



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Thomas F. Cooke - Director of Administrative Services

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Date of submission:** *June 4, 2013*

2. **Date of Board Meeting:** *June 10, 2013*

3. **Individual or Entity making the submission:** *Peter N. Ingvertsen, Chief of Police*

4. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**
The Individual or Entity making the submission requests that the Board of Selectmen: Approves the Chief of Police's recommendation to increase the current Police Department Private Duty hourly rate charge from \$65. per hour to \$75. per hour effective July 1, 2013. This request reflects the recently settled IBPO Bargaining Agreement which resulted in wage increases that support an increase in the rate charged for Private Duty Police Services.

Additionally, going forward a request is being made to grant the Chief of Police the authority to make future adjustments to this rate, not to exceed \$100. per hour, as deemed necessary to ensure that the expenses that the Town incurs to offer these services are sufficiently covered.

5. **Individual(s) responsible for submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.):**
Peter N. Ingvertsen, Chief of Police

6. **Summary of Submission** (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.): *Request to authorize an increase in the Police Department's Private Duty rate and authorization to allow the Chief of Police to make future necessary adjustments to the rate.*

7. **Description of documents included with submission** (All documents must be in final form and signed by the appropriate party.): *The following documents are included with this submission and attached hereto:*

N/A