



# Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

April 4, 2018

Ericka Butler  
Town Clerk  
Simsbury, CT 06070



Dear Ms. Butler:

A **Regular Meeting and Public Hearing on the Budget** of the Board of Finance will be held at **6:00 PM** on **Thursday, April 5, 2018**, in the Amphitheatre at Simsbury High School, 34 Farms Village Road, Simsbury, Connecticut.

The Agenda is as follows:

1. Call to Order
2. Pledge of Allegiance
3. Presentation of the Budget Process
4. Presentation of proposed Board of Education, Board of Selectmen Operating & Capital Project Budgets
5. Open the Public Hearing on Operating and Capital Budgets
6. Close the Public Hearing
7. Budget Discussion and Possible Action
8. Approval of \$2,500 Supplemental Appropriation for DPW CIRMA Risk Management Award
9. Appointment of Auditor for FY18 Audit
10. Adjourn

Yours Truly,

Robert Pomeroy  
Chairman



# Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

LEGAL NOTICE  
TOWN OF SIMSBURY  
SIMSBURY ANNUAL BUDGET AND CAPITAL PROJECT HEARING

The Board of Finance of the Town of Simsbury will hold a public hearing on Thursday, April 5, 2018, at 6:00 PM in the Simsbury High School Amphitheatre, 34 Farms Village Road, Simsbury, Connecticut. Pursuant to Town Charter Section 808, copies of itemized estimates of annual budget expenditures and anticipated revenues by major source for the ensuing fiscal year are available for general distribution in the office of the Town Clerk and posted on the Town website at [www.simsbury-ct.gov/budget](http://www.simsbury-ct.gov/budget). The proposed annual operating budgets of the Board of Selectmen and Board of Education and proposed capital improvement projects shall be presented at the hearing. Interested persons will be heard in regard to any proposed appropriation, and any other business proper to come before said meeting will be transacted.

BOARD OF FINANCE  
Robert Pomeroy, Chair



Telephone (860) 658-3200  
Facsimile (860) 658-9467

An Equal Opportunity Employer  
[www.simsbury-ct.gov](http://www.simsbury-ct.gov)

8:30 - 7:00 Monday  
8:30 - 4:30 Tuesday through Thursday  
8:30 - 1:00 Friday

**FY 2019 Itemized Estimates of Annual Budget Expenditures by Function and Anticipated Revenues by Major Source**

**Proposed General Fund Operating Budgets**

	Adopted	Proposed	Change	
	FY2018	FY 2019	Dollar	Percentage
Board of Selectmen	22,604,910	20,982,401	(1,622,509)	-7.18%
Debt Service & Capital	5,329,825	6,179,600	849,775	15.94%
Board of Education	68,125,170	69,314,552	1,189,382	1.75%
Non-Public School	544,266	543,490	(776)	-0.14%
<b>Total Appropriations</b>	<b>96,604,171</b>	<b>97,020,043</b>	<b>415,872</b>	<b>0.43%</b>
<b>LESS ESTIMATED NON-TAX REVENUES</b>	<b>10,497,805</b>	<b>8,968,171</b>	<b>(1,529,634)</b>	<b>-14.57%</b>
<b>BALANCE TO BE RAISED</b>	<b>86,106,366</b>	<b>88,051,872</b>	<b>1,945,506</b>	<b>2.26%</b>

	ACTUAL REVENUE 2017	BUDGET REVENUE 2018	ACTUAL REVENUE 12/31/2017	PROJECTED REVENUE 6/30/2018	ESTIMATED REVENUE 2019
<b>GENERAL FUND REVENUES</b>					
Property Taxes - Interest & Liens	258,647	300,000	107,821	270,000	250,000
Intergovernmental Revenues & Payments in Lieu of Taxes	7,311,263	6,789,847	1,707,644	5,759,390	5,741,641
Investment Income	45,381	175,000	152,832	150,000	175,000
Charges for Goods & Services	766,426	684,713	395,951	666,770	699,413
Fines & Forfeitures	52,325	59,500	27,678	56,000	59,500
Rental of Town Owned Property	132,302	129,000	29,513	128,345	130,500
Licenses & Permits	459,718	751,200	616,504	856,833	801,200
Operating Transfers In (WPCA)	105,094	108,545	-	108,545	110,917
General Fund Equity (Reserves)	-	1,500,000	-	1,500,000	1,000,000
<b>Total General Fund Revenue Budget</b>	<b>9,131,156</b>	<b>10,497,805</b>	<b>3,037,943</b>	<b>9,495,883</b>	<b>8,968,171</b>

	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 12/31/2017	FY 2018 6/30/2018	FY 2019 PROPOSED
<b>GENERAL FUND EXPENDITURES BY FUNCTION</b>					
General Government	1,174,121	1,149,733	706,115	1,246,408	1,324,383
Financial Services & Information Technology	929,235	1,019,023	473,473	980,045	991,691
Planning & Development	523,256	639,363	265,844	593,940	653,879
Public Safety	4,507,781	4,739,680	2,363,165	4,793,296	4,886,637
Public Works & Engineering	3,881,424	3,877,285	1,761,673	3,819,183	4,126,987
Health and Social Services	607,609	628,157	304,596	625,437	693,559
Parks and Recreation & Library	2,272,799	2,326,170	1,135,402	2,335,368	2,410,158
Fringe Benefits & Liability Insurance	4,871,465	5,169,698	3,405,356	5,075,996	5,304,134
Operating Transfers	572,673	3,055,801	471,300	555,800	590,973
<b>Total Board of Selectmen Operating Budget</b>	<b>19,340,363</b>	<b>22,604,910</b>	<b>10,886,923</b>	<b>20,025,474</b>	<b>20,982,401</b>
Debt Service/Capital	6,600,828	5,329,825	1,808,001	5,329,825	6,179,600
Education	67,975,970	68,669,436	31,015,047	68,679,050	69,858,042
<b>Total General Fund Budget</b>	<b>93,917,161</b>	<b>96,604,171</b>	<b>43,709,971</b>	<b>94,034,349</b>	<b>97,020,043</b>

	ACTUAL REVENUE FY 2017	BUDGET REVENUE FY 2018	ACTUAL REVENUE 12/31/2017	PROJECTED REVENUE 6/30/2018	ESTIMATED REVENUE FY 2019
<b>SPECIAL REVENUE FUNDS - REVENUES</b>					
<b>Water Pollution Control Fund</b>					
Sewer Assessments	2,536,406	2,744,045	3,056,850	3,100,000	3,045,955
Intergovernmental Revenues	409,927	409,927	204,964	409,927	409,927
WPCA Fees & Miscellaneous	687,827	400,000	290,164	400,000	427,021
<b>Total Water Pollution Control Fund</b>	<b>3,634,160</b>	<b>3,553,972</b>	<b>3,551,978</b>	<b>3,909,927</b>	<b>3,882,903</b>

<b>Residential Property Fund</b>					
Rental of Town Owned Property	65,288	42,745	36,125	45,000	36,423

<b>Simsbury Farms Complex</b>					
Charges for Goods & Services	635,391	832,500	179,404	830,000	836,100
Rental of Town Owned Property	29,520	27,500	23,121	26,000	27,500
Other Revenue	400,344	146,400	123,040	146,000	156,400
Golf Course Fee	838,917	962,000	421,643	950,000	962,000
<b>Total Simsbury Farms Complex</b>	<b>1,904,172</b>	<b>1,968,400</b>	<b>747,208</b>	<b>1,952,000</b>	<b>1,982,000</b>
<b>Total Special Revenue Funds</b>	<b>5,603,620</b>	<b>5,565,117</b>	<b>4,335,311</b>	<b>5,906,927</b>	<b>5,901,326</b>

	FY 2017 ACTUAL	FY 2018 BUDGET	FY 2018 12/31/2017	FY 2018 6/30/2018	FY 2019 PROPOSED
<b>SPECIAL REVENUE FUNDS - EXPENDITURES</b>					
<b>Water Pollution Control Fund</b>					
Public Works	2,950,392	2,179,776	870,166	2,175,000	2,218,339
Operating Transfers	104,094	108,989	-	108,989	110,917
Debt Service	1,265,207	1,265,207	632,604	1,265,207	1,265,207
<b>Total Water Pollution Control Requests</b>	<b>4,319,693</b>	<b>3,553,972</b>	<b>1,502,770</b>	<b>3,549,196</b>	<b>3,594,463</b>

<b>Residential Property Fund</b>					
Public Works	23,100	34,222	4,935	32,000	27,900
Debt Service	8,522	8,523	4,266	8,523	8,523
<b>Total Residential Properties</b>	<b>31,622</b>	<b>42,745</b>	<b>9,201</b>	<b>40,523</b>	<b>36,423</b>

<b>Simsbury Farms Complex</b>					
SF Administration	204,452	214,971	92,964	214,000	212,771
Special Programs	401,310	386,412	257,382	387,500	388,078
Simsbury Farms Complex	467,288	472,491	248,601	475,000	479,736
Golf Course	863,472	894,081	486,052	893,500	901,398
<b>Total Simsbury Farms Complex</b>	<b>1,936,522</b>	<b>1,967,955</b>	<b>1,084,999</b>	<b>1,970,000</b>	<b>1,981,983</b>
<b>Total Special Revenue Funds</b>	<b>6,287,837</b>	<b>5,564,672</b>	<b>2,596,970</b>	<b>5,559,719</b>	<b>5,612,869</b>

FY2019 CAPITAL & NONRECURRING FUND BUDGET	14/15	15/16	16/17	17/18	Requested 18/19	FY2019 Charge -Back Against	
						General Fund	Other /State Grants
<b>BOARD OF SELECTMEN</b>							
Replacement Plow Truck	140,000					28,000	
Plate Compactor		5,250				1,050	
Community Town Farm Improvements	14,500					2,900	
3 Police Patrol Vehicles	87,000					17,400	
1 Police Fixed Speed Sign		2,800				560	
Golf Course Maintenance Equipment	75,000					15,000	
Park Maintenance Equipment	88,000					17,600	
Library Maintenance Equipment	3,700					740	
DPW - Sign Inventory		30,000				6,000	
DPW - Plow Truck*		150,000				13,290	
DPW - One Ton Pick-Up Truck buildings and grounds		38,500				7,700	
DPW - One Ton Pick-Up Truck Highway		38,000				7,600	
DPW - Library Gutter Melt		26,300				5,260	
Police - 3 New Vehicles		87,000				17,400	
Engineering - GIS Technology / Workorder system		40,000				8,000	
Parks - Equipment replacement		56,000				11,200	
IT - Network Infrastructure		28,000				5,600	
IT - Central Mailing Office Equipment		6,000				1,200	
Purchase of 3 Patrol Vehicles			87,000			17,400	
Uninterruptible Power Supply for Communications division			20,000			4,000	
Purchase of Support Vehicles (Used)			15,000			3,000	
Highway Plow Truck			155,000			31,000	
Program Room Technology Upgrade			8,000			1,600	
Small Pickup Truck-Buildings & Grounds (Used)			11,500			2,300	
Small Mower with Bagger			13,000			2,600	
3/4 Ton Pickup Truck			32,000			6,400	
Baseball Infield Conditioner				20,000		4,000	
Utility Vehicle Memorial				25,000		5,000	
Purchase of 3 Patrol Vehicles				95,000		19,000	
Town Hall Office Improvements				49,500		9,900	
50% Highway Mechanic Truck with Utility Body				36,750		7,350	
Highway Plow Truck - All Season Body				155,000		31,000	
Upgrade HVAC Controller Modules in Town Hall				35,000		7,000	
Eno Hall Stairway & Railings					19,000	3,800	
John Deere Winter Attachments					7,200	1,440	
One-Ton Dump Truck					49,000	9,800	
Children's Room Computers					10,850	2,170	
Simsbury Farms Irrigation Study					40,000	8,000	
Ice Resurfacer (replace 1997)					50,000	10,000	
Front End Rotary Mower (replace 2003)					70,000	14,000	
3 Patrol Vehicles					111,000	22,200	
AED - 8 replacements & 1 new					19,200	3,840	
Radio System Feasibility Study - Phase 1					40,000	8,000	
Revaluation Partial 1/4 Appropriation					61,500		61,500
Economic Development Study					60,000		60,000
Deepwater Wind - potential legal and consulting fees					50,000		50,000
Board of Selectmen Electronic Devices					5,000		5,000
<b>BOARD OF SELECTMEN TOTAL</b>	<b>416,250</b>	<b>499,800</b>	<b>341,500</b>	<b>416,250</b>	<b>592,750</b>	<b>401,300</b>	<b>176,500</b>
<b>BOARD OF EDUCATION</b>	<b>FY15</b>	<b>FY16</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>Charge Back</b>	
Buses/Vehicles/Equipment	206,000	303,000	362,000	352,000	382,000	298,000	
Ceiling/Flooring Replacement	46,000	75,000	80,000	40,000		48,200	
Interior Improvements	132,500	87,500	70,000	60,000	120,500	94,100	
Plumbing/Electrical Modifications	23,000	31,000	25,000	10,000	10,000	19,800	
Equipment - Instructional / Non-Instructional	97,000	36,000	-	-	-	26,600	
Exterior Improvements	66,000	38,000	98,000	58,000	58,000	63,600	
<b>BOARD OF EDUCATION TOTAL</b>	<b>570,500</b>	<b>570,500</b>	<b>635,000</b>	<b>520,000</b>	<b>570,500</b>	<b>550,300</b>	<b>-</b>
LoCIP Pavement Management - State Reimbursement	155,184	154,713	157,504	288,757	155,000	-	155,000
<b>TOTAL CAPITAL &amp; NON-RECURRING</b>	<b>1,141,934</b>	<b>1,225,013</b>	<b>1,134,004</b>	<b>1,225,007</b>	<b>1,318,250</b>	<b>951,600</b>	<b>331,500</b>

**CAPITAL IMPROVEMENT PROJECTS**

**FY 2019  
Financing**

Greenway Improvements	\$ 300,000	Cash
Multi- Use Trail - Town of Simsbury / Bloomfield	\$ 1,020,000	Grants
Highway Pavement Management	\$ 850,000	Cash
Sidewalk Resurfacing	\$ 300,000	Cash
Ash Borer Tree Mitigation	\$ 110,000	Cash
DPW Dump Truck	\$ 180,000	Cash
Tariffville Sewer Rehabilitation	\$ 100,000	Sewer Use
Primary Clarifier Rehabilitation	\$ 75,000	Sewer Use
Plant Water System Rehabilitation	\$ 80,000	Sewer Use
1999 Jet/Flusher Truck Replacement	\$ 175,000	Sewer Use
School Facilities Master Planning / Reconfiguration Study	200,000	Cash
District Network Infrastructure	\$ 400,000	Bonds
HJMS - Renovation - Phase 3 (LMC/STEM focus, auditorium)**	\$ 23,965,620	Bonds (15 Year)
Boiler Replacement - Latimer Lane	\$ 900,000	Bonds
School Security Improvements	850,000	Bonds

**TOTAL PROPOSED CAPITAL IMPROVEMENT PROJECTS** \$ 29,505,620

\*\* Pursuant to Section 406 of the Town Charter an appropriation amount in excess of two percent (2%) of the annual budget for the then current fiscal year shall be subject to an automatic referendum by all qualified voters of the Town of Simsbury.