption is used.

Mr. Prell made a motion to recommend to the Board of Finance that the interest rate assumption for both the pension and the OPEB plans be decreased to 6.50% for FY21, and that the FY19 asset performance and updated mortality tables be taken into account when determining the annual required contribution. Mr. Peterson seconded the motion. All were in favor and the motion passed unanimously.

VI. Adjourn

Mr. Prell made a motion to adjourn the meeting at 6:00 p.m. Ms. Cook seconded the motion, and it passed unanimously.

Respectfully submitted,

Melissa A.J. Appleby
Deputy Town Manager