

August 7, 2013

Dear City and Town Officials:

Effective October 1, 2013, Public Act No. 13-34 "AN ACT REQUIRING CITIES AND TOWNS TO DESIGNATE A VETERANS' SERVICE CONTACT PERSON" will go into effect. As stated in the act (copy attached) (b) Any city or town that (1) has not established a local veterans' advisory committee pursuant to subsection (a) of this section, and (2) does not otherwise provide funding for veterans' service officer shall designate a city or town employee to serve as a veterans' service contact person in such city or town. Any city or town employee designated as a veterans' service contact person shall carry out the duties described in subsection (a) of this section and may complete an annual training course conducted by the veterans' advocacy and assistance unit.

The CT Department of Veterans Affairs will be scheduling training sessions for your designated veterans' service contact person and we are requesting that you provide our office with the name and contact information for that individual in your city or town.

As soon as you have established your contact person, please fill out the enclosed information and either email, fax or mail to: Tammy Marzik [tammy.marzik@ct.gov](mailto:tammy.marzik@ct.gov), fax 860-616-3532, mail CT Dept. of Veterans Affairs, 287 West St., Rocky Hill, CT 06067 and if you have questions, feel free to call her at 860-616-3603. Once we have scheduled the training sessions, we will contact those designees with the dates, times and locations of the sessions.

We look forward to working with you as we move forward in creating a much needed state wide team of veteran advocates who can better assist our veterans in each city and town.

Sincerely,

Linda Schwartz, RN, DrPH, FAAN  
Commissioner