



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Thomas F. Cooke - Director of Administrative Services

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. Date of submission: April 17, 2013
2. Date of Board Meeting: April 17, 2013
3. Individual or Entity making the submission: Richard L. Sawitzke
4. Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):
The Individual or Entity making the submission requests that the Board of Selectmen:

Refer FY 2014 capital projects to the Planning Commission for CGS section 8-24 referral.
5. Individual(s) responsible for submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.):

Richard L. Sawitzke, P.E.
Town Engineer/Director of Capital Projects
860-658-32760

6. **Summary of Submission** (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):

- i.) BOS to refer Capital Projects for FY 2014 to the Planning Commission for that Commission's April 23 meeting.
- ii.) BOS, Planning Commission; Town Engineer
- iii.) na
- iv.) na
- v.) attached wording for Planning Commission resolutions

7. Description of documents included with submission (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

Draft wording for Planning Commission's approval of FY2014 Capital Projects

DRAFT - PORTION OF PLANNING COMMISSION MINUTES

Minutes should indicate the following:

1. That they are minutes of the Planning Commission of the Town.
2. Date, time and place of meeting.
3. Names of members present and absent.
4. Action as follows:

Item 1.

M introduced the following resolution, which was
 seconded by M :

RESOLVED, that the Planning Commission of the Town of Simsbury approves the following project pursuant to Section 8-24 of the General Statutes of Connecticut:

Stabilization of the Farmington River Stream bank to protect existing interceptor sewer, contemplated to include clearing the stream bank, grading, placing filter stone & fabric, large rock armoring, and environmental remediation, including survey, engineering, equipment, and permits related to the project.

The resolution was approved by _____ votes in favor and _____ votes
 opposed.

* * * * *

Item 2.

M introduced the following resolution, which was
 seconded by M :

RESOLVED, that the Planning Commission of the Town of Simsbury approves the following project pursuant to Section 8-24 of the General Statutes of Connecticut:

Emergency generator improvements contemplated to include: Tariffville School emergency shelter use study, possible generator, switch & re-circuit; Building & Grounds Service Center 30kw generator & switch; High School Shelter re-circuit to serve kitchen; Library re-circuit to serve boilers for mobile hook-up; Eno Memorial Hall re-circuit to serve boilers for mobile hook-up; EOC/Dispatch Center backup generator, switch & re-circuit, including design, engineering, acquisition, installation and equipment.

The resolution was approved by _____ votes in favor and _____ votes
 opposed.

* * * * *

Item 3.

M introduced the following resolution, which was seconded by M :

RESOLVED, that the Planning Commission of the Town of Simsbury approves the following project pursuant to Section 8-24 of the General Statutes of Connecticut:

Town Offices HVAC, carpeting, Main Meeting Room updates, contemplated to include: first floor carpet replacement; energy efficiency improvements to the HVAC system; and refurnishing of meeting room, including replacement of carpeting, desk, chair, drapes, wall coverings, layout improvements and audio/visual equipment, including design, acquisition, installation and equipment.

The resolution was approved by votes in favor and votes opposed.

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Item 4.

M introduced the following resolution, which was seconded by M :

RESOLVED, that the Planning Commission of the Town of Simsbury approves the following project pursuant to Section 8-24 of the General Statutes of Connecticut:

Town teledata infrastructure improvements contemplated to include a fiber cable connection among the Town Offices, Eno Memorial Hall and the Water Pollution Control facility, along with related splice points and related equipment, including design, engineering, site work, construction, installation and equipment.

The resolution was approved by votes in favor and votes opposed.

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Item 5.

M introduced the following resolution, which was seconded by M :

RESOLVED, that the Planning Commission of the Town of Simsbury approves the following project pursuant to Section 8-24 of the General Statutes of Connecticut:

Eno Memorial Hall roof repairs contemplated to include the repointing of 4 chimneys, and improvements to the roofs over the Blue Room, the DAR area and

the two flat roofs over each stairwell entry, and the replacement of missing slate roofing tiles, including design, engineering, construction and equipment.

The resolution was approved by _____ votes in favor and _____ votes opposed.

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Item 6.

M _____ introduced the following resolution, which was seconded by M _____ :

RESOLVED, that the Planning Commission of the Town of Simsbury approves the following project pursuant to Section 8-24 of the General Statutes of Connecticut:

Design for a Senior/Community Center based on the selected recommendations of the Senior/Community Center Study. Design may include renovations, additions and/or new construction at a location selected by the Board of Selectmen. Work may include architectural and engineering services, testing and related professional services.

The resolution was approved by _____ votes in favor and _____ votes opposed.

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Item 7.

M _____ introduced the following resolution, which was seconded by M _____ :

RESOLVED, that the Planning Commission of the Town of Simsbury approves the following project pursuant to Section 8-24 of the General Statutes of Connecticut:

Installation of the Department of Public Works Truck Wash, including design, engineering, site work, construction and equipment.

The resolution was approved by _____ votes in favor and _____ votes opposed.

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Item 8.

M _____ introduced the following resolution, which was seconded by M _____ :

RESOLVED, that the Planning Commission of the Town of Simsbury approves the following project pursuant to Section 8-24 of the General Statutes of Connecticut:

Roof replacement at the Town Offices including the flat roofs over the Board of Education offices, the vault and the cat walk, including design, engineering, construction and equipment.

The resolution was approved by _____ votes in favor and _____ votes opposed.

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Item 9.

M _____ introduced the following resolution, which was seconded by M _____ :

RESOLVED, that the Planning Commission of the Town of Simsbury approves the following project pursuant to Section 8-24 of the General Statutes of Connecticut:

Replacement of 1968 boilers at Squadron Line School with more energy efficient gas system, improved drainage and ventilation systems, including design, engineering, site work, construction, installation and equipment.

The resolution was approved by _____ votes in favor and _____ votes opposed.

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Item 10.

M _____ introduced the following resolution, which was seconded by M _____ :

RESOLVED, that the Planning Commission of the Town of Simsbury approves the following project pursuant to Section 8-24 of the General Statutes of Connecticut:

Infrastructure improvements in the Town Center Area, as defined in the Charrette Study, contemplated to include sidewalk, landscaping, lighting, drainage, sewers and underground utilities improvements, including design, engineering, site work, construction, installation and equipment.

The resolution was approved by _____ votes in favor and _____ votes opposed.

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The meeting adjourned at

P.M.

Clerk
Planning Commission