

# Performing Arts Center Board Minutes 08/25/2011

SIMSBURY PERFORMING ARTS CENTER BOARD  
REGULAR MEETING  
AUGUST 25, 2011

## I. CALL TO ORDER

The PAC Board meeting was called to order at 7:31 p.m. Board members Cathy Barnard, Leo Collins, Janet Goman, Ferg Jansen, Sharon Lawson and Greg Piecuch were present. Also in attendance were Tom Vincent, Venue General Manager, Gerry Toner, Director of Parks and Recreation, Bob Hensley, BOS Liaison, Rich Sawitzke, Town Engineer, and Nick Buccarella.

Absent objection, the Board proceeded to Agenda Item # 7.

## VII. STEAP GRANT PLAN – RICH SAWITZKE

Mr. Sawitzke updated the Board concerning the status of the design of permanent curtains to be funded by the STEAP Grant. He indicated that he had worked with an architect and agreed on a fully-automated and retractable fabric awning system. A written design schematic for the product was presented, along with color choices. The Board will ultimately need to formally approve the final designed plan. It is anticipated that this system will be fully in place for the 2012 season. The Board thanked Mr. Sawitzke for his continuing efforts. No action was taken.

## II. APPROVAL OF MINUTES

Review and approval of the August 11, 2011, minutes was tabled.

### III. RECOMMENDATION TO BOS FOR TOUR DAVIDA AS SELF-CATERED EVENT

Mr. Toner reported that the Tour DaVita organizers would like to self-cater beer and wine in accordance with the PAC Board's alcohol policy.

Mr. Jansen moved to recommend that the Board of Selectmen approve the Tour DaVita event as a self-catered beer and wine event in accordance with the PAC Board alcohol policy. Mr. Collins seconded the motion. The motion passed unanimously.

### IV. McLOVINS CONCERT

Mr. Vincent reported on the current attendance, expense, and income figures for the McLovin's Concert scheduled for September 2, with a rain date of September 3. He noted that promotions were ongoing, and expected that the bulk of ticket sales would be walk-up. The Board discussed seeking to have the concert promoted within the High School email distribution system. Mr. Vincent also indicated that he had many volunteers in place, but that there remained opportunities for those who wished to help out.

### V. SEPTEMBERFEST

Mr. Vincent gave a written reported on preparations for Septemberfest. He indicated that 40 expo booths had been successfully sold, which was the target for the event. Restaurants, on-stage entertainment, and other attractions were in place. Fireworks are planned for Friday night with a rain date of Saturday. The Board further discussed what to offer volunteers who helped with the event. It was agreed that volunteers would receive (1) a free soda, (2) a voucher for two tickets to the 2012 Iron Horse Concert Series, and (3) a thank-you letter after the event. Board members reiterated that any

voucher should indicate that a 2012 Iron Horse Concert Series has not been confirmed, and that the voucher is contingent upon the series taking place. No further action was taken.

#### VI. PLAN FOR SEPTEMBER 11 COMMEMORATION

Mr. Piecuch reported on additional details of the Fire Company event at the main fire station. The Board members discussed the matter, and the consensus was that the 9/11 tragedy would be commemorated at the PAC with a moment of silence at 11:00 am on Sunday morning.

#### VIII. REQUESTS TO USE THE PAC FACILITY

There were no requests to use the PAC Facility.

#### IX. OLD BUSINESS

Mrs. Goman suggested starting the 2011-2012 venue manager process earlier this year. Mr. Piecuch indicate that he would ask Mr. Ryan to put this on the agenda for an upcoming meeting.

#### X. ADJOURNMENT

Mr. Jansen moved to adjourn at 8:39 p.m. Ms. Barnard seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Gregory W. Piecuch  
Vice-Chairman