



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Thomas F. Cooke - Director of Administrative Services

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Date of submission:** **October 1, 2013**

2. **Date of Board Meeting:** **October 16, 2013**

3. **Individual or Entity making the submission:** **Richard L. Sawitzke, P.E.**

4. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**
Authorization for First Selectman Mary A. Glassman to sign the Hazard Mitigation Grant Program Award forms, and related documents, for a back-up generator for the Tariffville School.

5. **Individual(s) responsible for submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.):**

Richard L. Sawitzke, P.E.

6. **Summary of Submission** (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):

- i. Approval for construction start in June 2014.
- ii. Towns of Simsbury, Conn. Dept. of Emergency Services & Public Protection
- iii. Town share of project \$19,737.00 – amount in place.
- iv. N/A
- v. See attached documents

7. **Description of documents included with submission** (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

Letter dated, October 1, 2013 to BOS.

Grant Award Notice & letter dated September 5, 2013



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SIMSBURY, CONNECTICUT 06070

Richard Sawitzke - Town Engineer, Director of Capital Projects

October 1, 2013

Board of Selectmen
Town Offices
933 Hopmeadow Street
Simsbury, CT 06070-0495

Dear Selectmen:

**Subject: DEMHS Grant No. FEMA-DR-4023-CT-14-F
Tariffville School Emergency Shelter Generator**

In response to FEMA's invitation to submit applications under the Hazard Mitigation Grant program, Simsbury submitted a proposal for an emergency generator at the Tariffville School in December 2012. We have received notification that a grant, in the amount of \$59,213.00, has been awarded to the Town. The Town share of the total project costs was previously approved.

Tariffville School may serve as an alternate Emergency Shelter for the Village of Tariffville and as additional shelter space for the Town of Simsbury. The need for a shelter in Tariffville became critically evident during the floods of Hurricane Irene. During that flood disaster, state highway 315 and 185 were closed, with the result that Village of Tariffville residents were blocked from accessing the shelter at Simsbury High School. The Village of Tariffville has nearly 2000 residents.

The Tariffville School shelter may also serve as back-up for the High School shelter, or to serve, more effectively, as the Town Shelter during smaller scale disasters. A permanent generator will provide power for refrigeration/freezer operations, kitchen use and shelter lighting & heat.

At this time, the Board's authorization is needed for the First Selectman Glassman to sign the Notice of Grant Award and related documents (resolution attached).

Please contact me if there any questions.

Sincerely,

Richard L. Sawitzke, P.E.

Town Engineer/Director of Capital Projects

cc: Mary A. Glassman, First Selectman
Peter Ingvertsen, Chief of Police
Burke LaClair, Business Manager, Simsbury Public Schools
Tom Cooke, Director of Administrative Services
Mickey Lecours-Beck, Director of Social Services

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www.simsbury-ct.gov

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8:30 - 7:00 Monday
8:30 - 4:30 Tuesday through Friday



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RESOLUTION OF LEGISLATIVE BODY

RESOLVED, that Mary A. Glassman, who is the First Selectman of the Town of Simsbury is empowered to execute and deliver in the name, and on behalf, of the Town of Simsbury a Notice of Grant Award for Tariffville School Emergency Shelter Generator with the State of Connecticut, Department of Emergency Services and Public Protection, and to affix the corporate seal.



STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
DIVISION OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY



NOTICE OF SUB-GRANT AWARD

The Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, (DESPP/DEMHS) hereby makes the following grant award in accordance with the Hazard Mitigation Grant Program, and in accordance with the grant solicitation and the attached grant application, if applicable.

Sub-Grantee Town of Simsbury
Address 933 Hopmeadow St. P.O. Box 495
City/State/Zip Simsbury, CT 06070
Duns No: 060670262
Federal Tax ID No. 06-6002085

DEMHS Grant No. FEMA-DR-4023-CT-14F
Project Title Town of Simsbury, Tariffville School Emergency Shelter Generator
Date of Award September 3, 2013
Period of Award **From:** 09/03/2013 **To:** 09/03/2016
Amount Of Award **Federal:** \$59,213 **State:** \$0
State Match: \$0 **Grantee Match:** \$19,737
Interest: \$0 **Other:** Specify ___ \$
Total Budget \$ 78,950

Fed Grant No.: FEMA-DR-4023-CT-14F **CFDA No.:** **Grantee Fiscal Year** **From:** July 1 **To:** June 30

My signature below, for and on behalf of the above named sub-grantee, indicates acceptance of the above referenced award and further certifies that:

1. I have the authority to execute this agreement on behalf of the sub-grantee; and
2. The sub-grantee will comply with all attached sub-grant Conditions.

BY: _____
Signature of Authorized Official Date

 Typed Name and Title of Authorized Official

FOR THE DIVISION OF EMERGENCY SERVICES AND PUBLIC PROTECTION

BY: _____
Signature of Authorized Official Date
William P. Shea, Deputy Commissioner
Name and Title of Authorized Official

SUMMARY DESCRIPTION OF FUNDING

Through this accord, the Town of Simsbury will use Federal grant funding in the estimated amount of \$59,213 from the Hazard Mitigation Grant Program for the purchase and installation of a back-up generator for the Tariffville School Emergency Shelter. Of the total estimated project funds available to the Town of Simsbury, \$59,213 Federal share is allotted. The maximum total project expense is \$78,950. A maximum of 1.39% of the total actual Federal share of project funds can be claimed for project management costs. The goal of the Hazard Mitigation Grant Program is to reduce the risk of damage from future natural disasters.