



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Thomas F. Cooke - Director of Administrative Services

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Date of submission:** August 30, 2013

2. **Date of Board Meeting:** September 9, 2013

3. **Individual or Entity making the submission:**

Gerard G. Toner, Director of Culture, Parks and Recreation

4. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**
The Individual or Entity making the submission requests that the Board of Selectmen:

Approve renewing the Personal Services Agreement with Golf Professional John Verrengia for a period of 5 years beginning February 1, 2014.

5. **Individual(s) responsible for submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.):**

Gerard G. Toner, Director of Culture, Parks and Recreation
860-408-4682
gtoner@simsbury-ct.gov

6. Summary of Submission (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):

The Town is currently in the last year of our Personal Services Agreement ("Agreement") with Golf Professional John Verrengia. Mr. Verrengia has been the Head Golf Professional at the Simsbury Farms Golf Course since 1998 and is in the last year of a four year contract.

This request is for the Board to renew the Agreement and Golf Cart Lease Agreement for a period of 5 years beginning on February 1, 2014. The changes to the previous agreement are as follows:

- The term shall increase from 4 years to 5 years in duration.
- The Professional shall be charged a fixed fee of \$400 per month for 6 months toward the utility cost of the Pro Shop.
- The Professional shall offer free 15 minute lessons to interested golfers during the months of April through June.
- The golf cart lease shall increase from 4 years to 5 years in duration.
- Total compensation for lease of the golf cart fleet from the Professional to the Town shall increase from \$43,890 to \$46,800 to reflect the amount of property tax paid on the carts. The amount of compensation has not increased since Mr. Verrengia's initial contract in 1998.

The proposed changes to the agreement were reviewed and unanimously approved for recommendation to the Board of Selectmen by the Culture, Parks and Recreation Commission at their July 25 meeting.

The agreement has been reviewed by Town Attorney Robert Decrescenzo and the changes were approved as to form for submission to the Board of Selectmen and subsequent execution by the First Selectmen.

7. Description of documents included with submission (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

Proposed Personal Services Agreement with related Exhibits and Golf Cart Lease Agreement between the Town and Golf Professional John Verrengia.