Town of Simsbury

933 HOPMEADOW STREET P.O. BOX 495 SIMSBURY, CONNECTICUT 06070

Lisa L. Heavner - First Selectman

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AMENDED

SIMSBURY BOARD OF SELECTMEN
Main Meeting Room – Simsbury Town Hall – 933 Hopmeadow Street, Simsbury
Regular Meeting – April 13, 2015 – 7:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC AUDIENCE

PRESENTATIONS

- Special Olympics Presentation – Selina Derungs
- Proclamation – Autism Awareness
- Veterans Memorial STEAP Grant

FIRST SELECTMAN'S REPORT

SELECTMEN ACTION

a) Approve Tax Refunds

b) Approve Proposed Eagle Scout Project in Town Parks

c) Approve Public Gathering Application for 2015 Events

d) Review and possibly approve the 2015 JAG Violence Crime Prevention Grant in the amount of $18,000 with creation of a Special Revenue Fund

e) Approve Resolution authorizing the refunding of the 2010 and 2011 General Obligation Bonds

f) Approve Request from Simsbury Performing Arts Center for the Town of Simsbury to co-sponsor the July 3rd and September 11th fireworks display and execute contract with American Thunder Fireworks

g) Approve language and Set Date for Automatic Referendum, pursuant to Section 406 of the Town Charter, for Tuesday, May 5, 2015 from 6:00 a.m. to 8:00 p.m. at Henry James Memorial School

h) Approve borrowing for items included in the Capital Improvement Plan

i) Approve the Referendum Questions as contained in the resolutions

j) Approval of Town Wide Budget Mailer

k) Consider Possible §8-24 referral of Town Forest Road Land Transfer

OTHER BUSINESS

a) Winter Salt, Overtime Report & Equipment Maintenance
b) Update on Senior Community Center Project

APPOINTMENTS AND RESIGNATIONS

a) Accept the resignation of Robert W. Heagney (R) as a regular member of the Board of Ethics effective April 2, 2015

b) Accept the resignation of Angela Campetti (R) as a regular member of the Tourism Committee effective February 24, 2015

c) Reappoint Kathleen H. Coffey (U) as a regular member of the Simsbury Housing Authority with an expiration date of April 1, 2020

d) Appoint Senior Community Center Architect Selection Committee

ACCEPTANCE OF MINUTES

a) Special Meeting of March 23, 2015
b) Regular Meeting of March 23, 2015
c) Special Meeting of April 1, 2015

SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

1. Personnel
2. Finance
3. Welfare
4. Public Safety
5. Board of Education

ADJOURN TO EXECUTIVE SESSION

a) Hopmeadow Street, LLC Vs Town of Simsbury with Town Counsel Update

ADJOURN FROM EXECUTIVE SESSION

Possible Action

ADJOURN

PROCLAMATION

AUTISM AWARENESS

WHEREAS, autism, the fastest growing developmental disability in the United States, affecting more than three million people, is an urgent public health crisis that demands a national response; and,

WHEREAS, autism is the result of a neurological disorder that affects the normal functioning of the human brain, and can affect anyone, regardless of race, ethnicity, gender, or socioeconomic background; and,

WHEREAS, symptoms and characteristics of autism may present themselves in a variety of combinations and can result in significant lifelong impairment of an individual's ability to learn, develop healthy interactive behaviors, and understand verbal as well as nonverbal communication; and,

WHEREAS, the effort to address autism continues, doctors, therapists, and educators can help persons with autism overcome or adjust to its challenges and provide early, accurate diagnosis and the resulting appropriate education, intervention, and therapy that are vital to future growth and development; and,

WHEREAS, ensuring that persons living with autism have access to the lifelong care and services needed to pursue the full measure of personal happiness and achieve their greatest potential; and,

WHEREAS, The Town of Simsbury is honored to take part in the annual observance of Autism Awareness Month and World Autism Awareness Day in the hope that it will lead to a better understanding of the disorder; and,

THEREFORE, I, Lisa L. Heavner, First Selectman do hereby proclaim April 2015 as **AUTISM AWARENESS MONTH** and April 2, 2015 as **WORLD AUTISM AWARENESS DAY** in Simsbury to raise public awareness of autism and the myriad of issues surrounding autism, as well as to increase knowledge of the programs that have been and are being developed to support individuals with autism and their families.

IN WITNESS THEREOF, I have placed my seal and the great seal of the Town of Simsbury.

Dated the 2nd day of April 2015.

Lisa L. Heavner, First Selectman

Town of Simsbury

933 HOPMEADOW STREET P.O. BOX 495 SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING
AGENDA SUBMISSION FORM

1. **Title of submission:** Tax Refunds

2. **Date of submission:** 04-07-2015

3. **Date of Board Meeting:** 04-13-2015

4. **Individual or Entity making the submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting):**

   Colleen O'Connor- Tax Collector

5. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**
   Individual or Entity making the submission requests that the Board of Selectmen:

   Tax refunds to be approved by State Statue 12-129. Some of the reasons for refunds on cars are –vehicle sold, destroyed, donated, moved out of state or appealed the taxes.

   Real Estate refunds are due to the fact that both a bank and an attorney's office pay the taxes because of sale of house or re-finance.

6. **Summary of Submission (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):**

7. **Financial Impact (Include a description of any impact on the finances of the Town of Simsbury):**

   Approve tax refunds per attached printout in the amount of $ 5,483.18

8. **Description of documents included with submission (All documents must be in final form and signed by the appropriate party.):**
   The following documents are included with this submission and attached hereto:

   Tax Refunds.xls

	BILL NUMBER	TAX	FIRE	INTEREST	TOTAL
List 2011					
					$0.00
Total 2011		**$0.00**	**$0.00**	**$0.00**	**$0.00**
List 2012					
Deckers Ellen M	12-01-1838	$145.81	$4.77		$150.58
Lombardo Paul M	12-03-60970	$330.39	$10.81		$341.20
Total 2012		**$476.20**	**$15.58**	**$0.00**	**$491.78**
List 2013					
Deckers Ellen M	13-01-1859	$145.22	$4.66		$149.88
Hagan Joseph B	13-01-3225	$3,499.12			$3,499.12
Hujber Richard	13-01-3653	$319.79	$10.24		$330.03
Milanovic Ivana	13-01-5312	$594.98	$19.06		$614.04
Maturo Mark A	13-01-61701	$23.88	$0.77		$24.65
Nissan Infiniti LT	13-03-63431	$278.81	$8.93		$287.74
Goehring Aidan M	13-04-81184	$33.39	$1.07		$34.46
Huscher Wendy D	13-04-81494	$22.32	$0.71		$23.03
Maturo Mark A	13-04-82017	$19.16	$0.61		$19.77
Welsh Sean	13-04-83324	$70.31	$2.26		$72.57
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
Total 2013		**$5,006.98**	**$48.31**	**$0.00**	**$5,055.29**
TOTAL 2011		**$0.00**	**$0.00**	**$0.00**	**$0.00**
TOTAL 2012		**$476.20**	**$15.58**	**$0.00**	**$491.78**
TOTAL 2013		**$5,006.98**	**$48.31**	**$0.00**	**$5,055.29**
					$5,547.07
TOTAL ALL YEARS		**$5,483.18**	**$63.89**	**$0.00**	**$5,547.07**

Town of Simsbury

933 HOPMEADOW STREET P.O. BOX 495 SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING
AGENDA SUBMISSION FORM

1. **Title of submission:** Proposed Eagle Scout Projects – Recommendation for Approval

2. **Date of submission:** April 7, 2015

3. **Date of Board Meeting:** April 13, 2015

4. **Individual or Entity making the submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting):**

   Gerard G. Toner, Director of Culture, Parks and Recreation

5. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**
   The Individual or Entity making the submission requests that the Board of Selectmen:

   Approve the proposed Eagle Scout projects to be undertaken in town parks.

6. **Summary of Submission (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):**

At their regular meeting on March 26, the Culture, Parks and Recreation Commission received presentations from 4 prospective Eagle Scouts for their community projects. They were as follows:

Will Sickinger – Construction of a batting cage at Town Forest Park
Dan Hsu – Repair and renovation to two bridges and a retaining wall on the Simsbury Farms Fitness Trail.

Rigby Michaelsen – Construction of a storage shed at Simsbury Farms for use by the local Special Olympics program.
John Mundt – Construction of a visible entranceway and related signage to the bike trail from West Mountain Road to Town Forest, and cleanup of the entrance on Bushy Hill Road.

The Commission was very impressed with the nature of the projects and the quality of the boy's presentations. They voted unanimously to recommend the projects to the Board of Selectmen for final approval.

With the exception of John Mundt, who is out of town with his family, the scouts will be at the meeting to discuss their projects and answer any questions from the Board.

7. **<u>Financial Impact</u> (Include a description of any impact on the finances of the Town of Simsbury):**
   The projects are all enhancements to our parks and will only have a positive financial impact.

8. **<u>Description of documents included with submission</u> (All documents must be in final form and signed by the appropriate party.):**
   The following documents are included with this submission and attached hereto:

   Project summaries submitted by the scouts on their respective projects.

Town Forest Batting Cage Eagle Scout Project Proposal Summary

Will Sickinger

My proposed Eagle Scout Project is to build a second batting cage at Town Forest baseball field. I plan on building between the existing batting cage and the shed/third base dugout. It is going to closely replicate the size of the existing one, and I have spoken with Mr. Cap, who constructed the original cage, and he has suggested some ways to "enhance" this one. The idea behind this project comes from my experiences growing up as a baseball player in Simsbury. There are three Babe Ruth baseball fields in Simsbury, two of which already have two batting cages on site. From personal experience, I know that access to two batting cages makes the pre-game process for both teams much smoother. Adding an additional batting cage at Town Forest field will create a better playing experience for the players and coaches who heavily use it three seasons of the year. As for the size of the cage, the net is 55 feet long, 12 feet high and 14 feet wide. I will also put a 3 inch layer of stone dust under the cage. I will use 4x4's for the main posts in the frame, and set them 2 feet in the ground in concrete (as suggested by Mr. Cap). I will use 2x6's across the top to connect the 4x4's, width and lengthwise. There will be 4 frame pieces spaced 18 feet apart on center, and there will be an additional 2x6 in the middle of each space between the frame pieces for additional support of the net. The projected cost of this project is $2200.

Project: Simsbury Farms Walkway Renovation
Builder: Dan Hsu
Objective:

- Remove and restore, one retaining wall.
- Renovate, one small 4ft bridge
- Add on to, one larger 8 foot bridge

Reason for building:
Retaining wall is in a very poor state. Smaller bridge get washed out each spring because of its dirt foundation and structure. The larger bridge is half built and needs added features,

Where: Woods behind the 9th hole of Simsbury Farms Golf Course
Expected build time: Fall of 2015

Large Bridge

Retaining Wall

THE SPECIAL OLYMPIC'S SHED

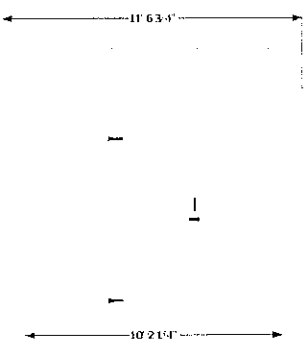
By Rigby Michaelsen

There is a tight-nit community here in Simsbury, Connecticut. Families with children who have intellectual disabilities come together often to support each other in an extraordinary way. We help each other in times of need, we have birthday parties at each other's houses and we bond in a way only those with family members with disabilities can. This bond is forged and strengthened in the Special Olympics program. Here kids and adults with intellectual disabilities can practice and compete in a sport together uninhibited. It is a very special part of Simsbury that everyone can be proud of.

There are many Special Olympics sports in Simsbury. Special Olympics bowling, Special Olympics swimming, Special Olympics snowshoeing, Special Olympics track and field, just to name a few. As an active volunteer and coach, I can say for certainty that these programs benefit the town. They help integrate families into the community and encourage people to move here. It provides an opportunity for the athletes to compete in sports that may not be available to them otherwise. It is great for volunteers like me as it teaches me valuable people skills and enhances my teaching skills.

But the Simsbury Special Olympics has a problem that I would like to address. As the participation grows at a rapid rate, the gear we use for our various games doesn't have a secure location to be stored. As of now the various coaches keep it in their residences. This makes access to the equipment difficult, and it is a burden on the coaches who have to keep track of it off-season. It can often get lost or damaged while in storage.

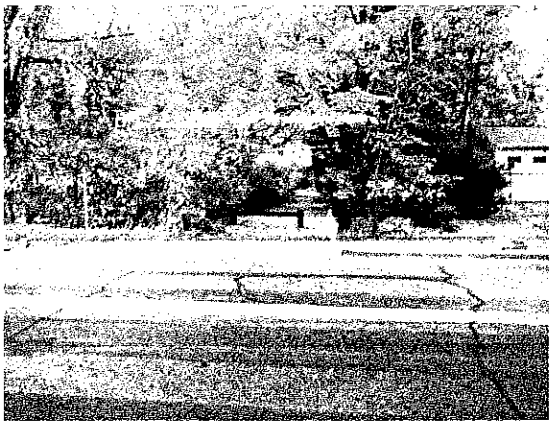
I have the resources and manpower to build a shed to store this gear. The shed will be 10x10 ft with one window and a custom door. Shelves and bins will be installed inside to store gear like golf clubs and shot puts. This shed will be built on Simsbury Farms property, a safe and accessible location. The boys from my troop, along with the families who participate in Special Olympics, will help me construct the shed. Construction will be quick and noninvasive on Simsbury Farms. The shed will



be a huge benefit to the community and strengthen the Special Olympics community. Thank you.

Jack Mundt BSA Troop 76 Eagle Scout Project:

West Mountain Road - Farmington River Trail Bicycle Entranceway.



The Simsbury Bicycle Community would like to have a visible and durable entranceway on West Mountain Road. The entrance is presently overgrown and bike riders have trouble finding it. Having a visible entranceway would also promote usage of the trail. As this trail was part of the original Central New England Railroad right of way, the project would include clearing the area of brush and using old train rails and ties to create the entrance markers. This would help to honor the history of the trail for those who are using it today.

There were two design concepts under consideration. The initial design would include two elevated 6 foot rail sections flanking each side of the trail entrance. Clearance for emergency vehicles was a concern with this layout.

The second and more open design has a rail section cemented upright into the ground as a sign post and painted with a visible color. A traditional railroad crossing buck marked River Trail Bike Path would top the post and steel plate signs shaped as railroad semaphore flags would be welded to the rail and marked with direction arrows and mile markers to Stratton Brook Road and Downtown Simsbury because these were once station stops for the railroad. Two sections of railroad ties painted yellow would border each side of the trail for visibility.

A second part of my project would be to clean up the brush and growth at the Bushy Hill Road entrance to make it more visible.

I would like to begin my fundraising efforts now and start work once the ground is thawed and workable. Expected completion time is by the end of June.

Town of Simsbury

933 HOPMEADOW STREET P.O. BOX 495 SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING
AGENDA SUBMISSION FORM

1. **Title of submission:** Public Gathering Permits – Recommendation for Approval

2. **Date of submission:** April 8, 2015

3. **Date of Board Meeting:** April 13, 2015

4. **Individual or Entity making the submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting):**

   Gerard G. Toner, Director of Culture, Parks and Recreation

5. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**
   The Individual or Entity making the submission requests that the Board of Selectmen:

   Approve the Public Gathering Applications for the 2015 events listed on the following page.

6. **Summary of Submission (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):**

   On February 26 and April 1, Public Gathering meetings were held for organizations interested in securing permission for an event utilizing town owned property.

   Eileen Eustis, Simsbury High School Vice Principal, submitted a completed application with all required sign-offs for the High School graduation ceremony at the Performing Arts Center on Friday, June 12.

Johanna Merriman of the Tootin Hills PTO submitted an application for a “Rubber Duck Race” fundraiser at the Flower Bridge on May 29 (summary attached). She is in the process of securing all required sign-offs and has forwarded to me the required certificate of insurance. Any approval can be contingent on all required sign-offs in place.

Ms. Merriman will be out of town on April 13, but I have asked that another PTO representative be present to answer any questions on the event. Representatives of the Flower Bridge Committee attended the PGP meeting and will continue to work with the PTO on this event, if approved.

7. <u>Financial Impact</u> (Include a description of any impact on the finances of the Town of Simsbury):

NA – The PTO will pay the Flower Bridge Committee for water use, and be required to contract for trash removal and rental of portolets.

8. <u>Description of documents included with submission</u> (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

Tootin Hills PTO Duck Race Proposal

<u>Tootin' Hills Duck Race</u>

Friday, May 29th 2015 4-6pm,

Flower Bridge on Old Bridge Rd.

Simsbury, CT

Event Details:

Two duck races will take place that day. The Business Duck race will be at 4.30pm followed by the regular duck race at 5.15pm. We are expecting approx. 300+ visitors for this event.

<u>Business Ducks</u>: Local businesses have a chance to adopt a large rubber duck for $100 and decorate it to their liking. The ducks will race against other business ducks for a chance to win a trophy which they will be able to display at their facility to show their support to our school.

<u>Regular Ducks:</u> Anyone can "adopt a duck" for $5. You can purchase tickets around town (Tootin Hills, Fitzgeralds, Avon Prime Meat, Collinsville Kanoe&Cayak..). The rubber ducks will race down the Farmington River in the vicinity of the Flower Bridge. All ducks are confined in the race track. Participants don't have to be present to win the race. Winners will be notified by the Tootin Hills PTO after the race.

<u>Set up of race:</u> A floating racetrack will be constructed by John Schnyder. The rubber ducks will be put in the water at the same time by fisherman nets and with the help of Collinsville Canoe and Kayak and the Simsbury Fire Department. The ducks will be confined during the entire race. At the finish line there will be a PVC type funnel where the winning ducks have to get through. The first 4 ducks will win the following prizes:

1st prize – 1 night stay with Breakfast at The Mayflower Inn, Washington CT (Value $650.00) 2nd prize – 4 Park Hopper Passes for Disney Theme Parks (Value $536.00) 3rd prize - $250 cash, 4th prize - $100 cash

After the race, all ducks will be put back into the fisherman net and taken out from the water. We are planning to run a test run before the race.

For safety reasons, we will be closing off the area to the left of the Flower Bridge where there is a little path down to the water. Only authorized volunteers from Collinsville Kayak and Adult Volunteers from Tootin' will be able to enter that area if needed. The 5th grade parents of Tootin are signed up for Water safety. Their job will be to make sure no one unauthorized will go down the water and they will also help in the water with kayaks.

<u>Parking:</u> Guests are encouraged to park at Iron Horse Blvd Parking lot. **1 Police Officers** will be hired for the duration of the event to help keep guest safe while crossing Drake Hill Rd and Iron Horse Blvd.

<u>Permit:</u> a permit to hold a Duck Race Raffle has been approved and obtained from the State of CT Gambling Dept.

Event area: We will be using the parking area of Old Bridge Rd. for **a max. of 5 small carnival games**, supplied by our school. Games will be "Heublein Tower Minigolf", "Duck, Duck Match", "Rain Gutter Boat Race", an inflatable slide and a Dunk Tank. Each game will be **supervised by parent volunteers** during the event **and games are offered free of charge** for all visitors.

Simsbury Volunteer Fire department will also bring a Fire truck to the area. They will help with the setup and break down of the racetrack, will be there for safety and kids will be able to visit and touch the truck.

Spectators are encouraged to stay on this area and the bridge during the race. We will ask guests not to use the green space on the side of Riverside Rd and right next to the bridge (as it is private property) and will place a sign at the end of the bridge marking the end of the Duck Race event.

We will also be having **1 Food Truck (Kane's) and 1 Ice Cream Truck (TCBY), a First Aid station manned by a nurse, and a duck selling station**, all located on and along Old Bridge Rd. In addition we will have **2 Porta Potty's** (one of which will be handicap accessible) and **trash containers**. A **DJ** will be stationed in front of the house on Old Bridge Rd. and will play kids friendly music and countdown the race. We will make sure that the music does not overpower our event, in consideration to all neighbors on Riverside Rd. and our guests.

Promotion: Flyers and Posters will be displayed at businesses around town. Plans are to have a banner at the Ethel Walker Fence on Bushy Hill Rd and another banner by the Flower Bridge at the event. "A" signs will be displayed around town and there will be selling stations around town (Tootin Hills, Fitzgeralds,…) Permits for such signs and banner will be submitted to the Town of Simsbury.

Clean up: Tootin' Hills PTO and their volunteers are responsible for all set up and clean up before and after the event.

Duck Mascot: A duck mascot will be walking around town leading up to the race to promote the event. On Race day and before the event starts, we will place the mascot (an adult always accompanied by another adult) on the corner of Hopmeadow St. and Drake Hill Rd. Once the event starts, the mascot will be at the event.

Rain: Incase of high currant in the water, dangerous conditions or rain, the event will changed into a raffle. 4 ducks will be randomly picked out and will be considered the winners of the Duck Race. Several witnesses will be part of this process.

Contact:

Johanna Merriman,

Tootin Hills PTO member and Duck Race Organizer

jwmerriman@gmail.com

Phone: 860-989-6488

Town of Simsbury

933 HOPMEADOW STREET P.O. BOX 495 SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING
AGENDA SUBMISSION FORM

1. **Title of submission**: *2015 JAG Violence Crime Prevention Grant Award Acceptance*

2. **Date of submission:** *March 27, 2015*

3. **Date of Board Meeting:** *April 13, 2015*

4. **Individual or Entity making the submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting):** *Peter N. Ingvertsen, Chief of Police*

5. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**
   The Individual or Entity making the submission requests that the Board of Selectmen: Accept receipt of a JAG Violence Crime Prevention Grant in the amount of $18,000. and approve the creation of a special revenue fund that will be used to receive and process the grant funds. The purpose of this grant is to purchase a computer server, video storage software and a wireless video transfer from the police cruisers to the server. Without this server the department would have to arrange for alternate storage and it is time consuming for the department because to download video we have to remove the removable USB. This has to be done weekly to download the video from the camera to a stand-alone computer.

6. **Summary of Submission (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):** *The Chief of Police received notification from the State of CT Office of Policy and Management on March 26, 2015, that the Town has been approved for a JAG Grant in the amount of $18,000., which will be used to purchase a computer server, video storage software and a wireless video transfer from the police cruisers to the server. Purchase of this equipment will occur before or during the 1st half of FY 16.*

7. **<u>Financial Impact</u> (Include a description of any impact on the finances of the Town of Simsbury):** *Receipt of funds in the amount of $18,000. which resulted in a significant reduction in the Department's CNR request for FY 16.*

8. **<u>Description of documents included with submission</u> (All documents must be in final form and signed by the appropriate party.):**
   The following documents are included with this submission and attached hereto:

   Grant Notice of Grant Award: 2015 JAG Violence Crime Prevention Grant

Labrecque, Tina

From: Sifodaskalakis, Frederick
Sent: Thursday, March 26, 2015 11:03 AM
To: Labrecque, Tina
Subject: FW: JAG VCP Application Approval

FYI...

From: LaBonte, Nichole [mailto:Nichole.LaBonte@ct.gov]
Sent: Thursday, March 26, 2015 10:54 AM
To: Sifodaskalakis, Frederick

STATE OF CONNECTICUT
Office of Policy and Management

Subject: JAG VCP Application Approval

Subject: Office of Policy and Management: Connecticut Local Pass-Through Justice Assistance Grant (JAG) for Violent Crime Prevention (VCP)

The ***State of Connecticut Office of Policy and Management (OPM)*** has approved your grant application and has mailed out the Notice of Grant Award package to the Chief Elected Official. Within this package is the Award Transmittal, Notice of Grant Award and the Assurances and Certifications form (both of which need to be signed by the authorized signatory and returned to us within 15 days of receipt), the Federal grant conditions, the OPM General and Special grant conditions and finally the Contract Compliance Package.

As noted in the Award Transmittal, please return the required documents to:

Nichole LaBonte, Fiscal Administrative Officer
Office of Policy and Management
Criminal Justice Policy and Planning Division
450 Capitol Ave, MS#52CJP
Hartford, CT 06106-1379

If there are any questions, please feel free to contact Nichole at (860) 418-6443 or nichole.labonte@ct.gov.

Thank you and congratulations!

STATE OF CONNECTICUT

Office of Policy and Management

Tuesday, March 24, 2015

RECEIVED
MAR 25 2015
TOWN OF SIMSBURY
FIRST SELECTMANS OFFICE

To: Lisa Heavner, First Selectman
Town of Simsbury
933 Hopmeadow Street
P.O. Box 495
Simsbury, CT 06070

From: John Forbes, Assistant Division Director

Subject: Grant Award Notice: 2015 JAG Violence Crime Prevention Grant

Your application for the 2015 JAG Violence Crime Prevention Grant has been **approved**. The amount of the grant award is $18,000.00.

Attached please find the Notice of Grant Award and Special Conditions for your municipality's participation in the **2015 JAG Violence Crime Prevention Grant program.**

The period of this grant award is from **April 15, 2015** through **December 31, 2105.** There will be no extensions to this grant award. No costs or expenses can be incurred prior to the start date of this gran: **April 15, 2015.**

The Chief Elected Official or the Town Manager of your municipality must sign and date the following documents.

1. Notice of Grant Award
2. Assurances and Certification Form

Please return the signed grant award documents within 15 days to:

Nichole LaBonte, Fiscal Administrative Officer
Office of Policy and Management
Criminal Justice Policy and Planning Division
450 Capitol Ave.
Hartford, CT 06106

If your municipality requires approval of the local town council or board of selectman prior to receiving these grant funds, we are asking that you return the signed documents to OPM within 15 days and we will withhold the initial payment until such approval has been given.

If you have any further questions or concerns, please call Nichole LaBonte at 1-860-418-6443 or email: nichole.labonte@ct.gov.

OPM-A-16, July 2009

STATE OF CONNECTICUT
OFFICE OF POLICY AND MANAGEMENT
Criminal Justice Policy and Planning Division
450 Capitol Avenue
MS# #52CJP
Hartford, CT 06106-1379
NOTICE OF GRANT AWARD

The Office of Policy and Management, **Criminal Justice Policy and Planning Division**, hereby makes the following grant award in accordance with **42 U.S.C. 3750, et seq**, and in accordance with the grant solicitation and the attached grant application, if applicable.

Grantee	**Town of Simsbury**
Address	**933 Hopmeadow Street** **P.O. Box 495**
City/State/Zip	**Simsbury, CT 06070**
Town Code	**128**
State Agency Code	
Federal Employer ID No.	**066002085**

OPM Grant No.	**12JAGGLE_VCP_128**		
Project Title	**2015 JAG Violent Crime Prevention**		
Date Of Award	**4/15/2015**		
Period Of Award	From:**4/15/2015**	To: **12/31/2015**	
Amount Of Award	Federal: **$18,000.00**	State: $	Interest: $
	State Match: $	Grantee Match: $	Other: $
Total Budget	**$18,000.00**		

Federal Grant Number	**2012-DJ-BX-0504**	CATALOG OF FEDERAL DOMESTIC ASSISTANCE (CFDA) Number **16.738**
Grantee Fiscal Year	From:	To:

My signature below, for and on behalf of the above named grantee, indicates acceptance of the above referenced award and further certifies that:

1. I have the authority to execute this agreement on behalf of the grantee; and
2. The grantee will comply with all attached Grant Conditions.

BY: _____ 3/25/15
Signature of Authorized Official — Date

Lisa Heavner, First Selectman
Typed Name and Title of Authorized Official

FOR THE OFFICE OF POLICY AND MANAGEMENT
BY: _____ 3/20/2015
Signature of Authorized Official — Date

Benjamin Barnes, Secretary/Susan Weisselberg, Deputy Secretary
Typed Name and Title of Authorized Official

For OPM Business Office Use Only

AMOUNT	DEPT	PROG	FUND	SID	ACCOUNT	PROJECT	CHART 1/2	BR
$18,000.00	OPM20350	13008	12060	21921	55050	OPM000000002331	0000	2012
	OPM20					OPM00000000		
	OPM20					OPM00000000		

STATE OF CONNECTICUT

Office of Policy and Management

4

Assurances and Certifications Form

By submitting this Assurances and Certifications Form and filling in my name below, I hereby agree that, to the best of my knowledge, each of the Assurances and Certifications presented below are accurate and correct.

Please check YES or NO			Assurances and Certification
☑		☐	**Federal System for Award Management (SAM):** I certify that Simsbury P.D. maintains a current registration in the federal System for Award Management (SAM) database. (Recipients must review and update information at least annually to satisfy this requirement.) Additional information about registration procedures may be found at the SAM Internet site (http://www.sam.gov).
☑		☐	**Restrictions on Lobbying:** I certify that Town of Simsbury will not use these federal funds or any other federal funds to lobby local, state or federal agencies or individuals to change laws or try to change laws. No federally appropriated funding made available under this grant program may be used, either directly or indirectly, to support the enactment, repeal, modification or adoption of any law, regulation, or policy, at any level of government.
☑		☐	**Debarment:** I certify that Town of Simsbury has not been excluded, as notified in writing, from receiving federal funds by the federal Department of Justice.
☑		☐	**Affirmative Action:** I certify that Town of Simsbury has an Affirmative Action policy statement and/or maintains an approved equal employment opportunity plan (EEOP).
☑		☐	**Adequate Financial Accounting System:** I certify that the Simsbury P.D. maintains an adequate financial accounting system that can provide documentation to support all receipts and expenditures and obligations of Federal funds.
☑		☐	**Records Retention:** I certify that Simsbury P.D. will retain all financial records, supporting documents, statistical records, and all other records pertinent to this grant award after receiving notification from the awarding agency that the award has been financially and programmatically closed.

Signature of Authorized Signing Official

Print Here	Title Here
Lisa L. Heavner	First Selectman
Printed Name: Authorized Signing Official	Title
Sign Here	Date Here 3/26/15
Signature: Authorized Signing Official	Date

Town of Simsbury

933 HOPMEADOW STREET P.O. BOX 495 SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING
AGENDA SUBMISSION FORM

1. **Title of submission:** Authorize the Finance Director/ Treasurer to go forth and refund any bonds with potential savings

2. **Date of submission:** April 8, 2015

3. **Date of Board Meeting:** April 13, 2015

4. **Individual or Entity making the submission :**Joseph Mancini

5. **Action requested of the Board of Selectmen –** Adopt the resolution authorizing the refunding of the 2010 and 2011 General Obligation Bonds

6. **Summary of Submission –** Borrowing rates are below that of 2010 and 2011 and in conjunction with a new bond issuance, the town has the opportunity to refund some of the outstanding debt.

7. **Financial Impact –** Savings could range from $100K to $175K in years after FY2015.

8. **Description of documents included with submission**

   Resolution

AGENDA ITEM FOR BOARD OF SELECTMEN MEETING

Item __.

To consider and act upon a proposed authorization for the issuance of bonds to refund all or a portion of the Town's $4,785,000 General Obligation Bonds, Issue of 2010 and the Town's $5,000,000 General Obligation Bonds, Issue of 2011.

RESOLUTION OF BOARD OF SELECTMEN

RESOLVED, that the Board of Selectmen of the Town of Simsbury hereby adopts the resolution presented to this meeting authorizing the issuance of bonds to refund all or a portion of the Town's $4,785,000 General Obligation Bonds, Issue of 2010 and the Town's $5,000,000 General Obligation Bonds, Issue of 2011. A copy of the resolution shall be inserted in or attached to the minutes of this meeting and made a part thereof.

Attachment to Board of Selectmen minutes:

1. Refunding Bond Resolution

RESOLUTION OF THE BOARD OF SELECTMEN OF THE TOWN OF SIMSBURY AUTHORIZING THE ISSUANCE OF REFUNDING BONDS FOR PAYMENT OF THE OUTSTANDING PRINCIPAL OF AND INTEREST ON THE TOWN OF SIMSBURY'S $4,785,000 GENERAL OBLIGATION BONDS, ISSUE OF 2010 AND $5,000,000 GENERAL OBLIGATION BONDS, ISSUE OF 2011, AND COSTS RELATED THERETO

RESOLVED,

(a) That the Town of Simsbury issue its refunding bonds, in an amount not to exceed TEN MILLION DOLLARS ($10,000,000), the proceeds of which are hereby appropriated: (1) to the payment in whole or in part, as to be determined by the First Selectman and the Treasurer, of the outstanding principal of and interest, including the payment of interest accrued on said bonds to the date of payment, on the Town's $4,785,000 General Obligation Bonds, Issue of 2010 ($2,070,000 General Purpose Bonds and $2,715,000 School Bonds) and$5,000,000 General Obligation Bonds, Issue of 2011 ($4,430,000 General Purpose bonds and $570,000 School Bonds) and (2) to pay costs of issuance of the refunding bonds authorized hereby, including legal fees, consultants' fees, trustee or escrow agent fees, underwriters' fees, net interest and other financing costs and other costs related to the payment of the outstanding bonds described above. Such payment of the bonds to be refunded pursuant to this resolution may be accomplished, without limitation, through the funding of one or more escrows, and the application of the balance held in such escrows, together with the investment earnings thereon. The refunding bonds shall be issued pursuant to Section 7-370c of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds or notes.

(b) That the First Selectman and the Treasurer shall sign the bonds by their manual or facsimile signatures. The First Selectman and the Treasurer are authorized to determine the bonds to be redeemed and the amount, date, interest rates, maturities, redemption provisions, form and other details of the refunding bonds; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds and escrow agent with respect to any refunding escrow or escrows to be funded with proceeds of the bonds; to provide for the keeping of a record of the bonds; to sell the bonds at public or private sale; to deliver the bonds; and to perform all other acts which are necessary or appropriate to issue the bonds.

(c) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that costs of the refunding may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the refunding. The First Selectman and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the

continued exemption from federal income taxation of interest on the bonds authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(d) That the First Selectman and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds.

(e) That the Board of Selectmen, the First Selectman, the Treasurer, the Finance Director and other proper officers of the Town are authorized to take all other action which is necessary or desirable to enable the Town to effectuate the refunding of all or a portion of the Town's outstanding $4,785,000 General Obligation Bonds, Issue of 2010 and$5,000,000 General Obligation Bonds, Issue of 2011, and to issue refunding bonds authorized hereby for such purposes, including, but not limited to, the entrance into agreements on behalf of the Town with holders of the bonds to be refunded, underwriters, trustees, escrow agents and others to facilitate the issuance of the refunding bonds, any escrow of the proceeds thereof and investment earnings thereon, and the payment of the outstanding bonds in whole or in part.

(f) That the above authorization to issue refunding bonds shall lapse on June 30, 2016.

Town of Simsbury

933 HOPMEADOW STREET P.O. BOX 495 SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Fireworks for Simsbury Meadows Performing Arts Center

2. **Date of Submission:** 3/30/2015

3. **Date of Board Meeting:** April 13, 2015

4. **Individual or Entity making the submission: (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting):**

   Dave Ryan, Simsbury Performing Arts Center, Inc.

5. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**
   The Individual or Entity making the submission requests that the Board of Selectmen:

   The Simsbury Performing Arts Center, Inc. request the Culture, Parks and Recreation Dept of Town of Simsbury to contract with the fireworks vendor (American Thunder Fireworks) to put on the two 2015 fireworks displays - one is at the TMMF Celebrate America Concert, scheduled for July 3, and the second is at SeptemberFest, Friday, Sept 11. The Town has existing insurance coverage, and it would be prohibitively expensive for Simsbury PAC, Inc. to obtain coverage for fireworks events.

   The Simsbury Performing Arts Center, Inc. will find a sponsor to reimburse the Town for the cost of the fireworks (as we did last year).

   In order to reserve the dates with the vendor, the Town should sign the contract with American Fireworks as soon as possible.

6. **<u>Summary of Submission</u> (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any <u>additional</u> information in an attached memorandum.):**

American Thunder Fireworks has reserved the two dates but we must sign a contract for them to commit to the schedule.

The Culture, Parks and Rec Dept. of the Town has contracted with American Thunder Fireworks for many years to provide fireworks for TMMF, for SeptemberFest and for other Town events.

The cost for these two events will be covered by the Simsbury Performing Arts Center, Inc. through sponsorships as was done last year.

7. **<u>Financial Impact</u> (Include a description of any impact on the finances of the Town of Simsbury):**

none

8. **<u>Description of documents included with submission</u> (All documents must be in final form and signed by the appropriate party.):**

The following documents are included with this submission and attached hereto:

Two American Thunder Fireworks proposals for the two events, including rain dates.

American Thunder Fireworks
196 Park Street
North Reading, MA 01864
Tel: (978) 664-0057
Fax: (978) 664-9886

Proposal

2/24/2015

Simsbury Meadows Performing Arts Center
Mr Tom Vincent
499 Hopmeadow St
Simsbury, CT. 0O6070

Dear Tom:

American Thunder Fireworks Inc. proposes to provide a Fireworks Display designed for your specific site and event. The scheduled date of this event is 7/3/2015, with a proposed budget of $ 4500. The rain date will be 7/4/2015.

American Thunder Fireworks will provide an evaluation of the site for safety and suitability. We will provide all paperwork necessary to obtain the licenses and permits required by the Fire department and state or local authorities. We will provide insurance for the display in the amounts of 1 million/2 million as required by law as well as 4 million in excess liability. We will provide a trained and licensed display operator.

This display shall include, but is not limited to, Approx. 422 3" to 6" shells Manually or electricaly fired. and may include additional effects specific to your event ie: set pieces, cakes, mines etc. A list of specific shells and effects will be provided, upon request, prior to the display.

Payment terms are outlined in the contract, enclosed for your convenience.

All My Best,

Warren R. Pearce, Jr.
President

American Thunder Fireworks

196 Park Street
North Reading, MA 01864
(978) 664-0057

2015

Show Program

Sold To:_____Simsbury CT_____Date:__7/3/2014 & 9/11/2015_____

Mark Program Here

Opening:

15-3"/10-3"

Flights:

1-20-3" **2-10-3"**
6-5-3" **4-5-4"**
1-15-3" Red Comets
1-5-4 Red Comets

Mid Barrage:

15-3"/5-4"/20-3"

Finale:

30-3"/20-4"/30-3"/20-4"/30-3"/30-3"salutes

Mortars (Finale)	Heavy Guns	Pulling Shells	Total Shells
2.5"_____		2.5" _____	2.5"_____
3"____61_____	3"_____	3"_____40____	3"____305____
4"_____18___	4"_____	4"_____20____	4"____90_____
5"_____3____	5"_____	5"_____15_____	5"_____15____
6"_____3_____	6"_____	6"_____12_____	6"_____12____
	8"_____	8"_____	8"_____
	10"_____	10"_____	10"_____
	12"_____	12"_____	12"_____
		Cakes:_____	Cakes:_____

The Finest In Display Fireworks!!

ORIGINAL

AMERICAN THUNDER FIREWORKS
196 Park Street, North Reading, MA 01864
PHONE: (978) 664-0057 FAX: (978) 664-9886

This CONTRACT AND AGREEMENT is entered into on 2/24/2015 by and between AMERICAN THUNDER FIREWORKS, party of the first part, and Simsbury Meadows Performing Arts Center, party of the second part.

The FIRST PARTY agrees to furnish to the SECOND PARTY a fireworks display of good quality and fired by licensed operators, in accordance with the program submitted to the SECOND PARTY, which program the SECOND PARTY had accepted and approved, for the amount of $4500.00

Date of Display: 7/3/2015 Rain Date: 7/4/2015 Time: 9:0:0PM

Location: Pente Rd, Simsbury CT

The PARTY OF THE FIRST PART agrees to furnish an experienced licensed pyrotechnician necessary for said exhibition and that, in the event of rain or inclement weather, a postponement may be made to the rain date above. It is agreed and understood by the parties hereto that in the event the fireworks have been taken out and set up before the rain and with good weather prevailing the said exhibition of fireworks must be carried out in the best possible manner without any deductions whatever from the hereinafter named compensation. The FIRST PARTY shall carry adequate comprehensive personal injury and property damage liability insurance, and to secure all Police, Fire, Local and State permits, and to arrange for any security bonds as required by law in their community when necessary.

The said party of the second part agrees to procure and furnish a suitable place to display the said fireworks, and agrees to furnish necessary police detail, fire detail, and sponsors protection, snow fencing for proper crowd control, auto parking, and proper supervision in clearing of debris after the display.

In the event of fire, accident, strikes, delay, flood, act of God, or other causes not under the control of the party of the first part which prevent the delivery of said materials, the parties hereto release each other from any and all performances of the covenants herein contained and from the breach thereof.

The PARTY OF THE SECOND PART agrees to pay the PARTY OF THE FIRST a 50% deposit of the total amount of the display with the signed contract. The remaining balance must be paid within a week of the display. The PARTY OF THE SECOND PART agrees to pay the PARTY OF THE FIRST within 10 days of the display (5 % interest will be charged per month after 10 days).

Note: Any fireworks display schedule, will acquire a rain date other than the week of July 4, 2015. This must be approved by the FIRST and SECOND PARTIES.

TOTAL DISPLAY AMOUNT..... $4500.00
$2,000,000 CSL..... INCLUDED
TRANSPORTATION..... INCLUDED
OTHER.....(20% Rain Date Fee)
Rain Date Fee does not apply if show is cancelled 24hrs prior to show or before the truck leaves home base.
LESS: DEPOSIT.....$2250.00
BALANCE DUE.....$0.00

AMERICAN THUNDER FIREWORKS

By:_____

AUTHORIZED AGENT
PARTY OF THE SECOND PART

By:_____

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 2/25/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Britton Gallagher
One Cleveland Center, Floor 30
1375 East 9th Street
Cleveland OH 44114

CONTACT NAME:
PHONE (A/C, No, Ext): 216-658-7100
FAX (A/C, No): 216-658-7101
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Everest Indemnity Insurance Co.	10851
INSURER B : Axis Surplus Ins Company	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

American Thunder Fireworks Inc
196 Park Street
North Reading MA 01864

COVERAGES **CERTIFICATE NUMBER:** 1195926527 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	**GENERAL LIABILITY**			SI8GL00294-151	2/15/2015	2/15/2016	EACH OCCURRENCE	$1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$500,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$1,000,000
							GENERAL AGGREGATE	$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$2,000,000
	POLICY X PRO-JECT LOC							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS / NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
B	**UMBRELLA LIAB** X OCCUR			EAU725880	2/15/2015	2/15/2016	EACH OCCURRENCE	$4,000,000
	X **EXCESS LIAB** CLAIMS-MADE						AGGREGATE	$4,000,000
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						WC STATU-TORY LIMITS / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? **(Mandatory in NH)**	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

1)City/Town of Simsbury CT., 2)Simsbury Meadows Performing Arts Center are Additional Insureds as relates to fireworks shows on 7/3/15 and 9/11/15,with Rain Dates of 7/4/15 and 9/12/15 @ Pent Road, Simsbury, CT 06070
Any Fair or exposition association, sponsoring organization or committee, the owner or lessee of any premises used by the named insured, or any public authority granting a permit to the name of the insured, but only as respects accidents arising out of the business operation of the primary insured.

CERTIFICATE HOLDER

Insurance Commissioner/State of Connecticut
State Office Building
P.O. Box 816
Hartford CT 06142

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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The ACORD name and logo are registered marks of ACORD

American Thunder Fireworks
196 Park Street
North Reading, MA 01864
Tel: (978) 664-0057
Fax: (978) 664-9886

Proposal

2/24/2015

Simsbury Meadow Performing Arts Center
Mr Tom Vincent
499 Hopmeadow St
Simsbury, CT. 0O6070

Dear Tom:

American Thunder Fireworks Inc. proposes to provide a Fireworks Display designed for your specific site and event. The scheduled date of this event is 9/11/2015, with a proposed budget of $ 4500. The rain date will be 9/12/2015.

American Thunder Fireworks will provide an evaluation of the site for safety and suitability. We will provide all paperwork necessary to obtain the licenses and permits required by the Fire department and state or local authorities. We will provide insurance for the display in the amounts of 1 million/2 million as required by law as well as 4 million in excess liability. We will provide a trained and licensed display operator.

This display shall include, but is not limited to, Approx. 422 3" to 6" shells Manually or electricaly fired. and may include additional effects specific to your event ie: set pieces, cakes, mines etc. A list of specific shells and effects will be provided, upon request, prior to the display.

Payment terms are outlined in the contract, enclosed for your convenience.

All My Best,

Warren R. Pearce, Jr.
President

American Thunder Fireworks

196 Park Street
North Reading, MA 01864
(978) 664-0057

2015

Show Program

Sold To:_____Simsbury CT_____Date:__7/3/2014 & 9/11/2015____

Mark Program Here

Opening:

15-3"/10-3"

Flights:

1-20-3" **2-10-3"**
6-5-3" **4-5-4"**
1-15-3" Red Comets
1-5-4 Red Comets

Mid Barrage:

15-3"/5-4"/20-3"

Finale:

30-3"/20-4"/30-3"/20-4"/30-3"/30-3"salutes

Mortars (Finale)	Heavy Guns	Pulling Shells	Total Shells
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4"_____18___	4"_____	4"_____20____	4"____90_____
5"_____3____	5"_____	5"_____15_____	5"_____15____
6"_____3_____	6"_____	6"_____12_____	6"_____12____
	8"_____	8"_____	8"_____
	10"_____	10"_____	10"_____
	12"_____	12"_____	12"_____
		Cakes:_____	Cakes:_____

The Finest In Display Fireworks!!

ORIGINAL

AMERICAN THUNDER FIREWORKS
196 Park Street, North Reading, MA 01864
PHONE: (978) 664-0057 FAX: (978) 664-9886

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The FIRST PARTY agrees to furnish to the SECOND PARTY a fireworks display of good quality and fired by licensed operators, in accordance with the program submitted to the SECOND PARTY, which program the SECOND PARTY had accepted and approved, for the amount of $4500.00

Date of Display: 9/11/2015 Rain Date: 9/12/2015 Time: 9:0:0PM

Location: Pent Rd, Simsbury Ct. rear field

The PARTY OF THE FIRST PART agrees to furnish an experienced licensed pyrotechnician necessary for said exhibition and that, in the event of rain or inclement weather, a postponement may be made to the rain date above. It is agreed and understood by the parties hereto that in the event the fireworks have been taken out and set up before the rain and with good weather prevailing the said exhibition of fireworks must be carried out in the best possible manner without any deductions whatever from the hereinafter named compensation. The FIRST PARTY shall carry adequate comprehensive personal injury and property damage liability insurance, and to secure all Police, Fire, Local and State permits, and to arrange for any security bonds as required by law in their community when necessary.

The said party of the second part agrees to procure and furnish a suitable place to display the said fireworks, and agrees to furnish necessary police detail, fire detail, and sponsors protection, snow fencing for proper crowd control, auto parking, and proper supervision in clearing of debris after the display.

In the event of fire, accident, strikes, delay, flood, act of God, or other causes not under the control of the party of the first part which prevent the delivery of said materials, the parties hereto release each other from any and all performances of the covenants herein contained and from the breach thereof.

The PARTY OF THE SECOND PART agrees to pay the PARTY OF THE FIRST a 50% deposit of the total amount of the display with the signed contract. The remaining balance must be paid within a week of the display. The PARTY OF THE SECOND PART agrees to pay the PARTY OF THE FIRST within 10 days of the display (5 % interest will be charged per month after 10 days).

Note: Any fireworks display schedule, will acquire a rain date other than the week of July 4, 2015. This must be approved by the FIRST and SECOND PARTIES.

TOTAL DISPLAY AMOUNT..... $4500.00
$2,000,000 CSL..... INCLUDED
TRANSPORTATION..... INCLUDED
OTHER.....(20% Rain Date Fee)
Rain Date Fee does not apply if show is cancelled 24hrs prior to show or before the truck leaves home base.
LESS: DEPOSIT.....$0.00
BALANCE DUE.....$4000.00

AMERICAN THUNDER FIREWORKS
By: Warren R Pearson

AUTHORIZED AGENT
PARTY OF THE SECOND PART
By:_____

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 2/25/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Britton Gallagher
One Cleveland Center, Floor 30
1375 East 9th Street
Cleveland OH 44114

CONTACT NAME:
PHONE (A/C, No, Ext): 216-658-7100
FAX (A/C, No): 216-658-7101
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Everest Indemnity Insurance Co.	10851
INSURER B : Axis Surplus Ins Company	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

American Thunder Fireworks Inc
196 Park Street
North Reading MA 01864

COVERAGES **CERTIFICATE NUMBER:** 1195926527 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	**GENERAL LIABILITY**			SI8GL00294-151	2/15/2015	2/15/2016	EACH OCCURRENCE	$1,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$500,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$1,000,000
							GENERAL AGGREGATE	$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$2,000,000
	POLICY X PRO-JECT LOC							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS / NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
B	**UMBRELLA LIAB** X OCCUR			EAU725880	2/15/2015	2/15/2016	EACH OCCURRENCE	$4,000,000
	X **EXCESS LIAB** CLAIMS-MADE						AGGREGATE	$4,000,000
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						WC STATU-TORY LIMITS / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

1)City/Town of Simsbury CT., 2)Simsbury Meadows Performing Arts Center are Additional Insureds as relates to fireworks shows on 7/3/15 and 9/11/15,with Rain Dates of 7/4/15 and 9/12/15 @ Pent Road, Simsbury, CT 06070
Any Fair or exposition association, sponsoring organization or committee, the owner or lessee of any premises used by the named insured, or any public authority granting a permit to the name of the insured, but only as respects accidents arising out of the business operation of the primary insured.

CERTIFICATE HOLDER

Insurance Commissioner/State of Connecticut
State Office Building
P.O. Box 816
Hartford CT 06142

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Town of Simsbury

933 HOPMEADOW STREET P.O. BOX 495 SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING
AGENDA SUBMISSION FORM

1. **Title of submission:** Referral of Potential Mutual Exchange of Property with State of Connecticut – Town Forest Road

2. **Date of submission:** April 7, 2015

3. **Date of Board Meeting:** April 13, 2015

4. **Individual or Entity making the submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting):**

   Thomas F. Cooke – Director of Administrative Services
   Jerome Shea – Town Engineer

5. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**
   The Individual or Entity making the submission requests that the Board of Selectmen:

   Refer, pursuant to General Statutes §8-24, the proposed mutual exchange of property between the Town of Simsbury and the State of Connecticut to provide a continuous public right of way on Town Forest Road to the Planning Commission for its review and report.

6. **Summary of Submission (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):**

   The Town of Simsbury has been working with Connecticut Natural Gas ("CNG") on the potential installation of a gas line along Town Forest Road which, among other things, would enable the use of natural gas at the Town Garage. The road is currently owned by

the State of Connecticut (although it has been maintained by the Town for years) and the exchange is necessary to the installation of the gas line.

The attached letter from Town Counsel explains the elements of the transaction and the need for a §8-24 referral.

<u>Financial Impact</u> (Include a description of any impact on the finances of the Town of Simsbury):

The Town will be responsible for recording costs associated with the transactions involved. The Town has been maintaining Town Forest Road (in order to preserve access to the Town Garage) and no additional cost will be incurred for maintenance. As noted in Town Counsel's letter, the Town will also incur risks in connection with title to the property and any environmental conditions that might come with the property.

7. **<u>Description of documents included with submission</u> (All documents must be in final form and signed by the appropriate party.):**

The following documents are included with this submission and attached hereto:

Letter from Town Counsel dated April 7, 2015 with attachments.

MERITAS LAW FIRMS WORLDWIDE

Robert M. DeCrescenzo
(t) 860.548.2625
(f) 860.548.2680
rdecrescenzo@uks.com

April 7, 2015

Lisa L. Heavner
First Selectman
Town of Simsbury
933 Hopmeadow Street
Simsbury, CT 06070

Re: Mutual Exchange of Property Between
The Town of Simsbury and the State of
Connecticut Department of Transportation

Dear Ms. Heavner:

Town staff has been working on a mutual exchange of properties between the Town of Simsbury and the State Department of Energy and Environmental Protection ("DEEP") as depicted on the attached Land Exchange Plan dated 3/13/2014. The purpose of the exchange is to provide a continuous public right of way from Nimrod Road to Stratton Brook Road. Town Forest Road is currently owned by the State of Connecticut

The proposed mutual exchange of deeds includes the following elements:

1. There will be no financial compensation required for the transaction.

2. The State DEEP will quit-claim its interests in its parcel, while DEEP is requiring a warranty deed from the Town for its interests in its parcel. This is standard practice for land transactions with the State of Connecticut. The quit-claim deed from the State does not protect the Town from liability for unknown land claims, such as adverse possession claims.

3. The State has not provided the Town with any documentation of the environmental condition of the property it is conveying.

4. The Town will assume maintenance responsibilities for Town Forest Road after the recordation of the deeds.

5. The Town is responsible for any recording costs associated with these transactions.

Enclosed please find the proposed deeds and maps that implement this proposal. We have reviewed the form of the deeds and they are approved. The first step in the process is for the Board of Selectmen to refer the proposal to the Planning Commission for its review and then issuance of a report pursuant to General Statutes §8-24.

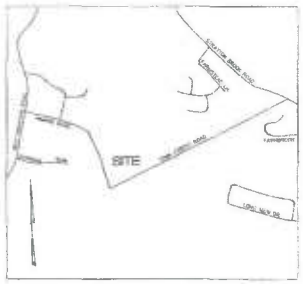
Once the Planning Commission issues its report, the Board of Selectmen can consider and act on the acceptance of the State-owned land and the disposition of the Town-owned land.

Should you have any questions, please do not hesitate to contact me.

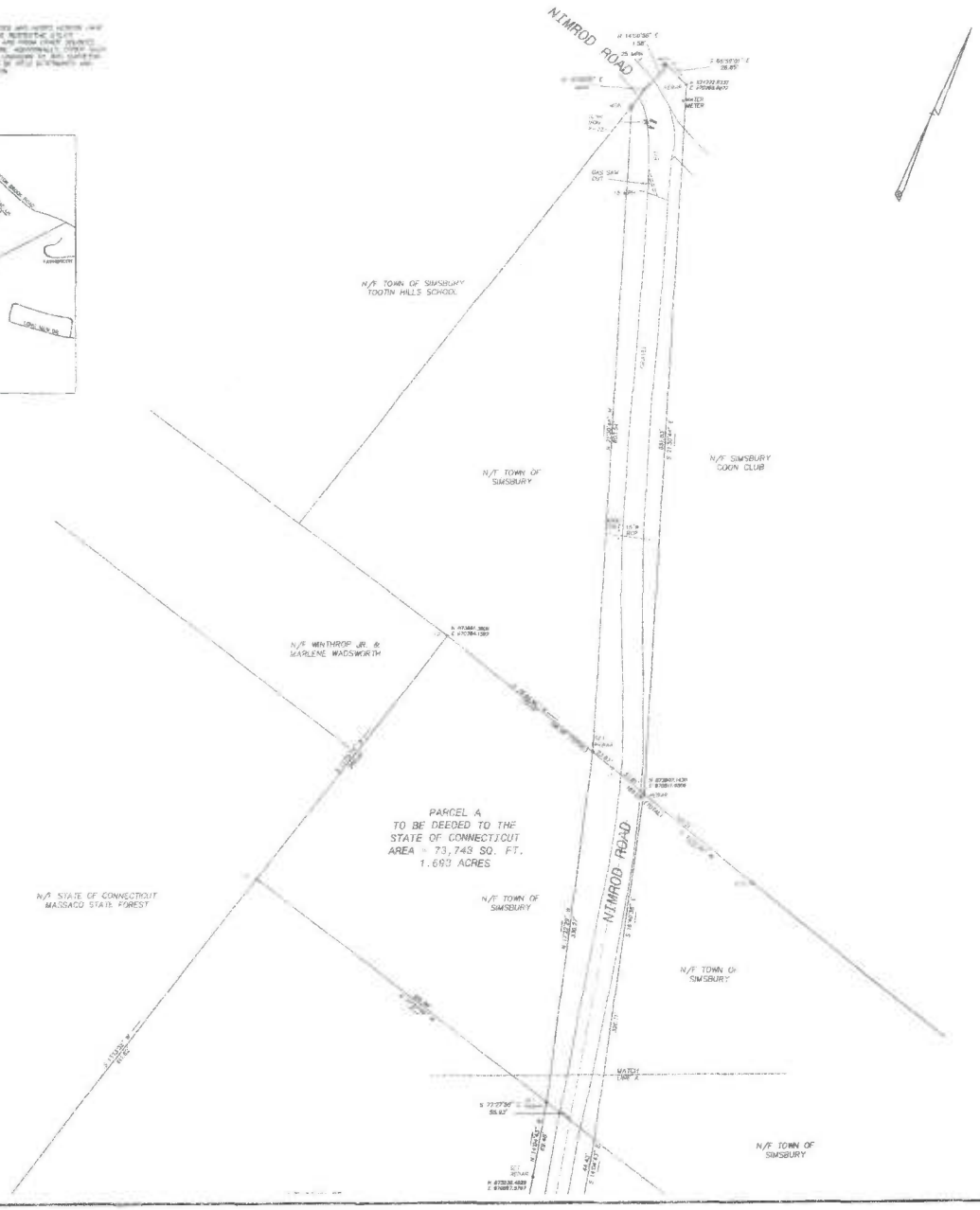
Very truly yours,

Robert M. DeCrescenzo, Esq.
Town Attorney

RMDe/psm
Enclosures



KEY MAP



LEGEND

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	TREE/VEGETATION LINE
	BITUMINOUS PAVEMENT
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MH CO YD	MANHOLE OR YARD DRAIN
	CATCH BASIN
	FIRE HYDRANT
WG	WATER GATE
GUY POLE/WBC POLE WG	UTILITY POLE
CONC.	CONCRETE
BIT.	BITUMINOUS
MON.	MONUMENT
FF	FINISH FLOOR
FL	FLOW LINE
TF	TOP OF FRAME
	LIGHT

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2. "FINAL PLOT PLAN FAWNBROOK PROPERTY OF EMILO F. MARTOCCHIO, TRUSTEE SIMSBURY, CONNECTICUT JULY 6, 1978 SCALE 1 IN. = 100 FT. ED LALLY CIVIL ENGINEER 30 HOPE CIRCLE WINDSOR CONN." REVISED THROUGH MAY 23, 1977.

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4. "MAP SHOWING LAND TO BE EXCHANGED BETWEEN THE TOWN OF SIMSBURY AND SIMSBURY COON CLUB TOWN FOREST & NIMROD ROADS SIMSBURY, CONNECTICUT SCALE 1"=100' DATE APRIL 1995 SHEET NO 1 OF 1 M 95-04 NASCOMBENI & JAHNE SURVEYORS, P.C. AVON, CONNECTICUT."

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6. "PROPERTY TO BE CONVEYED TO THE SIMSBURY VOLUNTEER FIRE COMPANY, INC. REAR OF STRATTON BROOK ROAD SIMSBURY, CONNECTICUT SCALE 1"=40' APRIL 10, 1968 OFFICE OF HAROLD R. SANDERSON C.E. & L.S. BLOOMFIELD, CONNECTICUT."

7. "RE-SUBDIVISION OF FARMSTEAD SECTION V PROPERTY OF DONALD F. WASHBURN STRATTON BROOK ROAD SIMSBURY, CONNECTICUT SCALE 1"=100' FEBRUARY 12, 1968 OFFICE OF HAROLD R. SANDERSON C.E. & L.S. BLOOMFIELD, CONNECTICUT R-40 ZONE."

8. "RIGHT OF WAY AND TRACK MAP HARTFORD AND CONNECTICUT WESTERN R.R. CO. OPERATED BY CENTRAL NEW ENGLAND RAILWAY CO. FROM HARTFORD TO N.Y. STATE LINE STATION 897+60 TO STATION 930+40 TOWN OF SIMSBURY STATE OF CONN. SCALE: 1"=100 FT. DATE JUNE 30, 1916 OFFICE OF VALUATION ENGINEER."

9. "MAP OF LAND TO BE CONVEYED TO TOWN OF SIMSBURY STRATTON BROOK ROAD SIMSBURY, CONNECTICUT SCALE 1"=100' - APRIL 1985 EDWARD F. REUBEN, SURVEYOR HODGE SURVEYING ASSOCIATES, P.C."

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SURVEY NOTES:

THIS MAP WAS BEEN PREPARED PURSUANT TO THE REGULATIONS OF CONNECTICUT STATE AGENCIES SECTIONS 20-300b-1 THROUGH 20-300b-20 AND THE "STANDARDS FOR SURVEYS AND MAPS IN THE STATE OF CONNECTICUT" AS PREPARED AND ADOPTED BY THE CONNECTICUT ASSOCIATION OF LAND SURVEYORS, INC. ON SEPTEMBER 26, 1996.

THE TYPE OF SURVEY PERFORMED IS A PROPERTY SURVEY.

BOUNDARY DETERMINATION CATEGORY—RESURVEY BASED ON A DEPENDENT RESURVEY.

THIS PLAN CONFORMS TO HORIZONTAL ACCURACY CLASS A-2.

HORIZONTAL DATUM IS BASED ON NAD 83.

REVISIONS:
7/01/14 - NAD 83, SET REBARS, PARCEL B

TO MY KNOWLEDGE AND BELIEF THIS MAP IS SUBSTANTIALLY CORRECT AS NOTED HEREON.

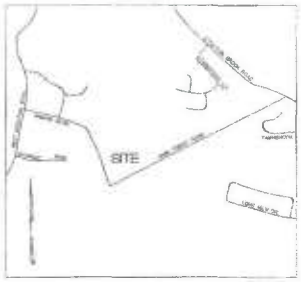
NOT VALID UNLESS LIVE SIGNATURE AND EMBOSSED SEAL IS AFFIXED

DENNO LAND SURVEYING & CONSULTING, LLC
2 TUNXIS RD. STE. 210 TARIFFVILLE, CT 06081

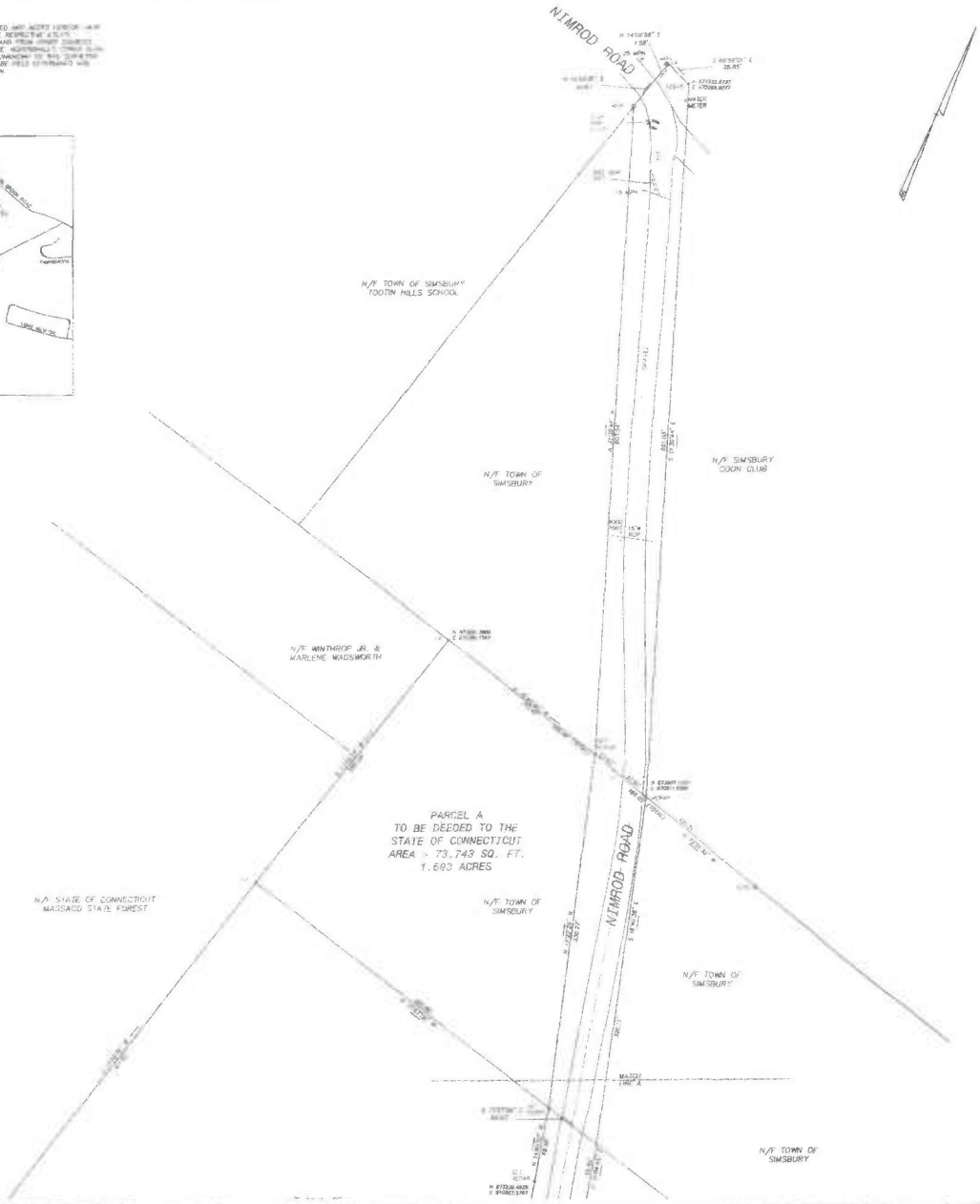
LAND EXCHANGE PLAN
PREPARED FOR
TOWN OF SIMSBURY &
STATE OF CONNECTICUT
TOWN FOREST RD. & NIMROD RD.
SIMSBURY, CONNECTICUT

SCALE	DATE	SHEET NO.
1"=50'	3/13/14	1 OF 3

UNDERGROUND UTILITY STRUCTURE AND FACILITY LOCATIONS DEPICTED HERE WERE TAKEN FROM RECORD MAPPING SUPPLIED BY THE RESPECTIVE UTILITY COMPANIES OR GOVERNMENTAL AGENCIES, FROM PAROL TESTIMONY AND FROM VISIBLE EVIDENCE. THEY SHOULD BE CONSIDERED AS APPROXIMATE IN NATURE. ADDITIONALLY, OTHER SUBSURFACE FEATURES MAY EXIST ON THE SITE, THE EXISTENCE OF WHICH ARE UNKNOWN TO THE SURVEYOR. THE SIZE, LOCATION AND EXISTENCE OF ALL SUCH FEATURES MUST BE FIELD VERIFIED AND APPROVED BY THE APPROPRIATE AUTHORITIES PRIOR TO CONSTRUCTION.
CALL BEFORE YOU DIG 1-800-922-4455



KEY MAP



LEGEND

- PROPERTY LINE
- CHAINLINK FENCE
- TREE/VEGETATION LINE
- BITUMINOUS PAVEMENT
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- MANHOLE OR YARD DRAIN
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LAND EXCHANGE PLAN

PREPARED FOR
TOWN OF SIMSBURY &
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TOWN FOREST RD. & NIMROD RD.
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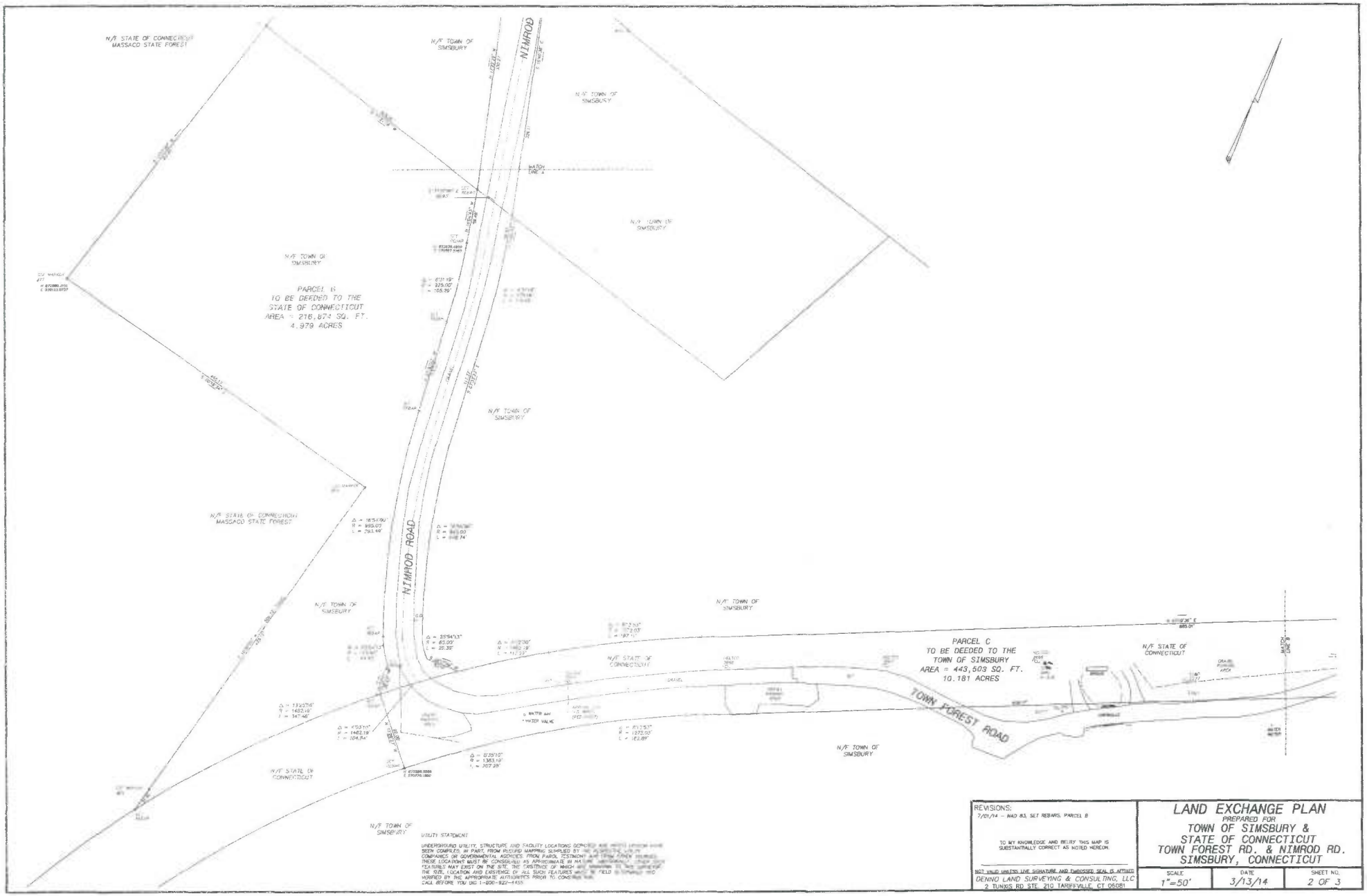

UTILITY STATEMENT

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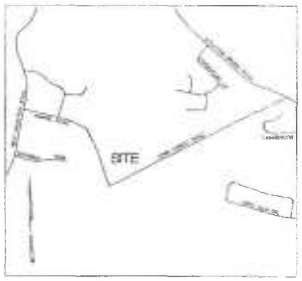

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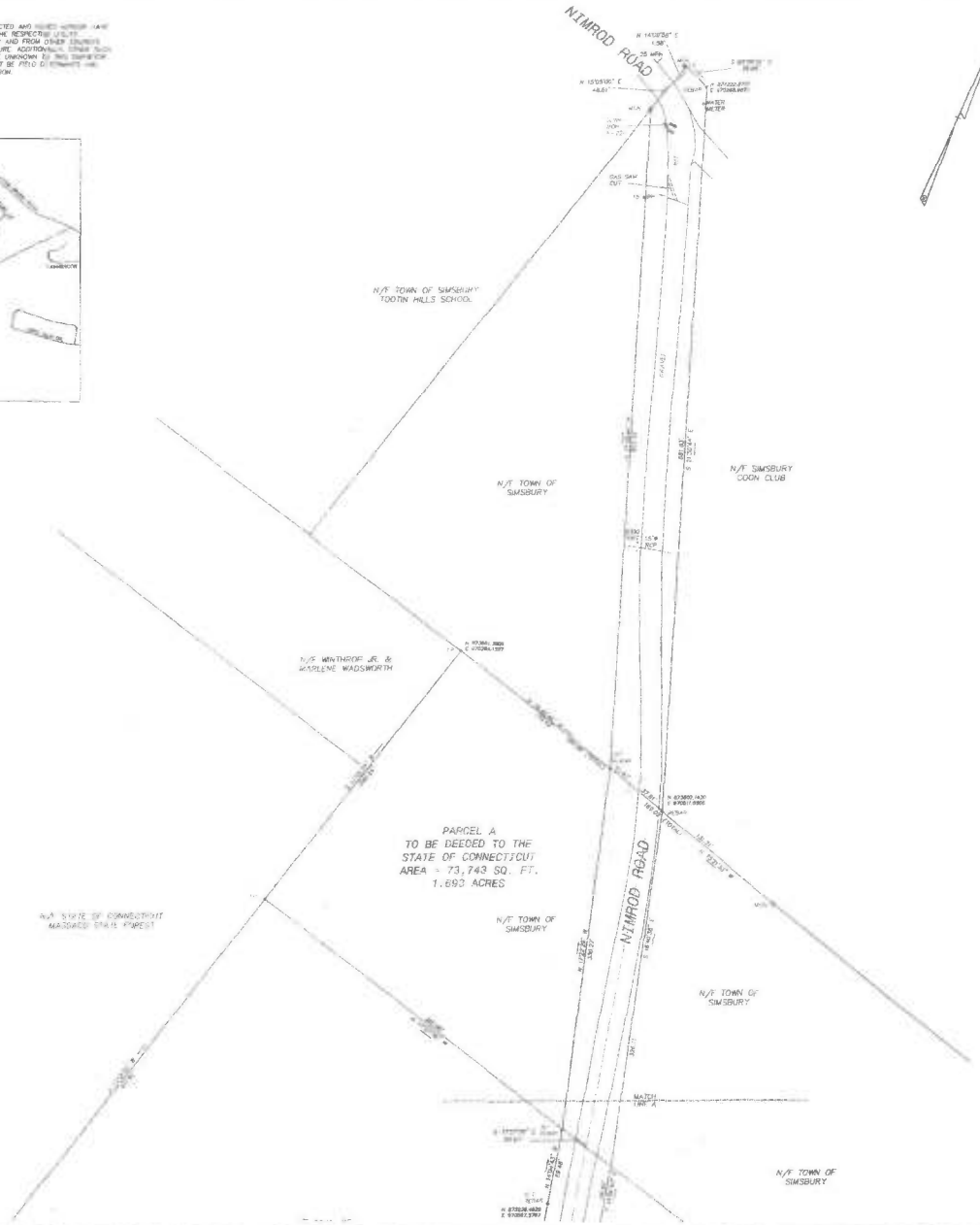

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4. "MAP SHOWING LAND TO BE EXCHANGED BETWEEN THE TOWN OF SIMSBURY AND SIMSBURY COON CLUB TOWN FOREST & NIMROD ROADS SIMSBURY, CONNECTICUT SCALE 1"=100' DATE APRIL 1993 SHEET NO 1 OF 1 M 95-04 NASOMBENI & JAHNE SURVEYORS, P.C. AVON, CONNECTICUT."

5. "MAP SHOWING LAND TO BE EXCHANGED BETWEEN THE TOWN OF SIMSBURY AND THE STATE OF CONNECTICUT TOWN FOREST ROAD SIMSBURY, CONNECTICUT SCALE 1"=100' DATE AUGUST, 1992 SHEET NO 1 OF 1 M 92-32 NASOMBENI & JAHNE SURVEYORS, P.C. AVON, CONNECTICUT."

6. "PROPERTY TO BE CONVEYED TO THE SIMSBURY VOLUNTEER FIRE COMPANY, INC. REAR OF STRATTON BROOK ROAD SIMSBURY, CONNECTICUT SCALE 1"=40' APRIL 10, 1968 OFFICE OF HAROLD R. SANDERSON C.E. & L.S. BLOOMFIELD, CONNECTICUT."

7. "RE-SUBDIVISION OF FARMSTEAD SECTION V PROPERTY OF DONALD F. WASHBURN STRATTON BROOK ROAD SIMSBURY, CONNECTICUT SCALE 1"=100' FEBRUARY 12, 1968 OFFICE OF HAROLD R. SANDERSON C.E. & L.S. BLOOMFIELD, CONNECTICUT R-40 ZONE."

8. "RIGHT OF WAY AND TRACK MAP HARTFORD AND CONNECTICUT WESTERN R.R. CO. OPERATED BY CENTRAL NEW ENGLAND RAILWAY CO. FROM HARTFORD TO N.Y. STATE LINE STATION 867+60 TO STATION 950+40 TOWN OF SIMSBURY STATE OF CONN. SCALE 1"=100 FT. DATE JUNE 30, 1916 OFFICE OF VALUATION ENGINEER."

9. "MAP OF LAND TO BE CONVEYED TO TOWN OF SIMSBURY STRATTON BROOK ROAD SIMSBURY, CONNECTICUT SCALE 1"=100' ~ APRIL 1985 EDWARD F. REUBEN, SURVEYOR HODGE SURVEYING ASSOCIATES, P.C."

10. "MAP OF LAND OWNED BY AGNES EVLA SOUTH-EASTERLY OF NIMROD RD. ~ SIMSBURY, CONN. SCALE 1"=50'~ AUGUST, 1963 CERTIFIED SUBSTANTIALLY CORRECT MERTON HODGE & ASSOC. ~ ENG'RS & SURVEYORS."

SURVEY NOTES:

THIS MAP HAS BEEN PREPARED PURSUANT TO THE REGULATIONS OF CONNECTICUT STATE AGENCIES SECTIONS 20-300b-1 THROUGH 20-300b-20 AND THE "STANDARDS FOR SURVEYS AND MAPS IN THE STATE OF CONNECTICUT" AS PREPARED AND ADOPTED BY THE CONNECTICUT ASSOCIATION OF LAND SURVEYORS, INC. ON SEPTEMBER 26, 1996.

THE TYPE OF SURVEY PERFORMED IS A PROPERTY SURVEY

BOUNDARY DETERMINATION CATEGORY-RESURVEY BASED ON A SUFFICIENT EVIDENCE

THIS PLAN CONFORMS TO HORIZONTAL ACCURACY CLASS A-2

HORIZONTAL DATUM IS BASED ON NAD 83.

REVISIONS:
1/09/14 ~ NAD 83, SET REBARS, PARCEL B

TO MY KNOWLEDGE AND BELIEF THIS MAP IS SUBSTANTIALLY CORRECT AS NOTED HEREON.

NOT VALID UNLESS LIVE SIGNATURE AND EMBOSSED SEAL IS AFFIXED

DENNO LAND SURVEYING & CONSULTING, LLC
2 TUNXIS RD STE. 210 TARIFFVILLE, CT 06081

LAND EXCHANGE PLAN

PREPARED FOR
TOWN OF SIMSBURY &
STATE OF CONNECTICUT
TOWN FOREST RD. & NIMROD RD.
SIMSBURY, CONNECTICUT

SCALE	DATE	SHEET NO.
1"=50'	3/13/14	1 OF 3

Department of Energy and
Environmental Protection
Land Acquisition & Property
Management Division
79 Elm Street – 6th Floor
Hartford, CT 06106-5127

MUTUAL EXCHANGE DEED

This is a MUTUAL EXCHANGE DEED by and between the STATE OF CONNECTICUT, acting herein by Robert J. Klee, its COMMISSIONER OF ENERGY AND ENVIRONMENTAL PROTECTION, hereinafter called the "STATE," and the TOWN OF SIMSBURY, a municipal corporation having its territorial limits within the County of Hartford and State of Connecticut, acting herein by Lisa L. Heavner, its First Selectman, hereinafter the "TOWN."

W I T N E S S E T H

WHEREAS, the parties are desirous of exchanging certain of their interests in land as hereinbelow set forth; and

WHEREAS, the parties hereto intend by this instrument to exchange a parcel of land owned by the STATE for two parcels of land owned by the TOWN, all of said land being hereinafter described and located entirely within the Town of Simsbury, County of Hartford, State of Connecticut.

NOW THEREFORE, in consideration for the premises recited herein and the sum of ONE DOLLAR ($1.00), to each party hereto paid by the other, the receipt of which is hereby acknowledged, as well as other good and valuable considerations, the parties hereto, for themselves, their respective agents, successors, heirs, executors, administrators, and assigns, do hereby convey the following:

The STATE does hereby remise, release and forever Quitclaim unto the TOWN and unto

its successors and assigns, with Quitclaim Covenants all the right, title, interest, claim and demand whatsoever as the STATE has or ought to have in and to a certain piece or parcel of land and the improvements thereon, as shown on the hereinafter referenced map, situated in the Town of Simsbury, County of Hartford and State of Connecticut as set forth in Schedule A attached hereto.

SAID PREMISES are subject to:

1. Taxes to the Town of Simsbury as they shall become due and payable.

2. Such rights and easements as may appear and to any state of facts which an inspection of the premises may show.
3. The TOWN agrees to maintain the road on the parcel as a town road allowing the general public to pass and repass. Further, the Town shall mark the pavement and provide signage indicating that the road is to be shared with bicyclists and pedestrians.

TO HAVE AND TO HOLD, the premises with all the appurtenances thereof, unto the said TOWN and unto its successors and assigns forever, to it and its own proper use and behoof, so that neither the STATE, nor any other person or persons in its name and behalf, shall or will hereafter claim or demand any right or title to the premises or any part thereof, but they and every one of them shall by these presents be excluded and forever barred.

The TOWN does give, grant, bargain, sell and convey to the STATE and unto its successors and assigns, with Warranty Covenants, all the right, title, interest, claim and demand whatsoever the Town of Simsbury has or ought to have in and to two parcels of land and the improvements thereon, as shown on the herein referenced map, located in the Town of Simsbury, County of Hartford and State of Connecticut set forth in Schedule B and Schedule C attached

hereto.

SAID PREMISES are conveyed subject to taxes to the Town of Simsbury as they shall become due and payable.

TO HAVE AND TO HOLD the premises, with all the appurtenances thereof, unto it, the said STATE, and unto its successors and assigns forever, to it and its own proper use and behoof, so that neither the TOWN nor any other person or persons in its name and behalf, shall or will hereafter claim or demand any right or title to the premises or any part thereof, but they and every one of them shall by these presents be excluded and forever barred.

The TOWN agrees to be responsible for any recording fees incurred by either party to the Agreement.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed in their respective names and have affixed their respective seals.

Signed and Sealed
in the Presence of:

STATE OF CONNECTICUT

_____
Witness:

By: _____
Robert J. Klee, Commissioner
Department of Energy and
Environmental Protection

_____
Witness:

Date: _____

STATE OF CONNECTICUT)
) SS: HARTFORD
COUNTY OF HARTFORD)

The foregoing instrument was acknowledged before me on this _____ day of _____, 2015 by Robert J. Klee, Commissioner of Department of Energy and Environmental Protection, State of Connecticut, on behalf of the STATE.

_____
Notary Public
My Commission Expires

Signed and Sealed
in the Presence of:

TOWN OF SIMSBURY

_____
Witness:

By: _____
Lisa L. Heavner
Its First Selectman

_____
Witness:

Date: _____

STATE OF CONNECTICUT)
) SS: HARTFORD
COUNTY OF HARTFORD)

The foregoing instrument was acknowledged before me this _____day of _____, 2015, by Lisa L. Heavner, First Selectman, Town of Simsbury.

_____
Notary Public
My Commission Expires

STATUTORY AUTHORITY
Connecticut General Statutes
Section 22a-25

APPROVED AS TO FORM:
George Jepsen
Attorney General

By: _____
Joseph Rubin
Associate Attorney General

Date: _____

SCHEDULE A

A CERTAIN PIECE OR PARCEL OF LAND SITUATED ON THE WESTERLY SIDE OF STRATTON BROOK ROAD, IN THE TOWN OF SIMSBURY, HARTFORD COUNTY, STATE OF CONNECTICUT AND SHOWN AS PARCEL C ON SHEETS 2 AND 3 OF A MAP ENTITLED "LAND EXCHANGE PLAN PREPARED FOR TOWN OF SIMSBURY & STATE OF CONNECTICUT TOWN FOREST RD. & NIMROD RD. SIMSBURY, CONNECTICUT" SCALE 1"=50' DATE 3/13/14, REVISED TO 8/7/14, DENNO LAND SURVEYING & CONSULTING. SAID PARCEL IS MORE PARTICULARLY BOUNDED AND DESCRIBED AS FOLLOWS:

BEGINNING AT AN EXISTING MONUMENT IN THE WESTERLY STREET LINE OF STRATTON BROOK ROAD MARKING THE NORTHEAST CORNER OF LAND NOW OR FORMERLY OF TOWN OF SIMSBURY OPEN SPACE AND THE SOUTHEASTERLY CORNER OF THE PARCEL HEREIN DESCRIBED;

THENCE S 63° 42' 57" W ALONG LAND NOW OR FORMERLY OF TOWN OF SIMSBURY OPEN SPACE, A DISTANCE OF 1,099.28 FEET TO AN EXISTING MONUMENT;

THENCE CONTINUING S 63° 42' 57" W ALONG LAND NOW OR FORMERLY OF STATE OF CONNECTICUT, A DISTANCE OF 650.24 FEET TO A SET REBAR;

THENCE S 63° 42' 57" W ALONG LAND NOW OR FORMERLY OF TOWN OF SIMSBURY, A DISTANCE OF 667.70 FEET TO A SET REBAR;

THENCE S 78° 41' 23" E ALONG LAND NOW OR FORMERLY OF TOWN OF SIMSBURY, A DISTANCE OF 34.13 FEET TO A POINT;

THENCE S 63° 19' 36" W ALONG S LAND NOW OR FORMERLY OF SAID TOWN OF SIMSBURY, A DISTANCE OF 1,113.53 FEET TO AN EXISTING MONUMENT;

THENCE CONTINUING S 63° 19' 36" W ALONG LAND NOW OR FORMERLY OF SAID TOWN OF SIMSBURY, A DISTANCE OF 564.03 FEET TO AN EXISTING MONUMENT;

THENCE CONTINUING S 63° 19' 36" W ALONG LAND NOW OR FORMERLY OF SAID TOWN OF SIMSBURY, A DISTANCE OF 839.17 FEET TO A POINT;

THENCE SOUTHWESTERLY IN A CURVE TO THE LEFT ALONG LAND NOW OR FORMERLY OF SAID TOWN OF SIMSBURY, SAID CURVE HAVING A RADIUS OF 1,273.03 FEET AND CENTRAL ANGLE OF 08° 13' 53", A DISTANCE OF 182.89 FEET TO A POINT;

THENCE SOUTHWESTERLY IN A CURVE TO THE LEFT ALONG LAND NOW OR FORMERLY OF SAID TOWN OF SIMSBURY, SAID CURVE HAVING A RADIUS OF 1,383.19 FEET AND CENTRAL ANGLE OF 08° 35' 10", A DISTANCE OF 207.28 FEET TO A SET REBAR;

THENCE N 43° 29’ 27” W ALONG LAND NOW OR FORMERLY OF STATE OF CONNECTICUT, A DISTANCE OF 99.00 FEET TO A SET REBAR;

THENCE NORTHEASTERLY IN A CURVE TO THE RIGHT ALONG LAND NOW OR FORMERLY KNOWN AS NIMROD ROAD, SAID CURVE HAVING A RADIUS OF 1,482.19 FEET AND CENTRAL ANGLE OF 04° 03’ 10”, A DISTANCE OF 104.84 FEET TO A POINT;

THENCE NORTHEASTERLY IN A CURVE TO THE RIGHT ALONG LAND NOW OR FORMERLY OF TOWN OF SIMSBURY, SAID CURVE HAVING A RADIUS OF 1,482.19 FEET AND CENTRAL ANGLE OF 04° 32’ 00”, A DISTANCE OF 117.27 FEET TO A POINT;

THENCE NORTHEASTERLY IN A CURVE TO THE RIGHT ALONG LAND NOW OR FORMERLY OF SAID TOWN OF SIMSBURY, SAID CURVE HAVING A RADIUS OF 1,372.03 FEET AND CENTRAL ANGLE OF 08° 13’ 53”, A DISTANCE OF 197.11 FEET TO A POINT;

THENCE N 63° 19’ 36” E ALONG LAND NOW OR FORMERLY OF SAID TOWN OF SIMSBURY, A DISTANCE OF 885.01 FEET TO AN EXISTING MONUMENT;

THENCE CONTINUING N 63° 19’ 36” E ALONG LAND NOW OR FORMERLY OF TOWN OF SIMSBURY, A DISTANCE OF 406.81 FEET TO AN EXISTING IRON PIPE;

THENCE CONTINUING N 63° 19’ 36” E ALONG LAND NOW OR FORMERLY OF TOWN OF SIMSBURY TOWN GARAGE, A DISTANCE OF 765.12 FEET TO AN EXISTING IRON PIPE;

THENCE CONTINUING N 63° 19’ 36” E ALONG LAND NOW OR FORMERLY OF STATE OF CONNECTICUT, A DISTANCE OF 333.00 FEET TO A POINT;

THENCE S 78° 41’ 23” E ALONG LAND NOW OR FORMERLY OF SAID STATE OF CONNECTICUT, A DISTANCE OF 18.55 FEET TO A POINT;

THENCE N 63° 42’ 57” E ALONG LAND NOW OR FORMERLY OF SAID STATE OF CONNECTICUT, A DISTANCE OF 719.46 FEET TO AN EXISTING IRON PIPE;

THENCE CONTINUING N 63° 42’ 57” E ALONG LAND NOW OR FORMERLY OF STATE OF CONNECTICUT, A DISTANCE OF 279.16 FEET TO AN EXISTING IRON PIPE;

THENCE CONTINUING N 63° 42’ 57” E ALONG LAND NOW OR FORMERLY OF AQUARION WATER COMPANY, A DISTANCE OF 270.41 FEET TO AN EXISTING IRON PIPE;

THENCE CONTINUING N 63° 42’ 57” E ALONG LAND NOW OR FORMERLY OF THE SIMSBURY VOLUNTEER FIRE CO. INC., A DISTANCE OF 737.25 FEET TO A POINT;

THENCE CONTINUING N 63° 42’ 57” E ALONG LAND NOW OR FORMERLY OF DENNIS L. & EILEEN L. MORIARTY, A DISTANCE OF 442.14 FEET TO A POINT IN THE WESTERLY STREET LINE OF STRATTON BROOK ROAD;

THENCE S 65° 50’ 35” E ALONG SAID WESTERLY STREET LINE OF STRATTON BROOK ROAD, A DISTANCE OF 85.60 FEET TO THE PLACE AND POINT OF BEGINNING. SAID PARCEL CONTAINS 443,503 SQ. FT. OR 10.181 ACRES

SCHEDULE B

A CERTAIN PIECE OR PARCEL OF LAND SITUATED ON THE WESTERLY SIDE OF NIMROD ROAD, IN THE TOWN OF SIMSBURY, HARTFORD COUNTY, STATE OF CONNECTICUT AND SHOWN AS PARCEL A ON SHEET 1 OF THE MAP REFERENCED IN SCHEDULE A. SAID PARCEL IS MORE PARTICULARLY BOUNDED AND DESCRIBED AS FOLLOWS:

BEGINNING AT AN EXISTING IRON PIPE MARKING THE NORTHEAST CORNER OF LAND NOW OR FORMERLY OF WINTHROP JR. & MARLENE WADSWORTH AND THE NORTHWESTERLY CORNER OF THE PARCEL HEREIN DESCRIBED;

THENCE S 13° 25’ 24” W ALONG LAND NOW OR FORMERLY OF WINTHROP JR. & MARLENE WADSWORTH AND STATE OF CONNECTICUT MASSACOE STATE FOREST PARTLY BY EACH, A DISTANCE OF 288.24 FEET TO AN EXISTING IRON PIPE;

THENCE S 77° 27’ 56” E ALONG LAND NOW OR FORMERLY OF TOWN OF SIMSBURY “PARCEL B”, A DISTANCE OF 385.00 FEET TO A SET REBAR;

THENCE N 17° 22’ 29” W ALONG THE WESTERLY STREET LINE OF NIMROD ROAD, A DISTANCE OF 330.27 FEET TO A SET REBAR;

THENCE N 76° 49’ 46” W ALONG LAND NOW OR FORMERLY OF THE TOWN OF SIMSBURY, A DISTANCE OF 172.42 FEET TO THE PLACE AND POINT OF BEGINNING. SAID PARCEL CONTAINS 73,743 SQ. FT. OR 1.693 ACRES;

SAID PARCEL CONTAINS 73,743 SQ. FT. OR 1.693 ACRES.

SCHEDULE C

A CERTAIN PIECE OR PARCEL OF LAND SITUATED ON THE WESTERLY SIDE OF NIMROD ROAD, IN THE TOWN OF SIMSBURY, HARTFORD COUNTY, STATE OF CONNECTICUT AND SHOWN AS “PARCEL B” ON SHEET 2 OF A MAP ENTITLED “LAND EXCHANGE PLAN PREPARED FOR TOWN OF SIMSBURY & STATE OF CONNECTICUT TOWN FOREST RD. & NIMROD RD. SIMSBURY, CONNECTICUT” SCALE 1”=50’ DATE 3/13/14 REVISED TO 8/07/14, SAID PARCEL IS MORE PARTICULARLY BOUNDED AND DESCRIBED AS FOLLOWS:

BEGINNING AT A SET REBAR IN THE WESTERLY STREET LINE OF NIMROD ROAD MARKING THE SOUTHEAST CORNER OF LAND NOW OR FORMERLY OF TOWN OF SIMSBURY “PARCEL A” AND THE NORTHEASTERLY CORNER OF THE PARCEL HEREIN DESCRIBED;

THENCE N 77° 27’ 56” W ALONG LAND NOW OR FORMERLY OF TOWN OF SIMSBURY “PARCEL A”, A DISTANCE OF 385.00 FEET TO AN EXISTING IRON PIPE;

THENCE S 13° 13’ 32” W ALONG LAND NOW OR FORMERLY OF STATE OF CONNECTICUT MASSACOE STATE FOREST, A DISTANCE OF 411.62 FEET TO AN EXISTING CSF MARKER #77;

THENCE S 80° 18’ 34” E ALONG LAND NOW OR FORMERLY OF SAID MASSACOE STATE FOREST, A DISTANCE OF 465.17 FEET TO AN EXISTING CSF MARKER #88;

THENCE S 10° 30’ 50” W ALONG LAND NOW OR FORMERLY OF SAID MASSACOE STATE FOREST, A DISTANCE OF 506.52 FEET TO A SET REBAR;

THENCE NORTHEASTERLY IN A CURVE TO THE RIGHT ALONG LAND NOW OR FORMERLY OF STATE OF CONNECTICUT, SAID CURVE HAVING A RADIUS OF 1482.19 FEET AND CENTRAL ANGLE OF 13° 25’ 56”, A DISTANCE OF 347.48 FEET TO A SET REBAR;

THENCE N 03° 32’ 01” W ALONG THE WESTERLY STREET LINE OF NIMROD ROAD, A DISTANCE OF 32.43 FEET TO A SET REBAR;

THENCE NORTHERLY IN A CURVE TO THE RIGHT ALONG THE WESTERLY STREET LINE OF NIMROD ROAD, SAID CURVE HAVING A RADIUS OF 115.00 FEET AND CENTRAL ANGLE OF 25° 54’ 13”, A DISTANCE OF 44.45 FEET TO A SET REBAR;

THENCE NORTHERLY IN A CURVE TO THE RIGHT ALONG THE WESTERLY STREET LINE OF NIMROD ROAD, SAID CURVE HAVING A RADIUS OF 995.00 FEET AND CENTRAL ANGLE OF 16° 54’ 00”, A DISTANCE OF 293.49 FEET TO A SET REBAR;

THENCE N 07° 33’ 23” W ALONG THE WESTERLY STREET LINE OF NIMROD ROAD, A DISTANCE OF 117.37 FEET TO A SET REBAR;

THENCE NORTHERLY IN A CURVE TO THE LEFT ALONG THE WESTERLY STREET LINE OF NIMROD ROAD, SAID CURVE HAVING A RADIUS OF 925.00 FEET AND CENTRAL ANGLE OF 06° 31’ 19”, A DISTANCE OF 105.29 FEET TO A SET REBAR;

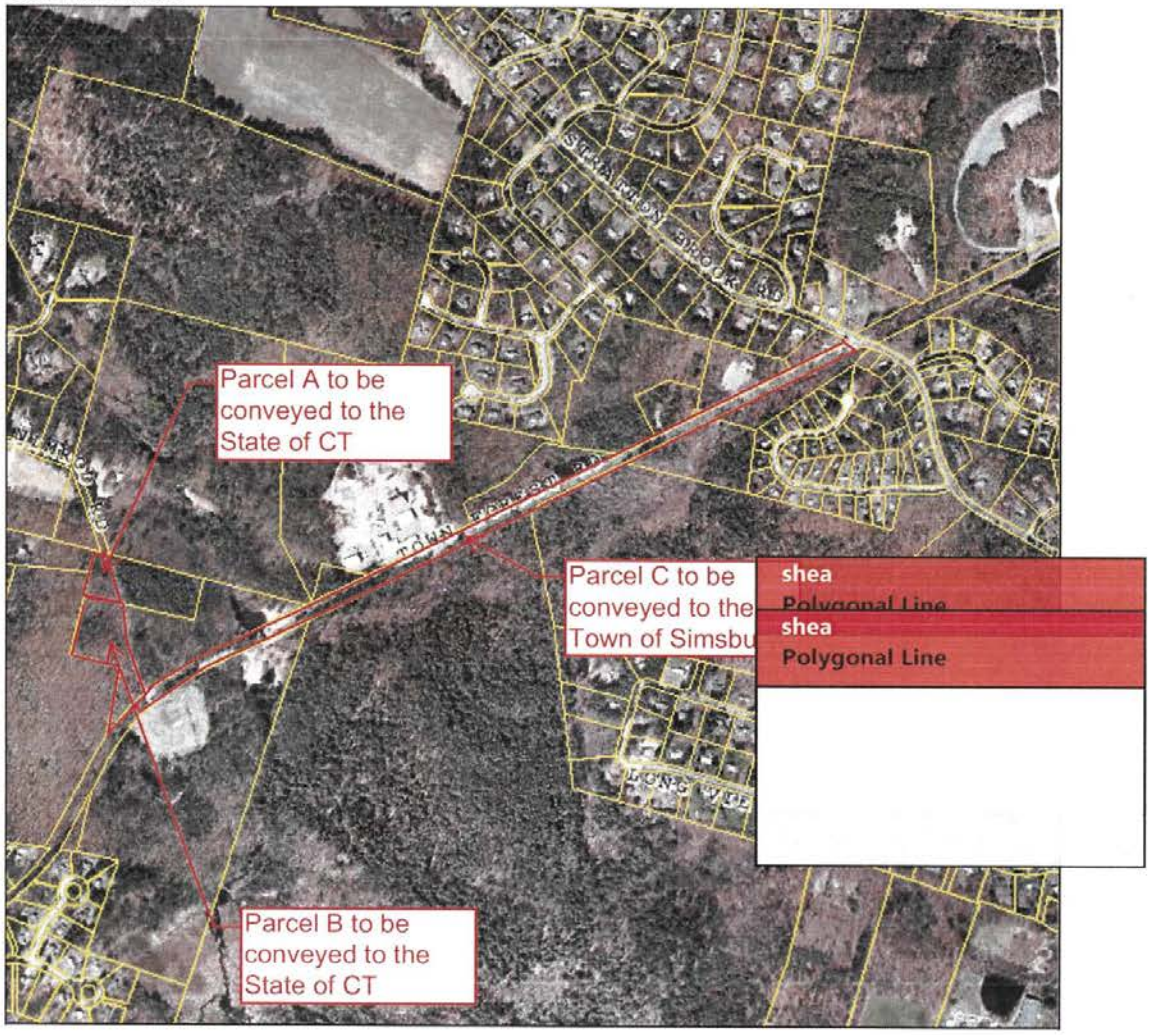
THENCE N 14° 04’ 43” W ALONG THE WESTERLY STREET LINE OF NIMROD ROAD, A DISTANCE OF 69.48 FEET TO THE PLACE AND POINT OF BEGINNING.

SAID PARCEL CONTAINS 216,874 SQ. FT. OR 4.979 ACRES.

Town of Simsbury

Geographic Information System (GIS)

Date Printed: 4/9/2015



MAP DISCLAIMER - NOTICE OF LIABILITY

This map is for assessment purposes only. It is not for legal description or conveyances. All information is subject to verification by any user. The Town of Simsbury and its mapping contractors assume no legal responsibility for the information contained herein.

Approximate Scale: 1 inch = 1000 feet

0 1,000 Feet

N W E S

Town of Simsbury

66 TOWN FOREST ROAD, P.O. BOX 495, SIMSBURY, CONNECTICUT 06070

~ Department of Public Works ~

RECEIVED
APR - 6 2015
TOWN OF SIMSBURY
FIRST SELECTMANS OFFICE

Memorandum: Winter Salt, Overtime Report & Equipment Maintenance

To: **Board of Selectmen**

CC: **Tom Cooke, Joe Mancini**

From: **Thomas J. Roy, Director of Public Works** TJR

Date: **April 1, 2015**

As we are now finally through this long winter season, I have prepared a summary of the Highway Department expenses for overtime and road salt used this year. While the costs this winter exceeded our budget, I can report that the Highway Department was able to meet our objectives and keep our roads safe during the numerous winter storms.

Overview of Winter Season:

The Department supplied labor and materials for 43 snow and ice events this winter. This is an unusually high number of events. Although these events did not all result in large snowfall volumes, the costs associated with the small snow storms, freezing rain and icing events, coupled with extreme cold temperatures had a dramatic impact on the Highway Department's budget. Additionally, 18 storm events were on weekends or holidays resulting in higher labor costs.

Overtime Budget:

The overtime budget for the Highway Department is $136,850. This is based on a five year rolling average and is used for snow removal, scheduled over time, emergency call-ins (road closures, water over the road, fallen trees, etc.), and on-call duty assignments. To date the Department has exceeded our budget by $64,422.20. Additional overtime expenditures for the remainder of the year are estimated at $4,000. This additional overtime will be used to cover emergency call-ins and overtime related to our household hazardous waste collection.

Salt Budget:

The Highway Department used 2,934 tons of salt at a cost of $237,549; resulting in a $17,549 deficit. We have historically budgeted for 2,750 tons of salt, with a budgetary cost of $220,000.

Parts and Supplies:

With the increased number and duration of this winter's storm events our fleet of plow trucks has suffered a number from routine mechanical breakdowns. Essentially, the more hours the equipment runs, the more repairs are required. Although the majority of these repairs were completed by our in-house mechanics the cost for parts has exceed our anticipated budget. As we have several months remaining in the year our Parts & Supplies account is trending to be $21,000 beyond our allotted budget of 102,000 by the end of the fiscal year.

Transfer Request:

As this difficult winter has caused our Department to exceed our budget, I would like to request a transfer from reserves as follows:

	Over Budget	Account
Over time - expended	$ 64,422	100-44310-51030
Over time –anticipated	$ 4,000	100-44310-51030
Salt expended	$ 17,549	100-44320-53410
Parts-Supplies	$ 21,000	100-44310-53600
Total	$ 106,971	

Thank you for your consideration of this request. If you have any questions, please let me know.

Town of Simsbury

933 HOPMEADOW STREET P.O. BOX 495 SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING
AGENDA SUBMISSION FORM

1. **Title of submission:** Resignation

2. **Date of submission:** April 6, 2015

3. **Date of Board Meeting:** April 13, 2015

4. **Individual or Entity making the submission: Robert W. Heagney, 8 Fawnbrook Lane, Simsbury**

5. **Action requested of the Board of Selectmen:**
The Individual or Entity making the submission requests that the Board of Selectmen:
Accepts the resignation of Robert W. Heagney as a regular member from the Board of Ethics

6. **Summary of Submission:**
Resignation of Robert W. Heagney (R)
Board of Ethics
Effective April 2, 2015
Term of Office: January 2013 to January 2017

7. **Financial Impact:** None

8. **Description of documents included with submission:**
The following documents are included with this submission and attached hereto:

Letter of resignation.

Robert W. Heagney

8 Fawnbrook Lane

Simsbury Ct. 06070

4/2/2015

Carolyn Keily, Town Clerk

Town of Simsbury

933 Hopmeadow Street

Simsbury, Ct. 06070

Dear Ms. Keily,

I hereby resign my position as a regular member of the Simsbury Board of Ethics.

Please notify the Board of Selectmen that the effective date of my resignation is 4/2/2015.

Sincerely,

Robert W. Heagney

RECEIVED
APR - 6 2015
TOWN OF SIMSBURY, CT
TOWN CLERKS OFFICE

Town of Simsbury

933 HOPMEADOW STREET P.O. BOX 495 SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING
AGENDA SUBMISSION FORM

1. **Title of submission:** Resignation

2. **Date of submission:** April 6, 2015

3. **Date of Board Meeting:** April 13, 2015

4. **Individual or Entity making the submission :** Angela M. Campetti, 46 Notch Road, West Simsbury

5. **Action requested of the Board of Selectmen :**
   The Individual or Entity making the submission requests that the Board of Selectmen:
   Accept resignation of Angela M Campetti as a regular member from the Tourism Committee

6. **Summary of Submission :**
   Resignation of Angela M. Campetti (R)
   Tourism Committee
   Effective February 24, 2015
   Term of Office: December 2, 2013 to December 7, 2015

7. **Financial Impact :** None

8. **Description of documents included with submission :**
   The following documents are included with this submission and attached hereto:

   Letter of resignation

February 24, 2015

To whom it may concern,

It is with great regret that I must resign from the Tourism board. During the 2 years on the board, I have met many great individuals and learned many great new things about our wonderful town. I only wish I could put forth more time and energy into this board, but due to a very busy and growing business that I own, I must put any and all of my time and effort into that to ensure success. Tourism deserves someone who has the capability to attend all meetings, put forth many ideas, and put those ideas into action. Right now, I am unable too meet all of those standards.

RECEIVED
APR - 2 2015
TOWN OF SIMSBURY, CT
TOWN CLERKS OFFICE

Thank you,

Angela M Campbell

Town of Simsbury

933 HOPMEADOW STREET P.O. BOX 495 SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Unaffiliated Party Nomination

2. **Date of Submission:** 2 April 2015

3. **Date of Board Meeting:** 13 April 2015

4. **Individual or Entity making the submission: (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting):**

   Edward J. LaMontagne, Executive Director, Simsbury Housing Authority, 1600 Hopmeadow Street, Simsbury, CT 06070. 860-658-1147. simsburyha@comcast.net

5. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**
   The Individual or Entity making the submission requests that the Board of Selectmen:

   Respectfully request the approval of the following individual for the position indicated:

   Kathleen H. Coffey, 1600 Hopmeadow Street, Simsbury 06070, to be reappointed to the Simsbury Housing Authority Board of Commissioners ending April 1, 2020.

6. **<u>Summary of Submission</u> (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any <u>additional</u> information in an attached memorandum.):**

Respectfully request approval of the above mentioned individual to the office and term specified.

7. **<u>Financial Impact</u> (Include a description of any impact on the finances of the Town of Simsbury):**

None

8. **<u>Description of documents included with submission</u> (All documents must be in final form and signed by the appropriate party.):**

The following documents are included with this submission and attached hereto:

None

Town of Simsbury

933 HOPMEADOW STREET P.O. BOX 495 SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING
AGENDA SUBMISSION FORM

1. **Title of submission:** Appointment of Senior Community Center Architect Selection Committee

2. **Date of submission:** April 8, 2015

3. **Date of Board Meeting:** April 13, 2015

4. **Individual or Entity making the submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting):**

   Senior Community Center Project Work Group

5. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**
   The Individual or Entity making the submission requests that the Board of Selectmen:

   Create a Senior Community Center Architect Selection Committee with the following appointed membership:

   Chairman of the Architect Selection Committee:
   - Chair of the Public Building Committee or designee

   Membership of the Architect Selection Committee:
   - Chair of the Conservation Commission or designee
   - Chair of the Culture, Parks and Recreation Commission or designee
   - Chair of the Design Review Board or designee
   - Chair of the Open Space Committee or designee
   - Chair of the Aging and Disability Commission or designee
   - Mickey Lecours-Beck, Director of Social Services
   - Jeff Shea, Town Engineer
   - Tom Roy, Director of Public Works

6. **<u>Summary of Submission</u> (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any <u>additional</u> information in an attached memorandum.):**

   At its Regular Meeting on March 23, 2015 the Board of Selectmen voted to authorize an architect selection process for the Senior Community Center project. In consultation with the Board of Selectmen liaison, the Town Engineer has prepared and issued a Request for Qualifications seeking submissions from architectural firms. A copy of the RFQ, which includes guidelines for the steps to be taken by an Architect Selection Committee, is attached.

   The proposed Architect Selection Committee is intended to ensure that critical Committees and Commissions are represented in the selection process. Once an architect has been selected and a contract to move forward with the project is approved, the construction of the Senior Community Center would be overseen by the Public Building Committee.

7. **<u>Financial Impact</u> (Include a description of any impact on the finances of the Town of Simsbury):**

   Appointment of the Architect Selection Committee will have no financial impact.

8. **<u>Description of documents included with submission</u> (All documents must be in final form and signed by the appropriate party.):**
   The following documents are included with this submission and attached hereto:

   RFQ for Architectural Services

Town of Simsbury

933 HOPMEADOW STREET P.O. BOX 495 SIMSBURY, CONNECTICUT 06070

TOWN OF SIMSBURY

INVITATION TO SUBMIT QUALIFICATIONS FOR ARCHITECTURAL SERVICES

SENIOR/COMMUNITY CENTER

Submissions will be received at the Town of Simsbury, 933 Hopmeadow Street, P.O. Box 495, Simsbury, Connecticut 06070 until April 30, 2015 at 3:00 pm, EST

The Request for Qualifications (RFQ) is available online www.simsbury-ct.gov/finance (Under Links) or by contacting Jerome F. Shea at jshea@simsbury-ct.gov

Nine (9) copies and one flash drive of the submitted qualifications are to be placed in an envelope and addressed to Joseph Mancini, Director of Finance, Town of Simsbury, 933 Hopmeadow Street, Simsbury, CT 06070. No proposals will be accepted after the date and time specified. No fax or email submissions will be accepted.

The Town of Simsbury reserves the right to accept or reject, without prejudice, any or all proposals or to waive any irregularities therein, or to accept the proposal deemed to be in the best interest of Town of Simsbury.

Questions regarding this RFQ should be directed to Jerome F. Shea, Town Engineer via email at jshea@simsbury-ct.gov. . In order to receive consideration, all questions must be submitted by the close of business on April 10th. Responses to all salient questions will be provided by addendum and posted on the Town's web site under the Finance page, RFQ's &RFP's prior to the close of business on April 13th.

Joseph Mancini, Director of Finance
Town of Simsbury

Telephone (860) 658-3200
Facsimile (860) 658-9467

An Equal Opportunity Employer
8:30 – 7:00 Monday
8:30 - 4:30 Tuesday through Thursday
8:30 – 1:00 Friday

RFQ NO. 2015-01

TOWN OF SIMSBURY

Senior/Community Center
Simsbury, CT 06070
Request for Qualifications - Architectural Services
April 7, 2015

1.0 INTRODUCTION

The Town of Simsbury anticipates undertaking a project ("Project") that will involve the development and execution of a plan to construct a new Senior/Community Center. The Project is to be developed on a town owned parcel known as the Simsbury Meadows. There are several public facilities located on the site including the Performing Arts Center (PAC), the Boundless Playground, the Dog Park, and three (3) recreational athletic fields. The site is also adjacent to an open space parcel with significant environmental and ecological features. These various uses will require a careful integration of the new facility into the site. In addition, the Project will include a review of the needs of the Performing Arts Center, Inc. for accommodating possible shared amenities in the Project.

This Request for Qualifications is for the solicitation of Architectural and Site Engineering Services for the Project.

2.0 PROJECT DESCRIPTION

2.1 Project Background

The Town of Simsbury recently selected a site to construct a Senior/Community Center to serve the needs of the community. Several other sites, including the Eno Memorial Hall site where the existing Senior Center is located, have been previously considered for the facility. A review of other Senior Centers, a programmatic review, a review of space needs and a review of potential sites for the facility was completed over the last 3-4 years. The Board of Selectman recently recommended that the Senior/ Community Center project be developed at the Simsbury Meadows site.

The intent of this project is to complete a review of the proposed program considering future demographics and space needs required for the project, develop plans and an estimate of cost for a proposed facility that meet these programmatic needs and fully utilizes the site's environmental features, and obtain the regulatory approvals required to advance the project to referendum. In addition, the Project will include a review of the space requirements for the PAC for possible shared use of the spaces developed as part of the Project.

The site is located in an area that is considered environmentally sensitive in regards to wetlands and habitat. The site is also located in close proximity to the Base Flood Elevation and to areas designated as a FEMA Floodway.

2.2 Scope of Services

Review and develop appropriate program requirements for the project working with the Simsbury Senior Center staff, Simsbury Social Services staff and the Performing Arts Center Board of Directors. Prepare appropriate design and construction document solutions for the development of a new Senior/ Community Center at the Simsbury Meadows. In addition, review opportunities for accommodating the program and space requirements of the Performing Arts Center. More specifically, the scope of work shall include but not be limited the following:

- Review existing reports and documentation available relative to the Senior/Community Center and the Performing Art Center.
- Review and document existing conditions, dimensions, surveys, and environmental studies and available information for the Simsbury Meadows and the Performing Arts Center.
- Study existing access, vehicular and pedestrian circulation, parking, PAC staging and storage requirements, and PAC operations during events to develop appropriate site plan to serve existing and proposed activities on the site.
- Review Building Code, ADA Requirements and other regulatory requirements in regards to the proposed scope of work.
- Design and construction documents required:
    - Schematic Design with estimate
    - Design Development with estimate
    - Jurisdictional review documentation
    - Construction Documents with estimate
    - Construction Administration Services
- Render interior and exterior elevations as needed to convey intent & design options
- Provide oversight and be the Owner's representative in the securing of jurisdictional approvals and permits from any federal, state and local authorities having jurisdiction of the Project. The experience of the team to achieve this milestone of the project is critical to meeting the project schedule.
- Attend Building Committee meetings as required.
- Participate in presentations regarding the Project to the Public, Board of Selectmen, Board of Finance and other town bodies as needed to build consensus for and obtain approval for the Project and give updates on Project progress. Participation will include as needed, preparing presentation materials and budgets for the Project.
- Assist in development of and monitoring of Project schedule.

- Provide value engineering analysis and recommendations regarding cost reductions and efficiencies as appropriate.
- Provide estimate of operational costs, including: utilities and maintenance costs.
- Provide professional cost estimated services at each project milestone.
- Provide status reports on the progress of the Project periodically.

3.0 QUALIFICATIONS REQUIREMENTS/FORMAT

The TOWN OF SIMSBURY will not be liable for any costs incurred by Proposers in preparing proposals or interview process or associated costs. The Proposers shall furnish the TOWN OF SIMSBURY such additional information as it may reasonably require to evaluate the proposals.

The TOWN OF SIMSBURY will consider only those Proposers who are able to meet and document all qualifications requirements described below.

Proposers must submit nine (9) hard copies and (1) flash drive of their response in the following format:

1. Qualifications - Cover letter addressing the following:
    - Statement of Interest
    - Identification of the point of contact for the RFQ
2. Firm Profile including:
    - Size and expertise
    - Resumes of key individuals proposed for the project and their experience working on similar projects
    - Resume(s) of on-site construction administrator (if other than the A/E Project Manager)
    - List Name(s) of proposed consultants to cover following specialties if known at time of submission: site engineering, landscape architecture, mechanical, electrical, plumbing engineering. If Proposer is short-listed, TOWN OF SIMSBURY will ask for identification of consultants prior to the interview. Identify (if any) Specialty services that are provided in-house.
3. Proposed organization and team structure
4. Identification of the project team
5. List senior/community center and/or performance art center or similar projects your firm has done within the past 7 years with reference (s), contact information, budget, bid results and final costs
6. Past performance data including but not limited to:
    - Familiarity with regulatory requirements and the federal, state, and local level.
    - Adherence to project schedules, project budgets and the number of change orders for projects
    - The regulatory approvals that may be required for project and contract oversight capabilities
    - Design of projects within environmentally sensitive areas
7. Proposed schedule for completion of project.
8. A completed Form SF 330 (or equal) identifying company profile, key staff and their responsibilities
9. Similar information on any consultants that are proposed (can be several under consideration by your firm)
10. Other: Submit additional information your firm believes is pertinent to this RFQ

A determination that a Proposer meets these requirements is no assurance that the Proposer will be selected for performance of the services solicited in this document.

4.0 SELECTION PROCESS

The materials submitted by the Proposers will be reviewed and ranked by a Selection Committee appointed by the Town of Simsbury's Board of Selectmen and will be based upon a Qualifications Based Selection (QBS) format.

The QBS process will incorporate without limitation the following criteria:

- Relevant project experience, including senior community center design experience.
- Experience with site development in an environmentally sensitive area.
- Experience working with government agencies that may have jurisdiction over the Project.
- Experience working with the construction process and procedures.
- Ability to comply with Project requirements.
- Experience, skill-set and demonstrated leadership of proposed Project team.
- Quality of proposal.

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4.1 Instructions to Proposers:

All qualifications must be received by the time designated; any submission received late will not be accepted.

RFQ documents may be obtained at the Town of Simsbury website www.Town of Simsbury.gov

All qualifications shall be submitted to the following individual in a sealed envelope entitled "Senior Community Center-Architectural Services".

Joseph Mancini, Director of Finance
Town of Simsbury
933 Hopmeadow Street
P.O. Box 495
Simsbury, Connecticut 06070

4.2 RFQ Schedule

Advertise	April 7, 2015
RFQ Responses Due	April 30, 2015 by 3 PM, Eastern Standard Time, 9 hard copies and 1 flash drive of your proposal shall be delivered to the Town of Simsbury at above address.

4.3 Project Schedule

• Short list on (or about)	May 8, 2015
• Interviews on (or about)	May 11, 2015
• Preliminary Selection (or about)	May 18, 2015
• Negotiate Contract / Contract Execution on (or about)	June 1, 2015
• Start Design on (or about)	June 1, 2015
• The goal is to complete the local approval process and develop a project budget by	October 15, 2015

4.4 Interviews

- Following its evaluation of the proposals received, the Selection Committee will invite a short-list of the most qualified Proposers to be interviewed. The short-listed firms will be asked to identify their sub-consultants, provide the consultant's resumes and submit sealed fee proposals based on the identified scope of work at or prior to the interviews. The Proposer will be requested to present, at a minimum, their preliminary understanding and technical approach to the project as part of the interview. The interviewing process will be a public meeting to allow the public to listen and comment on the interviews. The participation of focus groups in the interviewing process may be included to maximize the public's participation in the selection process.
- During the public interview, each Proposer will be asked to present conceptual architectural plans, elevations, and site plans assuming a 22,000 square foot building and including appropriate supporting amenities (parking, etc.) to assist in demonstrating the Proposer's vision for the Senior/Community Center. The presentation should include a discussion of the basis for plan (including as appropriate concept based on Town history and culture, the location of the Senior/Community Center near the Farmington River, proximity to the Performing Arts Center, and any other factors the Proposer deems relevant).
- Following after consideration of the oral presentations of the short-listed firms and review of the Scope and Fee Proposals, the Selection Committee will recommend a firm for approval by the Board of Selectmen. The Town of Simsbury will then enter contract for services required for the Project after approval of the selected firm by the Board of Selectmen. The contract for services for the project will be structured to allow for termination of the contract as required if the project does not achieve the required milestones including regulatory approval or referendum approval.
- The TOWN OF SIMSBURY reserves the right to reject any and all qualifications and proposals, including those that do not provide the requested information. The TOWN OF SIMSBURY or the Selection Committee may reject any or all proposals for such reason as it may deem proper. In its acceptance of proposals, TOWN OF SIMSBURY and the Selection Committee will be guided by consideration of the interests of TOWN OF SIMSBURY. The TOWN OF SIMSBURY also reserves the right to negotiate further with one or more of the Proposers as to any aspects of their proposals and to accept modifications of the work and fees when such action will be in the best interest of TOWN OF SIMSBURY. The TOWN OF SIMSBURY further reserve the right to waive informality or technical defects, if, in its judgment, the best interests of the Town of Simsbury will be so served.

4.5 Available Documents

- Documentation from previous planning efforts by the Town of Simsbury are located on the Town of Simsbury web site at the following link:

http://www.simsbury-ct.gov/public-building-committee/pages/seniorcommunity-center-study-files

- Design drawing and previous available studies for the Performing Art Center are also posted on the same web site shown above.

4.6 Inquiries
Inquiries and Questions regarding this RFQ should be directed to Jerome F. Shea, Town Engineer via email at jshea@simsbury-ct.gov. . In order to receive consideration, all questions must be submitted by the close of business on April 10th. Responses to all salient questions will be provided by addendum and posted on the Town's web site under the Finance page, Public Bids and RFP's prior to the close of business on April 24th.

4.7 Questions
All questions regarding this RFQ should be directed to Jerome F. Shea, Town Engineer via email at jshea@simsbury-ct.gov.no later than 3 business days prior to the submission of the RFQ. Only written responses to questions will be binding.

In order to receive consideration, all questions must be submitted by the close of business on April 24th. Responses to all salient questions will be provided by addendum and posted on the Town's web site under the Finance page, RFQ's &RFP's prior to the close of business on April 27th.

5.0 GENERAL TERMS AND CONDITIONS/ADDITIONAL INFORMATION

Amendments to, or withdrawal of, packages received later than the time and date set for the opening will not be considered.

The Town of Simsbury may require further information and references on any individual or company prior to making an award.

The Town of Simsbury reserves the right to amend and/or cancel the RFQ prior to the time and date of the opening.

If it becomes necessary to revise any part of this request or if additional data is necessary to enable interpretation of provisions of this document, revisions or addenda will be provided to all know prospective Proposers and such revisions or addenda will additionally be posted on the following websites:
http://www.simsbury-ct.gov/finance (under Public Bids and RFP's).
http://das.ct.gov/cr1.aspx?page=12

A contract shall not be awarded to any corporation, firm or individual who has an unpaid and/or overdue debt to the Town of Simsbury by nonpayment of taxes, by debt or contract, or who is in default as surety or otherwise by any obligation to the TOWN OF SIMSBURY.

All proposers shall comply in every respect with all applicable laws of the Federal Government and/or the State of Connecticut.

The individual signing this Proposal hereby declares that no person or persons other than members of his/her own organization are interested in this project or in the contract proposed to be let; that it is made without any connection with any other person or persons making a proposal for the same work and is in all respects fair and without collusion or fraud; that no persons acting for or employed by TOWN OF SIMSBURY is directly or indirectly interested therein, or in the supplies or works to which it relates or will receive any part of the profit or any commission therefrom in any manner which is unethical or contrary to the best interest of TOWN OF SIMSBURY.

Equal Opportunity-Affirmative Action. The successful Proposer shall comply in all aspects with the applicable Equal Employment Opportunity laws and regulations.

The TOWN OF SIMSBURY is exempt from the payment of the Excise Taxes imposed by the Federal Government, and the Sales and Use Tax of the State of Connecticut. Such taxes should not be included in a fee proposal. Exemption certificates will be furnished upon request.

6.0 Insurance Requirements

The selected Architect shall, at its own expense and cost, obtain and keep in force during the entire duration of the Services the following insurance coverage covering the Architectural Firm and all of its agents, employees, sub-contractors and other providers of all or part of the Services and shall name TOWN OF SIMSBURY as Additional Insured's on a primary and non-contributory basis to the A/E Firms' Commercial General Liability, and Automobile Liability Insurance. All income shall be written with insurance carriers approved by Owner and licensed to do business in the State of Connecticut. Minimum limits and requirements are stated below:

1. Worker's Compensation Insurance:
   a. Statutory Coverage
   b. Employer's Liability
   c. $100,000 each accident/$500,000 disease-policy limit/$100,000 disease each employee

2. Commercial General Liability:
   a. Including Premises & Operations, Products and Completed Operations, Personal and Advertising Injury, Contractual Liability and Independent Contractors.
   b. Limits of Liability for Bodily Injury and Building Damage
   c. Each Occurrence $1,000,000
   d. Aggregate $2,000,000 (The Aggregate Limit shall apply separately to each job.)

3. Automobile Insurance:
   a. Including all owned, hired, borrowed and non-owned vehicles
   b. Limit of Liability for Bodily Injury and Building Damage:
   c. Per Accident $1,000,000

4. Errors and Omissions Liability or Professional Services Liability Policy
   a. Provide Errors and Omissions Liability or Professional Services Liability Policy for a minimum Limit of Liability $1,000,000 each occurrence or per claim
   b. The A/E Firm agrees to maintain continuous professional liability coverage for the entire duration of this Project and for seven (7) years beyond substantial completion of the Project

5. Excess/Umbrella Liability $5,000,000

The Architect's consultants shall carry the same types and amounts of insurance unless otherwise agreed to by TOWN OF SIMSBURY.

NOTE: By submitting a proposal the vendor agrees that any or all past clients may be contacted by the TOWN OF SIMSBURY. The vendors submitting also agree to release and discharge by submitting for the vendor him/herself, his/her heirs executors administrators and assigns, release acquit and forever discharge the TOWN OF SIMSBURY, and all employees and any or all other persons, firms and corporations of and from any and all actions, causes of actions, claims or demands for damages, costs, loss of services, expenses, compensation, consequential damage or any other thing whatsoever, on account of, or in any way growing out of any former client contacted by the TOWN OF SIMSBURY to obtain an opinion regarding any work performed by your company. The above release shall also include and apply to any former client contacted.

END OF REQUEST FOR QUALIFICATIONS

CALL TO ORDER

The Special Meeting of the Board of Selectmen was called to order at 6:00 p.m. in the Main Meeting Room of the Simsbury Town Offices. Present were: First Selectman Lisa Heavner; Board members Sean Askham, Cheryl Cook, Christopher Kelly, and Michael Paine. Absent was Nancy Haase. Others in attendance were Thomas Cooke, Director of Administrative Services, Ed LaMontagne, Executive Director of the Simsbury Housing Authority, and other interested parties.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

PUBLIC HEARING

- **To Discuss 2015 Small Cities Program Application and to Solicit Citizen Input for Renovations to the Virginia Connelly Residence / Dr. Owen L. Murphy Apartments**

Ms. Heavner said this meeting was being held to solicit public input for renovations to the Virginia Connelly Residence / Dr. Owen L. Murphy Apartments for the new roof and paving project.

Larry Wagner, a consultant working with the Town and Housing Authority, said this is a program for cities with under 50,000 residents. The Town is asking for $800,000. The application deadline is April 10th. He said the State will consider the need for the project, the feasibility, the capacity to carry out the project, and the fair housing commitment to the project as well.

Ms. Cook asked about the timeframe of the project. Mr. Wagner said the Town should know about receiving the money by August 2015, however, this is a "blank contract", and it will take several months to proceed with the process.

There was no public comment.

Mr. Askham noted that this is the second year in a row this application has been done.

CLOSE PUBLIC HEARING

Ms. Cook made a motion to close the public hearing and adjourn at 6:08 p.m. Mr. Kelly seconded the motion. All were in favor and the motion passed.

Respectfully submitted,
Kathi Radocchio

CALL TO ORDER

The Regular Meeting of the Board of Selectmen was called to order at 7:00 p.m. in the Main Meeting Room of the Simsbury Town Offices. Present were: First Selectman Lisa Heavner; Board members Michael Paine, Christopher Kelly, Nancy Haase, Cheryl Cook and Sean Askham. Others in attendance included Thomas Cooke, Director of Administrative Services, Joseph Mancini, Finance Director/Treasurer, Ed LaMontagne, Executive Director of the Simsbury Housing Authority, and other interested parties.

PLEDGE OF ALLEGIANCE

Ms. Heavner welcomed Boy Scout Troop 76 and invited them to lead in the Pledge of Allegiance. Everyone stood for the Pledge of Allegiance.

PUBLIC AUDIENCE

Ferg Jensen, 3 Fox Den Road, said the Chamber of Commerce's "Good Morning Simsbury" this Wednesday from 8:00 – 9:00 a.m. Their After Hours Program will be held on April 23rd at the Popover Cafe'. On May 7th they will be holding a Lunch and Learn Program at Henry James School where business people have lunch with school children.

Mr. Jensen said their Annual Meeting will be held on May 28th at 11:30 with an awards luncheon. He said they will also have their first task force on health and wellness.

Mr. Jensen said the Performing Arts Board is looking for volunteers to help with collecting tickets, parking cars, serving soda, set-up, and take-down, etc. He is asking for everyone to support their events. You can sign-up online and he thanked everyone for their help.

Joan Coe, 26 Whitcomb Drive, spoke again about the Senior Center project and the Professional Town Management form of government. She also asked about who was authorized to use the Town logo and for what purpose. She also spoke about Dyno Noble challenging their tax assessment.

Robert Kalechman, 971 Hopmeadow Street, read a passage from the Old Testament about Moses. He spoke about his rights in collecting signatures on Town property. He also read an article in the Hartford Courant from a Simsbury resident, where she spoke about "oppressive" taxes in Simsbury.

Sue Bednarcyk, 119 E. Weatogue Street, spoke about the issue of a Charter Revision Commission. She feels there are advantages of holding a Charter Revision Commission and on both a Board of Selectmen and Town Manager form of government prospectives. She also spoke about reviewing the Route 10 corridor study as she feels there will be a 4 lane road on Route 10 if the study is built to the maximum.

Sue Mancino, 41 Madison Lane, spoke about taking a bus, with her bike on it, to a Hartford bus stop and then biking to work or for recreation purposes. However, it is very hard to make the bus schedules when you have children in school and there are no buses on the weekends. She has spoken to the DOT and will send the Board further information on this issue.

PRESENTATIONS

Ms. Heavner said there are no presentations at this time.

FIRST SELECTMAN'S REPORT

Ms. Heavner announced that the Town of Simsbury and the Simsbury Land Trust have been awarded a 2015 CLCC Excellence in Conservation Organization Award in recognition of the work to preserve the George Hall Farm by the Connecticut Land Conservation Council. She said Don Rieger had made the effort to nominate the Town and she thanked him and his wife for all the conservation work they do for the Town.

Ms. Heavner invited residents to another open house on Monday, March 30th from 4:00 – 6:00 p.m. in her office. She said there are a lot of exciting projects underway and she wants to take this opportunity to discuss issues that are important to the residents with them. She said residents can also contact here by phone at 860-658-3230.

Ms. Heavner said the Police Department and Social Services Department are teaming up to offer residents an opportunity to get rid of documents that might contain confidential information through a shred event. This will be held on Saturday, April 18th from 9:00 a.m. to 1:00 p.m. at the Town Hall. There will be a three bag (grocery size) maximum per household. If residents have any questions, they can contact Officer Lauren Devin at 860-658-3131.

Ms. Heavner reminded everyone that the Senior Center is offering tax preparation assistance through the AARP Tax Aide Program. Trained volunteers will prepare and file federal and state tax returns free of charge. This program is open to all residents and will be hosted by the Simsbury Library, 725 Hopmeadow Street, 1st floor program room #2. Appointments are available on Tuesdays and Thursdays through April 9th between 10:00 a.m. and 3:00 p.m. Please call the Senior Center at 860-658-3273 to schedule an appointment.

Ms. Heavner said the Senior Center and Public Library are collaborating to offer a timely program on financial crimes and identity theft at a "Dine and Discover" event on Monday, April 20th from 5:00 – 6:30 p.m. Reservations can be made by calling the Senior Center at 860-658-3273 by April 15th.

SELECTMEN ACTION

a) Approve submission of 2015 Small Cities Program Application for Renovations to the Virginia Connelly Residence/Dr. Owen L. Murphy Apartments

Mr. Kelly made the following motion: "WHEREAS, Federal monies are available under the Connecticut Small Cities Community Development Block Grant Program, administered by the State of Connecticut, Department of Housing pursuant to Public Law 93 – 3 83, as amended; and

WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Housing is authorized to disburse such Federal monies to local municipalities; and,

WHEREAS, it is desirable and in the public interest that the Town of Simsbury make application to the State for $800,000 in order to undertake a Small Cities Community Development Program and to execute an Assistance Agreement therefore, should one be offered.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SELECTMEN:

1. That it is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of The Connecticut General Statutes; and,

2. That the filing of an application by the Town of Simsbury in an amount not to exceed $800,000 is hereby approved, and that the First Selectman is hereby authorized and directed to file such Application with the Commissioner of the Department of Housing, to provide such additional information, to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an Agreement is offered, to execute any amendments, rescissions, and revisions, thereto, to carry out approved activities and to act as the authorized representative of the Town of Simsbury. "

Ms. Cook seconded the motion. All were in favor and the motion passed.

b) Approve Tax Refunds

Mr. Askham made a motion to approve tax refunds in the amount of $2,010.13 as reviewed and recommended by the Tax Collector. Ms. Cook seconded the motion. All were in favor and the motion passed.

c) Accept Donation in the amount of $4,976.40 from Stop & Shop for the Feed-A-Friend Program

Ms. Haase made a motion to accept a donation in the amount of $4,976.40 from Stop & Shop for the Feed-A-Friend Program with our sincere thanks. Ms. Cook seconded the motion. All were in favor and the motion passed.

Ms. Haase made a motion to amend the agenda to approve the corrected tax refund amount of $1,937.15. Ms. Cook seconded the motion. All were in favor and the motion passed.

d) Fiscal Year 2016 Budget Update and Possible Action

Ms. Heavner said this Board has not presented their budget yet and the Board of Finance has made some recommendations and changes to the budget. She thanked Mr. Mancini for his transparency in the budget process. Mr. Mancini went through the recommendations and changes.

A. Ms. Haase made a motion to recommend that the Finance Director move $3,000,000 from the Internal Service Fund to the OPEB Trust. Mr. Paine seconded the motion. All were in favor and the motion passed.

B. Ms. Haase made a motion to approve the reduction in the fiscal year 2016 Budget of $147,929 for OPEB Costs. Ms. Cook seconded the motion. All were in favor and the motion passed.

C. Mr. Askham made a motion to approve the transfer of $400,000 from the general fund to the Pension Trust. Ms. Haase seconded the motion. All were in favor and the motion passed.

D. Mr. Askham made a motion to approve the reduction in the fiscal year 2016 Budget of $17,268 for Pension Costs. Ms. Haase seconded the motion. All were in favor and the motion passed.

E. Ms. Haase made a motion to approve the increase in the fiscal year 2016 Budget of $45,000 for Simsbury Farms, bringing the total for that line item to $90,000. Mr. Askham seconded the motion. All were in favor and the motion passed.

F. Mr. Askham made a motion to approve the reduction in CNR by $83,550. This amount will be funded by favorability in fiscal year 2015. Ms. Haase seconded the motion. All were in favor and the motion passed.

G. Mr. Askham made a motion to approve the reduction in the fiscal year 2016 Budget of $16,710 for the Capital Non-recurring payback from the general fund. Ms. Haase seconded the motion. All were in favor and the motion passed.

1. Annual Town Budget for the 2015 – 2016 Fiscal Year:

Mr. Askham made the following motion, "Whereas, on March 9, 2015 the Board of Selectmen approved a Proposed Annual Town Budget in the amount of $19,004,876, and

Whereas, the Board of Finance desires to make the following additional changes to be incorporated into the Board of Selectmen's Proposed Annual Budget:

Employee Benefits – Major Medical Insurance	– Reduce	$147,929
Employee Benefits – Police Pensions	- Reduce	$ 8,289
Employee Benefits – Town Pensions	- Reduce	$ 8,979
Simsbury Farms – Operating Transfer	- Add	$ 45,000
Operating Transfer – CNR 2016	- Reduce	$ 16,710

NOW, THERFORE, I, Sean Askham, make a motion to approve the Board of Selectmen Proposed 2015-2016 Operating Budget, with the above described adjustments, in the amount of $18,867,969."
Ms. Haase seconded the motion. All were in favor and the motion passed.

2. Capital Non-Recurring Fund Budget for the 2015-2016 Fiscal Year:

Mr. Askham made the following motion, "Whereas, on March 9, 2016 the Board of Selectmen approved a Proposed Capital and Non-Recurring Fund Budget for the 2015-2016 Fiscal Year in the amount of $499,800; and

Whereas, the Board of Finance desires to make the changes to the budget for the Fund as recommended by the Board of Selectmen's as follows:

CNR Budget for the Fiscal Year 2015-2016 shall be reduced by $83,550 from $499,800 to $416,250.

NOW, THEREFORE, I, Sean Askham, make a motion to approve the Capital and Non-Recurring Fund Budget for the 2015-2016 Fiscal Year in the amount of $416,250."
Ms. Haase seconded the motion. All were in favor and the motion passed.

e) Senior Center Update and Possible Action

Ms. Heavner said she would have updates on this project presented at every upcoming Board meeting.

Mr. Cooke said the Board of Selectmen unanimously voted to identify the Performing Arts Center as the primary site for the Town's Senior/Community Center on March 9, 2015. Eno Memorial Hall was identified as a potential secondary location if needed and it was also made clear that, at a minimum, renovations at Eno Memorial Hall were necessary for Americans with Disabilities Act compliance.

Mr. Cooke said the Board also asked that a question for approval of a Senior / Community Center be prepared for referendum (possibly for November 3, 2015). At the request of the Board of Finance, they approved moving forward with a professional survey.

Mr. Cooke said the First Selectmen has established a town staff Senior / Community Center Project Work Group, which will assess the feasibility of the proposed location and develop proposals with significant and regular input from the public, Boards and Commissions and local businesses and organizations. Functions identified for the Work Group included:
Engineering and Project Management; Center Program Development; Environmental Compliance; Zoning Compliance; Coordination with Critical Boards, Commissions and Organizations; Communications; and Survey. There was also a project timeline developed.

Mr. Cooke said the working group has produced a project management timeline and roles have been assigned as identified. The Town staff has met with the Chair of the Building Committee to review the status of the project. Also, Town staff and the Town's architect met with representatives from the Simsbury Performing Arts Center, Inc. and its architect to start the process or reviewing respective programs and determining potential opportunities and challenges at the site.

Ms. Heavner asked that Tom Roy attend the next Board of Selectmen meeting to discuss this project further.

Mr. Askham made a motion to go out to bid for a design architect for the Performing Arts Center Senior Center / Community Center project, which is to include change considerations at Eno Memorial Hall. Ms. Haase seconded the motion. All were in favor and the motion passed.

OTHER BUSINESS

a) Hometown Hero Committee

Ms. Haase made a motion to amend the agenda to approve the Hometown Hero Committee. Ms. Cook seconded the motion. All were in favor and the motion passed.

Ms. Haase made a motion to approve the following members to serve on the 2015 Hometown Hero Committee:

Lisa Heavner, First Selectman
Michael Paine, Selectman
Roger Spear, Member of the Simsbury Historical Society
Tom Horan, a Business Leader
T. J. Donohue, a Former Hometown Hero Recipient
Len Lanza, a Veteran

Mr. Askham seconded the motion. All were in favor and the motion passed.

b) Correspondence regarding Stormwater Sewer Systems House Bill 5709

There was no correspondence at this time.

APPOINTMENTS AND RESIGNATIONS

Ms. Cook made a motion to amend the agenda to approve the appointment of Jackie Battos to fill the vacancy created by the resignation of Derek Peterson on the Economic Development Task Force. Mr. Askham seconded the motion. All were in favor and the motion passed.

Mr. Askham made a motion to approve the appointment of Jackie Battos to the Economic Development Task Force to fill the vacancy created by the resignation of Derek Peterson. Ms. Cook seconded the motion. All were in favor and the motion passed.

a) Accept the resignation of Christopher M. Meile (U) as a regular member of the Economic Development Task Force effective February 17, 2015

Ms. Haase made a motion to accept the resignation of Christopher M. Meile as a regular member of the Economic Development Task Force effective February 17, 2015 with our thanks. Mr. Askham seconded the motion. All were in favor and the motion passed.

b) Appoint William P. Hantzos (D) to the Recycling Committee with an expiration date of December 7, 2015

Mr. Kelly made a motion to appoint William P. Hantzos to the Recycling Committee with an expiration date of December 7, 2015. Mr. Askham seconded the motion. All were in favor and the motion passed.

c) Appoint Richard Cortes (D) as an alternative member to the Building Code of Appeals with an expiration date of January 2, 2016

Mr. Askham made a motion to appoint Richard Cortes as an alternate member to the Building Code of Appeals with an expiration date of January 2, 2016. Mr. Kelly seconded the motion. All were in favor and the motion passed.

d) Appoint Melissa Osborne (D) to the Clean Energy Task Force with an expiration date of December 7, 2015

Ms. Haase made a motion to appoint Melissa Osborne to the Clean Energy Task Force with an expiration date of December 7, 2015. Mr. Paine seconded the motion. All were in favor and the motion passed.

ACCEPTANCE OF MINUTES

a) Special Meeting of March 5, 2015

Ms. Heavner made a motion to approve the Special Meeting minutes of March 5, 2015 as amended. Mr. Paine seconded the motion. All were in favor and the motion passed.

- **Amendment to Page 2, 2nd paragraph,** Mr. Cook said it would. (change to "Mr. Cooke said it would.")

b) Special Meeting of March 7, 2015

No action was taken and therefore the minutes were adopted.

c) Regular Meeting of March 9, 2015

No action was taken and therefore the minutes were adopted.

SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

1. Personnel – Possible Action concerning the Town of Simsbury's Form of Government

Mr. Kelly said that the Personnel Sub-Committee has held two Public Hearings on the possible Form of Government changes.

Ms. Haase made a motion to assign the Personnel Sub-Committee to investigate and make recommendations for a potential call and scope for a Charter Revision Commission. Mr. Paine seconded the motion. All were in favor and the motion passed.

2. **Finance –** no report at this time.
3. **Welfare –** no report at this time.
4. **Public Safety –** no report at this time.
5. **Board of Education –** no report at this time.

ADJOURN

Ms. Haase made a motion to adjourn at 8:30 p.m. Mr. Askham seconded the motion. All were in favor and the motion passed.

Respectfully submitted,
Kathi Radocchio
Clerk

Town of Simsbury

933 HOPMEADOW STREET P.O. BOX 495 SIMSBURY, CONNECTICUT 06070

Thomas F. Cooke – Director of Administrative Services

BOARD OF SELECTMEN
SPECIAL MEETING
Wednesday, April 1, 2015
5:30 P.M. – Simsbury Town Offices – First Selectman's Office

MINUTES
"SUBJECT TO APPROVAL"

1. Call to Order

The meeting was called to order at 5:30 pm.

2. Pledge of Allegiance

3. Public Audience

No members of the public spoke at public audience.

4. Executive Session Pursuant to §1-200(6)(B) to Discuss Strategy with Respect to Pending Claim – Grievance Pertaining to Former Employee

Mr. Askham made a motion to move into Executive Session with Town Employment Counsel Michael Harrington, Esq., Director of Administrative Services Thomas Cooke and Director of Public Works Tom Roy present as parties necessary to proper review of the matter. Mr. Paine seconded the motion and it passed unanimously. The Board of Selectmen moved into Executive Session at 5:30 pm.

Mr. Askham made a motion to come out of Executive Session. Mr. Paine seconded the motion and it passed unanimously. The Board of Selectmen came out of Executive Session at 6:25 pm.

5. Adjourn

Mr. Askham made a motion to adjourn the meeting. Ms. Cook seconded the motion and it passed unanimously. The meeting adjourned at 6:25 pm.