

Performing Arts Center Board Minutes 12/08/2010 - draft

SIMSBURY PERFORMING ARTS CENTER BOARD
REGULAR MEETING
DECEMBER 8, 2010

I. CALL TO ORDER

Dave Ryan called the meeting to order at 7:01 p.m. In addition to Mr. Ryan, Board members Leo Collins, Janet Goman, Ferg Jansen, Sharon Lawson, Ken Mason, and Greg Piecuch were present. Also in attendance were Bob Hensley, BOS Liaison, Mary Glassman, First Selectman, Tom Vincent, Tom Cooke, Director of Administrative Services, Gerry Toner, Director of Parks & Recreation, Nick Buccarella, and Tracey Flater, Simsbury Main Street Partnership liaison, and other interested parties.

II. ATTEND BOARD OF SELECTMEN SPECIAL MEETING

The Board Members attended the Board of Selectmen special meeting on the PAC Manager Selection. Following the adjournment of the Board of Selectmen special meeting, the Board continued with its regular meeting.

Mr. Mason moved to amend the agenda to add a discussion of the 2011 Capital Budget Recommendation as agenda item # 8 and to renumber the agenda items accordingly. Mrs. Goman seconded the motion. The motion passed unanimously.

III. REVIEW AND APPROVAL OF MINUTES

Mr. Piecuch moved to approve the minutes of the November, 2010, meeting. Mr. Mason seconded the motion. The motion

passed unanimously.

IV. REVIEW AND APPROVAL OF THE 2011 PAC BOARD MEETING SCHEDULE

Mr. Piecuch moved to approve the proposed 2011 PAC Board regular meeting schedule. Mr. Collins seconded the motion. The motion passed unanimously.

V. RICH SAWITZKE ON ARCHITECTURAL ASSISTANCE RFP AND STEAP GRANT

Rich Sawitzke, Town Engineer, gave the Board a presentation concerning the three proposals received in response to the Architectural Assistance RFP. Mr. Sawitzke recommended the proposal from Schoenhart, which would cost \$48,000.00. The Board discussed how to pay for such a study. Mrs. Glassman offered to have town staff attempt to obtain grant money for this purpose. Mr. Sawitzke will make copies of the proposals available for Board members to review prior to the January meeting. Mr. Sawitzke also discussed the STEAP Grant which was awarded to replace the curtain system at the band shell. No further action was taken.

VI. DISCUSSION OF 2010/2011 SEASON OBJECTIVES

The Board briefly discussed objectives for the 2010/2011 season. No further action was taken.

VII. 2010/2011 SEASON MARKETING STATUS

The Board briefly discussed the 2010/2011 marketing status. No further action was taken.

VIII. 2011 CAPITAL BUDGET RECOMMENDATION

The Board reviewed and discussed Mr. Buccarella's capital

needs memorandum that he had prepared. It was agreed that the STEAP grant would address the need for a permanent closure for the space between the top of the stage wall and the roof. The Board also discussed needed painting and staining at the band shell, the cost of which was anticipated to be approximately \$10,000.00. The Board also discussed other possible improvements set forth in the memorandum. It was agreed that the matter would be placed on the January agenda for further discussion and a vote. No further action was taken.

IX. MARKETING AND LONG RANGE PLAN SCHEDULE WITH TOM COOKE

The Board began a preliminary discussion with Mr. Cooke concerning a long-term marketing plan. No further action was taken.

X. CONSIDERATION OF REQUESTS TO USE THE PERFORMING ARTS CENTER

The Board reviewed and discussed a request of the Simsbury Women's Club to use the Iron Horse Boulevard parking lots on September 17-18, 2011, for the annual Arts & Crafts Festival.

Mr. Piecuch moved advise the Board of Selectman that the request of the Simsbury Women's Club to use the Iron Horse Boulevard parking lots on September 17-18, 2011, for the annual Arts & Crafts Festival does not propose to use the Performing Arts Center and does not interfere with any scheduled use of the Performing Arts Center. Mrs. Goman seconded the motion. The motion passed unanimously.

The Board reviewed and discussed a request of the Greater Hartford Marathon Foundation to use the Performing Arts Center on June 5, 2011, for the annual Iron Horse Half Marathon. Mr. Toner suggested a license fee of \$4,000.00.

Mr. Piecuch moved recommend that the Board of Selectman approve the request of the Greater Hartford Marathon Foundation to use the Performing Arts Center on June 5, 2011, for the annual Iron Horse Half Marathon contingent upon: (a) the execution of a license agreement in a form acceptable to the town attorney, (b) the payment of a \$4,000.00 license fee, and (c) the timely issuance of a public gathering permit. Mrs. Goman seconded the motion. The motion passed unanimously.

XI. OLD BUSINESS

There was no old business.

XII. ADJOURN

Mr. Collins moved to adjourn at 10:18. Mr. Jansen seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Gregory W. Piecuch
Vice-Chairman