

From: Carolyn Keily September 21, 2009 9:09:48 AM
Subject: Board of Ethics Minutes 09/14/2009
To: SimsburyCT_EthicsMin
Cc:

Minutes of Board of Ethics Meeting on September 14, 2009

At 7:04 p.m. on September 14, 2009, the Board of Ethics convened a duly noticed public hearing with a quorum consisting of all five current members, Louis A. Norton, Chair, Richard S. Order, Vice Chair and Secretary, Barbara Petitjean, Peter Kellogg, and Todd Burrick.

1. The Board discussed Ms. Petitjean and Mr. Kellogg's recommendations regarding the Acknowledgment Form that § 13-12 of the Code of Ethics and § 1103 of the Town Charter require Town officials, employees, and consultants to sign. The Board decided to provide instructions to the form and reached a consensus on the general structure and content. Ms. Petitjean committed to circulating a revised set of instructions following the meeting for further review.

Mr. Order moved to adjourn, and Mr. Kellogg seconded. The meeting was adjourned at 8:01 p.m.

Dated: September 16, 2009

BOARD OF ETHICS

By /s/ Richard S. Order
Richard S. Order, Vice Chair & Secretary