

Performing Arts Center Board Minutes 11/15/2012 - draft

Simsbury Performing Arts Center Board

November 15, 2012

DRAFT Special Meeting Minutes

I CALL TO ORDER:

Mr. Hensley called the meeting to order at 5:36 pm. Present were PAC Board members: Ferg Jansen; Cathy Barnard; Ross Herlands; Michael Pendergast, along with Nick Buccarella (PAC Site Manager), Gerry Toner (Simsbury Culture, Parks and Recreation Director) and Sean Askham (Board of Selectman)

II MINUTES

Mr. Jansen made a motion to pass the minutes of the October 11, 2012 meeting. Ms. Barnard seconded the motion. It passed unanimously.

III INTRODUCTION OF NEW MEMBERS

Mr. Hensley informed the Board that at the last Board of Selectmen meeting, two new members of the PAC Board were approved. Tim Pusch and Michael Pendergast. Mr. Pendergast was formally introduced to the members of the Board.

IV. MANAGER'S CONTRACT REVIEW

Mr. Hensley provided a summary of the 2013 Performing Arts Center Manager's Contract

- Contract length has been increased from 9 to 11 months. The salary remains the same per month.
 - One of the Manager's new responsibilities will be to help prepare for the implementation of changes recommended by the Webb Report and to assist in the negotiation of the new Hartford Symphony Contract for the Talcott Mountain Music Festival.
- There was also a discussion on how to improve communication between all parties involved in the running of the PAC Facility from the Manager to how the Town handles billing etc.

Ms. Barnard made a motion to approve the Manager's Contract for the 2013 season with a change made to page 3 paragraph 4

the following was inserted on pg 3, paragraph 4 (b) after "submitted" and before "to" "by the Director of Parks & Recreation"

V. 2013 EVENTS – APPROVAL OF DATES

Mr. Toner requested that the PAC Board hold the following dates:

- June 2, 2013 for the Iron Horse Half Marathon
- September 14 & 15, 2013 for the Arts & Craft Show
- September 5, 6, 7 & 8 2013 for Septemberfest

Mr. Buccarella brought to the Board's attention that the dates in September occur over Jewish holidays. The Board agreed to make sure the interested parties were made aware of this.

Mr. Herlands made a motion to hold the date of June 2, 2013 for the Iron Horse Half Marathon. Mr. Jansen seconded the motion. It passed unanimously.

Mr. Jansen made a motion to hold the dates of September 14th and 15th 2013 for the Arts and Crafts Fair. Mr. Herlands seconded the motion. It passed unanimously.

Mr. Jansen made a motion to hold the dates of September 5th, 6th, 7th and 8th, 2013 for Septemberfest. Mr. Pendergast seconded the motion. It passed unanimously.

VI. WEBB REPORT – NEXT STEPS

Mr. Hensley reported that the Webb Report received positive feedback when presented to the Board of Selectmen on November 1, 2012.

The Board of Selectmen made the following recommendations:

- That the PAC Board do whatever it can to get the word out about the PAC Facility and the plans to make it better
 - o Mr. Hensley is in the process of making presentations to local organizations
 - o Mr. Pendergast suggested ways in which the Board could use local media to publicize the Webb Report
- To work on getting the 501C3 up and running as soon as possible
- To consider the pros and cons of combining the PAC Facility with the Senior Center
- Make sure the PAC Board is consistent with its fee schedule

for all events

- To try and include a summer movie series into the 2013 operating plan

VII. SEPTEMBERFEST MEETINGS WITH CHAMBER OF COMMERCE

Mr. Hensley reported on meetings held with the Chamber of Commerce on how to improve Septemberfest and the Home Show. There will be continued communication throughout 2013 on how to make both events more successful.

VIII, SPECIAL MEETING

The PAC Board will hold a Special Meeting on December 5, 2013 at 5:30 pm.

IX. ADJOURNMENT

Ms. Barnard moved for adjournment at 7:03 pm. Mr. Jansen seconded the motion. The motion passed unanimously.

Respectfully submitted,

Cathy Barnard

Secretary, Simsbury Performing Arts Center Board