

Performing Arts Center Board Minutes 10/11/2012

Simsbury Performing Arts Center Board
October 11, 2012

Minutes

I CALL TO ORDER:

Mr. Hensley called the meeting to order at 7:04 pm. Present were PAC Board members: Ferg Jansen; Cathy Barnard, along with Nick Buccarella (PAC Site Manager), and Sean Askham (Board of Selectman)

II MINUTES

Ms. Barnard made a motion to pass the minutes of the September 27, 2012 meeting. Mr. Jansen seconded the motioned. It passed unanimously.

III NEW BUSINESS

Ms. Barnard made a motion to move new business to the beginning of the meeting. Mr. Jansen seconded the motioned. It passed unanimously.

Mr. Buccarella made his summary of how the previous season went and his concerns moving forward.

- Scheduling needs to include information on who is using the athletic fields since both the fields and the PAC use the same parking lots
- The chain of command needs to be clarified

Mr. Buccarella then excused himself from the meeting.

IV. 2013 MANAGEMENT AGREEMENT

Mr. Hensley reported he had been in meetings concerning the creation of the management agreement for the 2013 season.

There was a discussion about whether or not to put forward an RFP for the management position.

The PAC Board decided that the 2013 season would be a transitional season and that it was important to move as quickly as possible to get a manager in place and therefore decided

against putting the position out to bid.

Instead the Board decided to extend the contract by two months with it beginning on November first. This would allow the manager to be part of the implementation of the Webb Design plan and the negotiation of the new Hartford Symphony contract.

The manager's fee would continue to be \$1800 per month and the incentive package would remain the same.

Mr. Jansen made a motion to offer Tom Vincent the position of PAC Manager for a fee of \$1800 per month beginning November 1, 2012. Mr. Vincent's incentive package would remain the same as the 2012 contract. Ms. Barnard seconded the motion. It passed unanimously.

It was also decided that the Board would use a future meeting to review procedures in place for items like scheduling and contracts with outside vendors.

IV. ADJOURNMENT

Ms. Barnard moved for adjournment at 8:05 pm. Mr. Jansen seconded the motion. The motion passed unanimously.

Respectfully submitted,

Cathy Barnard

Secretary, Simsbury Performing Arts Center Board