

Performing Arts Center Board Minutes 09/22/2011

SIMSBURY PERFORMING ARTS CENTER BOARD
REGULAR MEETING
SEPTEMBER 22, 2011

I. CALL TO ORDER

Dave Ryan called the meeting to order in Room 103 of Town Hall at 7:00 p.m. In addition to Mr. Ryan, Board members Cathy Barnard, Leo Collins (via teleconference), Janet Goman, Ferg Jansen, Sharon Lawson, and Greg Piecuch were present. Also in attendance were Tom Vincent, Venue Manager, Gerry Toner, Director of Parks & Recreation, Bob Hensley, BOS liaison, and Nick Buccarella.

II. REVIEW AND APPROVAL OF MINUTES

Mr. Piecuch moved to amend the agenda to add a review and approval of the minutes of the meeting of August 11, 2011. Ms. Barnard seconded the motion. The motion passed unanimously.

Mr. Piecuch moved to approve the minutes of the meeting of August 11, 2011. Mr. Jansen seconded the motion. The motion passed unanimously.

Mr. Piecuch moved to approve the minutes of the meeting of August 25, 2011. Ms. Barnard seconded the motion. The motion passed unanimously.

III. INCOME AND EXPENSE REVIEW

Mr. Vincent and Mr. Toner reported that the Finance Department has not yet completed the financial reports for the TMMF. Mr.

Vincent provided a financial report for the McLovins concert. Approximately 700 tickets were sold. The concert had a net loss of \$671.00. Mr. Vincent provided a financial report for Septemberfest. The event had a net profit of \$8,002.00. The PAC Manager's compensation is 50% of this figure. No action was taken.

IV. SEPTEMBERFEST DEBRIEF

The Board had a discussion concerning Septemberfest. The Board thanked and gave a round of applause to Mr. Vincent and Mr. Buccarella for their hard work in making the event a success. Mr. Vincent indicated that he is keeping a list of comments, both positive and negative, so that improvements can be made for next year's Septemberfest. The Board agreed to hold a formal de-brief session in the coming weeks, and to invite the Chamber of Commerce and each of the vendors. Mr. Piecuch suggested adding a comments area on the PAC web site so members of the public can submit their feedback as well. The Board discussed left over water and soda.

Ms. Barnard moved to authorize Mr. Vincent to sell left over water and soda with Mr. Ryan's prior consent. Mr. Piecuch seconded the motion. The motion passed unanimously.

V. 2011-2012 PAC MANAGER RFP

The Board discussed whether or not to put the PAC Manager contract back out to RFP or whether to offer the current manager an extension. The PAC Board plans to hold a meeting next week to make a decision on whether to recommend a contract extension or to issue an RFP. In order to expedite the process, Mr. Ryan agreed to prepare a draft RFP in case that is the direction the Board chooses to go.

VI. LONG RANGE PLAN STATUS

The Board agreed to distill its long range plan into a formal written

document.

VII. CONSIDERATION OF REQUESTS TO USE THE PAC FACILITY

The Board reviewed and discussed a request of the Simsbury Police Department to use Iron Horse Boulevard and other area roads for its David Vidal Memorial Road Race on October 30, 2011.

Mr. Piecuch moved to inform the Board of Selectmen that the request of the Simsbury Police Department to use Iron Horse Boulevard and other area roads on October 30, 2011: (a) does not propose to use the Performing Arts Center; and (b) falls outside the entertainment season; and (c) does not conflict with any other event. Mrs. Goman seconded the motion. The motion passed unanimously.

VIII. OLD BUSINESS

There was no old business.

IX. ADJOURNMENT

Mr. Jansen moved to adjourn at 8:32 p.m. Ms. Barnard seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Gregory W. Piecuch
Vice-Chairman