



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Thomas F. Cooke - Director of Administrative Services

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Date of submission:** March 3, 2014

2. **Date of Board Meeting:** March 10, 2014

3. **Individual or Entity making the submission:**

Gerard G. Toner, Director of Culture, Parks and Recreation

4. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**

The Individual or Entity making the submission requests that the Board of Selectmen:

Approve the Public Gathering Permit applications of the MS Society for their annual walk on April 6, Simsbury-Granby Rotary Club for the annual River Run on April 27, Try Simsbury Triathlon Committee for their race on May 18, and the Hartford Marathon Foundation for their Iron Horse Half Marathon on June 1.

5. **Individual(s) responsible for submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.):**

Gerard G. Toner, Director of Culture, Parks and Recreation
860-408-4682
gtoner@simsbury-ct.gov

6. **Summary of Submission** (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):

On February 12, a Public Gathering Permit meeting was held for organizations interested in securing permission for an event utilizing town owned property. The following have submitted completed applications with all required signoffs and are ready for Board of Selectmen approval:

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| MS Society - Annual Walk | Sunday, April 6 |
| Simsbury Granby Rotary Club – River Run | Sunday, April 27 |
| Try Simsbury Triathlon | Sunday, May 18 |
| Hartford Marathon Foundation – Iron Horse Half Marathon | Sunday, June 1 |

7. **Description of documents included with submission** (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

NA