

August 16, 2012

Carolyn Keily  
Town Clerk  
Simsbury, CT 06070

Dear Ms. Keily:

A Regular Meeting of the Board of Finance will be held at 6:00 P.M. on Tuesday, August 21, 2012 in the Main Conference Room, Simsbury Town Hall, 933 Hopmeadow Street, Simsbury, Connecticut.

The Agenda is as follows:

1. Approve Minutes
  - July 17, 2012 – Regular Meeting
  - July 26, 2012 – Special Meeting
2. School grants – discussion regarding how to record
3. Six-Year Capital Plan – discussion/plan for three-Board meeting
4. Auditor Meeting Update
5. FEMA/FHW Update
6. Board of Finance Policy Procedures – discussion
7. GFOA Certificate of Achievement for Excellence in Financial Reporting – notification
8. Calendar Year 2013 Meeting Dates

Yours truly,

Paul W. Henault  
Chairman, Board of Finance