

From: Susan Mazurski March 9, 2012 4:14:44 PM
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Cc:

MINUTES OF THE MEETING OF THE
HOUSING AUTHORITY OF THE TOWN OF SIMSBURY
FEBRUARY 9, 2012

The regular monthly meeting of the Housing Authority of the Town of Simsbury, Connecticut was held at the Virginia Connolly Residence at 1600 Hopmeadow Street on February 9, 2012. The meeting was called to order at 7:06 p.m. by the Chairman, Ron Zappile. Also in attendance were Commissioners Woody Eddins, Oliver Dickins, Cheryl Cook and Kay Coffey; Executive Director, Joe Loewy, Housing Administrator, Christine Winters and Lisa Heavner, Board of Selectmen Liaison.

The Pledge of Allegiance was recited.

There was no one in attendance during the public audience.

BILLS AND COMMUNICATIONS

Joe submitted checks to the Commissioners for signatures.

He read a letter to a couple from the Owen Murphy Apartments regarding their required compliance with the terms of their lease for continued occupancy.

He also read a communication from Deputy Selectman, John Hampton, inviting Joe to be a participant on the panel of a forum for seniors that is being planned for February 29. It was agreed by the Board that this would be a very worthwhile endeavor and good publicity for the Housing Authority.

Woody commented on an invitation he received to attend a Senior Music event in Ansonia and said that all were invited to attend. He also discussed a potential music program that was available to our residents due to a grant from the Yale School of Music. It was agreed that our RSC, Nancy will meet to discuss the particulars of hosting such a music program.

Minutes of the January meeting were distributed and reviewed. There were no corrections or omissions. Woody made a motion that they be accepted, seconded by Cheryl. Motion carried.

Lisa Heavner reported on various town items of interest, including tax relief for seniors; new school superintendent search; and the ongoing senior/student activities being offered.

REPORT OF RENTAL INCOME

Joe distributed copies of the quarterly financial report to the State. A discussion of the report followed and Joe pointed out that we were on

target with the budget and that we were in good shape.

Christine reported that the Payroll Service was working well.

She brought the Board up to date on the renovations that were being made as a result of the water damage problem. We are still waiting for insurance adjustments to be completed and she stated that she was unable to give a completion date for the renovation at this time. However, minor renovations to the dining room have made it possible to resume serving luncheon at noon to the residents.

She reported on the waiting lists for both properties, stating that there was one vacancy for Owen Murphy and two for Virginia Connolly. She stated that she would resume advertising in the near future.

Christine also stated that Hebrew Health Care has adjusted the nurse's hours.

Copies of the monthly calendars for both properties were distributed and it was pointed out that, despite the inconveniences created by the water disaster, activities were being implemented at Virginia Connolly with few interruptions.

OLD BUSINESS

The Action Items for the month were reviewed and several items were marked "complete".

Joe stated that the outsourcing of accounting functions was not feasible at this time due to the excessive cost of the service. It was deemed desirable to keep the service in-house at this time.

Ron presented a time line for the search for a new Executive Director.

Joe reported on his negotiations with FEMA and stated that they were proceeding satisfactorily and that we could expect a reimbursement of 75% of the cost of repairs due to the October storm.

NEW BUSINESS

Joe, Christine and Cheryl recently visited the Windsor Housing Authority and Cheryl reported that they were impressed by renovations that were made at the complex. She also reported on a resident notification system using the phones that was in place at the facility and suggested that it might be implemented here. The cost was not excessive and could greatly benefit both the staff and the residents for emergency and operational messages.

A motion to move to Executive Session to discuss personnel matters was made by Woody and seconded by Oliver. Motion carried. Joe was invited to stay.

A motion to return to the regular meeting was made by Oliver and seconded by Woody. Motion carried.

There being no further business to discuss, a motion to adjourn the meeting was made by Oliver and seconded by Woody. Motion carried. Ron adjourned

the meeting at 9:26 p.m.