

Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Mary A. Glassman - First Selectman

Watch Board of Selectmen meetings LIVE and rebroadcast on Comcast Channel 96, rebroadcast on AT&T U-verse Channel 99 and on-demand on www.simsburytv.org

SIMSBURY BOARD OF SELECTMEN

Main Meeting Room – Simsbury Town Hall – 933 Hopmeadow Street, Simsbury
Regular Meeting – September 8, 2014 – 7:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC AUDIENCE

PRESENTATION

- Simsbury Celebrate Committee presents the Town with a “*Celebrate Our View*” print by Catherine Elliott
- Generator Project Update
- Geographical Information System (GIS) Status Report

FIRST SELECTMAN’S REPORT

SELECTMEN ACTION

- a) Approve Tax Refunds
- b) Emergency Generator Project
 - Authorize a budget transfer of \$70,000
 - Approve appropriation of \$59,213 in grant funds for Tariffville School Generator Project
 - Refer the budget transfer and appropriation of grant funds to the Board of Finance
- c) Approve fee schedule for the Simsbury Farms Ice Skating Rink and Paddle Tennis Courts as recommended by the Simsbury Farms Complex Committee and Culture, Parks and Recreation Commission
- d) Discussion of and possible action on Open Space Fund and funding needed for open space development and maintenance

Telephone (860) 658-3230
Facsimile (860) 658-9467

MGlassman@simsbury-ct.gov
www.simsbury-ct.gov

An Equal Opportunity Employer
8:30 – 7:00 Monday
8:30 – 4:30 Tuesday through Thursday
8:30 – 1:00 Friday

- e) Authorize the First Selectmen to execute a two year agreement with Paint Care, a nonprofit 501(c)(3) organization, for the collection of paints, primers and stains from the Bulky Waste Facility in accordance with the State of Connecticut's Paint Stewardship Program

APPOINTMENTS AND RESIGNATIONS

- a) Accept the resignation of Pamela J. Lacko (D) as a regular member of the Technology Task Force effective August 16, 2014
- b) Accept the resignation of Peter Kellogg (U) as a regular member of the Board of Ethics effective July 31, 2014
- c) Appoint Denise Alfeld (D) as an alternate member of the Historic District Commission with an expiration date of January 1, 2018
- d) Appoint Alexandra Rice (D) as a regular member of the Recycling Committee with an expiration date of December 7, 2015
- e) Appoint new members to the Technology Task Force as recommended at the September 8, 2014 Technology Task Force Committee meeting

OTHER BUSINESS

- a) Economic Development Update

ACCEPTANCE OF MINUTES

- b) Regular Meeting of August 11, 2014

SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

1. Personnel
2. Finance
3. Welfare
4. Public Safety
5. Board of Education

ADJOURN TO EXECUTIVE SESSION

- a) Discussion of purchase of 1 Old Bridge Road
- b) Update on status of Police Union Pension and Contract Negotiations

ADJOURN FROM EXECUTIVE SESSION

Possible action

ADJOURN



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Jerome F. Shea - Town Engineer

MEMORANDUM

To: Tom Cooke, Director of Administrative Services
From: Jerome F. Shea, P.E. Town Engineer *JFS*
Subject: Status Report- Geographical Information System (GIS)
Date: September 2, 2014

This memorandum is a summary of the status of our GIS system development. The previous report in July 2014 provided a plan for rollout of the GIS to the public in 60- 90 days. I am presently working with our consultant and town staff to complete some final revisions to provide the most current data for the rollout. Below is a detail list of progress we have made since our last report along with our near term focus:

- Coordination has continued with our consultant and key internal stakeholders in the construction and refinement of the GIS data for the system.
- Data building priorities with key internal stakeholders is ongoing and the publicly available data sources will be establish over the next 30 days.
- We continue to incorporate existing available data (internal and external) germane to key internal stakeholders into the GIS. The sidewalk inventory and the storm drainage inventory are under construction and will be available in the GIS later in 2014.
- The parcel layer and zoning layer is in the process of being reconciled.
- Workflow procedure for changes in parcel lines, addresses, errors in GIS data, etc. will be developed and provided to key stakeholder to maintain current data. Ownership of data sources will be established as part of this process.
- A disclaimer for the website will be reviewed by the Town Attorney and will be added to the website
- A notification of the GIS rollout will be coordinated with the Department of Administrative Services in mid-September with a goal of a rollout by October 1, 2014.

cc: Mary A. Glassman, First Selectman
Tom Roy, P.E., Director of Public Works
Hiram Peck, Director of Planning
David Gardner, Assessor
Rick Bazzano, Data Processing Manager
Tony Piazza, Superintendent of Water Pollution Control

Telephone (860) 658-3260
Facsimile (860) 658-3205

[jshea@simsbury-ct.gov](mailto:j Shea@simsbury-ct.gov)
www.simsbury-ct.gov

An Equal Opportunity Employer
8:30 - 7:00 Monday
8:30 - 4:30 Tuesday through Friday



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Date of submission:** 09/02/2014
2. **Date of Board Meeting** 09/08/2014
3. **Individual or Entity making the submission:** Colleen O'Connor, Tax Collector
4. **Action requested of the Board of Selectmen** (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):
The Individual or Entity making the submission requests that the Board of Selectmen:

Approve tax refunds per attached printout in the amount of **\$8,896.02**
5. **Individual(s) responsible for submission** (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.): Colleen O'Connor, Tax Collector
6. **Summary of Submission** (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):
.
7. **Description of documents included with submission** (All documents must be in final form and signed by the appropriate party.):
The following documents are included with this submission and attached hereto:

Excel spreadsheet prepared by the Tax Collector showing detailed information on refunds

	BILL NUMBER	TAX	FIRE	INTEREST	TOTAL
List 2010					
					\$0.00
Total 2010		\$0.00	\$0.00	\$0.00	\$0.00
List 2011					
Madin Christopher J	11-01-6798	\$119.85	\$3.93		\$123.78
Health & Bodyworks	11-02-40381	\$6.00			\$6.00
Total 2011		\$125.85	\$3.93	\$0.00	\$129.78
List 2012					
Madin Christopher J	12-01-4784	\$127.17	\$4.16		\$131.33
Acar Leasing Ltd	12-03-50037	\$320.25			\$320.25
ARI Fleet LT	12-03-50485	\$1,111.99	\$36.38		\$1,148.37
Briggs Robert A Jr	12-03-51981	\$116.15	\$3.80		\$119.95
CAB East LLC	12-03-52409	\$63.10	\$2.07		\$65.17
Gottier Ashley	12-03-57138	\$336.10	\$11.00		\$347.10
Vault Trust	12-03-69141	\$182.05	\$5.96		\$188.01
Total 2012		\$2,256.81	\$63.37	\$0.00	\$2,320.18
List 2013					
Hall Justine - Belden Forest	13-01-778	\$189.50			\$189.50
760 Partners LLC	13-02-40002	\$31.34			\$31.34
Abramovich Igor	13-03-50016	\$5.83	\$0.19		\$6.02
Allen Donald	13-03-50238	\$11.22	\$0.36		\$11.58
ARI Fleet LT	13-03-50465	\$447.87	\$14.36		\$462.23
ARI Fleet LT	13-03-50498	\$1,064.06	\$34.09		\$1,098.15
Banas John R	13-03-50824	\$30.83	\$0.98		\$31.81
Barton F William	13-03-51019	\$28.52	\$0.91		\$29.43
Bosworth Jennifer L	13-03-51684	\$42.18	\$2.46		\$44.64
Boulton Terry L	13-03-51725	\$62.51	\$2.01		\$64.52
Boulton Terry L	13-03-51726	\$27.66	\$0.89		\$28.55
Brimmer Sylvia	13-03-51979	\$4.90	\$0.15		\$5.05
Brown David E	13-03-52039	\$90.07	\$2.88		\$92.95
Brown Steven	13-03-52074	\$8.91	\$0.29		\$9.20
Chesaneck Randall L	13-03-52973	\$114.20	\$3.66		\$117.86
Collins Walter M	13-03-53368	\$7.39	\$0.24		\$7.63
Connecticut Cottages	13-03-53411	\$28.37	\$0.91		\$29.28
Correia Daniel K	13-03-53628	\$13.29	\$0.43		\$13.72
Denalsky Clinton A	13-03-54408	\$53.39			\$53.39
Desrochers Sheryl	13-03-54495	\$299.70			\$299.70
Dinner Daniel M	13-03-54602	\$35.43	\$1.14		\$36.57
Dresser Jane A	13-03-54891	\$44.72	\$1.43		\$46.15
FCT Electronics LP	13-03-55590	\$169.17	\$5.42		\$174.59
Fenelon Leonard G	13-03-55640	\$11.77	\$0.38		\$12.15
Financial Serv Veh Trust	13-03-55727	\$433.24	\$13.88		\$447.12
Flynn Deborah	13-03-55923	\$27.52	\$0.89		\$28.41
Foran Candace K	13-03-55980	\$12.04	\$0.38		\$12.42
Goldsmith Steffanie L	13-03-56909	\$42.71	\$1.37		\$44.08
Hackett Patrick A	13-03-57445	\$29.23	\$0.94		\$30.17
Hallen Sharon S	13-03-57511	\$13.22	\$0.43		\$13.65

Honda Lease Trust	13-03-58374	\$169.44	\$5.43		\$174.87
Honda Lease Trust	13-03-58382	\$79.66	\$2.55		\$82.21
Hudson Christopher	13-03-58535	\$6.42	\$0.21		\$6.63
Kulicki Jennifer A	13-03-60037	\$43.53	\$1.39		\$44.92
Lagan Raymond	13-03-60115	\$17.20	\$0.55		\$17.75
Lazarus Frederick L	13-03-60407	\$11.07	\$0.35		\$11.42
Levenson Erika L	13-03-60635	\$67.55	\$2.17		\$69.72
Lyon William M	13-03-61102	\$99.13	\$3.18		\$102.31
MacDougall Trevor W	13-03-61159	\$12.98			\$12.98
Mitchell Matthew N	13-03-62539	\$24.48	\$0.79		\$25.27
Mitchell Matthew N	13-03-62540	\$85.05	\$2.73		\$87.78
Mitchell Matthew N	13-03-62644	\$15.37	\$0.50		\$15.87
Montgomery Daniela	13-03-62644	\$71.68	\$2.30		\$73.98
Nugent Sheila	13-03-63570	\$47.17	\$1.51		\$48.68
Oliver Laura L	13-03-63730	\$7.00			\$7.00
Olson Jon C	13-03-63751	\$20.57	\$0.66		\$21.23
Pabish-Phillips K A	13-03-63905	\$134.75	\$4.31		\$139.06
Penza Jill	13-03-64299	\$86.13			\$86.13
Peterson D L Trust	13-03-64430	\$168.65	\$5.40		\$174.05
Ranaldi Ronald	13-03-65151	\$11.51	\$0.37		\$11.88
Reilly Melvin J	13-03-65321	\$38.78	\$1.24		\$40.02
Remis James S	13-03-65331	\$46.57	\$1.50		\$48.07
Richards George T	13-03-65431	\$54.82	\$1.76		\$56.58
Ross Coleman D	13-03-65853	\$14.90	\$0.48		\$15.38
Salls Francis J	13-03-66175	\$19.35	\$0.62		\$19.97
Sharpe Rebecca L	13-03-66827	\$26.09			\$26.09
Smith Christopher R	13-03-67286	\$13.70	\$0.44		\$14.14
Steele James W	13-03-67674	\$6.76	\$0.22		\$6.98
Tanca Michael C	13-03-68142	\$13.70	\$0.44		\$14.14
The Johnney Minor Rvcble	13-03-68280	\$184.22	\$5.90		\$190.12
Thibodeau Jeanne F	13-03-68305	\$90.25	\$2.90		\$93.15
Tolan Mary Beth	13-03-68423	\$19.80	\$0.63		\$20.43
Tosini Albert T	13-03-68466	\$11.07	\$0.35		\$11.42
Townson Jamin T	13-03-68483	\$28.52	\$0.91		\$29.43
Townson Jamin T	13-03-68484	\$73.61	\$2.36		\$75.97
Toyota Lease Trust	13-03-68507	\$225.03	\$7.21		\$232.24
Toyota Lease Trust	13-03-68562	\$43.01	\$1.38		\$44.39
Traester William F	13-03-68659	\$10.29	\$0.33		\$10.62
True Tiffin E	13-03-68755	\$20.50	\$0.66		\$21.16
USB Leasing LT	13-03-68922	\$300.91	\$9.64		\$310.55
Uliasz Tracy F	13-03-68925	\$50.60	\$1.66		\$52.26
USB Leasing LT	13-03-68940	\$262.81	\$8.42		\$271.23
USB Leasing LT	13-03-68941	\$125.42	\$4.02		\$129.44
USB Leasing LT	13-03-68942	\$132.55	\$4.25		\$136.80
Verrengia Jonathan M	13-03-69173	\$16.20	\$0.52		\$16.72
Willis Douglas J	13-03-70040	\$64.93	\$2.08		\$67.01
Zavoski Robert W	13-03-70458	\$21.36			\$21.36
Zunino Gianni F	13-03-70585	\$37.48	\$1.20		\$38.68
Total 2013		\$6,513.36	\$186.59	\$0.00	\$6,699.95
TOTAL 2010		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL 2011		\$125.85	\$3.93	\$0.00	\$129.78

TOTAL 2012		\$2,256.81	\$63.37	\$0.00	\$2,320.18
TOTAL 2013		\$6,513.36	\$186.59	\$0.00	\$6,699.95
					\$9,149.91
TOTAL ALL YEARS		\$8,896.02	\$253.89	\$0.00	\$9,149.91



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Thomas F. Cooke - Director of Administrative Services

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of submission:**

2. **Date of submission:**

3. **Date of Board Meeting:**

4. **Individual or Entity making the submission:**

5. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**
The Individual or Entity making the submission requests that the Board of Selectmen:

6. **Individual(s) responsible for submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.):**

7. Summary of Submission (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):

- i. Bids recently received for proposed generator work are valid until November 1, 2014.
- ii. The project recommended for funding includes an emergency generator installation at Simsbury High School and Tariffville Elementary School along with installation of infrastructure for a generator at Town Hall.
- iii. Contracts have not been developed for the project at the present time.
- iv. The project will provide important infrastructure for the Emergency Operations Center and Emergency Shelters at Simsbury High School and Tariffville School.

8. Description of documents included with submission (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

- 1. Status Report-Emergency Generator Project dated August 29, 2014.



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Jerome F. Shea - Town Engineer

MEMORANDUM

To: Board of Selectmen; Public Safety Subcommittee
From: Jerome F. Shea, P.E. Town Engineer *JFS*
Subject: Status Report - Emergency Generator Project
Date: August 29, 2014

This memorandum is to provide you with a project update and recommendation for moving forward with this project in consideration of the recent bids received for the various project components. This project was initiated as a result of the need for additional emergency power generation identified during the severe storm events experience in recent years and the need to build redundancy into our existing emergency generator capabilities.

Project Scope

The scope of project includes the following:

- Installation of an emergency generator for all or a portion of Tariffville Elementary School.
- Perform an analysis of the adequacy of the existing 250 kW emergency generator at the Simsbury High School, evaluate and determine the feasibility of expanding the electrical load distribution from the existing emergency generator system and/or supplementing or replacing the existing generator.
- Installation of a switching and interface arrangement for a portable generator system for the Town of Simsbury Emergency Operations Center (Town Hall and Police Department). Also included at Town Hall is security fencing for the existing generator.
- Purchase of a portable generator set to serve the Emergency Operations Center and other facilities as required.
- Installation of a new switching and interface for a portable generator system for the Town of Simsbury Public Library and Eno Memorial Hall.

Bid Received

Bids have been received for all of the components of the project. Attached is a summary of the funding available and the anticipated costs of the various project components.

Telephone (860) 658-3260
Facsimile (860) 658-3205

[jshea@simsbury-ct.gov](mailto:j Shea@simsbury-ct.gov)
www.simsbury-ct.gov

An Equal Opportunity Employer
8:30 - 7:00 Monday
8:30 - 4:30 Tuesday through Friday

The total funds budgeted for the project is \$301,213 which included \$59,213 in FEMA grant funds along with other town general fund and capital project funding sources. The funds available to complete the project are approximately \$265,000. Funds appropriated to date for the project are \$242,000. Based on the bid received, an additional \$330,000 is required to complete all of the elements of the project.

The additional funds are required for the project for the following reasons in my opinion.

1. The need for additional generator capacity for the Simsbury High School Emergency Shelter was unknown when the project was originally budgeted. Further study revealed a second generator of significant capacity was required to serve the loads required for operation of the Emergency Shelter.
2. The proposed generator capacity at the Tariffville Elementary School was required to be larger than anticipated to reduce the overall installation cost in consideration of the cost to electrical work required to provide generator power to a portion of the building.
3. The project scope did not anticipate the extent of electrical work that would be required to accommodate a portable generator connection at Eno Memorial Hall and the Simsbury Library facility.

Recommendations

I offer the following recommendations for moving forward with the project:

1. Complete the Tariffville Elementary School Generator Project at a cost of \$156,000 to take advantage of \$59,213 in grant funding available for this project. This project will provide for full backup generation capability for this facility.
2. Complete the Simsbury High School Generator Project to provide sufficient generator capacity for the Emergency Shelter operations at a cost of \$152,000.
3. Complete the installation of the secondary generator infrastructure at the Emergency Operations Center (Town Hall) to provide for connectivity for a portable backup generator to provide for redundancy.

An estimated \$70,000 in additional funding is required to complete these three components of the project described above. The remaining items in the project not funded could be considered as part of the FY 15/16 budget process. The remaining items would include the purchase of a portable generator and installation of the secondary generator infrastructure at Eno Memorial Hall and the Simsbury Library. These remaining items not funded are presently being reviewed in more detail to reduce the cost of these components and accomplish the original intent of the project.

I would suggest the Board of Selectmen recommend authorization of a budget transfer of \$70,000 and refer this item to the Board of Finance to provide the additional funding required for the project. I would also suggest that the Board of Selectmen recommend appropriation of the \$70,000 in additional funds along with an appropriation of \$59,213 in grant funds for the Tariffville Elementary School Generator Project to the Board of Finance for consideration.

I would be available to discuss the project in more detail at the next Board of Selectmen meeting in September.

cc: Tom Cooke, Director of Administrative Services
Tom Roy, P.E., Director of Public Works
Peter Ingvertsen, Chief, Simsbury Police Dept.
Burke LaClair, Business Manager, Simsbury Public Schools

Proposed Budget

Emergency Generator Improvements

	Town Funding	Grant Funding (FEMA)	Total
FEM Grant - \$59,213			
Tariffville School Emergency Shelter Generator	\$ 19,737.00	\$ 59,213.00	\$ 78,950.00
FY 2013 GF - \$74,000			
Tariffville School Emergency Shelter Generator			
High School Shelter			
Library Recircuiting / Boilers			
Eno Recircuiting / Boilers			
EOC / Backup Generator / Recircuiting			
Buildings and Grounds / Generator / ATS	\$ 54,263.00		\$ 54,263.00
FY 2014 CIP -168,000			
Tariffville School Emergency Shelter Generator			
High School Shelter			
Library Recircuiting / Boilers			
Eno Recircuiting / Boilers			
EOC / Backup Generator / Recircuiting			
Buildings and Grounds / Generator / ATS	\$ 168,000.00		\$ 168,000.00
Total Budget	\$ 242,000.00	\$ 59,213.00	\$ 301,213.00
Bid Package #1			
Simsbury High School Generator Installation Project	\$ 152,000.00		
Tariffville Elementary School Generator Installation Project	\$ 156,000.00		
Total Bid	\$ 308,000.00		
Bid Package #2			
Generator Infrastructure for Town Hall	\$ 11,320.00		
Generator Infrastructure for Library	\$ 79,580.00		
Generator Infrastructure for Eno Memorial Hall	\$ 35,489.00		
Town Hall Generator Security Fencing	\$ 7,700.00		
Total Bid	\$ 134,089.00		
Bid Package #3			
Portable Generator Set	\$ 124,285.00		
Total Funding Required	\$ 566,374.00		
Contingency (5% of 1 and 2)	\$ 28,318.70		
Grand Total	\$ 594,692.70		
Balance of Funding Available	\$ 265,125.30		
Additional Funding Required	\$ 329,567.40		



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Thomas F. Cooke - Director of Administrative Services

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Date of submission:** September 2, 2014
2. **Date of Board Meeting:** September 8, 2014
3. **Individual or Entity making the submission:**

Gerard G. Toner, Director of Culture, Parks and Recreation
4. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**
The Individual or Entity making the submission requests that the Board of Selectmen:

Approve the attached fee schedule for the Simsbury Farms Ice Skating Rink and Paddle Tennis Courts as recommended by the Simsbury Farms Complex Committee and Culture, Parks and Recreation Commission at their joint meeting on July 24.
5. **Individual(s) responsible for submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.):**

Gerard G. Toner, Director of Culture, Parks and Recreation
860-408-4682
gtoner@simsbury-ct.gov

6. **Summary of Submission** (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):

At a special joint meeting on July 24, the Simsbury Farms Complex Committee and Culture, Parks and Recreation Commission discussed the fee schedules for the upcoming season at the Simsbury Farms Ice Rink and Paddle Tennis Courts. During the FY 2014/15 budget process, increases at both areas were identified as a means to close the deficit in the Special Revenue Fund. The combined projected increases will generate over \$8,000 in additional revenue based on last year's actual usage.

Rental rates and general admission fees for other rink facilities were also solicited. The attached recommendations were made for fee increases for the upcoming season. It was also noted that staff must have flexibility to offer special rates at times that are difficult to attract users.

The attached fees were approved unanimously.

7. **Description of documents included with submission** (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

Spreadsheet with proposed ice rink and paddle tennis court fees for the 2014/2015 season

ANNUAL RECREATION FEES	2009	2011	2012	2013	2014
SKATING					C.P. & R. Comm.
Season Passes					Recommended
Family of 4	\$60.00	\$60.00	\$60.00	\$75.00	\$85.00
Individual	\$30.00	\$30.00	\$30.00	\$40.00	\$45.00
Additional	\$15.00	\$15.00	\$15.00	\$20.00	\$25.00
Daily Fees					
Resident	\$2.00	\$2.00	2.00/3.00	\$3.00/\$4.00	\$3.00/\$4.00
Non-resident	\$4.00	\$4.00	4.00/5.00	\$5.00/\$6.00	\$5.00/\$6.00
Learn-to-Skate	\$40.00	\$40.00	\$40.00	\$50.00	\$50.00
Skate Sharpening	\$4.00	\$4.00	\$6.00	\$6.00	\$7.00
Skate Rentals	\$3.00	\$3.00	\$3.00	\$4.00	\$5.00
Rink Rentals (per hour)					
Resident					
Prime time	\$210.00	\$210.00	\$210.00	\$220.00	\$230.00
Non-prime time	\$180.00	\$180.00	\$180.00	\$185.00	\$195.00
Non-resident					
Prime time	\$225.00	\$225.00	\$225.00	\$235	\$245.00
Non-prime time	\$205.00	\$205.00	\$205.00	\$210.00	\$220.00
Simsbury High School	\$150.00	\$150.00	\$150.00	\$160.00	\$165.00
Simsbury Youth Hockey	\$190.00	\$190.00	\$190.00	\$200.00	\$210.00
PADDLE TENNIS					
Rental - days	6.00/10.00	10	15	15	15.00
Rental - evenings	12.00	16.00	20.00	20.00	26.00
Long Term - days (6 wks)	44.00 - 4 weeks	52.00 - 4 weeks			
Long Term - eve (6 wks)	52.00 - 4 weeks	64.00 - 4 weeks			
Season Rate (20) - days	240.00	300.00	350.00	350.00	350.00
Season Rate (20) - eves	310.00	400.00	450	450.00	495.00



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Joseph Mancini - Finance Director

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of submission:** Open Space Fund Policy
2. **Date of submission:** September 4, 2014
3. **Date of Board Meeting:** September 8, 2014
4. **Individual or Entity making the submission:** Joseph Mancini
5. **Action requested of the Board of Selectmen**

This is a proposed open space fund policy that I am asking the board to review, provide input and approve. Then to forward it on to the board of finance for their approval.

-
6. **Individual(s) responsible for submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.):**

Joseph Mancini
Jmancini@simsbury-ct.gov
860-658-3282

7. **Summary of Submission** – This provides the framework for how funds for open space can be used as well as how the fund is funded.
8. **Description of documents included with submission (All documents must be in final form and signed by the appropriate party.):**
The proposed fund balance policy.

Open Space Fund Policy

§-1 Establishment of fund.

There is hereby established a reserve in the Special Revenue Fund which shall be known and designated as the "Municipal Open Space Fund." A special bank account shall be opened and maintained for the Municipal Open Space Fund.

§-2 Purposes of fund.

Funds from the Municipal Open Space Fund may be utilized for the following purposes:

- A. The acquisition and development and/or maintenance of lands for recreation and/or conservation.
- B. The acquisition of farmland for farmland preservation.
- C. Historic preservation of historic properties, sites, structures, facilities, areas or objects for historic, educational or recreational purposes.
- D. Payment of debt service on indebtedness issued or incurred by the Town of Simsbury for any of the purposes as set forth in Subsection A through C above.

§-3 Definitions.

ACQUISITION -The securing of a fee simple or a lesser interest in land, including but not limited to an easement restricting development, by gift, purchase, installment purchase agreement, devise or condemnation.

CONSERVATION -The use of land or lands for parks, open space natural areas, ecological and biological studies, forests, water reserves, or wildlife preserves for the conservation of natural resources.

DEVELOPMENT - Any improvement to land acquired for the purposes of the fund as stated in this chapter, designed to expand and enhance its utilization for such purposes.

FARMLAND PRESERVATION - The long-term preservation of farmland for agricultural or horticultural use.

HISTORIC PRESERVATION - The acquisition, maintenance and restoration of properties of historic significance to the town of Simsbury.

LAND, LANDS or PROPERTY - Any real property, including improvement thereof or thereon, rights-of-way, water, lakes, streams, rivers, riparian and other rights, easements, development rights, privileges, licenses and all other rights or interests of any kind or description in, relating to or connected with real property.

RECREATION - The use of land or lands for parks, athletic facilities, open space, fishing, hunting, camping, boating, winter sports, or similar uses for either public outdoor recreation or the use of lands for public indoor recreation.

§-4 Funding.

The Municipal Open Space Fund shall be funded through an initial appropriation as determined by the Board of Selectman and the Board of Finance. The Municipal Open Space Fund shall also be permitted to accept donations and testamentary bequests. The sale of any and all open space will result in the proceeds being placed into the Open Space Fund. The accumulated receipts and deposits within the Municipal Open Space Fund may be utilized only for the purposes set forth in §- 2 of this Policy. Any and all interest accruing shall be retained in and used for the same purposes as established in accordance with § -2 of this chapter.

§-5 Apportionment and allocation of fund.

The Board of Selectmen and Board of Finance of the Town of Simsbury, at least annually, after the holding of one public hearing thereon, shall apportion and allocate the use of the funds collected for the purposes set forth in § -2 of this chapter.

§-6 Conveyance.

Any and all land, lands or property acquired by the Town of Simsbury pursuant to this chapter shall be held by the Town of Simsbury in trust. The deed or other instrument of conveyance into the Town of Simsbury shall bear a legend stating that said land, lands or property are conveyed to the Town of Simsbury subject to this chapter.

§-7 Sale of property.

No land, lands or property acquired pursuant to this chapter with funds from the Municipal Open Space Fund shall be leased, sold or otherwise conveyed unless action has been authorized by the Board of Selectmen of the Town of Simsbury in a manner as prescribed by law. The Board of Selectmen of the Town of Simsbury, after at least one public hearing thereon, and upon a finding that the purposes of this chapter shall otherwise be better served or that any land acquired by the Town of Simsbury pursuant to this chapter is required for another public use, may, by Resolution, convey through sale, exchange, transfer or other disposition, title to or a lesser interest in that land, lands or property, provided that the Town of Simsbury shall replace any land, lands or property of at least equal fair market value and of reasonably equivalent usefulness, size, quality and location to the land conveyed. Any moneys derived from the conveyance shall be deposited into the Municipal Open Space fund created by the chapter.



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Culture, Parks and Recreation

September 4, 2014

To: Simsbury Board of Selectmen

From: Gerard G. Toner, Director of Culture, Parks and Recreation
Jerome F. Shea, P.E., Town Engineer

As a result of the sale of the Pharos Farm property to George Hall, we are requesting that \$464,000 be placed in the Open Space fund to fund the following:

Forest Management Plans

The Department of Culture, Parks and Recreation is in the process of having Forest Management Plans prepared for Onion Mountain Park, Ethel Walker Open Space, Belden Forest, and the Stratton Brook Open Space. Following the completion of the plans, approximately \$6,000 will be needed to fund the timber harvesting work at Onion Mountain Park. After the initial timber harvest, the program will be run on a self-sustaining basis.

Park and Open Space Facility Maintenance

The current budget provides \$10,000 for greenway maintenance. The fund should provide funding for the following work on an annual basis based on historical costs:

Open Space Tree Work	\$16,500
Fence Work	1,500
Irrigation Repair, Service	1,000
Roadway, Lighting Repairs	2,000
Playground Surfacing	4,000

Ethel Walker School Open Space

The Town is in the process of acquiring the last parcel of open space from the Ethel Walker School. As such, we will be taking on the responsibility of maintaining 378 additional acres for use by the residents of Simsbury. The transition of this property to one of public use will require that certain improvements be completed. These improvements will increase annual maintenance expenses for signage, short and long term trail maintenance, nuisance tree removal, parking area maintenance and kiosks containing

maps/brochures that detail the property. We anticipate annual maintenance expenses for the Ethel Walker property of \$10,000.

After discussions with town staff that will be involved with the management and maintenance of this parcel, it was determined that a plan was necessary to fully realize the potential of the parcel and provide the town with guidelines for managing the Ethel Walker Open Space parcel. The preparation of the plan in consideration of the rights retained by Ethel Walker School for equestrian use and the lack of basic amenities on the parcel suggested that professional assistance was required.

This plan will provide an overall blueprint for developing the parcel, complete an inventory and condition assessment of the trails and other important features, and provide management guidelines for operation and maintenance of the parcel. A proposal for consulting services was solicited for an improvement plan that would identify long and short term recreational and management improvements required along with a priority and cost for these improvements. The firm of Milone and MacBroom has provided a proposal for preparing this improvement plan for a fee of \$33,000.

Pond Area – Belden Forest/Simsbury Library/Metro Bis

The management of Metro Bis is interested in partnering with the Town to clean up and restore access to the pond that is bordered by the Belden Forest, Simsbury Library, and Simsbury 1820 House properties. The site has a historical background but access has become overgrown. The Town would like to assist in clearing up and improving access to the pond area. The estimated cost of the initial clearing of the area is \$ 3,650. There is also limited tree removal which may be required.

**Proposed Expenditures
Open Space Fund**

9/4/2014

Activity	FY2015	FY2016	FY2017	Total
1 Ether Walker Consultant Services	\$ 33,000		\$	33,000
2 Ethel Walker Improvements	\$ 80,000	\$ 50,000	\$ 50,000	\$ 180,000
3 Forest Management Plan Administration	\$ 6,000		\$	6,000
4 Park & Recreation Open Space Management Plan	\$ 5,000		\$	5,000
5 Park & Recreation Open Space Short Term Repairs	\$ 25,000	\$ 25,000	\$ 25,000	\$ 75,000
6 Bike Trail Maintenance Plan	\$ 5,000		\$	5,000
7 Bike Trail Short Term Repairs	\$ 15,000	\$ 15,000	\$	30,000
8 Trails Short Term Repairs	\$ 15,000	\$ 15,000	\$	30,000
9 Open Space Maintenance Equipment	\$ 50,000	\$ 50,000	\$	100,000
Total	\$ 234,000	\$ 155,000	\$ 75,000	\$ 464,000

Notes:

1. The Town is currently reviewing the possible disposition and / or exchange of small open space parcels for parcels that are consistent with the town's current policy for acquisition of open space.
2. The proposed plan does not account for future land acquisitions.



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Thomas J. Roy, PE - Director of Public Works

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of submission:** Paint Recycling at Simsbury's Bulky Waste Facility
2. **Date of submission:** September 2, 2014
3. **Date of Board Meeting:** September 8, 2014
4. **Individual or Entity making the submission:**
Thomas J. Roy, PE - Director of Public Works
5. **Action requested of the Board of Selectmen:** (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.)
The Individual or Entity making the submission requests that the Board of Selectmen:

Authorize the First Selectmen to execute a two year agreement with Paint Care, a non-profit 501(c)(3) organization, for the collection of paints, primers and stains from our Bulky Waste Facility on Wolcott Road in accordance with the State of Connecticut's Paint Stewardship Program.
6. **Individual(s) responsible for submission:** (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.)
Thomas J. Roy, PE - Director of Public Works
7. **Summary of Submission:** (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.)

In 2013 the State of Connecticut passed legislation (the Paint Stewardship Program) that applied recycling fees to all paint, stains, and primers sold in Connecticut to be used to support the recycling of unused paints. As part of this program, Paint Care a non-profit 501(c)(3) organization has been selected to setup collection sites for consumers to bring unused cans of paints for recycling.

Through this program, the Town of Simsbury has the opportunity to provide paint collection at our Bulky Waste Facility on Wolcott Road. The operator of the facility, Paine's Inc. has agreed to participate in this program at no cost to the Town. Participation in this program will require Paine's to have all landfill employees trained by Paint Care and to coordinate the collection of paints from the facility. The paint recycling at the Wolcott Road facility will only be for Town residents with valid landfill permits.

All of the paint collected at the facility will be recycled and re-used. Paint Care collects paint from the various collection sites throughout the State and sends them to a processing facility, where they are sorted by color family and processed through strainers before being re-blended. The final product is latex paint that can be re-tinted and used as paint in an industrial or institutional settings where the exact color shading may not be critical.

Town Council has reviewed the contract.

8. Description of documents included with submission: (All documents must be in final form and signed by the appropriate party.)

The following documents are included with this submission and attached hereto:

- Letter from Paine's Inc.
- Brochure for Paint Care



August 27, 2014

Tom Roy
Town of Simsbury
933 Hopmeadow St.
Simsbury, CT 06070

Dear Mr. Roy:

Paine's fully supports the Town of Simsbury's recycling efforts. We agree that adding the ability to recycle paint at the Simsbury Bulky Waste Facility for the residents is a very worth while addition to the recycling opportunities at the facility.

If this is something that the Town would like to add to the list of acceptable materials at the Simsbury Bulky Waste Facility, we agree to accept paint at no charge to the residents.

Sincerely,

Michael R Paine

Michael R. Paine
President

Julie Paine-Miller

Julie Paine-Miller
Vice President

What Is the Connecticut Paint Stewardship Program?

More than 700 million gallons of architectural paint is sold each year in the U.S., and it is estimated that about 10 percent of that goes unused and is available for recycling.

Until now, unused, leftover (postconsumer) paint has generally been managed through programs operated and paid for by local and state government agencies.

Starting in July 2013, a Connecticut law requires the paint and coatings industry to develop a financially and environmentally sustainable solution to manage postconsumer architectural paint. Under the new program, the paint industry will make paint recycling more convenient by setting up drop-off sites throughout the state where consumers can take their paint. PaintCare will also conduct outreach and education about buying the right amount and using up remaining paint.

Program Products

These products have fees and are accepted at drop-off sites:

- Interior and exterior architectural paints: latex, acrylic, water-based, alkyd, oil-based, enamel (including textured coatings)
- Deck coatings, floor paints (including elastomeric)
- Primers, sealers, undercoaters
- Stains
- Shellacs, lacquers, varnishes, urethanes (single component)
- Waterproofing concrete/masonry/wood sealers and repellents (not tar or bitumen-based)
- Metal coatings, rust preventatives
- Field and lawn paints

Non-Program Products

- Paint thinners, mineral spirits, solvents
- Aerosol paints (spray cans)
- Auto and marine paints
- Art and craft paints
- Caulking compounds, epoxies, glues, adhesives
- Paint additives, colorants, tints, resins
- Wood preservatives (containing pesticides)
- Roof patch and repair
- Tar and bitumen-based products
- 2-component coatings
- Deck cleaners
- Traffic and road marking paints
- Industrial Maintenance (IM) coatings
- Original Equipment Manufacturer (OEM) (shop application) paints and finishes

Note: Leaking, unlabeled, and empty containers are not accepted at drop-off sites.

For information about recycling and proper disposal of non-program products, please contact your garbage hauler, local environmental health agency, household hazardous waste program, or public works department.



Recycle with PaintCare

About the Connecticut Program



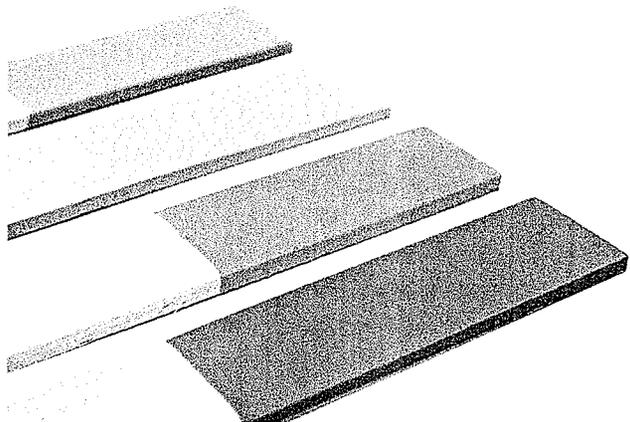
Who Is PaintCare?

PaintCare is a non-profit 501(c)(3) organization, established by the American Coatings Association to implement state-mandated paint stewardship programs on behalf of paint manufacturers in states that adopt a paint stewardship law.

PaintCare is currently running or preparing to implement programs in California, Connecticut, Oregon, and Rhode Island.

Paint Drop-Off Sites

PaintCare will establish drop-off sites at paint retail stores, government-run household hazardous waste programs, transfer stations and other locations across Connecticut. PaintCare sites will accept latex paint (and other water-based program products) from all residents and businesses and oil-based program products from all residents and most businesses. To find a site near you, visit www.paintcare.org or call (855) 724-6809.



Recycling New and Old Paint

PaintCare will make sure your paint gets recycled or properly disposed of at state-authorized paint processing facilities. You can drop off new paint and old paint, even if it is over 20 years old!

Funding and Fees

The program is funded by a fee that paint manufacturers pay to PaintCare for each container of architectural paint sold in Connecticut. Manufacturers pass the fee to distributors and retailers, who include the fee in the purchase price of paint. Fees are by container size as follows:

Half pint or less	\$ 0.00
More than half pint to less than 1 gallon	\$ 0.35
1 gallon	\$ 0.75
More than 1 gallon to 5 gallons	\$ 1.60

Retail stores can choose whether or not to display the fee separately on sales receipts.

The fee is not a deposit – you do not receive it back when you drop off paint for recycling.

For more details, please visit www.paintcare.org or call (855) 724-6809.

What Products Are Covered?

Architectural paint or “Program Products” are defined as interior and exterior architectural coatings sold in containers of 5 gallons or less. They do not include aerosol, industrial, original equipment, or specialty coatings.

(See back panel for examples of program and non-program products.)

Who Can Use the Program?

In addition to residents, this program is available to trade painters, contractors and other businesses with one restriction: If your business produces more than 26 gallons of hazardous waste per month, you may only use the drop-off sites for your latex paint and not for your oil-based paint. To learn more about the 26 gallon restriction, contact PaintCare or the Connecticut Department of Energy and Environmental Protection.

Limits on Quantities at Drop-Off Sites

Drop-off sites may establish limits on the quantity of products they accept. Generally, the limit in small stores will be lower than in large stores. Please check with the site in advance if you have more than 5 gallons.



 MERITAS LAW FIRMS WORLDWIDE

Robert M. DeCrescenzo
(t) 860.548.2625
(f) 860.548.2680
rdcrescenzo@uks.com

September 4, 2014

Thomas J. Roy, P.E., Director of Public Works
Town of Simsbury
933 Hopmeadow Street
Simsbury, CT 06070

Re: Connecticut Architectural Paint Recovery Program
Non-HHW Collection Facility and Waste Paint
Management Services Agreement between PaintCare, Inc.
and Town of Simsbury

Dear Mr. Roy:

You have asked me to review the draft of the above-referenced contract between the Town and PaintCare, Inc. ("PaintCare") for the collection and disposal of "Program Products" to be defined in Attachment D, (anticipated to be paint containers) from designated collection points. The following are my comments.

1. Term: The term of the Agreement is two (2) years from the effective date. The Agreement automatically renews for successive one (1) year terms unless either party gives 60 day notice of cancellation.

2. Obligations of the Town: The Town is defined as the "Service Provider" in the Contract. The Town's obligations are set forth in Article 3. Essentially, the Town is responsible for the collection and proper storage of the "Program Products" pending their pick up by the transportation provider to be designated by PaintCare.

3. Obligations of PaintCare: PaintCare's obligations are defined in Article 5 of the Agreement. Essentially, PaintCare arranges for the pickup, transport and delivery of the "Program Products" to the designated disposal destination.

4. Title or Risk of Loss: The Town holds title and bears the risk or loss for all program products until they are picked up by the Transportation Provider.

5. Payment: Payment to PaintCare is to be defined in Attachment A on a per container basis. The draft of the Contract I reviewed did not include the per container costs. This information should be included prior to consideration of the contract by the Board of Selectmen.

Updike, Kelly & Spellacy, P.C.

100 Pearl Street ■ PO Box 231277 ■ Hartford, CT 06123 (t) 860.548.2600 (f) 860.548.2680 www.uks.com
801238

Thomas J. Roy, P.E.
September 4, 2014
Page 2

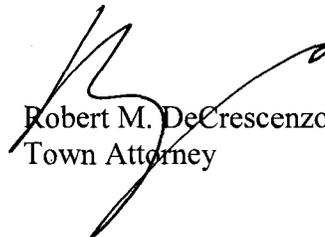
6. Insurance: Article 12 of the Contract defines the required insurance coverages. This section should be reviewed by CIRMA to confirm that the Town currently carries the required coverages.

7. Dispute Resolution: Disputes under the Contract are subject to resolution by arbitration of “any controversy or claim arising out of or relating to this Agreement.” The arbitration is subject to Connecticut law.

8. Confidentiality: The Agreement is confidential except for disclosure as may be required by law. Under the Connecticut FOIA, the Agreement, once executed, is a public document. The Town is obligated to seek an exemption under the FOIA for providing information as “proprietary information.” The Town is also obligated to give Paint Care 10 days notice prior to disclosing any parts of the Agreement under the FOIA.

With the completion of Attachment A and D, this contract may be considered by the Board of Selectmen.

Very truly yours,



Robert M. DeCrescenzo, Esq.
Town Attorney

RMDe/dal



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of submission:** Resignation-Technology Task Force
2. **Date of submission:** August 22, 2014
3. **Date of Board Meeting:** September 8, 2014
4. **Individual or Entity making the submission:** Carolyn Keily, Town Clerk
5. **Action requested of the Board of Selectmen** (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):
The Individual or Entity making the submission requests that the Board of Selectmen:

Accept the resignation of Pamela J. Lacko (D) as a **regular** member of the Technology Task Force effective August 16, 2014.
6. **Individual(s) responsible for submission** (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.):

Carolyn Keily, Town Clerk
7. **Summary of Submission** (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any **additional** information in an attached memorandum.):

Resignation: Pamela J. Lacko
Party: Democratic
Effective Date: August 16, 2014
Board: Technology Task Force
Term: 12/02/2013 to 12/07/2017

8. **Description of documents included with submission** (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

Signed letter of resignation

August 15, 2014



Carolyn Kelly, Town Clerk
Town of Simsbury
933 Hopmeadow St.
Simsbury, CT 06070

Dear Ms. Keily:

I hereby resign my position as Chairman and member on the Simsbury Technology Task Force.

Please notify the Board of Selectman that the effective date of my resignation is August 16, 2014.

Sincerely,

A handwritten signature in cursive script that reads "Pamela J. Lacko".

Pamela J. Lacko
6 Griffin St.
Simsbury, CT 06070



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Thomas F. Cooke - Director of Administrative Services

BOARD OF SELECTMEN

MEETING AGENDA SUBMISSION FORM

1. **Date of submission:** August 12, 2014
3. **Date of Board Meeting:** September 8, 2014
4. **Individual or Entity making the submission:**
5. **Action requested of the Board of Selectmen:**
Accept the resignation of Peter Kellogg as a **regular** member of the Board of Ethics effective July 31, 2014.
6. **Individual(s) responsible for submission:** Carolyn Keily, Town Clerk
7. **Summary of Submission:**
Resignation: Peter Kellogg
Party: Unaffiliated
Effective date: July 31, 2014
Board: Board of Ethics
Term: 01/01/2011 to 01/01/2015
8. **Description of documents included with submission**
The following documents are included with this submission and attached hereto:

Signed letter of resignation

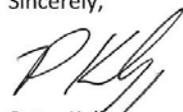
July 31, 2014

Town Clerk
Town of Simsbury
P.O. 495
Simsbury, Connecticut 06070

To whom it may concern,

This letter serves as notice of my resignation of my seat on the Town of Simsbury Board of Ethics, effective immediately. The reason for my resignation is that I currently do not have the time available to provide the level of attention and priority that this board and the town deserves. I held one of the independent seats on the board that will now need to be filled.

Sincerely,



Peter Keflogg
860.878.2503





Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Thomas F. Cooke - Director of Administrative Services

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Date of submission:** August 21, 2014
3. **Date of Board Meeting:** September 8, 2014
4. **Individual or Entity making the submission:** Simsbury Democratic Town Cmte
5. **Action requested of the Board of Selectmen:** On August 20, 2014 The Simsbury Democratic Town Committee approved the following individuals be nominated for the positions indicated:
 - Denise Alfeld, 26 East Weatogue St. Simsbury, CT 06070 to the Historic District Commission as an alternate member to complete term of Marc Lubetkin ending on 1/1/18.
 - Alexandra Rice, 90 Laurel Lane Simsbury CT 06070, as a member of the Recycling Committee to complete the term of Janice Kern which expires on 12/7/15.
- 6.
7. **Individual(s) responsible for submission:** Alan Needham, Chairman Nominations Committee Simsbury Democratic Town Committee (2 Basswood Lane, Weatogue CT 06089)
8. **Summary of Submission:** We respectfully request that the Board of Selectman approve the above cited nominations for the positions indicted
9. **Description of documents included with submission**
The following documents are included with this submission and attached hereto:

September 4, 2014

To: Mary Glassman, First Selectman

From: Hiram Peck, Director of Planning and Community Development

Re: Building Permit Receipts and Land Use Dept. items

The Building Department permit receipt records reflect the significant amount of work approved and currently under construction as part of the land use process in Simsbury.

The attached Licenses and Permits summary indicates the following:

1. A significant amount of development is currently underway as a result of diligent work by the land use commissions and staff. This is reflected in the significant increases in permit fees especially since 2010.
2. These increases are the result of a number of items working in coordination with each other. A few of these items are:
 - a. Improved regulations allowing development to move forward.
 - b. Improved processing in terms of the review process and time needed to approve applications.
 - c. Improved staff service, specifically with regard to final review of approved plans and permit issuance.
 - d. Improved ability of staff to move applications forward based on use of more informal application presentations and more detailed staff review at the front end of the application process.
 - e. Improved coordination between land use boards and commissions as a result of meeting time coordination and scheduling.
3. Some of the recent increases include:
 - a. 2013 to 2014 = 30% increase in permit fees from previous year, to date amounts to additional \$149,606.
 - b. 2012 to 2013 = 2.5% increase in permit fees from previous year, amounts to \$12,452
 - c. 2011 to 2012 = 98% increase in permit fees from previous year, amounts to \$242,155
4. The increases in fees are the result of significantly sized projects such as:
 - a. Recent past: Grist Mill Road, Mill Crossing Townhouses, Mill Commons Apartments and Millwright's Restaurant.
 - b. Recent past: Westminster school buildings
 - c. Current: Dorset Crossing, Eastpointe Apartments
 - d. Current: Carson Way (Remaining ½ of Powder Forest)
 - e. Near Future: Ethel Walker School athletic facility

- f. Several other smaller projects also underway at present
- 5. Planning for several other significant projects is currently underway at this time as well. These projects involve a mix of commercial, institutional and a variety of residential uses.

Update on Big Y project:

The final plans for the 49,820 square foot Big Y World Class Market have been submitted and are being reviewed at this time. It is expected that groundbreaking will begin in September, 2014 with a store opening in 2015.

Town Attorney is working with the Attorney for the Skating Center to finalize an easement agreement with regard to access across existing Town Owned property. The Skating Center is also seeking use of the Big Y property for access to Skating Center property. The completion of this long sought agreement is expected any time now. In the meantime the owner of the subject property could apply for a building permit whenever they so choose. No barriers exist from the Town's perspective.

Attachment: Licenses and Permit fee receipts

Licenses and permits

BUDGET UNIT	BUDGET UNIT	Title	Account	Location	2006	2007	2008	2009	2010	2011	2012	2013	2014
10043130	BUILDING DEPMNT		42211	Licenses & Permits	422,156	366,733	435,721	334,404	394,080	245,007	487,162	499,615	649,310
				<i>Delta to previous year</i>		(55,423)	68,988	(101,317)	59,676	(149,073)	242,155	12,453	149,695

CALL TO ORDER

The Regular Meeting of the Board of Selectmen was called to order at 7:05 p.m. in the Main Meeting Room of the Simsbury Town Offices. Present were: First Selectman Mary Glassman; Board members Sean Askham, Cheryl Cook, Nancy Haase and Lisa Heavner. Absent was Michael Paine. Others in attendance included: Tom Cooke, Director of Administrative Services, Chief Ingvertsen, Captain Boulter, Joe Mancini, Director of Finance/Treasurer and other interested parties.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

PUBLIC AUDIENCE

Joan Coe, 26 Whitcomb Drive, said the Board “goes along to get along”. She said the elections are not a popularity contest.

Ms. Coe cannot understand why raises were given without taxpayers approval and consultant fees approved without going to bid. She feels the First Selectman’s salary should be reduced as she is only performing 5% of the Town’s business and the rest is done by staff.

Ms. Coe spoke about four residents who were evicted from Eno Farms this week. She said Eno Farms was set up for the poor of Simsbury and the development was mismanaged. She quoted part of the Attorney General’s report and said the Town needs to serve the poor at Eno Farms. She said the Board has dodged the issues there over the years by not addressing them and now the poor are suffering again.

Ms. Coe spoke about the Betty Hudson property, where the Board voted to authorize a deposit on the property, without any plan for use or plan of care for this property. She feels this property needs to be under private ownership.

Ms. Coe spoke about the Town Hall closing at 1 p.m. on Fridays. She is against this policy as management will then be paid for 5 hours without working them. She feels the Town Hall needs to be open all day on Fridays so residents can use it when needed.

Barbara Dolinsky, 56 Library Lane spoke about the Aquarion Water issue. She handed out a report that was done in Higgam Mass with their lawsuit pending. Aquarion Water and this Board need to be accountable to the residents. Aquarion is very resistant to negotiations in Mass.

She noted that Representative John Hampton has requested new legislation to develop a new comprehensive water plan for Conn. She encouraged the Board to protect the Town’s resources from greed.

Alisa Blitz spoke about the Simsbury Farms pool and lap swimming. She said residents feel that lap swim needs to be available each day for the full pool at Simsbury Farms as it always was.

Ms. Blitz said it was very difficult for many people to safely swim when there are others sharing the lap lane. She said Memorial Pool is not an equal or acceptable option as the lane line ropes bruise the skin if bumped, the shower is not clean - there is no way to control the water temperature and the floor is

slippery and not clean. She and others feel that Memorial Pool is not useable for serious lap swimmers.

Ms. Blitz said lap swimmers want full mid-day access when the pool is open for adults only. They need their exercise with the pool option and they are requesting that the Board return the full pool to adult lap swim access at Simsbury Farms. She gave the following names of some of the residents who share her concern: Dr. Paul Epstein, Marlene Fein, Sue Paul, Jane Arciero, and Linda Zabor.

Robert Kalechman, 971 Hopmeadow Street, said he found the pool issue a bit odd and doesn't feel the left hand is talking to the right. There was over one million dollars spent to renovate the pool and there are still issues.

Mr. Kalechman said he also felt the issue of Aquarion Water will only benefit a few residents and not the entire Town. It only benefits the residents who abut the property.

Mr. Kalechman also spoke about the Hudson property purchase. He said the Town is not in the real estate business and the Town should be more interested in the Veterans Memorial to honor all Veterans. There will be 104 names of residents/Veterans on the new memorial at the Simsbury Public Library entrance. There is an ongoing fund-raiser and he encouraged everyone to donate to it at P.O. Box 1101, Simsbury CT 06070.

Bill Blitz said he had his granddaughter at the Memorial Pool. The kiddie pool needs to be looked at as children have been falling and hitting their heads on the first 1-1-1/2 ft of the pool. Something needs to be done.

Ms. Glassman noted that this pool issue is on this agenda and this is the first time she is hearing about problems at Memorial Pool.

PRESENTATION

- **Simsbury Police Department received CALEA re-accreditation**

Ms. Glassman said this was the highest honor for the Town to receive and she is proud of this Police Department.

Chief Ingvertsen said the first time the Police Department was accredited was 2002. There are only 13 departments in the State that have this accreditation.

Captain Boulter gave a slide presentation of this accreditation and said there are only 400 departments in the United States that have this accreditation. The Town is complaint with 320 mandatory standards and 79 out of 86 elected standards. They received the award on July 30, 2014 at the CALEA Conference.

Ms. Glassman congratulated the Department on this honor. This shows taxpayers that the Town has very high standards for its Police Department and it is a well run department.

Chief Ingvertsen noted that the Junior Police Academy was held last week. There were 24 kids involved and it was a great experience for all. A 12 year old made the slide presentation.

Ms. Glassman thanked the department for their work in this program. She said graduation was on Friday and this was a very positive experience for all.

FIRST SELECTMAN'S REPORT

Ms. Glassman thanked everyone for the generous donations to the Town's Social Services Department as they have been able to add a new 14- passenger vehicle for their Dial-A-Ride Program. This is one of two vehicles owned by the Town. It provides approximately 180 rides per week. She thanked Mickey Lecours-Beck and the staff at Eno Memorial Hall for everything they do in making this program possible.

Ms. Glassman said the Social Services Department is once again providing Back to School assistance to families. Eligible families are required to be receiving assistance from any State or Local social service program. She encouraged everyone to take advantage of this assistance if they are eligible. More information can be obtained by calling the Social Services Department at 860-658-3283.

Ms. Glassman said the East Coast Greenway and the Farmington Valley Trails Council are sponsoring a ride on Saturday, September 13th with Connecticut Tourism to build support for closing the gaps on the Farmington Canal Heritage Trail and promoting the trail as a venue for bike tourism in CT. The trip will begin at 8 a.m. from the New Haven Green and will end in Southwick, MA about 2 p.m. There is a \$20 donation for participants to cover costs. For more information, please contact the First Selectman's Office at 860-658-3230 or look on the link to <https://www.eventbrite.com/e/fcht-ride-September-13-2014-new-haven-to-southwick-bussag-supported-tickets-1177733454>.

Ms. Glassman said to spread the word about the Aging and Disability Commission's "Picnic in the Park" for residents with disabilities and their friends on Saturday, August 23rd at St. Catherine of Siena Church. Food will be served from 12:15 - 1:15 p.m. and dancing will be continuous from 11:30 - 2:30. This event is free! Please RSVP by Tuesday, August 12th at 860-658-3273.

Ms. Glassman said the Town has been informed by the Connecticut Office of Tourism that Simsbury and the Old Drake Hill Flower Bridge have been selected as one of the top 10 CT Still Revolutionary Fan-Favorite Towns and Destinations of 2014. She thanked everyone who voted to support Simsbury.

The Office of Tourism will be taking steps to promote Connecticut's top 10 towns and will highlight Simsbury and the Flower Bridge in public relations and social media efforts. Each of the top 10 towns and destinations will be receiving placement in the October's press release, but also will be highlighted on social media channels and on Ctvisit.com throughout the next several weeks.

Ms. Glassman said that Simsbury is being recognized as among the best places for home ownership in Connecticut by Nerdwallet, an organization dedicated to providing people with unbiased information about the best possible values. They have identified Simsbury as one of the top ten places for home ownership in the State.

She said as the announcement states, "no description of Simsbury would be adequate if it didn't mention the Simsbury Performing Arts Center, whose guests have included the Hartford Symphony, Willie Nelson and Lynyrd Skynyrd. She said recognition like this reinforces that Simsbury is doing the right thing by promoting the Town's assets. She thanked the residents, who are the best promoters Simsbury could ever have.

SELECTMEN ACTION

a) Approve Tax Refunds

Ms. Heavner made a motion to approve tax refunds in the amount of \$87,108.01 as approved and recommended by the Tax Collector. Ms. Haase seconded the motion. All were in favor and the motion passed.

b) Approve acceptance of Highway Safety Grant award in the amount of \$22,000 and creation of a Special Revenue account for receipt of funds

Ms. Glassman thanked the Chief and staff for applying for this grant. The grant will be used to replace older equipment and for extra enforcement where needed, etc.

Ms. Heavner made a motion to accept receipt of a Highway Safety Grant award in the amount of \$22,000 and approved the creation of a special revenue fund that will be used to receive and process the grant funds. Ms. Cook seconded the motion. All were in favor and the motion passed.

Chief Ingvertsen said they will be purchasing two radar guns to help with enforcement as well, and thanked the Board for their support.

c) Approve acceptance of a \$25,000 gift/bequest from the estate of Jewel Gutman

Ms. Heavner made a motion accept a \$25,000 gift/bequest from the estate of Jewel Gutman with our thanks. Ms. Haase seconded the motion. All were in favor and the motion passed.

Ms. Glassman said the Town appreciated her thinking of the Town in this way and they will use the money in the way Ms. Gutman would have liked it to be used. Ms. Gutman served the Town for many years and in 1994 she also made a contribution in her husband's honor.

d) Accept the gift of a bench for use at the Pinchot Sycamore Tree park in memory of Pauline Schwartz

Ms. Cook made a motion to accept the gift of a bench for use at the Pinchot Sycamore Tree Park from Marcia Mulligan, in memory of her mother Pauline Schwartz, who passed away in June of this year with our thanks. Mr. Askham seconded the motion. All were in favor and the motion passed.

Ms. Glassman said the bench was a wonderful tribute and a very generous gift to the Town. It will be much appreciated.

e) Approve Public Gathering Permit Applications

Ms. Cook made a motion to approve the Public Gathering Permit applications for the following:
St. Bernard's on the Green (Tariffville Green) - August 23, 2014
Trinity Church Fair (September 14, 2014) and Pumpkin Patch (Tariffville Green) October 8 - November 2, 2014

Latimer Lane PTO Road Race and Fun Run - September 14, 2014

Ms. Haase seconded the motion. All were in favor and the motion passed.

f) Approve Fiscal Year 2014 Inter-Departmental Budget Transfers

Ms. Glassman thanked Sean Kimball, Joe Mancini, Department Heads and staff in being able to return approximately \$80,000 back to the general fund. She said there is a new format being used this year which is much easier to read and understand.

Mr. Mancini addressed some questions on certain line items that the Board members had. Mr. Mancini said the revenues are positive as well and he has already begun the next budget process.

Ms. Askham made a motion to approve the Fiscal Year 2014 Inter-Departmental Budget Transfers as presented. Ms. Heavner seconded the motion. All were in favor and the motion passed.

g) Approve Fiscal Year 2014 Intra-Departmental Budget Transfers

Ms. Haase made a motion to approve the Fiscal Year 2014 Intra-Departmental Budget Transfers as presented. Ms. Cook seconded the motion. All were in favor and the motion passed.

h) Authorize agreement with Charles Houlihan, Esq. as Special Counsel for the purchase of Ethel Walker Open Space Parcel C

Ms. Glassman noted that the Town Attorney had a conflict with this item and therefore she would like to retain Charles Houlihan, Esq. as a special counsel for the Parcel C purchase. She said he was previously retained on this issue as well.

Ms. Cook made a motion to authorize entering into an agreement with Charles Houlihan, Esq. As Special Counsel for the legal services associated with the purchase of the Ethel Walker Open Space acquisition of Parcel C with a cap at the rate of or below municipal counsel fee. Ms. Heavner seconded the motion. All were in favor and the motion passed.

i) Approve request from Simsbury Performing Arts Center for the Town of Simsbury to co-sponsor the SeptemberFest fireworks contingent upon receipt of funds and bond requirement.

Ms. Glassman said the Town has control of where the fireworks can be placed and is also in control of safety measures, but they don't pay for the actual fireworks. Mr. Cooke noted that this is all within the State statutes.

Mr. Askham made motion to approve the request from the Simsbury Performing Arts Center for the Town of Simsbury to co-sponsor the SeptemberFest fireworks contingent upon receipt of funds and bond requirements. Ms. Cook seconded the motion. All were in favor and the motion passed.

j) Review and possible action on continuing Town Hall / Eno Hall Summer Hours Schedule

Ms. Glassman said most of the feedback on the summer hours has been positive. She only heard of two concerns about the line dancing program at the Senior Center.

Ms. Haase made a motion to extend offering full services at Town Hall and Eno Memorial Hall on Mondays until 7:00 p.m. and to close Town Hall and Eno Memorial Hall at 1:00 p.m. on Fridays. Ms. Cook seconded the motion. All were in favor, with Ms. Glassman abstaining, and therefore the motion passed.

Ms. Glassman recused herself and turned the meeting over to Deputy First Selectman Ms. Haase.

k) Review and approve a resolution authorizing a one hundred percent (100%) tax abatement to the International Skating Center as authorized by Connecticut General Statutes Section 12-81(57c)

Mr. Cooke noted that they would be automatically tax exempt on January 1, 2014 according to the State Statutes. He said the Town is involved as they own the municipal property and C-TEC owns the equipment.

Mr. Askham made a motion to table this issue until further information is received. Ms. Cook seconded the motion. All were in favor and the motion passed.

Ms. Glassman rejoined the meeting.

APPOINTMENTS AND RESIGNATIONS

a) Accept the resignation of Jacqueline Battos (R) as an alternate member of the Zoning Board of Appeals effective July 3, 2014

Ms. Askham made a motion to accept the resignation of Jacqueline Battos as an alternate member of the Zoning Board of Appeals with our thanks. Ms. Cook seconded the motion. All were in favor and the motion passed.

b) Appoint Jacqueline Battos (R) as an alternate member of the Zoning Commission with an expiration date of December 7, 2015

Mr. Askham made a motion to appoint Jacqueline Battos as an alternate member of the Zoning Commission with an expiration date of December 7, 2015. Ms. Cook seconded the motion. All were in favor and the motion passed.

c) Accept the resignation of Paul A. Sarkis (U) as a regular member of the Technology Task Force effective July 28, 2014

Ms. Haase made a motion to accept the resignation of Paul A. Sarkis as a regular member of the Technology Task Force effective July 28, 2014 with our thanks. Mr. Askham seconded the motion. All were in favor and the motion passed.

d) Accept the resignation of Andy Berling (D) as a regular member of the Technology Task Force effective August 4, 2014

Mr. Askham made a motion to accept the resignation of Andy Berling as a regular member of the Technology Task Force effective August 4, 2014 with our thanks. Ms. Haase seconded the motion. All were in favor and the motion passed.

e) Accept the resignation of Janice Kern (D) as a regular member of the Recycling Committee effective August 6, 2014

Mr. Askham made a motion to accept the resignation of Janice Kern as a regular member of the Recycling Committee effective August 6, 2014 with our thanks. Ms. Cook seconded the motion. All were in favor and the motion passed.

OTHER BUSINESS

a) Simsbury Farms swimming accommodations for seniors

Ms. Glassman thanked all the seniors who contacted the Board about the swimming issue. She said Gerry Toner was not available tonight for this discussion, but she will meet with him when he returns from vacation.

She did ask Parks and Recreation to re-instate the lap swim time, but they had given this to the exercise class for the purpose of revenues. They said the Board would have to appropriate funds to meet the loss if the exercise class was closed.

The Board would like to see different options that can be used to settle this issue.

Ms. Glassman said this is the first time she heard anything about safety issues at the pool at Memorial and it will be checked out first thing tomorrow. If there are safety issues they will be taken care of.

Ms. Cook asked said the residents should also bring their concerns to the Parks and Recreation Commission.

Ms. Glassman noted that when it rains the pool is closed due to budget issues as well. This was a policy decision.

ACCEPTANCE OF MINUTES

a) Regular Meeting of July 14, 2014

Ms. Heavner made a motion to approve the Regular Meeting minutes of July 14, 2014 with changes on page 4 and 8. Ms. Cook seconded the motion. All were in favor, with Ms. Haase abstaining, therefore, the motion passed.

b) Special Meeting of July 24, 2014

Ms. Cook made a motion to approve the Special Meeting minutes of July 24, 2014. Ms. Heavner seconded the motion. All were in favor with Ms. Haase and Mr. Askham abstaining, therefore, the motion passed.

Mr. Askham made a motion to reconsider both of the Acceptance of Minutes motions after information was received that minutes can be approved by people not present at the meetings. Ms. Cook seconded the motion. All were in favor and the motion passed.

Mr. Askham made a motion to approve the Regular Meeting minutes of July 14, 2014 with changes of page 4 and 8. Ms. Cook seconded the motion. All were in favor and the motion passed.

Ms. Cook made a motion to approve the Special Meeting minutes of July 24, 2014. Ms. Heavner seconded the motion. All were in favor and the motion passed.

SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

- 1. Personnel** - no report at this time.
- 2. Finance** - no report at this time.
- 3. Welfare** - no report at this time.
- 4. Public Safety** - no report at this time.
- 5. Board of Education** - no report at this time.

Ms. Heavner said the Technology Committee met to review people who would like to serve on that Committee. They will bring names to the Board at the September meeting.

Ms. Heavner said when the Technology Committee voted on the budget they voted on a consulting fee through the CCAT of \$4,800. CCAT goes out to bid and complies with the Town's bidding process. The Committee felt this was appropriate.

Ms. Heavner thanked the Technology Committee for their hard work. They will be doing strategic planning for the technology infrastructure.

Ms. Heavner also gave an update on the Public Safety Committee. She said they had a meeting and the Town Engineer came. She will give a formal update at the September meeting.

Ms. Heavner said the Fire Department needs 5 ft. clearance in front of properties so they can find the correct area for the hydrant.

Ms. Heavner said Chief Ingvertsen said they began training for NARCAN. They still have issues to overcome like temperature requirements and storage issues.

Ms. Heavner said the Police Department received training for "project lifesaver" to assist people with Alzheimer's Disease and / or Autism and how to locate them. They are looking to raise \$8,000 for this program so they don't have to ask for payment for users of the program.

Ms. Heavner said they are reviewing the State regulations on training for schools and towns for disasters. We are great in practices, but are still required to do special training. This training will also help with receiving grants and in risk management. This entire package will be reviewed.

Ms. Heavner said Simsbury Public Schools announced renovations to the Simsbury Public High School track and turf fields beginning after 8/13 with an estimated re-opening by 9/21. This project is being done for safety as well as maintenance. The project could not be done over the summer due to the budget process. Also, they did go out to bid, but no-one responded the first time. Both projects cannot be done at the same time either. She appreciates patience of all residents and will keep everyone posted on the progress.

Ms. Heavner said there is a new guide available for victims of crimes. It is available at Town Hall and online. It explains the process for crime victims. It will be very useful and she encouraged victims to use it as a great resource.

Ms. Haase said the Economic Task Force will be meeting on August 18th at 5 p.m. at Town Hall. Updates will be given to the Economic Development Commission on what the Task Force has accomplished. A marketing group will be making a presentation on branding to the EDC on Thursday at 7:30 a.m.

ADJOURN TO EXECUTIVE SESSION

a) Discussion and update of Real Estate negotiations

Mr. Askham made a motion to adjourn to Executive Session and to invite Town Engineer Jerome Shea, Director of Administrative Services Thomas Cooke and Director of Finance/Treasurer Joseph Mancini to attend at 8:58 p.m. Ms. Haase seconded the motion. All were in favor and the motion passed.

At 9:05 p.m. Ms. Haase recused herself from Executive Session and left the meeting.

ADJOURN FOR EXECUTIVE SESSION

Possible Action

Ms. Heavner made a motion to adjourn from Executive Session at 9:33 p.m. Ms. Cook seconded the motion. All were in favor and the motion passed.

The Board of Selectmen took no action based upon Executive Session.

Respectfully submitted,

Kathi Radocchio
Clerk