

**Simsbury Board of Finance
TOWN OF SIMSBURY
SPECIAL MEETING MINUTES
Thursday, May 17, 2018 at 8:30 A.M.
Simsbury Town Hall - Main Meeting Room
933 Hopmeadow Street, Simsbury, Connecticut**

PRESENT: Chairman Robert Pomeroy, Lisa Heavner, Linda Schofield, Moira Wertheimer (by phone)

ABSENT: Kevin Prell, Derek Peterson

ALSO PRESENT: Town Manager Maria Capriola and Deputy Town Manager Melissa Appleby

1. Call to Order - Establish Quorum

Chairman Pomeroy called the meeting to order at 8:34am

2. Pledge of Allegiance

All present stood for the Pledge of Allegiance.

3. Executive Session - Personnel in Accordance with Connecticut General Statutes - §1-200(6)(a), Director of Finance/Treasurer Appointment

Ms. Heavner made a motion to adjourn to Executive Session pursuant to CGS §1-200(6)(a) and to include Town Manager Maria Capriola and Deputy Town Manager Melissa Appleby in the meeting at 8:35am. Ms. Schofield seconded the motion and it passed unanimously.

Ms. Schofield made a motion to adjourn from Executive Session. Ms. Heavner seconded the motion and it passed unanimously. Executive Session adjourned at 8:46am.

4. Director of Finance/Treasurer Recommendation

Ms. Heavner made a motion to approve the Town Manager's selection of Amy N. Meriwether as the preferred candidate for the Director of Finance/Treasurer position. Further move to recommend to the Board of Selectmen to the Board of Selectmen the appointment of Amy N. Meriwether to the position of Director of Finance/Treasurer effective June 26, 2018 with an annual starting salary of \$134,900 and employment-related benefits assigned to that position.

5. Approval of Minutes for May 1, 2018

Ms. Schofield made a motion to adopt the minutes as presented. Ms. Heavner seconded the motion and it passed unanimously.

6. Adjourn

Ms. Schofield made a motion to adjourn the meeting. Ms. Heavner seconded the motion and it passed unanimously. The meeting adjourned at 8:49am.

Respectfully submitted,

Melissa Appleby
Deputy Town Manager