

**HISTORIC DISTRICT COMMISSION MINUTES
FEBRUARY 7, 2013
REGULAR MEETING**

I. ROLL CALL

Commission members present were: HRH Chairman Ken Feder, Betty Woollacott, Diane Mead, and Jonathan Laschever. Chairman Feder called the meeting to order at 7:30 p.m. in the Main Meeting Room. Also in attendance were: Lynn Charest, Zoning Enforcement Officer; Janis Prifti, Commission Clerk; and other interested parties.

II. APPOINTMENT OF ALTERNATES

Chairman Feder appointed Commissioner Laschever to serve as an alternate for Dave Freitas.

III. PUBLIC HEARING(s), DISCUSSION AND POSSIBLE VOTE

None.

IV. DISCUSSION ITEMS

- a. Next newsletter

Moved to the next agenda.

- b. Draft COA changes

Commissioner Woollacott stated photographs are necessary and the Commissioners agreed it should not just be an option. Commissioner Laschever suggested specifying a minimum number of photographs and the Commissioners discussed there should be sufficient photographs as addressed by Ms. Charest when the Application is submitted; if photos are not sufficient, the Application would likely be continued until they are received. The Commissioners reviewed and agreed on the statement of the Commission's function.

Commissioner Laschever made a motion to accept the changes to the COA, including to "INCLUDE PHOTOGRAPHS".

Commissioner Woollacott seconded the motion, and it was passed unanimously.

46 **V. OTHER MATTERS AS MAY PROPERLY BE BROUGHT BEFORE THE**
47 **COMMISSION**

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49 Ms. Charest provided a photo of Mrs. Hyppa's barn and the Commissioners agreed the changed
50 door fits well and the structure is attractive. Regarding the side fence approved at Mr. Lanza's,
51 Ms. Charest will check the Application and report on it at the next meeting. Commissioner
52 Woollacott mentioned the house on the west side of East Weatogue, on the corner near Bradley
53 Road, discussed by Commissioner Lubetkin, and agreed there is a Palisades fence and propane
54 tank in front and did not believe any of it had been approved. Ms. Charest said there are no
55 applications on file for that address. Commissioner Mead added that if it is not a permanent
56 structure, the Commission has no jurisdiction. Ms. Charest did draft a letter welcoming them to
57 the District and will invite them to a meeting to talk to the Commission, as they are a newer
58 owner.

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60 Ms. Charest approved a building permit for the stoop at 39 East Weatogue Street and it is now
61 being worked on.

62
63 Regarding the West Simsbury survey, Ms. Charest will contact Rachel Carley to come back in
64 for the March meeting.

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66 Commissioner Woollacott noted the dig going on at Barkhamsted.

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68 Chairman Feder renewed his invitation for a walk and to see Pilfershire; at the March meeting a
69 Saturday date will be established. Commissioner Mead said she is not available during April
70 school vacation.

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72 Election of officers is carried forward to the March agenda.

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75 **VI. APPROVAL OF MINUTES of January 3, 2013**

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77 On Lines 9, 17, 123, the spelling of "Lascherer" is corrected to "Laschever".

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79 On Line 43, the spelling of "Calderi's" is corrected to "Caldera's".

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81 *Commissioner Laschever made a motion to accept the January 3, 2013 meeting minutes as*
82 *amended. Commissioner Mead seconded the motion, and it was passed unanimously.*

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85 **VII. ADJOURNMENT**

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87 *Commissioner Laschever made a motion to adjourn the meeting at 7:55 p.m. Commissioner*
88 *Mead seconded the motion, and it was passed unanimously.*

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DRAFT

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