**Simsbury Board of Finance**

**TOWN OF SIMSBURY**

**SPECIAL MEETING MINUTES**

**Wednesday, March 28, 2018 at 5:45 P.M.**

**Simsbury Town Hall – Main Meeting Room**

**933 Hopmeadow Street, Simsbury, Connecticut**

**PRESENT:** Chairman Robert Pomeroy, Lisa Heavner, Derek Peterson, Kevin Prell, Linda Schofield and Moira Wertheimer.

**ALSO PRESENT:**  First Selectman Eric Wellman; Board of Selectmen members: Sean Askham, Michael Paine, Cheryl Cook, and Chris Peterson; Town Manager Maria Capriola; Deputy Town Manager Melissa Appleby; Finance Director/Treasurer Sean Kimball; Public Works Director Tom Roy; Town Engineer Jerome Shea; Computer Manager Rick Bazzano; Library Director Lisa Karim; Social Services Director Kristen Formanek, Director of Planning & Community Development Jamie Rabbit; Director of Culture, Parks & Recreation Gerard Toner; Interim Police Chief Boulter; Simsbury Schools Business Manager Burke LeClair; and other interested parties.

1. **Call to Order – Establish Quorum**

Chairman Pomeroy called the meeting to order at 5:47 p.m.

1. **Pledge of Allegiance**

All present stood for the Pledge of Allegiance.

1. **Approval of Minutes - March 13, 2018 Regular Meeting**

**MOTION: Ms. Schofield made a motion to adopt the March 13, 2018 Regular Meeting Minutes as presented. Mr. Prell seconded the motion. All were in favor and the motion passed** **unanimously.**

1. **Approval of WPCA Supplemental Appropriation Request for Boiler Replacement**

Mr. Kimball said a boiler failed at the Water Pollution Control Facility and the WPCA is requesting a supplemental appropriation from their own reserves. The Board of Selectmen unanimously approved, and recommended to the Board of Finance, a supplemental appropriation from WPCA’s Sewer Use Fund Balance in the amount of $30,794 for the purchase and installation of a boiler, at their March 26, 2018 meeting.

**MOTION: Mr. Prell made a motion to approve the appropriation request of the Water Pollution Control Authority. Ms. Wertheimer seconded the motion. All were in favor and the motion passed unanimously.**

1. **Board of Selectmen Presentation of the proposed 2018/2019 Operating and Capital Budgets (pursuant to Section 807 of the Town Charter) & Board of Finance Discussion**

Mr. Wellman said the Board of Selectmen is presenting a nearly $21,000,000 operating budget, which does not include the cash for capital or the debt service. That is an increase of 4.36%. This also does not include the contingency that was in last year’s budget. Mr. Wellman gave a slide presentation of the drivers of the increases.

Mr. Wellman said items returned to the operating budget included Town aid roads for $127,000, which was removed last year from the operating budget. The intention was always to add it back to the operating budget. Therefore, he would like the Board of Finance to think about what drives the budget over the 1.75%.

Mr. Wellman went through the rest of the proposed Operating Budget. The Budget reflects a growing community that has more needs. He said the proposed budget is 2.6 points above the Board of Finance guidance.

Mr. Wellman said the Boards of Finance and Selectmen are well aware of the ambulance situation and feels this needs to be re-evaluated. He also spoke about the Social Services Department needing help to maintain the high level of service they provide. Discussion ensued.

Mr. Askham went through the proposed Board of Selectmen Capital and Non-Recurring Budget with a slide presentation. He said the total of $416,500 appropriation from the Capital & Non-Recurring Fund is to be financed via chargebacks of $83,250 per year for 5 years (FY19-23) in the traditional manner.

Mr. Askham went through the FY19 one-time cash funding from cash for Capital Budget (via CNR Fund) items and the recommended CIP – Cash Funded items. Discussion ensued on the proposed Capital & Non-Recurring Budget.

The Boards discussed how the Board of Selectmen could reduce their budgets. The Board of Finance is sending the Board of Selectmen’s proposed budget back to them to come closer to the Board of Finance guidelines on the budget. They also asked that someone from the Ambulance Association attend the Public Hearing to address their issues.

1. **Referral of Board of Selectmen, Board of Education & Capital Budgets to Public Hearing (pursuant to Section 808 of the Town Charter) – Hearing to be held Thursday, April 5, 2018 at 6:00 p.m. –Simsbury High Amphitheatre)**

**MOTION: Mr. Prell made a motion accept the proposed FY 2018/2019 Board of Education and Board of Selectmen Operating Budgets and well as the Board of Education and Board of Selectmen Capital Budgets to move to the Public Hearing (pursuant to Section 808 of the Town Charter) to be held Thursday, April 5, 2018 at 6:00 p.m. in the Simsbury High School Amphitheatre. Ms. Wertheimer seconded the motion. Mr. Pomeroy, Mr. Peterson, Mr. Prell, Ms. Schofield and Ms. Wertheimer were for the motion, with Ms. Heavner against the motion. Therefore, the motion passed.**

1. **Adjournment**

**MOTION: Mr. Prell made a motion to adjourn at 8:15 p.m. Ms. Wertheimer seconded the motion. All were in favor and the motion passed unanimously.**

Respectfully submitted,

Kathi Radocchio

Clerk