



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Thomas F. Cooke - Director of Administrative Services

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Date of submission:** February 3, 2014
2. **Date of Board Meeting:** February 12, 2014
3. **Individual or Entity making the submission:**

Gerard G. Toner, Director of Culture, Parks and Recreation
4. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**
The Individual or Entity making the submission requests that the Board of Selectmen:

Approve 2014 fee schedules for the Simsbury Farms Golf Course and Aquatic Facilities, as recommended by the Culture, Parks and Recreation Commission and Simsbury Farms Complex Committee.
5. **Individual(s) responsible for submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.):**

Gerard G. Toner, Director of Culture, Parks and Recreation
860-408-4682
gtoner@simsbury-ct.gov

6. **Summary of Submission** (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):

At their January 23 meeting the Simsbury Culture, Parks and Recreation Commission addressed the 2014 fee schedules for the Simsbury Farms Golf Course and Aquatic facilities.

This process involves the review of annual fee surveys of area public and municipal facilities, as well as the review of past years usage and facility maintenance costs for the same areas.

The Commission also asked the Simsbury Farms Complex Committee to review the fee schedules and forward their recommendations to the Commission for their review and recommendation at their January 23 meeting.

The recommendations of the Commission are attached. They will also be reviewed by the Simsbury Revenue Fund Committee and any proposed changes will be forwarded to the Board of Selectmen for final approval.

7. **Description of documents included with submission** (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

Spreadsheets "Simsbury Pool Fees – 2014" and Simsbury Farms Golf Course Annual Fee Schedule