



# Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Thomas F. Cooke – Director of Administrative Service

## BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Date of submission: January 9, 2013**
2. **Date of Board Meeting: January 14, 2013**
3. **Individual or Entity making the submission: Hiram Peck, Director of Planning**
4. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.): Request the BOS refer to the Planning Commission the following:  
Request the Board of Selectmen accept Croft Lane into the Town road network.**
5. **Individual(s) responsible for submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.):  
Hiram Peck, Director of Planning and Community Development**
  1. **Summary of Submission (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):**

The Town Engineer has recommended acceptance of this short cul-de-sac off Sand Hill Road into the Town road network. The Town Engineer has indicated that all necessary deeds and drainage easement documents are in order and need to be filed with the Town as part of the acceptance process. This is acceptable to the applicant.

The Planning Commission has also voted unanimously to accept this subdivision cul-de-sac into the Town road network as well.

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8:30 – 7:00 Monday  
8:30 - 4:30 Tuesday through Friday

7. **Description of documents included with submission** (All documents must be in final form and signed by the appropriate party.):

*The following documents are included with this submission and attached hereto:*

The letters from the Town Engineer recommending acceptance and letter from the Planning Commission are on file at this time.

Thank you.