



# Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

*Thomas F. Cooke - Director of Administrative Services*

## **BOARD OF SELECTMEN MEETING** **AGENDA SUBMISSION FORM**

1. **Title of submission:** David Vidal Memorial 5K Road Race
2. **Date of submission:** August 26, 2013
3. **Date of Board Meeting:** October 16, 2013
4. **Individual or Entity making the submission:** Dispatcher Johanna Camacho, Simsbury PD
5. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**

*The Individual or Entity making the submission requests that the Board of Selectmen:*

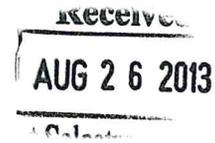
Approve the use of Town property for the purpose of the David Vidal Memorial 5K Road Race on Sunday, October 27, 2013. The request includes the exclusive use of the commuter parking lot along Iron Horse Blvd., as well as Iron Horse Blvd., Drake Hill Road, Riverside Road (north and south) and East Weatogue Street.

6. **Individual(s) responsible for submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting** Dispatcher Johanna Camacho
7. **Summary of Submission (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):**
8. **Description of documents included with submission (All documents must be in final form and signed by the appropriate party.):**  
*The following documents are included with this submission and attached hereto:*

Letter of request from Dispatcher Camacho.

August 26, 2013

Mrs. Mary Glassman  
First Selectman  
Town of Simsbury  
933 Hopmeadow St.  
Simsbury, CT 06070



Mrs. Glassman:

For the past fourteen years, the Simsbury Police Department has hosted the David Vidal Memorial 5K Road Race in honor of Officer David Vidal. David served the town of Simsbury as a police officer and unfortunately passed away from a childhood cancer on January 14, 1999. The race is sponsored by St. Jude Children's Research Hospital, and all funds raised are donated to the hospital in David's name.

We would like to hold the race this year on Sunday, October 27. We would like to request the use of town property for the purpose of this race. We are requesting the exclusive use of the commuter parking lot along Iron Horse Blvd, as well as the following roadways: Iron Horse Blvd, Drake Hill Rd, Riverside Rd (both north and south), and East Weatogue St. Thank you in advance for your attention to this matter. If you have any questions, please contact me at the police department at 860 658-3100.

Sincerely,

A handwritten signature in cursive script that reads "Johanna Camacho".

Dispatcher Johanna Camacho, #503