

**HACTAC MEETING FEBRUARY 20, 2013**  
**SIGN IN SHEET**

<u>NAME</u>	<u>E-MAIL ADDRESS</u>	<u>PHONE NUMBER</u>	<u>ATTEND</u>	<u>EXCUSED</u>	<u>ABSENT</u>
John Bairos (Comcast)	<a href="mailto:John_Bairos@cable.comcast.com">John_Bairos@cable.comcast.com</a>	860-505-3349	x		
Paul Basch	Does not have e-mail			x	
Bob Berman	<a href="mailto:Rberman3@gmail.com">Rberman3@gmail.com</a>	860-930-7544	x		
Leo Canty	<a href="mailto:unionleo@aol.com">unionleo@aol.com</a>			x	
Daisy Chavez	<a href="mailto:Daisyc1947@att.net">Daisyc1947@att.net</a>				x
Irene Cone	Uses Jim Hogan's	860-568-5409	x		
Woodrow Dixon	<a href="mailto:Wdixon3331@yahoo.com">Wdixon3331@yahoo.com</a>				x
Carol Hartman	<a href="mailto:carolrethartman@gmail.com">carolrethartman@gmail.com</a>		x		
Mark Harutunian	<a href="mailto:Haruvett@aol.com">Haruvett@aol.com</a>	860-930-5124	x		
James Hogan	<a href="mailto:JimHogan497@hotmail.com">JimHogan497@hotmail.com</a>	860-569-8611	x		
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William Stephenson	<a href="mailto:Bill.Stephenson@comcast.net">Bill.Stephenson@comcast.net</a>		x		
Jeffrey Stewart	<a href="mailto:Jstew59@aol.com">Jstew59@aol.com</a>		x		
Shirley Surgeon	<a href="mailto:Sas7575@aol.com">Sas7575@aol.com</a>			x	

<u>GUEST NAME</u>	<u>COMPANY AFFILITATION</u>	<u>E-MAIL ADDRESS</u>	<u>PHONE NUMBER</u>
Jennifer Evans	West Hartford TV		

## Minutes of the HACTAC Meeting of February 20, 2013

**Attendance:** See Above

**Excused Absence:** See Above

**Absent:** See Above

**Guest:** See Above

The meeting was called to order at 7:09 pm by Vice Chairman, Carol Hartman.

**Note:** All attachments referenced in these minutes are available either on mentioned e-mail addresses or at your public library; or questions to the DPUC may be addressed to [peter.pescosolido@po.state.ct.us](mailto:peter.pescosolido@po.state.ct.us).

### **Minutes:**

A motion was made by Bob Berman and second by David Raney to accept the November 28 minutes as presented. Motion passed.

A motion was made by Bill Stephenson and second by Jeffrey Stewart to accept the January 16 minutes as presented. Motion passed.

### **Treasurer's Report:**

See Attached. A motion was made by Bob Berman and second by Zena Kovak to accept the Oct. through January's Treasurer's report subject to audit. Motion passed.

### **Town Reports:**

#### **Bloomfield:**

Bob reported that the posters for the scholarship program are out. He advised that his term is up in Bloomfield and he is trying to get himself reappointed. Not sure if that will happen. Daisy will be reappointed. It is an open issue right now for who the third person will be from the Board of Education due to the fact that the Superintendent and the Chair of the Board have to sit down and determine who will be the best candidate.

BATV is producing live meetings and events for the Town Council, Board of Education as well as others.

The station is still dealing with many issues. Bloomfield still does not have any volunteers.

The station manager Howard, sent Jennifer an e-mail that he was streaming the Council meetings on line as of today.

### **East Hartford:**

Irene reported that last night they had a Town Council meeting and it was the first time they had new cameras. Total of six (6) wall mounted cameras were used. This allowed one person to do the filming instead of requiring six (6). Council members were very impressed and liked what they saw. Irene reported that budget meetings will be starting later this week. There are also lots of programs from the high school. The station will also be filming the St. Patrick's Day parade in Hartford.

### **Hartford:**

Jeffrey reported that everything is going well. The station is doing some field reports on legislative issues. The station did a tour of the state capital filming the legislators and airing the program. Helps people to get an understanding of who their legislators are.

### **Simsbury:**

Mike reported that it has been a pretty quiet month. The station is working on trying to get more information out of the schools. It is also televising more and more meetings. People have the ability to download the meetings. Unfortunately this has cut into the selling of DVD's of the meetings but it is a good thing for the public. Also working on replacing the third HACTAC member with Peter's retirement.

Mark reported that 85% of the students at the school are involved in after school activities such as musicals and sports which only leaves 15% to get involved in public TV. The studio at the high school has been increased by twice the size. He is currently building an 8' wall with the hope of having a studio, a sports center and then an area with a couple of chairs for conversation.

### **West Hartford:**

Zena welcomed everyone to West Hartford. She then gave the floor to Jennifer, the West Hartford station manager, for a report.

Jennifer opened by thanking everyone for inviting her. Yesterday they had students record the Hall/Conard boy's basketball game. This was part of a pilot program they started having more students cover more sporting events. She is trying to have the station personnel/volunteers more as the facilitators and not the doers. Focused this past year on trying to make each show look different and encourage the producers to do the same and not have the same old same old.

Looking at switching the studio over to LED lighting. The station is on a job search mode. They are looking to replace a technology outreach coordinator.

Jennifer has been working with other access centers on the CT PEG Cloud Project which is an idea of creating a place where all the stations can share their files in the Cloud. When the station produces something, it can be uploaded into the Cloud and all the other stations can download it to their servers. Group of stations involved are West Hartford, Simsbury, Woodbridge, Branford, North Haven and Nutmeg.

### **Windsor:**

Dave reported that the station passed their budget last night. They all talked about how effective the educational programs were doing with the children. A new set of educational programs will be starting. The station will also be looking to hire someone for about 5 hours a week for administrative assistant work.

Carol reported that the one day a week junior high school program is going well. The station has been chosen to be a recipient of part of the Chamber auction again this year. They now need to find some items to add to the auction.

### **COMCAST:**

**NOTE:All complete reports appear in the DPUC reports available on-line from the DPUC. See below for e-mail address.**

Mark Harutunian reported that he recently had a great experience with Comcast customer service.

John thanked Mark for his kind remarks. He reported on a follow up from the last meeting. Chairman Ostop had sent John a letter from a customer in Hartford that was looking for a particular channel called the HUB, which is on the Children's Cartoon Network and has the old cartoons. John referred the letter to customer care who researched it and informed the customer by letter because they were unable to reach her by phone, that she was not subscribing to that tier and gave her some options.

Comcast is continuing with the internet outreach essentials program. Many schools and non-profits are participating. It is a program that provides children that are on the free lunch or reduced price lunch program with access to the internet at a reduced price.

### **Committee Reports:**

#### **A T & T**

No report.

#### **Statewide Advisory Council:**

No report.

**Legislative Committee Report:**

No report.

**Public Relations Committee Report:**

Nothing new to report.

**Nominating Committee:**

No report.

**Chairman's Report:** Most memos concerning the DPUC are available on the web-site for the DPUC ([www.state.ct.us/dpuc/database/htm](http://www.state.ct.us/dpuc/database/htm))

As Chairman Ostop was unable to attend the meeting, there was nothing to review.

**HACTAC e-mail address: [HACTAC@yahoo.com](mailto:HACTAC@yahoo.com)**

**Complaints:**

None received.

**Old Business:**

Penny and Carol have missed each other at meetings to report on their committee. Either Penny was at a meeting that Carol was not able to attend or Carol was at a meeting the Penny was not able to attend. Carol read a letter that has been developed to be sent to the station managers inviting them to the HACTAC monthly meetings.

A motion was made by Mark Harutunian and second by Bob Berman to accept the letter as presented. Motion passed.

Mike will send the letter to the Station Manager and Board President prior to the meeting of the station where the next HACTAC meeting will meet.

After some discussion, it was determined that some changes did need to be made to the letter. Mike will make the suggested changes and resend the letter for approval from the HACTAC Board.

Mark Harutunian advised that everyone should have received an e-mail from him stating that you can go to HACTAC website to view all the information regarding the scholarship program. The HACTAC website is [www.HACTAC.org](http://www.HACTAC.org). A question was raised on who was responsible for getting the judges. The Board thought this was being taken care of by Penny.

**New Business:**

None.

**Schedule 2012-2013:**

Sept. 19, 2012	Hartford
October 17, 2012	East Hartford
November 21, 2012	Windsor
December	No Meeting
January 16, 2013	Simsbury - Holiday Meeting
February 20, 2013	West Hartford
March 20, 2013	Simsbury
April 17, 2013	Hartford
May 15, 2013	Bloomfield
June 19, 2013	Comcast - Berlin

**Adjournment:**

As there was no additional information to be brought before the Board, a motion was made by Bill Stephenson and second by Bob Berman to adjourn the meeting. Motion passed. Meeting adjourned at 8:10 pm.

**Next Meeting and Location:**

The next meeting will be on March 20, 2013 in Simsbury.