



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Richard Sawitzke - Town Engineer, Director of Capital Projects

June 28, 2013

Board of Selectmen
Town Offices
933 Hopmeadow Street
Simsbury, CT 06070-0495



Dear Selectmen:

Subject: Senior Center Planning Process Update

At the Senior Center study forum held on June 10, 2013, the presentation generated many thoughtful comments and questions from the participants. In order for the Board to carefully consider responses, we are working co-operatively with Tom Arcari, our architect, and Senior Center, Social Services, and Performing Arts Center staff to develop the required information.

We propose the following schedule for the next stages of the Senior Center Study process.

- July Meetings with architect and staff and develop information
- August Distribute to, and discuss comments/questions' responses with the Board of Selectmen
- September Place on Board's agenda for decision regarding Senior Center location and authorize design phase; possible additional public forum, if desired.

This proposal schedule provides adequate time to review ideas and questions from the public forum, conduct additional research, and provide responses. In addition, the schedule allows the Board to discuss, and reach decisions in September after many people return from summer activities.

Please contact me if you have any questions.

Sincerely,

Richard L. Sawitzke
Richard L. Sawitzke, P.E.

Town Engineer/Director of Capital Projects

cc: Mary A. Glassman, First Selectman
Tom Cooke, Director of Administrative Services
Mickey Lecours-Beck, Director of Senior Center

Richard E. Ostop, Chairman, PBC
Tom Arcari Quisenberry/Arcari Architects
Kathleen Marschall, Senior Center Coord.

Telephone (860) 658-3260
Facsimile (860) 658-3205

rsawitzke@simsbury-ct.gov
www.simsbury-ct.gov

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