



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Thomas F. Cooke - Director of Administrative Services

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of submission:** "SUNSHINE KIDS" (children with cancer)

2. **Date of submission:** Tuesday, February 18, 2014

3. **Date of Board Meeting:** Monday, February 24, 2014

4. **Individual or Entity making the submission:**
Jan Marsh Mortgage Broker with Berkshire Hathaway Home Services

5. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**
The Individual or Entity making the submission requests that the Board of Selectmen:
I am requesting that the Board of Selectmen waive the \$750 rental fee that was quoted to reserve Eno Hall for Saturday evening May 17th for 4 hours.

6. **Individual(s) responsible for submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.):**
Jan Marsh (janicemarsh@cthm.com)
Cell 860-712-7487
Office 860-651-3124

7. **Summary of Submission** (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):

Berkshire Hathaway Home Services would like to reserve the Auditorium in Eno Hall Saturday May 17 from 6:00 PM to 10:00 PM.

We are presenting the play, "Shirley Valentine" to the public to raise money for the "Sunshine Kids" which is a charitable organization for children with cancer.

It is our hope to be able to contribute as much of the proceeds as we can to this charity.

I would be most appreciative if the Board of Selectmen would consider this request since we're hopeful that it will be enjoyed in large part by Simsbury residents.

Thank you very much,
Jan Marsh
860-712-7487
janicemarsh@cthm.com

8. **Description of documents included with submission** (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

I do not have any additional documentation at this time.

I'm not aware of any additional documentation that is required.

Thank you