

From: SimsburyCT Postings August 24, 2009 9:58:14 AM
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To: SimsburyCT_LibraryMin
Cc:

SIMSBURY PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES
Monday, July 20, 2009

THESE MINUTES HAVE BEEN APPROVED BY THE LIBRARY BOARD OF TRUSTEES

PRESENT: Charmaine Glew, Babs Gardner, Gail Ryan, Anne Erickson, and Joy Himmelfarb.

James Miller, Head of Adult Services, George Boissard, Friends Liaison, and Eileen Sickinger, Recording Secretary.

The meeting was called to order at 7:05 P.M. by Mrs. Glew, Chair.

G. Ryan moved the minutes of the June 15, 2009 meeting be accepted with the following corrections: Under Outdoor Sign,it could be approved by Town staff.

Correct spelling of Montford. Second: J. Himmelfarb. The minutes were accepted as corrected.

There was no public audience and no additional agenda items.

OUTDOOR SIGN: R. Sawitzke has submitted the paperwork to the State. Because of the recent retirements at the State a reply will take some extra time.

There were no Communications.

Reports: Friends: G. Boissard reported that Marilee Porter has stepped down as Treasurer of Friends and Steve Noble will assume those responsibilities. Two long-time Friends volunteers recently passed away. Doug Hunter and Ruth Bolz were both recognized for their dedicated service to the Library. Hardcover fiction books that have been donated to the Book Sale have been given to the Library.

Personnel: J. Miller reported that interviews will be taking place soon for the Technical Services Page position.

Decorating: No report

Building: Mrs. Glew reported the standing water in the parking lot has again been reported to Mr. Sawitzke and it is hoped it will be addressed soon.

The lamp resting by the bushes facing Hopmeadow Street continues to await its installation in its proper location.

Mrs. Glew had an e-mail from Mrs. Bullock reporting a new leak in the ceiling. All the necessary people have been notified.

CHAIR'S REPORT: Carolyn Keily, Town Clerk, notified Mrs. Glew that the Library Board will henceforth be called the Library Board of Trustees. This is a new mandate from the State, Public act 07-227.

Dale Cutler forwarded an estimate for the proposed renovation/repurposing of an existing space in the building. It was from Montford in the amount of \$28,000. Three more bids will be sought and exactly which funds will be used was not determined.

DIRECTOR'S REPORT: Mr. Miller provided the monthly income report for June 2008 vs. June 2009. He also distributed a list of statistics on who visits the Library's web-site and how they use it. Each graph had an explanation of what is measured and why.

Ms. Keohane provided a report of activities that took place in June in the Business Resource Center. She also included upcoming projects and events for 2009-2010.

Mrs. Glew had a note from Mrs. Bullock with statistics for 2008-2009 showing a circulation of 459,300 items, an increase of 5.6%.

There was no Budget report.

LIBRARY POLICIES: The Board started a review of the policies, making corrections and updating them where necessary. Mrs. Glew will forward the changes to the Board for review and will seek approval at the next meeting. The review will continue until all the policies have been updated.

Mrs. Gardner moved for adjournment at 8:45 P.M. Second: A. Erickson. So moved.

Anne Erickson, Secretary