



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Thomas F. Cooke - Director of Administrative Services

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Date of submission: January 21, 2014**
2. **Date of Board Meeting: January 27, 2014**
3. **Individual or Entity making the submission: Hiram Peck, Director of Planning**
4. **Action requested of the Board of Selectmen (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):**

The Board of Selectmen is requested to:

1. Determine whether to waive the fee for Wetlands Application for drainage improvements at Simsbury Community Farm, and
2. Permit the First Selectman to sign the Wetlands application

5. **Individual(s) responsible for submission (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting.):**

Hiram Peck, Director of Planning and Community Development

6. **Summary of Submission (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):**

Simsbury Community Farm is submitting an application to perform " installation of gutters and underground outlet to collect and discharge clean rainwater runoff in a safe zone /buffer area adjacent to wetlands. Project will control discharge of water with excessive nutrient load by redirecting stormwater from pasture, preventing clean water from mixing with animal waste." The fee waiver is for a total of \$190.

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8:30 - 7:00 Monday
8:30 - 4:30 Tuesday through Friday

7. **Description of documents included with submission** (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

Attachments include:

- Copy of Wetlands application file.

Thank you for your consideration of this matter.