

**Simsbury Board of Finance
TOWN OF SIMSBURY
REGULAR MEETING MINUTES
Wednesday, July 17, 2018 at 5:45 P.M.
Simsbury Town Hall - Main Meeting Room
933 Hopmeadow Street, Simsbury, Connecticut**

PRESENT: Chairman Robert Pomeroy, Lisa Heavner, Derek Peterson, Kevin Prell, Linda Schofield, Moira Wertheimer

ALSO PRESENT: Melissa Appleby, Deputy Town Manager; Maria Capriola, Town Manager; Burke LaClair, Simsbury Schools Business Manager; Amy Meriwether, Director of Finance/Treasurer; Tom Roy, Director of Public Works; and other interested parties

1. Call to Order - Establish Quorum

Chairman Pomeroy called the meeting to order at 5:50 P.M.

2. Pledge of Allegiance

All present stood for the Pledge of Allegiance.

3. Approval of Minutes

• June 20, 2018

MOTION: Ms. Schofield made a motion to approve the Minutes as written. Ms. Heavner seconded the motion. All were in favor and the motion passed unanimously.

4. Proposed Approval of Change in Scope for Generator Infrastructure Project

Ms. Meriwether outlined the change in scope for the Generator Infrastructure Project for the Board, including cost savings which will allow for the installation of permanent generators, instead of portable ones, at Eno Memorial Hall and Simsbury Public Library within the allocated project budget. The Board of Selectmen unanimously supported this resolution and change in the project scope at their July 9, 2018 meeting. Mr. Roy answered questions from the Board and there was discussion.

MOTION: Ms. Wertheimer made a motion, effective July 17, 2018, to approve the following resolution: It is hereby determined that the scope of the project to provide generator infrastructure at Eno Memorial Hall, Simsbury Public Library and Town Hall approved by the Town of Simsbury as part of the 2015/2016 and 2016/2017 Capital Improvement Plans be modified to include the purchase and installation of permanent generators at both Eno Memorial Hall and the Simsbury Public Library and other expenses related to the project as modified. Ms. Schofield seconded the motion. All were in favor and the motion passed unanimously.

5. Audit Communication Letter (SAS114)

Chairman Pomeroy referenced the letter received from Blum Shapiro which was distributed prior to the meeting. There was discussion regarding the protocol for putting out an RFQ, how often and why this should be done. It was decided this should be added to an agenda before September.

Ms. Heavner made note of a change in law that no longer requires the agenda be posted on the website. She added that to remain transparent the Board should continue to post its agendas twenty-four hours before meetings. The Board was supportive of that and Ms. Meriwether noted that practice can continue to be accommodated.

Ms. Schofield brought up the low percentage of voter turnout for Town budgets. There was discussion about continuing to try to improve this number and the various ways to get the message out. It was decided the Board will look at the Town-wide mailer at an upcoming meeting.

Ms. Schofield also reminded the Board it should be looking at policies. It was agreed this needs to be discussed.

6. Adjourn

MOTION: Mr. Prell, Ms. Wertheimer second, to adjourn at 6:15 P.M.; unanimously approved

Respectfully submitted,

Karen Haberlin
Commission Clerk