

Performing Arts Center Board Minutes 05/24/2012

Simsbury Performing Arts Center Board

May 24, 2012

DRAFT Minutes

I CALL TO ORDER:

Mr. Hensley called the meeting to order at 7:05 pm. Present were PAC Board members: Bob Hensley; Ferg Jansen; Ross Herlands; Cathy Barnard and Tom Vincent (PAC Manager)

II REVIEW AND APPROVAL OF MINUTES:

Mr. Jansen made a motion to approve the minutes of the May 10, 2012 meeting. Ms. Barnard seconded the motion. The motion passed unanimously.

III MANAGER'S REPORT – as reported by Mr. Vincent

Talcott Mountain Music Festival

- First TMMF show is scheduled for June 22nd
- HSO held a meeting with volunteers to prepare them for their responsibilities
- Cheryl Anderson, HSO Finance Dept, responded to communications from Gerry Toner and Mr. Vincent. The second payment of \$16,900 is in the mail.
- Equipment is being put in place
- HSO issues a procedure manual which details how cancellation and postponements should be handled.
- Show are still BYOB

Mr. Hensley reported that he has been in communication with the Hartford Symphony as well and plans to visit their offices.

Reported that Carrie Hammon will be their new CEO.

Septemberfest

- Entertainment is still being lined up.
- The cost to produce entertainment is approximately \$6000 – looking for sponsors to cover this expense
- Reviewing the layout of the event
- Possible additional events
- Reach Foundation is still requesting that the PAC Board hold

the dates of September 14, 15 and 16

- Possibility of an event between the end of TMMF and Septemberfest
- Equipment used by the TMMF will be in place until August 3rd making that a good opportunity to provide an event at a reduced cost

A Tribute To Peggy Lee and Benny Goodman

- Discussions continue on how to promote this concert in a way that does not create any financial exposure to the Town of Simsbury or the PAC Board.

Vending

- Need to apply to the Zoning Commission for the applicable permits for Septemberfest and any other possible events where alcohol may be sold.
- Gerry Toner will confirm with Tower Ridge that they are still interested in being an approved vendor.

Chamber of Commerce Breakfast

- Scheduled for May 30th at 8 am at the PAC Facility

IV. PAC CONSULTANT UPDATE

Mr. Hensley reported that WEBB Consulting will be attending the Jim Calhoun Bike Race on June 9th, the TMMF show on June 22nd and holding interviews with PAC Facility stakeholders on June 11th and 12th. He also suggested that the members of the PAC Board plan to have a dinner meeting with them the night of June 11th. Details to be worked out.

V. OTHER BUSINESS

Performing Arts Center 501c3

Mr. Hensley suggested that the PAC Board meet with the Directors of the 501c3 to get a status update and help the PAC Board have a greater understanding of the mission of the 501c3. He will work with

VIII. ADJOURNMENT

Ms. Jansen moved for adjournment at 8:43 pm. Mr. Hensley seconded the motion. The motion passed unanimously.