

From: SimsburyCT Postings November 29, 2010 10:46:24 AM  
Subject: Aging and Disability Commission Minutes 11/16/2010  
To: SimsburyCT\_Aging  
Cc:

TOWN OF SIMSBURY  
AGING AND DISABILITY COMMISSION

November 16, 2010

Meeting Minutes

Chairperson, Edward LaMontagne called the meeting to order in the Youth Room at Eno Memorial Hall, Hopmeadow Street, Simsbury, CT 06070 at 7:07p.m.

Victor Bible and Arlene Zappile were asked to serve as regular voting members at this meeting.

Present: Victor Bible, Kathy Fallon, Mike Jennings, Mona Herman, Edward LaMontagne, Mona Martinik, Charlotte Steptoe, Lynn Veith, Arlene Zappile, John Hampton (Board of Selectman liaison), Tim Lim (student liaison), Kathleen Marschall, (Senior Center Coordinator)

Excused: Mark Orenstein, Mary Ellen Long, Grace Comeau, Carrie Kramer, Marvin Koff, Ron Zappile, Joe Loewy (Simsbury Housing Authority)

Absent: Tom Doran

Guests: Candice Foster, West of Hartford at Home. Ms. Foster updated commission members on the membership and programs of the agency. There are currently 40 members. The cost of membership is \$2.00/day and is paid annually. West of Home is a Village Organization. There are six other Village Organizations in CT. (East Haven, Bridgewater, New Haven, Greenwich, Mystic and New Canaan). Key Human Services, Inc. is subsidizing the cost of the start up for one year. Members must be age 50 and older. Transportation and services are the largest service being utilized at this time. Background checks are done on all volunteers and service providers. Vendors do not pay to be involved. They have wheelchair transportation capabilities.

Public Audience: None

Minutes, Previous Meeting: The meeting minutes from October 19, 2010 were reviewed and accepted with corrections as amended.

#### PROGRAM COMMITTEE REPORTS:

##### Souper Tuesday - Grace Comeau

Ms. Marshall reported in Ms. Comeau's absence. The Souper Tuesday event, which was held today, went well though some attendees were disappointed in the menu option. The next Souper Tuesday event will not be held until March of 2011.

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##### Citizen Service Award - Lynn Veith

This year's award will be the Senior Services Award, which will be presented in May. We will begin publicity for the award beginning in January. Ms. Veith and Mr. LaMontagne will coordinate getting information to Ms. Marschall and the Public Relations Committee for disbursement.

#### SUB COMMITTEE REPORTS:

##### Disability Needs Assessment - Mike Jennings

Mr. Jennings shared a copy of a memo Mr. LaMontagne sent to Ms. Glassman and the Board of Selectman with a copy of the survey results. Mr. Jennings and Mr. LaMontagne will be presenting a summary of the results to the Board of Selectman at their next meeting on November 22nd.

##### Accessibility-Mike Jennings

Mr. Jennings reported that his subcommittee will be conducting an accessibility assessment, beginning with town buildings in Simsbury, over the next six months.

##### Public Relations - Carrie Kramer

Mr. LaMontagne shared a report from Ms. Kramer. Ms. Kramer reported that she is coordinating a program for SCTV. Ms. Martinik, Ms. Kramer and Mr. Jennings will coordinate a schedule to do the taping.

Mr. LaMontagne announced that the Chamber of Commerce Annual Awards meeting will be held on May 16th. Commissioners discussed options for this award and timing of the nominations and establishing criteria. Mr. LaMontagne will contact Ms. Folk with an update.

Mr. Bible suggested that all surveys, award nominations, etc. be returned to the Town of Simsbury Post Office Box.

Ms. Kramer will be coordinating a meeting of the public relations sub-committee prior to the next Commission meeting.

#### Senior/Community Center Assessment - Mona Martinik

Ms. Martinik reported that the ceramic room needs paint and a new floor. The kitchen renovations will necessitate a need for alternate plans for meal programs during the renovations. Ms. Martinik will be meeting with Mr. Roy regarding parking for the Senior Center. Mr. LaMontagne reported on a meeting with Ms. Glassman. Ms. Glassman reported that the town has \$35,000 available for evaluating the feasibility of a Senior Center expansion or development of a new Center. Rich Sawicki will be writing a RFQ. He would like 2-3 representatives from the commission to sit on the sub committee to begin the process to write the RFQ.

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#### SENIOR CENTER REPORT - Kathleen Marschall, Senior Center Coordinator

There was a Veteran's breakfast sponsored by The Junior Woman's Club. Forty Veterans attended. There was another meeting with the Director of Performing Arts at the High School. There have been 104 VIP passes distributed to date. Several potential volunteers have been finger printed for the volunteer program at the schools. Nov. 17th is the annual St. Mary's pre-Thanksgiving luncheon. Someone from the DPUC will be at the Senior Center to discuss de-regulation of electricity.

#### STUDENT LIAISON REPORT - Tim Lim

The Harlem Basketball program has been rescheduled until the spring. The High School is coordinating a chef cooking contest for the future. Ms. Veith asked Mr. Lim to see if it is possible to determine if the VIP passes are being used at events.

#### OLD BUSINESS

##### Voting Accessibility

Commission members reported on the results of the voting accessibility surveys taken at the polling stations during the recent election. Mr. LaMontagne will compile the results.

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##### Other Business

There was no other old business discussed.

#### NEW BUSINESS

##### Nominating Committee

Mr. LaMontagne appointed Ms Fallon as chair of the Nominating Committee with Ms. Long and Ms. Zappile as members.

#### Meeting with New Director of Administrative Services

Mr. LaMontagne met with Tom Cook the town's new Director of Administrative Services. Mr. LaMontagne explained the purpose of the Commission and its activities. Mr. LaMontagne will ask Mr. Cook to attend the next Commission meeting in January.

#### Sub Committee Appointments

Mr. LaMontagne appointed Victor Bible to the Public Relations Sub-Committee as well as Tim Lim and Ron Zappile to Accessibility Sub Committee

Mr. LaMontagne will be attending the next Public Safety Sub-Committee meeting

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#### Correspondence

Mr. LaMontagne has received a verbal correspondence from Tom Doran that he has resigned from the Commission. A formal letter has yet to be sent to the Town Clerk's Office.

#### Other Business

Mr. Hampton reported that Mr. Paul Lanza has worked with Mr. Hampton to collect food for the food pantry. A drop off site is currently at Rosedale Farms.

#### ADJOURNMENT:

Ms. Fallon made a motion to adjourn the meeting. The meeting was adjourned at 8:55 p.m.

Next meeting: January 18, 2011, Eno Memorial Hall

Respectfully submitted,

Lynn Veith

Lynn R. Veith

Clerk

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