



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Thomas F. Cooke - Director of Administrative Services

BOARD OF SELECTMEN MEETING **AGENDA SUBMISSION FORM**

1. **Title of submission:** Neighborhood Assistance Act for Simsbury ABC

2. **Date of submission:** Dec 5, 2012

3. **Date of Board Meeting:** next available

4. **Individual or Entity making the submission:** Linda Schofield

5. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**

The Individual or Entity making the submission requests that the Board of Selectmen: Approve the Simsbury ABC House application to be a qualified recipient under the Neighborhood Assistance Act

6. **Individual(s) responsible for submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.):** Linda Schofield

7. **Summary of Submission (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):** (i) This application will apply to the 2013 tax year of any donating corporation. (ii) Simsbury ABC and donors, (iii) no financial exposure for the town. Neil Sullivan, Principal at Simsbury High School has agreed to be our municipal liaison to DRS and conduct any necessary oversight of ABC.

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8. **Description of documents included with submission (All documents must be in final form and signed by the appropriate party.):**

The following documents are included with this submission and attached hereto: I am attaching the Simsbury ABC Program's application to the DRS to become approved under the NAA. This will enable corporate donors to the program to take as a credit against state tax obligations 60% of their donation. This will help the Simsbury ABC program to better pursue corporate donations. I am also attaching a DRS summary of the tax credit program.

Addendum to Section II :

List of every person involved with implementation of the program.

Jeremy Jordan
835 Hopmeadow St
Simsbury, CT 06070

Duties: cooks meals for the residents.

The following people are all board members. They are all involved in actively implementing the program. We all volunteer time to raise money, provide supervision to the kids when staff cannot, assist with tutoring and academic coaching, take kids to various enrichment activities such as plays, hiking trips, lectures, etc, provide medical care when needed, maintain and make repairs to the house, interview applicants to the program, assist with college entrance, etc etc.

Lisa Abel
36 Woodruff Road
Farmington, CT 06032

David Byerly
51 Bushy Hill Road
Granby, CT 06035

Alyssa Cunningham
199 Farms Village Road
West Simsbury, CT 06092

Pat Dryden
3 Litchfield Drive
Simsbury, CT 06070

Wendy Helmkamp
48 Wyngate
Simsbury, CT 06070

Steve Matyczuk
28 Horseshoe Circle
Simsbury, CT 06070

Jacqueline Petrella
27 Oakwood Road
Simsbury, CT 06070

Peter Prewitt

8 Clearfield Road
West Simsbury, CT 06092

Ann Prowda
17A Wiggins Farm Dr
Simsbury, CT 06070

Thom Reid
2 Cliffmount Dr.
Bloomfield, CT 06002

Tom Ruderman
11 Timber Ridge Drive
Simsbury, CT 06070

Dennice Schenk
44 Quorn Hunt
West Simsbury, CT 06092

Linda Schofield
3 Ryan Circle
Simsbury, CT 06070

Neil Sullivan
4 Scarborough Road
Simsbury, CT 06070

Joe Townsley
30 Butternut Lane
Weatogue, CT 06089

Hope Wigmore
12 The Glade
Simsbury, CT 06070

Mary Porter Wright
3 Tanglewood Trail
West Simsbury, CT 06092

Neighborhood Assistance Act Program Tax Credit

Description and Applicable Taxes

A tax credit under the Neighborhood Assistance Act (NAA) tax credit program may be earned by business firms that make cash investments of at least \$250 to certain community programs. The cash investments must be made in a community program that is proposed and conducted by a tax exempt or a municipal agency and must be approved both by the municipality in which the program is conducted and the Department of Revenue Services (DRS).

Business firms may apply this tax credit against the taxes imposed under Chapters 207, 208, 209, 210, 211, or 212 of the Connecticut General Statutes.

Definitions

Business firm means any business entity authorized to do business in Connecticut and subject to the taxes imposed under Chapters 207, 208, 209, 210, 211, 212, or 213a of the Connecticut General Statutes. For purposes of a business entity subject to the provisions of Chapter 213a of the Connecticut General Statutes, the tax credit earned by such entity may be used by the members or partners of such entity that are subject to tax under Chapter 208 of the Connecticut General Statutes.

Child day care facilities services mean the planning, site preparation, construction, renovation, or acquisition of facilities for purposes of establishing a child care facility to be used primarily by the children of such business firm's employees. It also includes equipment installed in the facility, including kitchen appliances, to the extent that the equipment or appliances are necessary in the use of the facility for purposes of child day care. The facility must be properly licensed and operated without profit.

Community services is any type of counseling and advice, emergency assistance, or medical care furnished to individuals or groups in the state.

Open space acquisition fund means a fund of any political subdivision of the state or any nonprofit land conservation organization that is used for the purchase of land, interest in land, or permanent conservation restriction on land which is to be permanently preserved as protected open space.

Education is any type of scholastic instruction or scholarship assistance to any person who resides in the state that enables such person to prepare for better opportunities, including teaching services donated according to §10-21c of the Connecticut General Statutes.

Energy conservation projects are projects to promote energy conservation that are directed toward properties occupied by low-income persons or properties owned or occupied by charitable corporations, foundations, trust, or other entities. These projects include but are not limited to energy conserving modification or replacement of windows and doors; caulking and weatherstripping; insulation; automatic energy control systems; hot water systems; equipment required to operate variable steam, hydraulic, and ventilating systems; replacement of burners, furnaces, or boilers; electrical or mechanical furnace ignition systems; or replacement or modification of lighting fixtures.

Families of low and moderate income mean families meeting the criteria for designation as families of low and moderate income established by the Department of Economic and Community Development under section 8-39(f) of the Connecticut General Statutes.

Job training means any type of instruction to any person who resides in the state that enables the person to acquire vocational skills to become employable or seek a higher grade of employment.

Neighborhood means any specific geographic area, urban, interurban, suburban, or rural, which is experiencing problems endangering its existence as a viable and stable neighborhood.

Neighborhood assistance means the furnishing of financial assistance, labor, materials, or technical advice to aid in the physical improvement or rehabilitation of all or any part of a neighborhood.

Tax Credit Amount

A tax credit equal to 100% of the cash invested is available to business firms that invest in *energy conservation projects*.

A tax credit equal to 60% of the cash invested is available to business firms that invest in programs that provide: community-based alcoholism prevention or treatment programs; neighborhood assistance; job training; education; community services; crime prevention; construction or rehabilitation of dwelling units for families of low and moderate income in the state; funding for open space acquisitions; child day care facilities; child care services; and any other program which serves persons at least 75% of whom are at an income level not exceeding 150% of the poverty level for the preceding year.

The NAA tax credit program has several statutory limits which must be observed, including the following:

- The total tax credits under the NAA tax credit program are limited to \$150,000 annually for each business firm. The tax credit for investments in child care facilities may not exceed \$50,000 per income year for each business firm.

The minimum contribution on which a tax credit can be granted is \$250.

- Any organization conducting a program or programs eligible to receive contributions under the NAA tax credit program is limited to receiving an aggregate of \$150,000 of funding for any program or programs for any fiscal year.
- The total amount of all tax credits allowed has a \$5 million cap which, if exceeded, results in proration of approved tax credits among the approved organizations.
- No business firm will receive both the NAA tax credit and the Housing Program Contribution tax credit for the same cash contribution.
- No business firm may claim the tax credit for investments in child care facilities in an income year that the business firm claims the Human Capital Investment tax credit.

Carryforward and Carryback Limitations

No carryforward is allowed. Any tax credit that is not taken in the income year in which the investment was made may be carried back to the two immediately preceding income years (beginning with the earlier of the two years).

How to Apply

Tax-exempt entities and municipal agencies desiring to obtain benefits under the NAA tax credit program must complete **Form NAA-01, Connecticut Neighborhood Assistance Act Program Proposal**, Parts I, II, and III and submit the form to the municipal agency overseeing the implementation of the proposal. The overseeing municipal agency then completes Part IV of Form NAA-01 and submits the form to DRS on or before **July 1** of each year. Prior to submitting Form NAA-01 to DRS, each municipality must hold a public hearing on all program applications. The governing body of the municipality must vote to approve the programs. Copies of the public hearing notice and minutes of the meeting approving the programs must be submitted by the municipality with the program proposals on or before July 1 of each year.

Business firms that wish to make a cash contribution to a qualified community program can obtain a list of approved programs by September 1 of each year. The business firms are required to complete **Form NAA-02, Neighborhood Assistance Act Business Application**, and mail or hand deliver the form to DRS between **September 15** and **October 1** of each year. No facsimiles are accepted.

How to Claim the Tax Credit

DRS issues a Neighborhood Assistance Act program approval letter to business firms that make qualifying contributions. The letter indicates the tax credit amount that may be claimed on the Connecticut Corporation Business Tax Return. The tax credit amount must be entered on **Form CT-1120K, Business Tax Credit Summary**, and/ or **Form CT-207K, Insurance/Health Care Tax Credit Schedule**.

Where to Get Additional Information

Direct inquiries to:

Connecticut Department of Revenue Services
Neighborhood Assistance Act Program
Attn: Research Unit
25 Sigourney St Ste 2
Hartford CT 06106
860-297-5687
www.ct.gov/DRS

Statutory and Regulatory References

Conn. Gen. Stat. §§12-631 through 12-638