



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

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SIMSBURY BOARD OF SELECTMEN

Main Meeting Room – Simsbury Town Hall – 933 Hopmeadow Street, Simsbury

Regular Meeting – September 9, 2019 – 6:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC AUDIENCE

FIRST SELECTMAN'S REPORT

TOWN MANAGER'S REPORT

SELECTMEN ACTION

- a) Tax Refund Requests
- b) Grant Application to Support Local Prevention Activities
- c) Proposed Public Gathering Permit – Trinity Church Pumpkin Patch
- d) Recommended Appointment of Town Assessor
- e) Proposed Simsbury Farms Ice Rink and Paddle Tennis Court Fees
- f) Tourism Committee Duties and Composition
- g) Ordinance to Prohibit the Public from Intentionally Feeding Wildlife and Related Work Group



APPOINTMENTS AND RESIGNATIONS

- a) Resignation of Susan Van Kleef from the Clean Energy Task Force

REVIEW OF MINUTES

- a) Regular Meeting of August 12, 2019

SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

- a) Personnel
- b) Finance
- c) Welfare
- d) Public Safety
- e) Board of Education

COMMUNICATIONS

- a) Letter from Eversource Re: Upcoming Inspections and Hardware Replacement, dated August 2019
- b) 2019 Neighborhood Assistance Act Approved Programs

- c) Yankee Magazine "Simsbury, Connecticut | Could You Live Here? Rural beauty and suburban polish come together seamlessly in a classic but under-the-radar New England town." By Kim Knox Beckius, August 21, 2019

EXECUTIVE SESSION

- a) Pursuant to CGS §1-200(6)(D), Discussion of Possible Purchase and Sale of Two Parcels of Real Property for Open Space Purposes
b) Pursuant to CGS §1-200(6)(A), Town Manager's Annual Performance Review

ADJOURN

Following adjournment, per §CGS 1-200(2) the Board of Selectmen and staff will meet to discuss strategy and negotiations with respect to pension negotiations for the unit represented by IBPO.



Town of Simsbury

933 HOPMEADOW STREET

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BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Tax Refund Requests
2. **Date of Board Meeting:** September 9, 2019
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Colleen O'Connor, Tax Collector
Maria E. Capriola

4. **Action Requested of the Board of Selectmen:**

If the Board of Selectmen supports approving the tax refunds as presented, the following motion is in order:

Move, effective September 9, 2019 to approve the presented tax refunds in the amount of \$40,107.22, and to authorize Town Manager, Maria E. Capriola, to execute the tax refunds.

5. **Summary of Submission:**

Tax refunds need to be issued from time to time for motor vehicles, real property, and personal property. Some of the most common reasons tax refunds need to be issued for motor vehicles include: sale of the vehicle; the vehicle is destroyed; the vehicle is donated; the owner has moved out of state; or, the owner has successfully appealed the taxes. Real estate refunds are typically due to the fact that during the sale or refinancing of a property, both a bank and an attorney's office have paid taxes owed, resulting in an overpayment to the Town. Overpayments of personal property taxes are rare; often overpayments of personal property are due to a person or entity forgetting that they paid in full in July, then also sending the January installment.

In a legal opinion from the Town Attorney dated May 22, 2001, he stated that CGS §12-129 "requires that all applications for tax refunds be referred to the Board (of Selectmen) for their consideration and action." Once approved by the Board of Selectmen, the Town Manager will sign off on tax refund applications. As a reminder, the Tax Collector's Office is responsible for collecting revenue for the Fire District pursuant to Special Act #264 of the Legislature in 1945. However, tax refunds for the Fire District are not under the jurisdiction of nor approved by the Board of Selectmen and are therefore not included in the requested tax refunds presented.

6. **Financial Impact:**

The aggregate amount of all tax refunds as presented is \$40,107.22. The attachment dated September 9, 2019 has a detailed listing of all requested tax refunds.

7. **Description of Documents Included with Submission:**

- a) Requested Tax Refunds, dated September 9, 2019

REQUESTED TAX REFUNDS
SEPTEMBER 9, 2019

	BILL NUMBER	TAX	INTEREST	TOTAL
List 2017				
Ahmed Anees	17-03-50225	\$95.31		\$95.31
Parsons, Gregory M	17-03-64556	\$338.16		\$338.16
VW Credit Leasing	17-03-69951	\$33.32		\$33.32
VW Credit Leasing	17-03-70008	\$286.22		\$286.22
Total 2017		\$753.01	\$0.00	\$753.01
List 2018				
16 Albany Turnpike LLC	18-01-00015	\$26,529.98		\$26,529.98
ACAR Leasing Ltd	18-03-50072	\$69.45		\$69.45
ACAR Leasing Ltd	18-03-50131	\$530.69		\$530.69
Bailey Juergen F	18-03-50854	\$67.92		\$67.92
Ballentine Beth M	18-03-50917	\$46.05		\$46.05
Barcikowski Gerald F	18-03-50982	\$12.47		\$12.47
Basner Diane	18-03-51122	\$73.19		\$73.19
Battaglia Robert	18-03-51151	\$39.56		\$39.56
Brett Jonathan T	18-03-51989	\$885.58		\$885.58
Brett Jonathan T	18-03-51990	\$119.80		\$119.80
Brett Jonathan T	18-03-51991	\$161.78		\$161.78
Brett Jonathan T	18-03-51992	\$69.72		\$69.72
Brett Jonathan T	18-03-51993	\$260.28		\$260.28
Bronsord Kenneth A	18-03-52074	\$116.44		\$116.44
Brown Jonathan W	18-03-52103	\$94.42		\$94.42
Carpenter Alan L	18-03-52747	\$132.12		\$132.12
Clarke David	18-03-53336	\$19.37		\$19.37
Coyne Dorothy M	18-03-53893	\$8.59		\$8.59
Cross Wilma A	18-03-53983	\$189.10		\$189.10
Daimler Trust	18-03-54183	\$515.72		\$515.72
Daimler Trust	18-03-54217	\$70.61		\$70.61
Dumont Pierre P	18-03-55077	\$22.54		\$22.54
Financial Ser Veh Trust	18-03-55804	\$607.38		\$607.38
Finken Paul	18-03-55873	\$52.44		\$52.44
Friedberg, Robert J	18-03-56169	\$12.50		\$12.50
George Mark R	18-03-56564	\$83.63		\$83.63
George Mark R	18-03-56565	\$196.12		\$196.12
George Mark R	18-03-56566	\$68.29		\$68.29
Golinski Gregory J	18-03-56917	\$19.22		\$19.22
Gregoire Francis C	18-03-57200	\$31.09		\$31.09
Grottole Theresa M	18-03-57311	\$29.67		\$29.67
Gutterman Peter	18-03-57407	\$10.75		\$10.75
Hahn Judith A	18-03-57459	\$40.61		\$40.61
Honda Lease Trust	18-03-58193	\$215.15		\$215.15
Honda Lease Trust	18-03-58307	\$461.65		\$461.65
Howard David	18-03-58473	\$6.12		\$6.12
Howard David	18-03-58474	\$12.73		\$12.73
JP Morgan Chase Bank	18-03-59204	\$301.73		\$301.73
JP Morgan Chase Bank	18-03-59228	\$180.33		\$180.33

REQUESTED TAX REFUNDS
SEPTEMBER 9, 2019

JP Morgan Chase Bank	18-03-59260	\$109.05		\$109.05
Kalamarides John J	18-03-59388	\$143.16		\$143.16
Kalamarides John J	18-03-59389	\$325.09		\$325.09
Kevorkian Julia J	18-03-59728	\$20.49		\$20.49
Lee Naugab E	18-03-60617	\$38.89		\$38.89
Leighton Susanne M	18-03-60660	\$11.34		\$11.34
LHPH LLC	18-03-60811	\$278.78		\$278.78
Livingston Edgar	18-03-60964	\$13.96		\$13.96
Macinnis Peter T	18-03-61299	\$11.05		\$11.05
Macinnis Peter T	18-03-61300	\$120.29		\$120.29
Mallery Carl F Jr	18-03-61491	\$53.26		\$53.26
Matacin Mala	18-03-61776	\$15.72		\$15.72
Miller Kristia M	18-03-62537	\$117.87		\$117.87
Musson Gail B	18-03-63091	\$33.14		\$33.14
Nikinmaa Reetta I	18-03-63393	\$39.93		\$39.93
Nissan Infiniti LT	18-03-63463	\$346.66		\$346.66
Noble Roger W	18-03-63582	\$57.66		\$57.66
Ohalpin James J	18-03-63777	\$219.55		\$219.55
Osborn Donald	18-03-63918	\$34.04		\$34.04
Patrina James	18-03-64327	\$30.41		\$30.41
Pfaff Helanie J	18-03-64644	\$61.28		\$61.28
Richman Sara A	18-03-65511	\$54.41		\$54.41
Richman Sara A	18-03-65512	\$58.59		\$58.59
Roth Martin S	18-03-65957	\$124.65		\$124.65
Rousseau Diane M	18-03-65995	\$21.79		\$21.79
Salad Todd	18-03-66205	\$6.76		\$6.76
Salvia Julia R	18-03-66298	\$76.92		\$76.92
Shenk Dennice R	18-03-66466	\$22.76		\$22.76
Shenk Dennice R	18-03-66467	\$43.29		\$43.29
Shaikh Shuja U	18-03-66821	\$5.82		\$5.82
Shenkman Leonard J	18-03-66947	\$106.09		\$106.09
Shtekler Hamotal	18-03-67030	\$9.81		\$9.81
Simmons Spencer	18-03-67123	\$44.75		\$44.75
Somerville John A	18-03-67525	\$27.02		\$27.02
Spaulding Patrick S	18-03-67610	\$421.41		\$421.41
Stimpson Alfred F	18-03-67883	\$26.16		\$26.16
Swenson Stephen C	18-03-68138	\$19.15		\$19.15
Swenson Stephen C	18-03-68139	\$6.35		\$6.35
Townsley Alfred	18-03-68635	\$380.29		\$380.29
Toyota Lease Trust	18-03-68732	\$432.57		\$432.57
Toyota Lease Trust	18-03-68810	\$735.84		\$735.84
Tress Michael	18-03-68934	\$9.03		\$9.03
True Tiffin E	18-03-68986	\$79.64		\$79.64
Tuller Beverly A	18-03-69022	\$37.69		\$37.69
Uliasz / Healey	18-03-69098	\$391.74		\$391.74
USB Leasing LT	18-03-69171	\$451.57		\$451.57
USB Leasing LT	18-03-69177	\$628.28		\$628.28
VCFS Auto Leasing Co	18-03-69399	\$420.41		\$420.41
VW Credit Leasing Ltd	18-03-69647	\$70.54		\$70.54

REQUESTED TAX REFUNDS
SEPTEMBER 9, 2019

Walker Katherine L	18-03-69753	\$68.55		\$68.55
Yanez Melanie A	18-03-70514	\$27.06		\$27.06
Ziewacz Alison	18-03-70705	\$8.51		\$8.51
Sanders Ricky L	18-03-70854	\$90.35		\$90.35
Total 2018		\$39,354.21	\$0.00	\$39,354.21
TOTAL 2017		\$753.01	\$0.00	\$753.01
TOTAL 2018		\$39,354.21	\$0.00	\$39,354.21
TOTAL ALL YEARS		\$40,107.22	\$0.00	\$40,107.22



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Grant Application to Support Local Prevention Activities
2. **Date of Board Meeting:** September 9, 2019
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Kristen Formanek, Director of Community & Social Services *maria E. Capriola*
4. **Action Requested of the Board of Selectmen:**

If the Board of Selectmen supports applying for a grant to support local prevention activities, the following motion is in order:

Move, effective September 9, 2019, to submit a grant application to support local prevention activities and to authorize Town Manager, Maria E. Capriola to execute the grant application.

In the event that the grant is awarded, the following additional motion is in order:

Move, to accept the local prevention activities grant and to authorize Maria E. Capriola, Town Manager, to execute all documents related to the grant award.

5. **Summary of Submission:**
Each year the Community & Social Services Department applies for a grant to provide funds for substance abuse prevention. If awarded, the funds will go towards: supporting distracted driving campaigns with the Police Department; supporting the Police Department's Rape Aggression Defense program which includes education lectures, discussions and protective strategies targeted towards High School students; and creating a new program called Safe Dates. Safe Dates is a ten session based program that focuses on education surrounding healthy and safe adolescent relationships.

This year the grant is being administered by Amplify but in the past it was administered by the North Central Regional Mental Health Board.

6. **Financial Impact:**
If the grant is awarded in full, the amount would be \$5,342.
7. **Description of Documents Included with Submission:**
 - a) Proposed Grant Application

Funding Application for Grant to Support Local Prevention Council

1	Application Date 8/30/2019	Funding Start Date July 1, 2019 - June 30, 2020
2	Applicant Agency (Legal Name & Address) Community & Social Services Town of Simsbury 754 Hopmeadow Street Simsbury CT 06070	FEIN 06-6002085
3	Has a permanent Local Prevention Council been established? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
4	Local Prevention Council name and address Simsbury Community for Care c/o Community & Social Services 754 Hopmeadow Street Simsbury CT 06070	
5	LPC Contact Person (Programmatic) Kristen Formanek	Telephone Number/Fax Number 860 658-3283 860 408-7046
	Title Director of Community & Social Services	Email Address kformanek@simsbury-ct.gov
6	Contact Person (Fiscal) Kristen Formanek	Telephone Number/Fax Number 860 658-3283 860 408-7046
	Title Director of Community & Social Services	Email Address kformanek@simsbury-ct.gov
7	List town(s) included in application Simsbury (including Weatogue, West Simsbury and Tariffville)	
8	Is litigation pending on any of the applicant organization's programs? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, briefly explain below.	
FUNDING SUMMARY		
9	Total Program Budget \$5,342.00	Amount Requested \$5,342.00

Funding Application for Grant to Support Local Prevention Council

10. Proposed Services																			
<p>a. Description of proposed service #1 Distracted Driving Campaign – 4 distracted driving events to be held by the Simsbury Police Department to increase awareness of distracted driving.</p>																			
<p>b. Service type (Refer to Application Instructions, Appendix A) STC012</p>	<p>c. Service dates 7/1/19 – 6/30/20</p>																		
<p>d. Alcohol or tobacco prevention; other joint behavioral health promotion <input checked="" type="checkbox"/> Alcohol <input type="checkbox"/> Tobacco <input checked="" type="checkbox"/> Other: Distracted Driving</p>	<p>e. Number of participants by gender 20 Males 25 Females</p>																		
<p>f. Service population <input type="checkbox"/> Elementary School Students <input type="checkbox"/> School staff <input type="checkbox"/> Middle School Students <input checked="" type="checkbox"/> Parents/Families <input checked="" type="checkbox"/> High School Students <input checked="" type="checkbox"/> Older Adults <input type="checkbox"/> Youth/Minors not in school <input checked="" type="checkbox"/> General <input type="checkbox"/> Other: _____</p>	<p>g. Number of participants by age</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;">0</td> <td style="width: 15%;">0-4</td> <td style="width: 15%;">5</td> <td style="width: 15%;">15-17</td> <td style="width: 15%;">20</td> <td style="width: 15%;">25-44</td> </tr> <tr> <td>0</td> <td>5-11</td> <td>0</td> <td>18-20</td> <td>10</td> <td>45-64</td> </tr> <tr> <td>0</td> <td>12-14</td> <td>5</td> <td>21-24</td> <td>5</td> <td>65+</td> </tr> </table>	0	0-4	5	15-17	20	25-44	0	5-11	0	18-20	10	45-64	0	12-14	5	21-24	5	65+
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0	5-11	0	18-20	10	45-64														
0	12-14	5	21-24	5	65+														
<p>h. Number of participants by race 40 White 5 Black/African American 0 Asian 0 American Indian/Alaska Native 0 Multiracial 0 Native Hawaiian/Pacific Islander</p>	<p>i. Number of participants by Hispanic origin 1 Hispanic/Latino 44 Not Hispanic/Latino</p>																		
<p>j. Number of hours it will take to conduct service 16</p>	<p>k. Number of hours it will take to plan/prepare for service 2</p>																		
<p>l. Amount of LPC funds used on this service \$2,200</p>	<p>m. Total cost of service \$2,200</p>																		

<p>a. Description of proposed service #2 Implementation of Safe Dates curriculum for High School aged youth. This 10 session evidenced based curriculum will provide education surrounding adolescent dating abuse and prevention.</p>																			
<p>b. Service type (Refer to Application Instructions, Appendix A) STA07</p>	<p>c. Service dates 7/1/19-6/30/20</p>																		
<p>d. Alcohol or tobacco prevention; other joint behavioral health promotion <input type="checkbox"/> Alcohol <input type="checkbox"/> Tobacco <input checked="" type="checkbox"/> Other: Safe/Healthy Relationships</p>	<p>e. Number of participants by gender 2 Males 6 Females</p>																		
<p>f. Service population <input type="checkbox"/> Elementary School Students <input type="checkbox"/> School staff <input type="checkbox"/> Middle School Students <input type="checkbox"/> Parents/Families <input checked="" type="checkbox"/> High School Students <input type="checkbox"/> Older Adults <input type="checkbox"/> Youth/Minors not in school <input type="checkbox"/> General <input type="checkbox"/> Other: _____</p>	<p>g. Number of participants by age</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;"></td> <td style="width: 15%;">0-4</td> <td style="width: 15%;">7</td> <td style="width: 15%;">15-17</td> <td style="width: 15%;"></td> <td style="width: 15%;">25-44</td> </tr> <tr> <td></td> <td>5-11</td> <td>1</td> <td>18-20</td> <td></td> <td>45-64</td> </tr> <tr> <td></td> <td>12-14</td> <td></td> <td>21-24</td> <td></td> <td>65+</td> </tr> </table>		0-4	7	15-17		25-44		5-11	1	18-20		45-64		12-14		21-24		65+
	0-4	7	15-17		25-44														
	5-11	1	18-20		45-64														
	12-14		21-24		65+														
<p>h. Number of participants by race 7 White 1 Black/African American 0 Asian 0 American Indian/Alaska Native 0 Multiracial 0 Native Hawaiian/Pacific Islander</p>	<p>i. Number of participants by Hispanic origin 0 Hispanic/Latino 8 Not Hispanic/Latino</p>																		
<p>j. Number of hours it will take to conduct service 10</p>	<p>k. Number of hours it will take to plan/prepare for service 4</p>																		
<p>l. Amount of LPC funds used on this service \$500</p>	<p>m. Total cost of service \$500</p>																		

Funding Application for Grant to Support Local Prevention Council

10. Proposed Services																			
a. Description of proposed service #3 Rape, Aggression, Defense (R.A.D.) programs to be offered in conjunction with the Simsbury Police Department. Classes will be open to High School aged residents and will include a variety of components including educational lecture, discussion and physical strategies.																			
b. Service type (Refer to Application Instructions, Appendix A) STA07	c. Service dates 7/1/19-6/30/2020																		
d. Alcohol or tobacco prevention; other joint behavioral health promotion <input type="checkbox"/> Alcohol <input type="checkbox"/> Tobacco <input checked="" type="checkbox"/> Other: Community Safety	e. Number of participants by gender 0 Males 10 Females																		
f. Service population <input type="checkbox"/> Elementary School Students <input type="checkbox"/> School staff <input type="checkbox"/> Middle School Students <input type="checkbox"/> Parents/Families <input checked="" type="checkbox"/> High School Students <input type="checkbox"/> Older Adults <input type="checkbox"/> Youth/Minors not in school <input type="checkbox"/> General <input type="checkbox"/> Other:	g. Number of participants by age <table style="width: 100%; border: none;"> <tr> <td style="width: 25%;">0</td><td style="width: 25%;">0-4</td> <td style="width: 25%;">0</td><td style="width: 25%;">15-17</td> <td style="width: 25%;">5</td><td style="width: 25%;">25-44</td> </tr> <tr> <td>0</td><td>5-11</td> <td>0</td><td>18-20</td> <td>5</td><td>45-64</td> </tr> <tr> <td>0</td><td>12-14</td> <td>0</td><td>21-24</td> <td>0</td><td>65+</td> </tr> </table>	0	0-4	0	15-17	5	25-44	0	5-11	0	18-20	5	45-64	0	12-14	0	21-24	0	65+
0	0-4	0	15-17	5	25-44														
0	5-11	0	18-20	5	45-64														
0	12-14	0	21-24	0	65+														
h. Number of participants by race 8 White 2 Black/African American 0 Asian 0 American Indian/Alaska Native 0 Multiracial 0 Native Hawaiian/Pacific Islander	i. Number of participants by Hispanic origin 0 Hispanic/Latino 10 Not Hispanic/Latino																		
j. Number of hours it will take to conduct service 5	k. Number of hours it will take to plan/prepare for service 2																		
l. Amount of LPC funds used on this service \$2,642.00	m. Total cost of service \$2,642.00																		

a. Description of proposed service #4 													
b. Service type (Refer to Application Instructions, Appendix A)													
c. Service dates													
d. Alcohol or tobacco prevention; other joint behavioral health promotion <input type="checkbox"/> Alcohol <input type="checkbox"/> Tobacco <input type="checkbox"/> Other: _____	e. Number of participants by gender <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"></td> <td style="width: 25%; text-align: center;">Males</td> <td style="width: 25%; text-align: center;">Females</td> </tr> </table>		Males	Females									
	Males	Females											
f. Service population <input type="checkbox"/> Elementary School Students <input type="checkbox"/> School staff <input type="checkbox"/> Middle School Students <input type="checkbox"/> Parents/Families <input type="checkbox"/> High School Students <input type="checkbox"/> Older Adults <input type="checkbox"/> Youth/Minors not in school <input type="checkbox"/> General <input type="checkbox"/> Other: _____	g. Number of participants by age <table style="width: 100%; border: none;"> <tr> <td style="width: 25%;"></td> <td style="width: 25%; text-align: center;">0-4</td> <td style="width: 25%; text-align: center;">15-17</td> <td style="width: 25%; text-align: center;">25-44</td> </tr> <tr> <td></td> <td style="text-align: center;">5-11</td> <td style="text-align: center;">18-20</td> <td style="text-align: center;">45-64</td> </tr> <tr> <td></td> <td style="text-align: center;">12-14</td> <td style="text-align: center;">21-24</td> <td style="text-align: center;">65+</td> </tr> </table>		0-4	15-17	25-44		5-11	18-20	45-64		12-14	21-24	65+
	0-4	15-17	25-44										
	5-11	18-20	45-64										
	12-14	21-24	65+										
h. Number of participants by race White Black/African American Asian American Indian/Alaska Native Multiracial Native Hawaiian/Pacific Islander	i. Number of participants by Hispanic origin Hispanic/Latino Not Hispanic/Latino												
j. Number of hours it will take to conduct service	k. Number of hours it will take to plan/prepare for service												
l. Amount of LPC funds used on this service	m. Total cost of service												

Funding Application for Grant to Support Local Prevention Council

10. Proposed Services											
a. Description of proposed service #5											
b. Service type (Refer to Application Instructions, Appendix A)	c. Service dates										
d. Alcohol or tobacco prevention; other joint behavioral health promotion <input type="checkbox"/> Alcohol <input type="checkbox"/> Tobacco <input type="checkbox"/> Other: _____	e. Number of participants by gender <div style="display: flex; justify-content: space-around;"> Males Females </div>										
f. Service population <input type="checkbox"/> Elementary School Students <input type="checkbox"/> School staff <input type="checkbox"/> Middle School Students <input type="checkbox"/> Parents/Families <input type="checkbox"/> High School Students <input type="checkbox"/> Older Adults <input type="checkbox"/> Youth/Minors not in school <input type="checkbox"/> General <input type="checkbox"/> Other: _____	g. Number of participants by age <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">0-4</td> <td style="text-align: center;">15-17</td> <td style="text-align: center;">25-44</td> </tr> <tr> <td style="text-align: center;">5-11</td> <td style="text-align: center;">18-20</td> <td style="text-align: center;">45-64</td> </tr> <tr> <td style="text-align: center;">12-14</td> <td style="text-align: center;">21-24</td> <td style="text-align: center;">65+</td> </tr> </table>		0-4	15-17	25-44	5-11	18-20	45-64	12-14	21-24	65+
0-4	15-17	25-44									
5-11	18-20	45-64									
12-14	21-24	65+									
h. Number of participants by race <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> White Asian Multiracial </div> <div style="width: 45%;"> Black/African American American Indian/Alaska Native Native Hawaiian/Pacific Islander </div> </div>	i. Number of participants by Hispanic origin <div style="text-align: center;"> Hispanic/Latino Not Hispanic/Latino </div>										
j. Number of hours it will take to conduct service	k. Number of hours it will take to plan/prepare for service										
l. Amount of LPC funds used on this service	m. Total cost of service										

a. Description of proposed service #6											
b. Service type (Refer to Application Instructions, Appendix A)	c. Service dates										
d. Alcohol or tobacco prevention; other joint behavioral health promotion <input type="checkbox"/> Alcohol <input type="checkbox"/> Tobacco <input type="checkbox"/> Other: _____	e. Number of participants by gender <div style="display: flex; justify-content: space-around;"> Males Females </div>										
f. Service population <input type="checkbox"/> Elementary School Students <input type="checkbox"/> School staff <input type="checkbox"/> Middle School Students <input type="checkbox"/> Parents/Families <input type="checkbox"/> High School Students <input type="checkbox"/> Older Adults <input type="checkbox"/> Youth/Minors not in school <input type="checkbox"/> General <input type="checkbox"/> Other: _____	g. Number of participants by age <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">0-4</td> <td style="text-align: center;">15-17</td> <td style="text-align: center;">25-44</td> </tr> <tr> <td style="text-align: center;">5-11</td> <td style="text-align: center;">18-20</td> <td style="text-align: center;">45-64</td> </tr> <tr> <td style="text-align: center;">12-14</td> <td style="text-align: center;">21-24</td> <td style="text-align: center;">65+</td> </tr> </table>		0-4	15-17	25-44	5-11	18-20	45-64	12-14	21-24	65+
0-4	15-17	25-44									
5-11	18-20	45-64									
12-14	21-24	65+									
h. Number of participants by race <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> White Asian Multiracial </div> <div style="width: 45%;"> Black/African American American Indian/Alaska Native Native Hawaiian/Pacific Islander </div> </div>	i. Number of participants by Hispanic origin <div style="text-align: center;"> Hispanic/Latino Not Hispanic/Latino </div>										
j. Number of hours it will take to conduct service	k. Number of hours it will take to plan/prepare for service										
l. Amount of LPC funds used on this service	m. Total cost of service										

Funding Application for Grant to Support Local Prevention Council

10. Proposed Services											
a. Description of proposed service #7											
b. Service type (Refer to Application Instructions, Appendix A)	c. Service dates										
d. Alcohol or tobacco prevention; other joint behavioral health promotion <input type="checkbox"/> Alcohol <input type="checkbox"/> Tobacco <input type="checkbox"/> Other: _____	e. Number of participants by gender <div style="display: flex; justify-content: space-around;"> Males Females </div>										
f. Service population <input type="checkbox"/> Elementary School Students <input type="checkbox"/> School staff <input type="checkbox"/> Middle School Students <input type="checkbox"/> Parents/Families <input type="checkbox"/> High School Students <input type="checkbox"/> Older Adults <input type="checkbox"/> Youth/Minors not in school <input type="checkbox"/> General <input type="checkbox"/> Other: _____	g. Number of participants by age <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33.33%; text-align: center;">0-4</td> <td style="width: 33.33%; text-align: center;">15-17</td> <td style="width: 33.33%; text-align: center;">25-44</td> </tr> <tr> <td style="text-align: center;">5-11</td> <td style="text-align: center;">18-20</td> <td style="text-align: center;">45-64</td> </tr> <tr> <td style="text-align: center;">12-14</td> <td style="text-align: center;">21-24</td> <td style="text-align: center;">65+</td> </tr> </table>		0-4	15-17	25-44	5-11	18-20	45-64	12-14	21-24	65+
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j. Number of hours it will take to conduct service	k. Number of hours it will take to plan/prepare for service										
l. Amount of LPC funds used on this service	m. Total cost of service										

a. Description of proposed service #8											
b. Service type (Refer to Application Instructions, Appendix A)	c. Service dates										
d. Alcohol or tobacco prevention; other joint behavioral health promotion <input type="checkbox"/> Alcohol <input type="checkbox"/> Tobacco <input type="checkbox"/> Other: _____	e. Number of participants by gender <div style="display: flex; justify-content: space-around;"> Males Females </div>										
f. Service population <input type="checkbox"/> Elementary School Students <input type="checkbox"/> School staff <input type="checkbox"/> Middle School Students <input type="checkbox"/> Parents/Families <input type="checkbox"/> High School Students <input type="checkbox"/> Older Adults <input type="checkbox"/> Youth/Minors not in school <input type="checkbox"/> General <input type="checkbox"/> Other: _____	g. Number of participants by age <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33.33%; text-align: center;">0-4</td> <td style="width: 33.33%; text-align: center;">15-17</td> <td style="width: 33.33%; text-align: center;">25-44</td> </tr> <tr> <td style="text-align: center;">5-11</td> <td style="text-align: center;">18-20</td> <td style="text-align: center;">45-64</td> </tr> <tr> <td style="text-align: center;">12-14</td> <td style="text-align: center;">21-24</td> <td style="text-align: center;">65+</td> </tr> </table>		0-4	15-17	25-44	5-11	18-20	45-64	12-14	21-24	65+
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j. Number of hours it will take to conduct service	k. Number of hours it will take to plan/prepare for service										
l. Amount of LPC funds used on this service	m. Total cost of service										

Funding Application for Grant to Support Local Prevention Council

11	<p>How different cultures will be addressed in all services (see Appendix B)</p> <p>All of our events/activities are inclusive: Any resident and their families may participate. Promoting diversity is a priority in our work. Although we advertise our activities/events to all, we put forth special effort to engage minority groups and those with lower socio-economic status.</p>
----	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

ITEMIZED BUDGET SCHEDULE 4b

12	<p>Source and amount of income</p> <p>Total Grant Funding</p>	<p>Program expenses</p> <p>\$5,342.00</p>
----	---------------------------------------------------------------	-------------------------------------------

BUDGET NARRATIVE

13	<p>Briefly describe proposed expenses listed on Schedule 4b</p> <p>1. Four Distracted Driving events with four Simsbury Police Officers at each event. Two Officers for spotting and two for ticketing. = \$2,200</p> <p>2. Materials will be required for the Safe Date sessions including project supplies, printing for event flyers and food. = \$500</p> <p>3. The Rape, Aggression, Defense Program (R.A.D.) requires equipment and curriculum supplies. = \$2,642.00</p>
----	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

14	<p>I certify that to the best of my knowledge and belief, the information in this application is true and correct, the document has been duly authorized by the governing body of the contractor, the contractor has legal authority to apply for assistance, the contractor will comply with applicable state and/or federal regulations, and that I am a duly authorized signatory for the contractor.</p>
----	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Name (Print Or Type)	Title	Signature	Date
Kristen Formanek	Director		September 2019

AUTHORIZING SIGNATURE(S)

15	<p>In order for this application to be considered for funding, it must be signed by the chief elected municipal official (mayor or first selectman) or the Town Manager. In cases of a multi-town application, this application must be accompanied by authorizing letters from each chief elected official (or Town Manager) of the towns involved.</p>
----	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Name (Print Or Type)	Title	Signature	Date
Maria Capriola	Town Manager		September 2019

16	<p>If public school-based or public school-related program activities are proposed, the signature of Superintendent of Schools (or his/her designee) of local and/or regional education agency is required.</p>
----	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Name (Print Or Type)	Title	Signature	Date
Matthew Curtis	Superintendent of Schools		September 2019



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Proposed Public Gathering Permit - Trinity Church Pumpkin Patch
2. **Date of Board Meeting:** September 9, 2019
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Mike Glidden, Director of Planning and Community Development *maria E. Capriola*
4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen supports approving the public gathering permit application as presented, the following motion is in order:

Move, effective September 9, 2019 to approve the public gathering application for Trinity Church Pumpkin Patch as presented and to authorize the issuance of the public gathering permit.
5. **Summary of Submission:**
The Public Gathering Committee has approved the Trinity Church Pumpkin Patch located in front of Boyscout Hall next to First Church of Christ on Hopmeadow Street. This event will be hosted in conjunction with First Church of Christ and will take place from September 28th through November 2nd. Small events will be held in conjunction with the pumpkin patch which include blessing of the animals, pumpkin painting and story time.
6. **Financial Impact:**
None
7. **Description of Documents Included with Submission:**
a) Application, Map and Summary of Event



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

PUBLIC GATHERING PERMIT APPLICATION

A Public Gathering Permit (PGP) is required when a proposal is made for a gathering of a number of people on Town property which may cause questions or raise concerns regarding traffic circulation and access issues involving local or state roadways, public safety, or issues regarding a required Special Exception permit from the Zoning Commission.

Application should be completed in full, **including original signatures**, before submitting to the Zoning Enforcement Officer at the Simsbury Town Offices, Planning & Zoning Department, 933 Hopmeadow Street, Simsbury, Connecticut 06070. **Please include 6 copies of your completed application IN ADDITION TO the original when you submit it.** Applications must be received in office at least **6 WEEKS** prior to the date of the proposed event. The Board of Selectmen has the final authority to approve or deny public gathering permit applications. The Town reserves the right to cancel an event that does not obtain complete approval, as specified herein.

Organization's Name: Trinity Church Tariffville

Applicant's Name: Amanda Lavallee

Mailing Address: 11 Church St

Phone: 8606510201

Email: Mlavallee@TrinityTariffville.org

Event Location: First Church Simsbury

Exact Date(s) of proposed Public Gathering: (MUST include all required "set up" and "tear down" time, as well as the actual dates of the Public Gathering.)

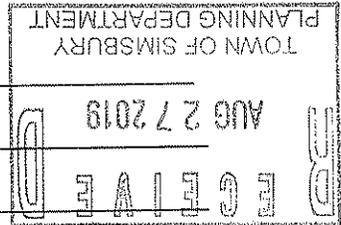
Exact Time(s)/Date Begin: September 28, 2019 End: November 2,, 2019

Number of people expected to be present for the event (incl. staff, volunteers, attendees): 200 over the month

- The Town of Simsbury reserves the right to limit the number of attendees. The maximum number of permitted attendees will be determined after consultation with the Town of Simsbury.

A Certificate of Insurance made out to the Applicant AND Town of Simsbury, evidencing coverage of \$1,000,000 in force for the duration of the event, must be submitted with this application. This Certificate of Insurance must include a hold harmless agreement for the Town.

TOWN OF SIMSBURY USE ONLY:			
Fee Received:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	N/A <input type="checkbox"/>
Insurance Received:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	N/A <input type="checkbox"/>
Request Approved:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	MORE INFO: _____
Signature: _____	Date: _____		



EVENT INFO

Description of Event: In conjunction w/ First Church Simsbury Trinity Church would like to host a youth fundraiser in the field in front of boy scout Hall. The fundraiser helps send students on mission trips each summer. on the weekends we will host small events, such as Blessing of the animals and Movie Nights.

Please indicate whether you will be bringing:

Additional trash and recycling receptacles: YES NO

- You are responsible for proper collection and removal of all waste generated by your event.

NUMBER: 1 Dumpster for Pumpkins only.

Portable toilets:

- If yes, please show locations on attached site plan.

YES NO

NUMBER: First Church, the Library and Ana's Kitchen for Bath rooms

Tent:

YES NO

SIZE: 10*20

OPEN SIDES

ENCLOSED

- Tents must be in compliance with State of Connecticut tent regulations. The Town of Simsbury's Building Official or Fire Marshal can advise on tent requirements.

Lighting and/or sound equipment:

YES NO

- If yes, please attach a list of the equipment you plan to use along with a stage plot with locations for the equipment.
- Lighting must meet the requirements of the Town of Simsbury Fire Marshal.

Does your event require electrical access?

YES NO

- If so, a plan for electrical access will need to be reviewed with the Town of Simsbury Building Official or Fire Marshal.

We use the outlet on the pole.

Will food be sold or given away at your event?

YES NO

- If food is to be served, whether prepared on- or off-site, you must obtain a Temporary Food Permit from the Farmington Valley Health District (www.fvhd.org).

Will alcohol be served at your event?

YES NO

- If alcohol is to be served, you must obtain all pertinent State permits and abide by all Town and State laws and regulations. An additional list of policies applies if alcohol is to be served.

Will road closure(s) be necessary?

YES NO

- Details of proposed traffic circulation and closings must be presented to the Chief of Police prior to his signing of the PGP application. If State roads are proposed for closing, a permit from the CT DOT may be necessary.

PLANNING & ZONING DEPARTMENT
933 HOPMEADOW STREET, SIMSBURY, CT 06070

860-658-3245

Alcohol

- Does your event require a Special Exception? YES NO
- Has the Zoning Commission approved a S.E.? YES NO
- Have you obtained a State of CT liquor license? YES NO

Signage

- Will your event require temporary signs? YES NO
 - No signage may be erected without written permission granted from the Zoning Enforcement Officer
- Has your organization secured permits for such? YES NO

We will submit Non Profit Sign Permit closer to the Event.

Attachments:

Site Map

- The site plan/map of the proposed Public Gathering should be to-scale and show exactly:
 - Layout of the Event (tents, booths/vendors, rides, aisles, etc.)
 - Location of Lighting
 - Parking Layout

FARMINGTON VALLEY HEALTH DISTRICT
95 RIVER ROAD, CANTON, CT 06019

www.fvhd.org
860-352-2333

If food will be prepared or dispensed at your event, you must obtain a Temporary Food Permit from Farmington Valley Health District.

Has a Temporary Food Permit been secured? YES NO

<http://www.fvhd.org/food-protection1.html>

BUILDING DEPARTMENT
933 HOPMEADOW STREET, SIMSBURY, CT 06070

860-658-3234

Tent:

YES NO CAPACITY: _____
OPEN SIDES ENCLOSED
SQUARE FOOTAGE: 200.00

- Tents may require a Building Permit, depending on square footage, capacity, enclosure (or not), and if there will be heat and/or electrical. You should contact the Building Official to determine if a permit will be necessary.

Does your event require electrical access? YES NO

- Will you be utilizing portable generators? YES NO

FIRE MARSHAL
871 HOPMEADOW STREET, SIMSBURY, CT 06070

860-658-1973

DEPARTMENT OF PUBLIC WORKS (DPW)
66 TOWN FOREST ROAD, SIMSBURY, CT 06070

860-658-3222

Will barricades/signage be required:

- For the day of the event? YES NO
- In advance? DATES: _____

Are DPW trucks required for use as barricades? YES NO
QUANTITY: _____

- The fee schedule below is for one (1) Truck and one (1) staff member.
- All fees will begin when Public Works Trucks leave the DPW Campus.
- Each Truck will be filled with sand and operated by a single staff member.
- The number and positioning of the Trucks shall be determined by the Simsbury Police Department.
- The fees for using DPW trucks as barricades are as follows:
 - \$250 for first four (4) hours
 - \$50/hour for each additional hour during regular hours
 - \$75/hour for each additional hour on Federal holidays and Sundays

TOTAL FEE DUE: \$250 + (_____ hours x \$50/\$75) = \$ _____
Fee is payable by check made out to the Town of Simsbury

Please note:

- **No markings on the roadways or custom signage is allowed.**
- **Traffic cones shall not be provided by DPW.**

POLICE DEPARTMENT
933 HOPMEADOW STREET, SIMSBURY, CT 06070

860-658-3100

Is this event a concert and/or festival? YES NO

If yes, please list recent prior venues that have hosted this concert/festival:

Will on-site private security be provided? YES NO NUMBER: _____

Will on-site emergency medical services be provided? YES NO NUMBER: _____

- Where will they be located? _____

SIMSBURY VOLUNTEER AMBULANCE ASSOCIATION
64 WEST STREET, SIMSBURY, CT 06070

860-658-7213

Will there be any athletic competitions or other activity/activities that could increase the likelihood of injury or illness? YES NO

Will the attendance be equal to or greater than 5000? YES NO NUMBER: _____

Attendance will be:
STAGGERED OVER COURSE OF EVENT AT A SPECIFIC TIME TIME: _____

CULTURE, PARKS & RECREATION
100 OLD FARMS ROAD, SIMSBURY, CT 06070

860-658-3836

Are you serving food? YES NO
• If so, trash recycling barrels are required at Permittee's expense

Will you require any special field lining or set up? YES NO

Do you intend to use "staked" tents on athletic fields? YES NO

Will athletic field lighting be necessary? YES NO

Have you provided a parking plan on your site map? YES NO

Portable toilets must be provided at the rate of 1 toilet per 50 patrons, at the Permittee's expense.

• ATTENDANCE: _____ / 50 = _____ PORTABLE TOILETS REQUIRED

**Public Gathering Permit
Required Declaration**

I declare that the information provided on this application is true and correct to the best of my knowledge and belief. I understand that if the information I have provided is a misrepresentation of the actual event, or that the actual event digresses in a manner from the approved permit, that the permit will be revoked.

Applicant's Name (Printed): _____

Applicant's Signature: _____

Date Signed: _____

REQUIRED SIGN OFFS (in order required)

	<u>Received Date:</u>	<u>Received By:</u>	<u>Approved By:</u>	<u>Action Date:</u>
Culture Parks And Rec. Director				
Zoning Commission (As may be required by ZEO)				
Building Official				
Police Chief				
Dir of Public Works				
Dir of Health FVHD				
Fire Marshal				
Zoning Enforcement Officer				
Board of Selectmen				



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/31/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Beecher Carlson Insurance Services 6 Concourse Parkway, Suite 2300 Atlanta, GA 30328 www.beechercarlson.com	CONTACT NAME:	Lynda Volpe	
	PHONE (A/C, No, Ext):	646-740-6217	FAX (A/C, No):
	E-MAIL ADDRESS:	lvolpe@beechercarlson.com	
	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A:	Great American Insurance Company	16691
	INSURER B:	Hartford Insurance Company	19682
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

INSURED
The Episcopal Dioceses of Connecticut
290 Pratt Street
Meriden CT 06450

COVERAGES

CERTIFICATE NUMBER: 50288630

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			GLP 2982212 00	12/31/2018	12/31/2019	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY			CAP 2982213 00	12/31/2018	12/31/2019	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			UMB 2982214 00	12/31/2018	12/31/2019	EACH OCCURRENCE	\$ 5,000,000
							AGGREGATE	\$ 5,000,000
								\$
B	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			08WBAA9HK3	12/31/2018	12/31/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event: The Pumpkin Patch to be held September 28, 2019 through November 2, 2019
The certificate holder is included as additional Insured as required by contract.

CERTIFICATE HOLDER**CANCELLATION**

First Church of Christ and Ecclesiastical Society
of Simsbury, Inc
689 Hopmeadow Street
Simsbury CT 06070

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE *Beecher Carlson Insurance Services, LLC*

Beecher Carlson Insurance Services, LLC

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AGENCY CUSTOMER ID: _____

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page ____ of ____

AGENCY Beecher Carlson Insurance Services		NAMED INSURED The Episcopal Dioceses of Connecticut 290 Pratt Street Meriden CT 06450	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 **FORM TITLE:** Certificate of Liability (03/16)

HOLDER: First Church of Christ and Ecclesiastical Society of Simsbury, Inc

ADDRESS: 689 Hopmeadow Street Simsbury CT 06070

Property 15% of Primary \$20M Allied World Assurance Co.
 Property 25% of Primary \$20M Steadfast Insurance Company
 Property 25% of Primary \$20M Endurance American Specialty Insurance Co.
 Property 10% of Primary \$20M Ironshore Specialty Insurance Company
 Property 15% of Primary \$20M Lloyd's of London (Velocity Underwriters)
 Property 10% of Primary \$20M Hallmark Insurance Company
 Property 100% of \$55M xs \$20M Homeland Insurance Company of New York
 Flood High-Hazard Flood Lloyd's of London
 Machinery Standalone B&M Travelers Property Casualty Co. of America
 Terrorism Standalone Terrorism Lloyd's of London (Ironshore Lead)



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Recommended Appointment of Town Assessor
2. **Date of Board Meeting:** September 9, 2019

3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager *Maria E. Capriola*

4. **Action Requested of the Board of Selectmen:**
If the Board of Selectmen concurs with the recommendation of the Town Manager to appoint Francine Beland as the Town Assessor the following motion is in order:

Move, effective September 9, 2019 to appoint Francine Beland to the position of Town Assessor with an annual starting salary of \$97,265 and employment-related benefits assigned to that position through the collective bargaining agreement associated with that position.

5. **Summary of Submission:**
Following the announcement of David Gardner's planned retirement in early August a recruitment process was initiated to find his replacement. An internal recruitment was conducted. Ms. Beland was interviewed by an outside panel of local Assessors, the Finance Director, and the Town Manager. From that process, Ms. Beland emerged as the preferred candidate.

Ms. Beland has been our Assistant Assessor since May 2018. She has 20 years of experience in appraising residential and commercial property. Prior to coming to Simsbury she served as the Assessor for Barkhamsted for 12 years. She is a Certified Connecticut Municipal Assessor II and Certified Connecticut Municipal Town Clerk. Ms. Beland has membership in the Connecticut Association of Assessing Officers, Inc., the Litchfield Area Assessor's Association and the CT Chapter of International Association of Assessing Officers.

Pursuant to Section 704 of the Charter, the Town Manager shall appoint an assessor upon approval of the Board of Selectmen. I recommend that Ms. Beland be appointed to the position of Assessor.

6. **Financial Impact:**
There will be no negative financial impact. Sufficient funds are budgeted in the Assessment budget to support this starting salary (step 8, Grade A7 of the A & P pay plan). The union does not object to the proposed promotional starting salary for Ms. Beland.

Since the Town had not filled the Assessor's position in over two decades, we conducted salary benchmarking against comparable and nearby communities. Based on the results of the salary analysis, the maximum of our salary range for Assessor is low when compared to other towns. I recommend that when we conduct our classification and compensation study the salary range for Assessor be reviewed closely.

7. Description of Documents Included with Submission:

- a) Resume of Ms. Beland

Francine D. Beland



My objective, as the Assessor, is to apply the knowledge that I gained over the last 16 years to administer, organize, prioritize, and implement department procedures in order to grow the Grand List and to ensure that all tax payers are assessed fairly and equitably.

Skills & Software Knowledge

- Problem Solving
- Organization
- Detail-oriented
- QDS for Assessor
- QDS PP CAMA
- eQuality CAMA
- DMV Civils Portal
- OPM Portal
- Vin Decode Program

Experience

May 2018 – Present

Assistant Assessor – Town of Simsbury

March 2006 – June 2018

Assessor – Town of Barkhamsted

- Completed two successful revaluations, with only two litigations, both settled out of court
- Orchestrated the modernization of tax maps from the 1960's into contemporary mediums such as GIS
- Through researching statutes, discovered taxable personal property in 2008, for an entity thought to be exempt, with a current assessment of over \$1 million
- Organized and streamlined workloads and processes in order to increase the efficiency of submitting state mandated reports
- Actively curate the department's website in order to allow information and applications to be readily available to the public, thus creating a more efficient office/work environment
- Responsible for all activities and statutory functions handled by the Assessor's office

May 2002 - March 2006

Assistant Town Clerk & Assistant Registrar of Vital Statistics – Town of Farmington

- Initiated the creation of a daily report on a newly installed system, which saved the department one hour of extra work per day
- Took on the challenge of indexing the maps and surveys filed on the Land Records for ease of research
- Assisted the Town Clerk in recording and reporting of Land Records and vital statistics and administration of elections

Francine D. Beland

1999-2002

Assistant to the Assessor & Assistant Town Clerk – Town of Barkhamsted

- Provided technical and administrative assistance to the Assessor to assist in the establishment of the Town's Grand List
- Maintained continuity of service in the Assessor's absence
- Assisted the Town Clerk in every aspect in order to keep accurate records
- Assumed responsibility of the office in the absence of the Town Clerk

1995-1999

Senior Accounts Payable Associate, EGS Electrical Group – Farmington, CT

- Saved the company \$15,000 in overpayment per month, by having MIS correct warehouse allowances that were being erroneously reported

1986-1994

Fleet Financial Group – Hartford, CT (formerly Connecticut Bank & Trust Company)

Senior Loan Recovery Coordinator, RECOLL Management, R.E. Division (1991-1994)

- Managed daily workflow within Real Estate Workout Department
- Supervised 5-7 Loan Recovery Administrators to provide credit operation support for line officers

Supervisor, Income Collection/Securities Processing, CBT – Hartford, CT (1986-1991)

- Supervised a team of six responsible for the collection, reconciliation and allocation of dividends and interest of \$200 million per month for 8,000 corporate and trust accounts

Education/Certification

1981-1982 | Business and Accounting Certificate – Polyvalente St-Georges, Quebec

2002 Certified Connecticut Town Clerk – State of Connecticut

2008 Certified Connecticut Municipal Assessor I – State of Connecticut Certificate # [REDACTED]

2009 Certified Connecticut Municipal Assessor II – State of Connecticut Certificate # [REDACTED]

2009 Valuation of Wireless Communication Towers – IAAO course 907

2012 Fundamentals of Mass Appraisal – IAAO course 300 (30.0 hours)

2013-2017 | Continuing Education Workshops with; CAAO, IAAO, Society of Professional Assessors



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Proposed Simsbury Farms Ice Rink and Paddle Tennis Court Fees
2. **Date of Board Meeting:** September 9, 2019
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Tom Tyburski, Director of Culture, Parks and Recreation *Maria E. Capriola*

4. **Action Requested of the Board of Selectmen:**

If the Board of Selectmen is in concurrence with the recommendation of the Culture, Parks and Recreation Commission and supports approving the proposed fee schedule for the Simsbury Farms Ice Rink and paddle tennis courts as presented, the following motion is in order:

Move, effective September 9, 2019 to approve the fee schedule for the Simsbury Farms Ice Rink and paddle tennis courts as presented.

5. **Summary of Submission:**

At their special meeting on August 29, 2019, the Culture, Parks and Recreation Commission discussed the FY 19/20 fee schedule for the Simsbury Farms Ice Rink and Paddle Tennis Courts. Upon reviewing staff's recommendations regarding the fee schedule, the Commission agreed that only increases to the Simsbury High School rental rate (increase of \$10 per hour) and skating lessons (increase of \$5.00) were appropriate at this time. The attached fees were approved unanimously by the Culture, Parks and Recreation Commission at the August 29, 2019 meeting.

Paddle Tennis fees were adjusted in FY18/19. Staff and the Commission do not recommend an increase to those fees at this time.

As a reminder, effective January 14, 2019, all Culture, Parks, and Recreation fee schedules now include the following to allow staff the ability to offer special promotions and discounts when approved by the Town Manager:

Special Promotions and Discounts: When Culture, Parks and Recreation Staff finds it to be in the best interest of the Town, from time to time, they may exercise their discretion to issue special promotions and discounts to encourage use of Town recreational facilities and programs. Any such special promotion or discount shall be approved by the Town Manager prior to implementation.

6. Financial Impact:

During FY 19/20 budget development, the state-wide minimum wage increase had not been adopted. Connecticut's October 1, 2019 minimum wage increase was taken into consideration related to the proposed increase in fees. A staffing level adjustment during skating sessions will help to offset the minimum wage increase. The increase in the learn-to-skate fees will be used to cover the increased wages due to the inability to reduce staffing levels for that type of activity. Simsbury High School has been notified of the potential fee increase and our understanding is that it can be absorbed within their budget.

The proposed adjustment to rink/skating fees is expected to generate additional rink revenues of \$4,260 based on the average season. Staff also reviewed rental rates and daily admission rates of comparable facilities.

7. Description of Documents Included with Submission:

- a) Proposed Fee Schedule, Ice Rink and Paddle Tennis Court Fees

ANNUAL RECREATION FEES	2013	2014	2015	2016	2017	2018	2019	2019
						Approved	Proposed Fee	Projected Add. Revenue
SKATING								
Season Passes								
Family of 4	\$75.00	\$85.00	\$85.00	\$90.00	\$90.00	\$90.00		
Individual	\$40.00	\$45.00	\$45.00	\$50.00	\$50.00	\$50.00		
Additional	\$20.00	\$25.00	\$25.00	\$30.00	\$30.00	\$30.00		
Daily Fees								
Resident	\$3.00/\$4.00	\$3.00/\$4.00	\$3.00/\$4.00	\$3.00/\$4.00	\$3.00/\$4.00	\$3.00/\$4.00		
Non-Resident	5.00/6.00	5.00/6.00	5.00/6.00	5.00/6.00	5.00/6.00	5.00/6.00		
Learn-to-Skate	\$50.00	\$50.00	\$50.00	\$55.00	\$60.00	\$60.00	\$65.00	\$1,760.00
Skate Sharpening	\$6.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00		
Skate Rentals	\$4.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00		
Rink Rentals (per hour)								
Resident								
Prime time	\$220.00	\$230.00	\$230.00	\$240.00	\$250.00	\$250.00		
Non-prime time	\$185.00	\$195.00	\$195.00	\$200.00	\$210.00	\$210.00		
Non-resident								
Prime time	\$235.00	\$245.00	\$245.00	\$255.00	\$270.00	\$270.00		
Non-prime time	\$210.00	\$220.00	\$220.00	\$230.00	\$240.00	\$240.00		
Simsbury High School	\$160.00	\$165.00	\$165.00	\$175.00	\$185.00	\$185.00	\$195.00	\$2,500.00
Simsbury Youth Hockey	\$200.00	\$210.00	\$210.00	\$215.00	\$225.00	\$225.00		
PADDLE TENNIS								
Day Time - Walk-up	\$8.00	\$8.00	\$8.00	\$10.00	\$10.00	\$12.00		
Rental - days	\$15.00	\$15.00	\$15.00	\$16.00	\$16.00	\$18.00		
Rental - evenings	\$20.00	\$26.00	\$26.00	\$30.00	\$30.00	\$30.00		
Season Rate (20) - days	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$380.00		
Season Rate (20) - eves	\$450.00	\$495.00	\$495.00	\$540.00	\$540.00	\$540.00		
							Total Add.'l	\$4,260.00
	Special Promotions and Discounts: When Culture, Parks and Recreation Staff finds it to be in the best interest of the Town, from time to time, they may exercise their discretion to issue special promotions and discounts to encourage use of Town recreational facilities and programs. Any such special promotion or discount shall be approved by the Town Manager prior to implementation.							



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Tourism Committee Duties and Composition
2. **Date of Board Meeting:** September 9, 2019
3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager *Maria E. Capriola*

4. **Action Requested of the Board of Selectmen:**

If the Board of Selectmen is in concurrence with the recommendation of the EDC and Tourism Committee to increase the number of members to Tourism, the following motion is in order:

Move, effective September 9, 2019 to increase the number of Tourism Committee members to sixteen (16).

5. **Summary of Submission:**

At its meeting on June 24, 2019, the Board of Selectmen discussed a recommendation received from the Republican Town Committee to add a member to the Tourism Committee, which would have brought the total membership to 13 slots; the new member was added to the Tourism Committee at the July 8, 2019 Board of Selectmen meeting and the Committee composition was brought to an official total of 13 slots. Staff review noted that the number of membership slots for Tourism has fluctuated over the years.

After discussion, the Board of Selectmen referred this matter to the Economic Development Commission (EDC) and Tourism Committee as follows:

To respectfully request of the Tourism Committee a review of their membership composition. Additionally, that the Tourism Committee and Economic Development Commission review their roles and integrate their vision for Economic Development with respect to Tourism. The purpose of this referral is to seek both of their viewpoints on the number of total members and how they can work together in the future. A response is respectfully requested by the Board of Selectmen's first meeting in September 2019.

Members of the EDC and Tourism met over the summer to discuss this referral. They have prepared a number of suggestions which are included in the attached memo.

They have also requested that the Tourism Committee's overall membership be increased to a total of sixteen (16) slots.

6. Financial Impact:

Increasing the number of Tourism Committee members will have no financial impact. Some of the other recommendations, if implemented, would have a cost associated with them (i.e. marketing materials, costs associated with the Hospitality Task Force).

7. Description of Documents Included with Submission:

- a) Memo from E. Wellman, BOS Tourism and EDC Liaison, re: Tourism/EDC Recommendation, dated September 4, 2019

To: Board of Selectman
Cc: Maria Capriola, Melissa Appleby, Joe Buda, Dominique Avery, William Freeman, Bob Crowther
From: Eric Wellman
Date: September 4, 2019
Re: Tourism/EDC Recommendation

At our June 24th Board of Selectman meeting, the Board asked the Tourism Committee and Economic Development Commission (EDC) to provide a recommendation on how these two committees will interface going forward to ensure greater coordination. On July 26th, the above representatives from the Tourism Committee and EDC met to discuss. The purpose of this memo is to summarize the recommendations. I am writing this memo in my capacity as liaison to both of these committees, but the recommendations provided are those of the people named above.

Recommendation 1: A person with tourism expertise should be appointed to fill the vacant slot on the EDC (the open position is designated tourism).

Rationale: Tourism is a critical component of economic development, especially in Simsbury. This statement is backed up by the findings of the Fairweather Report.

Recommendation 2: The person who fills the Tourism role on EDC will be responsible for relaying to the Commission key activities of the Tourism Committee and will serve the EDC on the marketing work stream.

Rationale: The Fairweather Report details the strong tourism assets that Simsbury has, but says that Simsbury needs to better tell its story. Therefore, this individual would be a natural fit for the marketing work stream.

Recommendation 3: The Tourism Committee will continue in its current form, provided the Town commits to a minimum of \$5,000/year in funding to be used at the discretion of the Tourism Committee. This funding would be separate and above what is currently provided to the Chamber of Commerce.

Rationale: Many of the activities of the Tourism Committee rely on volunteers, but others require a modest level of funding. Examples include printing brochures, and a town map that feature key destinations. Many committee members feel that their time is not being well used.

Recommendation 4: The Town should pilot the concept of a hospitality taskforce for a period of 1 year. The task force would be coordinated by Town staff and be comprised of representatives of the various groups that play a role in

tourism/economic development (ex: Bike/Ped Advisory Committee, business owners, Main Street, Chamber, Flower Bridge, Performing Arts Center, etc...). The taskforce would meet once per quarter for the purpose of sharing information and coordinating activities.

Rationale: There are numerous groups across Simsbury that are doing fantastic work that impacts tourism and economic development, yet much of their work is not coordinated. The taskforce is an opportunity to break down silos and build relationships to foster greater collaboration.

Recommendation 5: After a period of 1 year, we will evaluate the success of the Hospitality Taskforce and use that output to inform how to organize efforts going forward.

Rationale: The problem the Hospitality Taskforce would be solving is the challenge of communication & coordination across the various groups / organizations to help drive economic development. At that time we may be able to consolidate the number of town committees, but we should let the process drive that outcome.

Recommendation 6: The recommended number of seats on the Tourism Committee is 16.

Rationale: The Tourism Committee does not see an advantage to limiting the number of members.

In conclusion, I want to re-emphasize that while this memo is coming from me, I am summarizing the consensus of the July 25th meeting.

Respectfully,

Eric Wellman
First Selectman



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Ordinance to Prohibit the Public from Intentionally Feeding Wildlife and Related Work Group
2. **Date of Board Meeting:** September 9, 2019

3. **Individual or Entity making the submission:**
Maria E. Capriola, Town Manager *Maria Capriola*

4. **Action Requested of the Board of Selectmen:**
Option A: If the Board of Selectmen does not wish to discuss the possibility of an ordinance on this topic, then no action is needed this evening.

Option B: If the Board of Selectmen supports forming a work group to review the feasibility of establishing an ordinance to prohibit the public from intentionally feeding wildlife, the following motions are in order:

Move, effective September 9, 2019 to establish a Board of Selectmen work group to review the feasibility of establishing an ordinance to prohibit the public from intentionally feeding wildlife.

Further move to appoint INSERT NAME and INSERT NAME to the work group.

5. **Summary of Submission:**

As you know from data provided to you in your March 11, 2019 packet (and attached this evening), our Town is experiencing significant growth in calls for service related to bear activity. To help deter problematic bear and other wildlife activity, the Board of Selectmen passed a resolution on June 24, 2019 encouraging residents to:

- not use bird feeders, particularly during warmer months;
- not leave trash outside overnight or unsecured on the morning of trash pick-up;
- not intentionally feed wildlife.

The Public Safety Sub-Committee reviewed the bear population referral from the Board of Selectmen at their June 20th meeting. The Committee supports the Board's efforts in educating the public about the negative impacts of unintentionally and intentionally feeding wildlife.

Staff from the Police Department will be assisting with a public education campaign regarding this topic later this year. Last fall, the Town distributed tips for preventing bears from rummaging through trash receptacles and our Animal Control Officer participated in a bear forum to educate members of the public on bear safety tips.

At your August 12th, 2019 meeting, many residents spoke to the Board regarding concerns about coyote activity. Since that time staff has been working on:

- Developing information on coyote safety tips to be disseminated through our website and social media
- Determining the location of the referenced wood pile from public comment; if it is on town land, we will work to remove it. If it is on privately owned land, work with the property owner and encourage them to remove it
- Requesting a follow-up meeting with the Executive Director from DEEP. Consider a thoughtfully planned forum on wildlife, with expert panelists (including from DEEP) and a skilled moderator.
- Reaching out to residents in the affected neighborhood.

We will continue to share data and information regarding this topic and our bear population with the Farmington Valley Collaborative and DEEP officials as it becomes available. Senator Witkos is assisting with coordinating a work group of subject matter experts and stakeholders to review issues related to the bear population; our Animal Control Officer has been asked to participate in the work group.

If the Board of Selectmen wants to review the feasibility of establishing an ordinance to prohibit the public from intentionally feeding wildlife, I would suggest that a work group be established. If this work group is established, Chief Boulter, Deputy Town Manager Melissa Appleby and I will be the primary staff support. I have inquired with CCM to determine how many towns in Connecticut have such an ordinance, as well as neighboring states.

6. Financial Impact:

Staff time would be required to support the work of the group such as conducting research, drafting a possible ordinance, and preparing meeting materials.

7. Description of Documents Included with Submission:

a) Analysis on Bear Data, dated February 26, 2019



Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

Maria E. Capriola - Town Manager

MEMORANDUM

To: Richard A. Jacobson, Director of the State Wildlife Division, DEEP
From: Maria Capriola, Town Manager; Nicholas Boulter, Chief of Police
Cc: Board of Selectmen; Mark Rudewicz, Animal Control Officer
Date: February 26, 2019
Subject: Update to October 26, 2018 Summary of Bear Data Memo

Maria E. Capriola
Nicholas Boulter

This memo serves an update to the *Summary of Bear Data* memo from October 26, 2018. That memo looked at internal data about black bear sightings from 2009 through October 23, 2018 as well as analysis of the data DEEP has on their website for black bear sightings state wide from October 11, 2017 through September 25, 2018. This update completes that analysis using full calendar year 2018 data from the Simsbury Police Department and DEEP's Black Bear Sightings website.

Internal Data

The internal data from Simsbury's Police Department records showed that 2018 was the highest recorded number of bear sightings Simsbury has on record. Over the reporting period, the mean number of bear calls responded to was 280.9. This is an increase in the mean from the October memo when it was 275.8 bear calls a year. The median number of calls responded to was 255.5 and this value did not change when the 2018 data was updated to reflect the full calendar year. The lowest number of calls was seen in 2013 with 151 calls responded to by the Simsbury Police Department. 2018 has the highest recorded number of calls for black bears; officers responded to 576 calls. The previous high was in 2016 at 346 calls for black bear sightings. From 2017 to 2018 there has been a 69.9% increase in calls for black bears in town. This is up from 54.9% reflected in the October 26th memo. Simsbury is averaging a 17.8% increase in calls per year for black bears, which is also an increase from the 16.1% reported in the October 26th memo.

External Data

In the October 26th memo we referenced the Department of Energy & Environmental Protection log of black bear sightings around the state from October 11, 2017 through September 25, 2018. That log has been updated to include values from January 10, 2018 through December 12, 2018. An analysis of that updated data is included as the third attachment to this memo. The highlighted towns are Simsbury and our neighboring communities. You can see that most of the sightings occur in our area of the state, with Simsbury having the most reported black bear sightings at 597. This is an increase from the previous reporting period of 171. A total of 8,935 black bear sightings were recorded in Connecticut during this reporting period which is an increase of 1,064 bears from the last report on the DEEP website. The mean number of bear sightings per town increased from 54 bears to 60 bear sightings with the median number of sightings increasing from 12 to 13. The 597 black bear sightings in Simsbury represents 6.68% of all the black bear sightings across the state of Connecticut.

Challenges

In the October 26th memo we stated that we are facing a number of challenges related to the increase in amount of black bears in our area. They were:

1. In Simsbury we face an increasing number of bears entering homes. Our 2018 data shows we had 4 calls responded to for bears entering homes and Simsbury also had two properties where damage was caused by bears trying to gain entry. In December DEEP was called to two locations in Simsbury about bears living under the decks located on the properties. While the bears have not returned to these properties, that behavior does reflect the trends of the past year.
2. We are noticing a decreased sensitivity of bears to humans, vehicles and noise. There has been an increase in difficulty to move bears out of harm's way when they are obstructing traffic, when they enter homes, and when they are raiding trash.
3. Using our Police Department's records management system we were able to see that from January 1st, 2018 to December 31st, 2018 we had a total of 576 calls listed as "Animal Complaint – Bear." On average 1.22 officers responded to these calls with an average total time per call of 23.43 minutes. This time includes the time dispatch was talking to the caller as well as officers responding. Using the standard hourly rate of a Patrol Officer First Class, which is \$42.64, we are able to estimate that Simsbury has used \$11,700.93 this year for calls related to bears (this estimate does not include benefits, indirect expenses or dispatcher salaries).
4. There has been an increase in interactions between people and bears when people are outside walking or engaging in other outdoor activities.
5. The increased bear presence around our schools is causing difficulties during pick-up and drop-off times via parents/guardians or school bus, and sporting events.
6. The frequency of bears raiding closed garbage receptacles and spreading litter and waste is causing public health concerns. On the front page of our website we uploaded a memo to provide our residents tips to keep bears away from their garbage. That memo is provided as attachment F.

Conclusion

This memo serves as Simsbury's update to the original one presented to DEEP on October 26, 2018. The data presented demonstrates that during calendar year 2018 Simsbury saw a large increase in bear activity in our community and, based on trends, we should expect similar or greater numbers of bear instances for 2019.

Simsbury is seeking assistance from DEEP for a more active and direct approach to assist us with managing issues related to black bear interactions with our residents for 2019.

Attachments

- A) Internal Bear Data
- B) Internal Bear Chart
- C) DEEP Statewide Data
- D) DEEP Statewide Chart
- E) Map of All 2018 Bear Calls for Service in Simsbury
- F) Managing Bears and Garbage in Simsbury Memo
- G) Simsbury Police Department Reported Call Type: Time Analysis Year to Date

Town of Simsbury

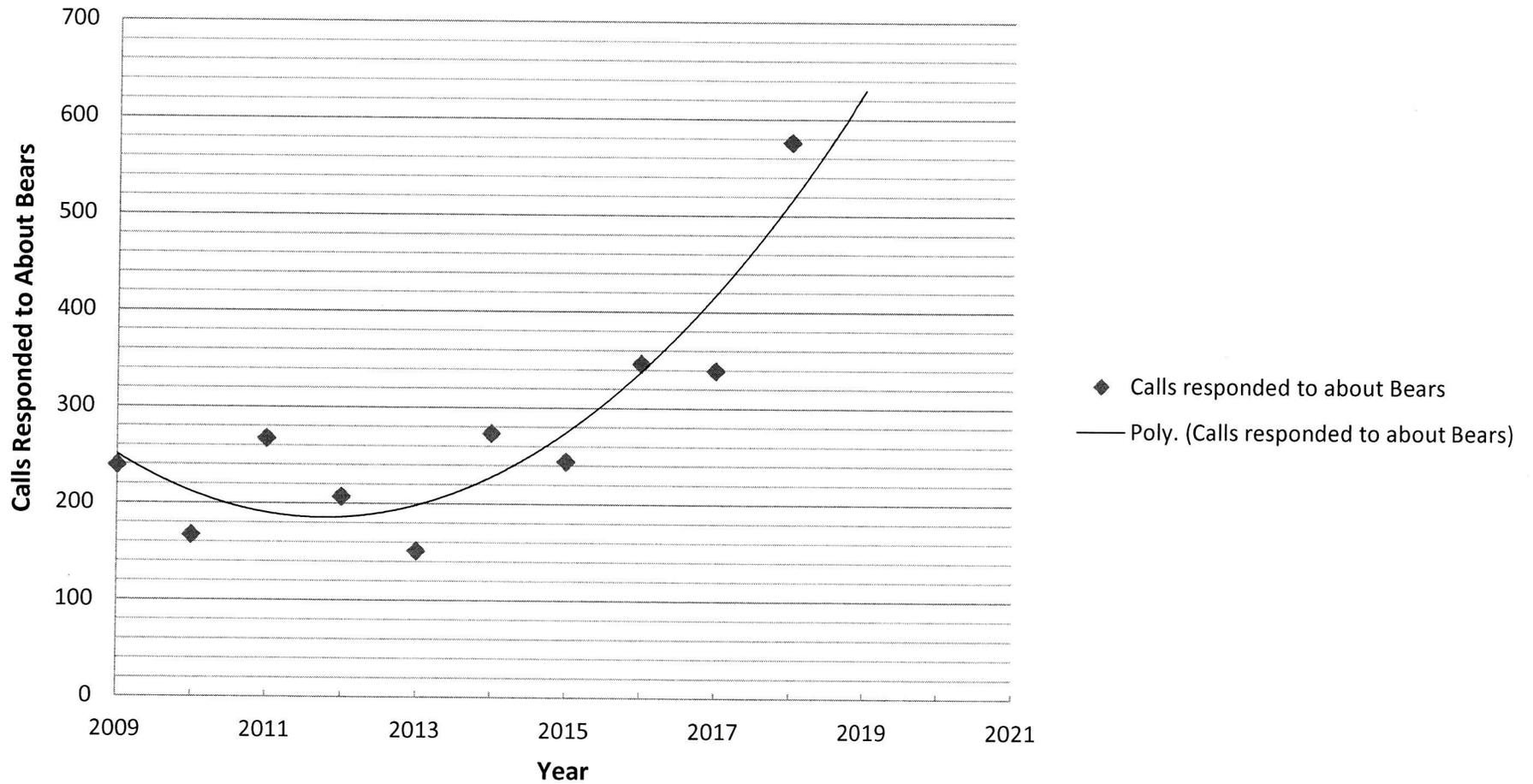
Year	Calls responded to about Bears	Change Year to Year	Percent Change Year to Year
2009	239		
2010	167	-72	-30.126%
2011	267	100	59.880%
2012	207	-60	-22.472%
2013	151	-56	-27.053%
2014	273	122	80.795%
2015	244	-29	-10.623%
2016	346	102	41.803%
2017	339	-7	-2.023%
2018	576	237	69.912%

** Green represents highest total, Red is lowest for that column

Mean	280.9
Median	255.5
Standard Deviation	115.490

Mean % Change Year to Year	17.788%
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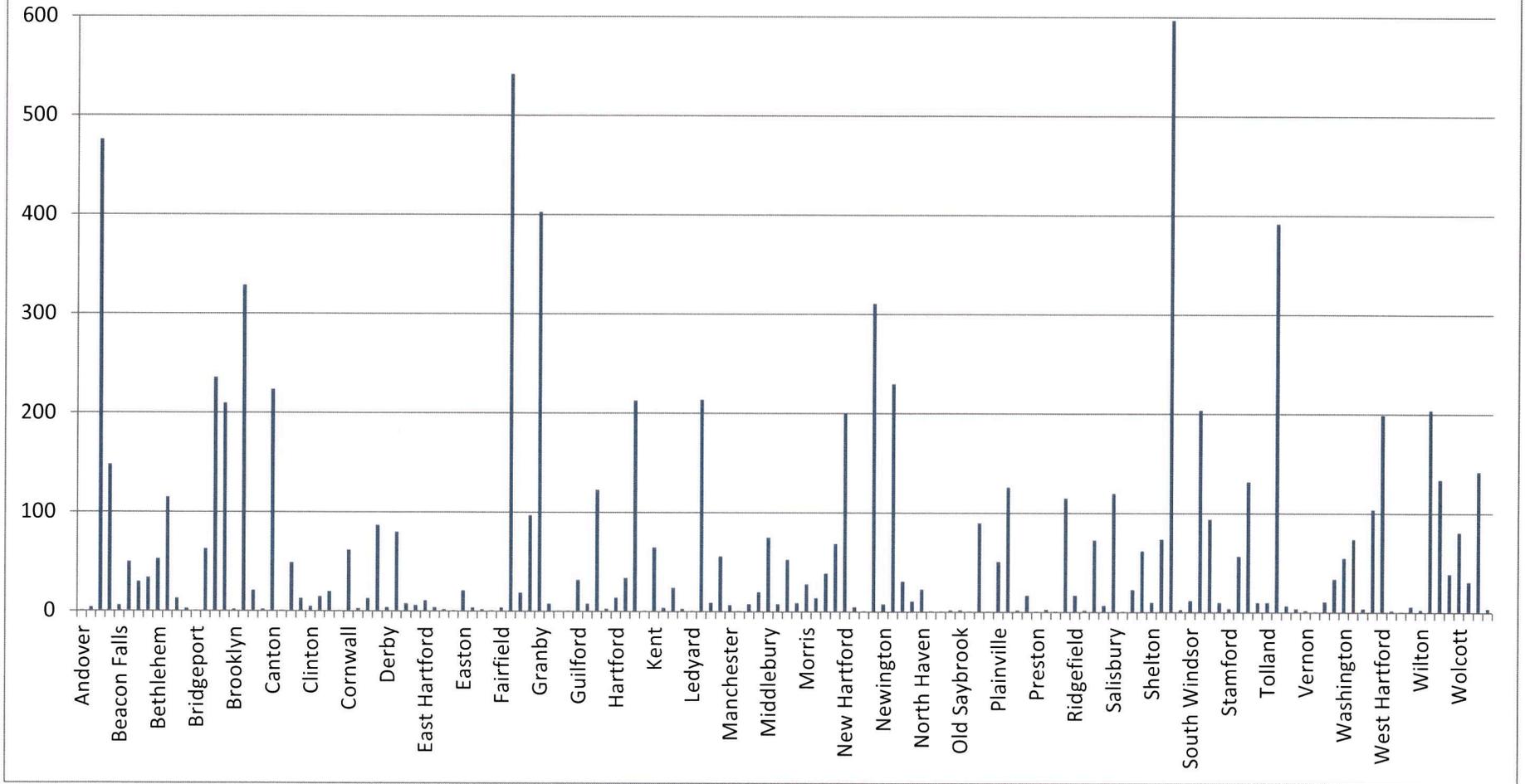
Bear Data in Simsbury 2009-Present

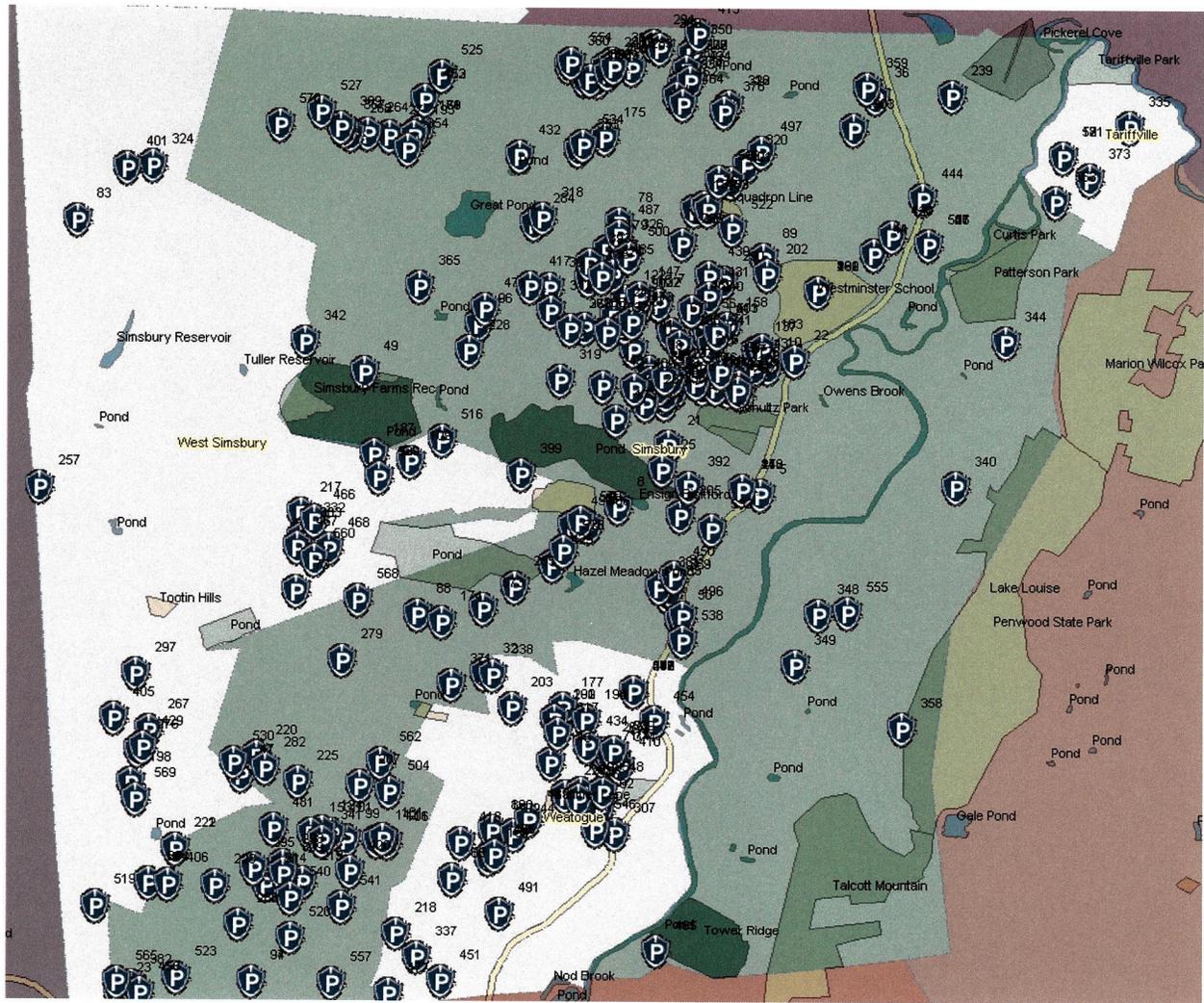


*Data from <https://www.depdata.ct.gov/wildlife/sighting/bearsight.asp>

Town	Bear Sightings	Town	Bear Sightings	Town	Bear Sightings		
Andover	1	Greenwich	8	Portland	17	Mean	60
Ansonia	4	Griswold	1	Preston	1	Median	13
Avon	476	Groton	1	Prospect	3	Total	8935
Barkhamsted	148	Guilford	32	Putnam	1	% in Simsbury	6.68%
Beacon Falls	6	Haddam	8	Redding	115		
Berlin	50	Hamden	123	Ridgefield	17		
Bethany	30	Hampton	3	Rocky Hill	2		
Bethel	34	Hartford	14	Roxbury	73		
Bethlehem	53	Hartland	34	Salem	7		
Bloomfield	115	Harwinton	213	Salisbury	120		
Bozrah	13	Hebron	1	Scotland	1		
Branford	3	Kent	65	Seymour	23		
Bridgeport	1	Killingly	4	Sharon	62		
Bridgewater	63	Killingworth	24	Shelton	10		
Bristol	236	Lebanon	3	Sherman	74		
Brookfield	210	Ledyard	1	Simsbury	597		
Brooklyn	2	Litchfield	214	Somers	3		
Burlington	329	Lyme	9	South Windsor	12		
Canaan	21	Madison	56	Southbury	204		
Canterbury	2	Manchester	7	Southington	94		
Canton	224	Mansfield	1	Stafford	10		
Chaplin	1	Marlborough	8	Stamford	4		
Cheshire	49	Meriden	20	Suffield	57		
Chester	13	Middlebury	75	Thomaston	132		
Clinton	5	Middletown	8	Thompson	10		
Colchester	15	Monroe	53	Tolland	10		
Colebrook	20	Montville	9	Torrington	392		
Columbia	1	Morris	28	Trumbull	7		
Cornwall	62	Naugatuck	14	Union	4		
Coventry	3	New Britain	39	Vernon	2		
Cromwell	13	New Fairfield	69	Voluntown	1		
Danbury	87	New Hartford	201	Wallingford	11		
Derby	4	New Haven	5	Warren	34		
East Granby	80	New London	1	Washington	55		
East Haddam	8	New Milford	311	Waterbury	74		
East Hampton	6	Newington	8	Waterford	4		
East Hartford	11	Newtown	230	Watertown	104		
East Lyme	4	Norfolk	31	West Hartford	199		
East Windsor	2	North Canaan	11	Weston	2		
Eastford	1	North Haven	23	Westport	1		
Easton	21	North Stonington	1	Wethersfield	6		
Ellington	4	Norwalk	1	Wilton	3		
Enfield	2	Norwich	2	Winchester	204		
Essex	1	Old Saybrook	2	Windsor	134		
Fairfield	4	Orange	1	Windsor Locks	39		
Farmington	542	Oxford	90	Wolcott	81		
Glastonbury	19	Plainfield	1	Woodbridge	31		
Goshen	97	Plainville	51	Woodbury	142		
Granby	403	Plymouth	126	Woodstock	4		
		Pomfret	2				

Town by Town DEEP Bear Sightings January 10, 2018 through December 12, 2018





Bear Calls for Service by SPD calendar year 2018

Town of Simsbury

Geographic Information System (GIS)



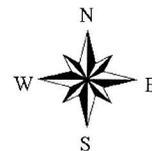
Date Printed: 10/18/2018



MAP DISCLAIMER - NOTICE OF LIABILITY

This map is for assessment purposes only. It is not for legal description or conveyances. All information is subject to verification by any user. The Town of Simsbury and its mapping contractors assume no legal responsibility for the information contained herein.

Approximate Scale: 1 inch = 1500 feet



- 41 Longview Drive
- 27 Simsbury Manor Drive
- 9 Redstone Drive
- 9 Lawton Drive



Town of Simsbury

933 HOPMEADOW STREET ~ SIMSBURY, CONNECTICUT 06070

Managing Bears and Garbage in Simsbury

Bears are considered to be one of the most intelligent land animals in North America, and over time they have learned to view residents' trash barrels as a food source. Bears have also become aware of when trash is collected in specific areas of Town. One of the best ways to minimize the chance of human-bear interaction is to keep unsecured garbage away from bears and to take measures to make it as unappealing as possible when barrels are curbside.

Tips for keeping bears away from your garbage:

- Do not put your trash barrel out at night; wait until the morning of trash collection to bring your barrel curbside
- When your barrel is not curbside, leave it secured inside a garage, shed, or out building
- Lock household doors and windows as unlocked or open doors and windows can allow bears to enter your home, garage, or shed
- Regularly wash your barrel with a strong disinfectant such as bleach or white vinegar; spray the inside of the barrel with ammonia between cleanings to discourage bears
- Fill a perforated bag, stockings, or thin trouser socks with moth balls and hang it inside the back of your trash barrel to discourage bears
- Freeze your food waste and put it into your trash barrel just before taking it to the curb
- Secure your trash barrel cover with bungee cords or a ratchet strap to help discourage bears; remove the bungee cord on your trash pick-up day

Additional tips for keeping bears away from your home:

- Do not add meat or sweets to your compost piles
- Do not leave pet food outside of your house
- Make sure outdoor grills are cleaned of residual food and are securely covered
- Remove birdfeeders from areas near your house

Simsbury Police Department Bear Awareness Brochure

CT Department of Energy & Environmental Protection Black Bear Information

Run Time: 14:57

Reported Call Type: Time Analysis

01/01/2018 00:00 Thru 12/31/2018 23:59

Call Description	Total # of Calls	Average # of Units	Average Time in Que Minutes	Average Travel Time Minutes	Average Response Time Minutes	Total Time All Units Hours	Average Time Per Call Minutes	Average Time Per Unit Minutes
911 Hangup Call	260	1.53	0.53	5.71	6.24	97.42	22.48	14.72
ADMIN. MEDICATION DROP BOX	37	1.65	0.27	0.80	1.07	9.33	15.14	9.18
Administrative	31	1.16	0.05	0.03	0.08	9.47	18.32	15.78
Aided Case	1570	3.58	0.12	3.59	3.71	4276.03	163.42	45.61
Alarm - Fire	232	1.27	0.60	5.97	6.58	91.75	23.73	18.72
Alarm - Intrusion	551	1.90	0.17	5.32	5.49	264.42	28.79	15.15
Alarm - Medical	100	3.43	0.16	5.07	5.23	160.70	96.42	28.11
Ambulance	375	1.88	0.09	9.65	9.74	942.60	150.82	80.34
ANCILLARY DUTIES	363	1.10	0.01	3.34	3.35	374.43	61.89	56.45
ANIMAL COMPLAINT - BEAR	576	1.22	0.93	6.43	7.36	224.95	23.43	19.28
ANIMAL COMPLAINT - DOG	313	1.22	1.49	6.64	8.13	149.82	28.72	23.59
ANIMAL COMPLAINT - OTHER	247	1.13	1.10	5.30	6.41	93.38	22.68	20.08
Arrest Warrant Served	53	2.26	2.81	3.37	6.18	118.68	134.36	59.34
Arrest Warrant Served - FTA	18	1.67	8.08	1.13	9.21	16.65	55.50	33.30
Assault	6	2.83	2.00	1.57	3.57	14.52	145.17	51.24
Assist Agency/Person	1490	1.60	1.17	4.42	5.59	1286.88	51.82	32.33
Background Investigation	14	1.07	0.86	6.73	7.59	4.37	18.71	17.47
Bad Checks	4	1.25	1.88	5.20	7.08	2.67	40.00	32.00
Burglary	18	3.17	2.47	1.43	3.91	64.58	215.28	67.98
CHILD CARSEAT INSPECTION	94	1.05	1.86	3.83	5.69	42.82	27.33	25.95
CIVIL COMPLAINT	4	1.00	6.00	9.75	15.75	3.18	47.75	47.75
COPS	1457	1.08	0.00	0.35	0.35	701.40	28.88	26.75
COPS / BICYCLE PATROL	100	1.16	0.02	0.10	0.11	66.10	39.66	34.19
Criminal Mischief	42	1.21	3.50	8.42	11.92	24.27	34.67	28.55
Death Investigation	2	5.50	1.50	0.00	1.50	11.27	338.00	61.45
DISORDERLY CONDUCT	23	3.22	0.89	1.41	2.31	49.37	128.78	40.03
DISPATCH RELIEF	367	1.03	0.04	11.46	11.49	380.60	62.22	60.57
Dispatcher Entry	7	1.00	51.57	0.00	51.57	1.07	9.14	9.14
DRUG NON-CRIMINAL	2	4.00	4.00	0.00	4.00	4.12	123.50	30.88
Drug/Narcotic Violation	6	1.83	1.42	2.89	4.31	7.90	79.00	43.09



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of Submission:** Resignation of Susan Van Kleef from the Clean Energy Task Force

2. **Date of Board Meeting:** September 9, 2019

3. **Individual or Entity Making the Submission:**
Maria E. Capriola, Town Manager; Ericka L. Butler, Town Clerk

Maria E. Capriola

4. **Action Requested of the Board of Selectmen:**

The following motion is in order:

Move, to accept the resignation of Susan Van Kleef as a regular member of the Clean Energy Task Force retroactive to August 23, 2019.

5. **Summary of Submission:**

The Town Clerk has received the resignation of Susan Van Kleef as a regular member of the Clean Energy Task Force.

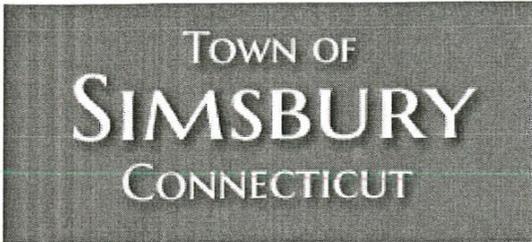
Ms. Van Kleef's term was to expire on December 2, 2019. Per Town Charter, the person appointed by the Board of Selectmen to fill Ms. Van Kleef's seat must be from the same political party, in this case a Democrat.

6. **Financial Impact:**

None

7. **Description of Documents Included with Submission:**

a) Susan Van Kleef's Resignation Letter, dated August 23, 2019



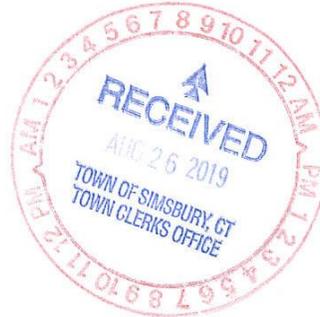
Published on *Simsbury CT* (<https://www.simsbury-ct.gov>)

[Home](#) > [Government](#) > [Town Clerk](#) > [Resignation Submission Form](#) > [Webform results](#) > Resignation Submission Form

Submission information

Form: [Resignation Submission Form](#) [1]
Submitted by Anonymous (not verified)
August 23, 2019 - 4:45pm
32.212.250.85

Member's Name



Type of Member

Regular

Name of Board/Commission

Clean Energy Task Force

Effective Date of Resignation

08/23/2019

Reason for Resignation

Other time commitments.

Any Additional Comments

I appreciate the opportunity, during the past nine years, to be a part of the process that has encouraged the Town of Simsbury to make renewable energy and energy efficiency more prominent in policy decisions. There is still a lot more important work to do and the talented and committed members of the CETF will continue to urge the Town to move in the right direction.

CALL TO ORDER

The Regular Meeting of the Board of Selectmen was called to order at 6:00 p.m. in the Main Meeting Room of the Simsbury Town Offices. Present were: First Selectman Eric Wellman; Board members Michael Paine, Sean Askham, Christopher Kelly and Cheryl Cook. Absent was Chris Peterson. Others in attendance included: Town Manager Maria Capriola; Director of Culture, Parks and Recreation Tom Tyburski; Finance Director Amy Meriwether; Social Service Director Kristen Fornanek, and other interested parties. Absent was Deputy Town Manager Melissa Appleby.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance, which was led by the Boy Scouts.

Mr. Askham made a motion to amend the agenda to include designating an Interim Assessor under item k. Mr. Kelly seconded the motion. All were in favor and the motion passed.

PUBLIC AUDIENCE

Joan Coe, 26 Whitcomb Drive, spoke about an escalation of grievances in the Police Department, “Gifts of Love” and the meaning of the Eno Trust, Policeman’s gun in luggage at the airport, the Simsbury Performing Arts Center concerts parking and health issues, and other issues.

Robert Kalechman, 781 Hopmeadow Street, spoke about running for First Selectman, personal information that he feels should not be given to the public, tax increases, Police responsibility to carry a weapon at all times, and other issues.

Melissa Osbourne, 44 Sand Hill in Weatogue, spoke about coyote issues in her neighborhood. She played a recording of one of the packs of coyotes because they are so loud and scary. She said there is a neighbor who feeds these animals and she won’t stop even when asked. She is asking the Town for an ordinance to stop the feeding of coyotes.

Ann Carnevale, 27 Overlook Terrace, said the Board passed a non-binding resolution to encourage the public to take preventative measures from feeding wildlife, but it isn’t stopping them. She called Animal Control about the issues and they discovered that these wild animals are well fed and have a wood shelter. She also wants the Town to do something about the feeding of wild animals. She wants a mandatory ban on feeding wildlife as she is not only attacks on animals but on the children of Simsbury as well.

Angela Cerini, 14 Park Road, also spoke about the coyotes and neighbors also feeding the wild turkeys. She feels their needs to be a long range plan for the wildlife in Simsbury.

Tammy Waychowski, 29 Overlook Terrace, also spoke about wildlife issues, including turkeys on her property. She also feels their quality of life is in jeopardy. She also wants a long term plan about this wild animals and feeding of them. There needs to be some kind of control of the animals.

Holly Greenfield, 11 Talcott Mountain, spoke about the coyotes and feels some research is needed for new laws on this solution. It is just not a safe situation at this time. She has spoken to the person who is feeding these wild animals, but the person doesn’t care what people say. These animals are stalking people and something needs to be done.

Jan Lintner, 2 Massaco, spoke about the new park naming. She feels this is a very long name and very difficult to work with. She feels the river access is the purpose of the park. She asked that the Board read the citizen comments and then submit a new name.

Louisa Dessan, 12 Crestwood Road, spoke about “Gifts of Love” discontinuing the educational programs at the Community Farms. The “Gifts of Love” does donate food and does benefit the poor. This does abide by the Eno Trust.

Kathleen Miklus, 15 Musket Trail, also spoke about the Community Farm and all it brings to the community. She feels the Farm is great for self-esteem and learning. She is upset that the educational programs are ending and feels something should be done about it.

Eugenia Drake, East Granby, feels the magic and wonder of the Community Farms is now going to be lost. She is a former educator at the Farms, and she spoke about the educational programs and how the children learn in classes just like going to school. It is such a great teaching place about where food comes from and how it helps people.

Timothy Goodwin, 282 Vine Street, Hartford, the First Executive Director of the Simsbury Farms, who spoke about their vision of the Farms. He talked about different cultures coming together to learn and donate 100% of the produce of the Farm. He wants to find a way to keep the Farms growing and educating kids. He will help in any way he can.

Lisa Bouthe, 20 Michael Road, spoke about the Simsbury Farms camp and how great it was. The original agreement with the “Gifts of Love” was to have educational programs. We are losing a great asset which belongs to the Town and she is asking to find a way to continue these programs.

Susan P., Glastonbury, read a letter about the 30th year of “Gifts of Love” that is going to the community. She spoke about the Alice Program and how they help them. She said they are losing their funding for the education programs. They would need a 3-5 year solid funding plan to investigate re-instating this educational program again. Please continue to support the “Gifts of Love” program.

Some of the kids who go to the Community Farm Camp spoke about how fun it is to go to camp and how much they love taking care of the animals. They feed animals and clean the stalls out. It is a great learning experience.

Katie Majori said the “Gifts of Love” gives opportunity to children to learn about how to help animals and how to help people at the same time. This camp is a fun and learning camp in one.

Katelyn Slattery said she attended Simsbury Schools until High School. She said it has been 5 years that she attended the Community Farm Camp. The experience has helped influence her love of agriculture. She would like this program to continue.

A lady spoke about Eagle Scout projects that are done at the Farms as well. They have cleaned stalls, fed animals and the educational program has helped them knowledgeable of how to help at the Farm. There needs to be a way to save these programs.

Jennifer O’Dea, 7 Brownstone Turnpike, said she is a former board member of the “Gifts of Love” and her family has been helping there for year. She has now been doing the back-pack program for many years. Closing this program will definitely affect the kids and there needs to be a way to save it.

Jessica Parzise, North Saddle Ridge, also spoke about the Farm and “Gifts of Love” and how valuable it is to the community. It is an important mission to support and we should rally around it to save it.

Heather Carroll, 3 Lark Road feels the farm is a great learning mission and long-time volunteers work hard and commit to giving back. She feels the entire Town needs to support it and figure out a way to continue it as it benefits the entire Town.

A lady spoke about moving here and wanting to raise chickens and wanting to have a camp for her kids about 3 ½ years ago. They volunteered at the Farm and it was just a great experience.

Rob from Granby and on the Board of “Gifts of Love” spoke about the difficult conclusion they had to come to. He would like to see other Towns coming together to help with the ‘Gifts of Love’ situation.

Moria Fitzgerald, 27 Castlewood Road, Chair of “Gifts of Love” said she is impressed with the impact it has on the community. It was not an easy decision to close the camp or education program. The money has been stretched a far as possible and this was their decision. They are open to listening to different ideas of saving the programs.

Neil said the sheep don’t like him, but said this camp is used by businesses and different schools and there must be some kind of opportunity for them to share the expense. It would be a shame to see it just become a farm.

Mr. Wellman said he is touched by the number of people who are here for the Farm and loved hearing everyone’s stories. He feels this has definitely started a conversation.

PRESENTATION

a) Tobacco Valley Solar Construction Update (formerly DWW)

Mr. Wellman introduced Mr. Svedlow, Director of Development of the Tobacco Valley Solar Construction Co., who will give an update on this project.

Mr. Svedlow said this is a 26.4 mw solar project, which was approved this past winter. It is 135 acres off Hoskins Road. He went through the background and elements of the program. He also went through the sequences and status of the installation. The grading and access roads are already in and the panels are being installed. He said they are doing well with their inspections and if there are any issues, they are being taken care of immediately. He said he COD target is November with final acceptance as of January 2020.

He has his phone and e-mail address for anyone who has any questions.

Ms. Cook wanted them to educate the workers about the increased traffic when school starts. It can be very dangerous for them and school kids. Mr. Svedlow said he would speak to his managers about this for everyone’s safety.

FIRST SELECTMAN’S REPORT

First Selectman, Wellman, reviewed his First Selectman’s report.

TOWN MANAGER’S REPORT

Town Manager, Capriola, reviewed her Town Manager’s report.

SELECTMEN ACTION

a) Proposed Name for the New Park Being Constructed at 1 Old Bridge Road

Mr. Wellman said a work group was formed to review suggested names for the 1 Old Bridge Road Park. The Committee decided to combine two suggestions due to their emphasis on the water access of the park and the proximity of the park to the Flower Bridge.

Mr. Tyburski said the Committee went through all of the suggestions for the name. He said Hop Brook Landing is where the river access is for launching. They also felt the Flower Bridge should be in the name. There was some discussion on the name being too long, especially for signage.

Mr. Wellman made a motion, effective August 12, 2019, to approve “Hop Brook Landing at the Flower Bridge” as the formal name of the new park at 1 Old Bridge Road with the understanding that the “Flower Bridge” is a subscript and not part of every sign that is directional. Ms. Cook seconded the motion. All were in favor and the motion passed.

b) Accept Donation from Stop & Shop Feed-A-Friend Program

Ms. Cook made a motion, effective August 12, 2019, to accept the Stop & Shop Feed-A-Friend Program donation in the amount of \$3,414.60 with our thanks. Mr. Paine seconded the motion. All were in favor and the motion passed.

c) Proposed Youth Services Bureau Advisory Board Procedures

Mr. Wellman said the Youth Service Bureau focuses on juvenile justice, positive youth development, mental health needs, and community outreach and involvement.

Ms. Cook made a motion, effective August 12, 2019 to adopt the proposed Youth Services Bureau Advisory Board Procedures. Mr. Askham seconded the motion. All were in favor and the motion passed.

d) CRCOG Active Transportation Grant – Traffic Calming Demonstration Project

Mr. Askham recused himself.

Ms. Capriola said the traffic authority has some concerns that people are using David Drive as a cut through, with speeding and other issues there. This is a pilot program which has just become available through a grant.

Mr. Askham returned to the meeting.

e) Tax Refund Requests

Mr. Kelly made a motion, effective August 12, 2019, to approve the presented tax refunds in the amount of \$51,999.47, and to authorize Town Manager Maria E. Capriola, to execute the tax refunds. Mr. Paine seconded the motion. All were in favor and the motion passed.

f) Fiscal Year 2019/2020 Fund Balance Appropriation

Mr. Wellman said the approved budget did not anticipate the use of fund balance to crease mill rate relief, and, a change in the tax collection assumption rate from 98.5% to 99%. Therefore, the use of fund balances is considered a supplemental appropriation and needs the Board of Selectmen’s approval.

Ms. Capriola said this transfer is probably unlikely. Ms. Meriwether said the Finance Department wants to keep the tax collection rate at 98.5% and not increase it to 99%.

After some discussion, Mr. Askham made a motion, effective August 12, 2019, to table this discussion. Mr. Paine seconded the motion. All were in favor and the motion passed.

g) Proposed Settlement Agreement – Hoffman Phyllis W. Trustee of Hoffman Rose Rhea 190 v. Town of Simsbury

Mr. Wellman said this item was previously discussed in executive session. It takes the middle point of the Town’s assessment and the owner’s assessment on 44 Albany Turnpike.

Mr. Askham made a motion, effective August 12, 2019, to approve the attached settlement agreement for the tax appeal on the property located at 44 Albany Turnpike as presented, and authorize Town Attorney Robert DeCrescenzo to execute the agreement. Mr. Paine seconded the motion. All were in favor and the motion passed.

h) Proposed Public Gathering Permit – Latimer Lane Back to School 5K & Fun Run 2019

Mr. Wellman said this is a fundraiser that entails a fun run on school grounds and a 5K on local roads.

Mr. Askham made a motion, effective August 12, 2019, to approve the public gathering application for the Latimer Lane PTO’s 5k & Fun Run on September 22, 2019, as presented and to authorize the issuance of the public gathering permit. Ms. Cook seconded the motion. All were in favor and the motion passed.

i) Proposed Public Gathering Permit – Trinity Church & Tariffville Village Association Fall Festival 2019

Mr. Wellman said the Fall Festival is scheduled for September 15th from 11a.m. - 6 p.m.

Ms. Cook made a motion, effective August 12, 2019, to approve the public gathering application for the Trinity Church & Tariffville Village Association Fall Festival 2019 as presented and to authorize issuance of the public gathering permit. Mr. Kelly seconded the motion. All were in favor and the motion passed.

j) Proposed Public Gathering Permit – 2019 Simsbury Fly-In

Mr. Wellman said the Simsbury Fly-In is scheduled for September 22nd from 8:00 a.m. to 5:00 p.m. There will be about 10,000 to 12,000 people in attendance.

Mr. Paine made a motion, effective August 12, 2019, to approve the public gathering application for the 2019 Simsbury Fly-In Car Show & Food Truck Festival as presented and to authorize the issuance of the public gathering permit. Mr. Kelly seconded the motion. All were in favor and the motion passed.

k) Designation of Various Staff Appointments

Mr. Wellman said the Board need to appoint a Conservation, Inland/Wetlands Officer and Code Enforcement Officer, pursuant to the Charter, as the staffing transition in the Planning Department.

Ms. Capriola said the employees all back-up each other in that department. All of these employees have experience in these positions.

Ms. Cook made a motion, retroactive to December 17, 2018, to designate Robin Newton as the Conservation, Inland/Wetlands Officer. This designation shall remain in effect until rescinded or Ms. Newtown's separation from service, whichever comes first. Further move to designate her as an Assistant Code Enforcement Officer. Mr. Paine seconded the motion. All were in favor and the motion passed.

Mr. Paine made a motion, retroactive to April 16, 2019, to designate Janell Mullen as the Code Enforcement Officer. This designation shall remain in effect until rescinded or Ms. Mullen's separation from service, whichever comes first. Further move to designate her as an Assistant Conservation, Inlands/Wetlands Officer. Mr. Askham seconded the motion. All were in favor and the motion passed.

Ms. Cook made a motion, retroactive to September 10, 2018, to designate Mike Glidden as an Assistant Code Enforcement Officer and an Assistant Conservation, Inland/Wetlands Officer. This designation shall remain in effect until rescinded or Mr. Glidden's separation from service, whichever comes first. Mr. Paine seconded the motion. All were in favor and the motion passed.

Mr. Askham made a motion to appoint Francine Beland to the position of Interim Assessor effective August 12, 2019, until the date upon the permanent Assessor beginning work in Simsbury. Further move to increase Ms. Beland's salary in accordance with her collective bargaining agreement during her interim appointment as Assessor and for her other employment related benefits as an affiliated employee to remain in place. At the conclusion of her service as Interim Assessor, and if she is not appointed to the permanent position, Ms. Beland shall be permitted to return to her position as Assistant Assessor with the salary and employment related benefits assigned to that position. Mr. Paine seconded the motion. All were in favor and the motion passed.

l) Proposed FY 19/20 General Wage Increase Unaffiliated Positions

Mr. Wellman said the Personnel Sub-Committee is recommending a general wage increase for unaffiliated positions at 2.35% general wage increase. They are recommending that the general wage increase be retroactive to July 1, 2019.

Mr. Wellman said the Committee felt this was a fair increase and that the Town Manager was also included in this process. Mr. Kelly said this did not include the Town Manager’s position.

Mr. Askham made a motion, effective August 12, 2019, to approve a pool of \$28,822, equivalent to a 2.35% general wage increase for non-union staff retroactive to July 1, 2019, to be award at the Town Manager’s discretion following successful completion of annual performance reviews. For the probationary status non-union employee, the increase can be granted following successful completion of the probationary period and would not apply retroactively. Ms. Cook seconded the motion. All were in favor and the motion passed.

m) Proposed Town Manager Goals July 1, 2019 – June 30, 2020

Mr. Wellman said the Town Manger’s goals were discussed and approved in July. The Personnel Sub-Committee then rated the priorities. All issues are important and will be updated as priorities change.

Mr. Askham made a motion, effective August 12, 2019, to adopt the prioritization of the Town Manager’s Goals for July 1, 2019 – June 30, 2020 as presented. Mr. Paine seconded the motion. All were in favor and the motion passed.

n) Proposed Town Hall and Eno Memorial Hall Posting Policy

Mr. Wellman said this is an effort to codify the existing procedures for posting of flyers, brochures and other materials in Town Hall and Eno Memorial Hall. Posted materials should be from non-profit civic and service groups, governmental organizations, or organizations that promote a service, event, public fundraisers.

Mr. Askham made a motion, effective August 12, 2019, to adopt the Town Hall and Eno Memorial Hall Posting Policy as presented. Mr. Paine seconded the motion. All were in favor and the motion passed.

o) Appointment of Ford Harrison as Labor Counsel

Mr. Wellman said the Town’s Labor Counsel, Mike Harrington, is currently at LeClairRyan, which is currently dissolving. He will be moving to Ford Harrison later this month. We hire the attorney, not the firm.

After some discussion, Mr. Askham made a motion to appoint the firm of Ford Harrison, anticipated on or around August 14, 2019, as labor and employment counsel for the Town of Simsbury through December 2, 2019 with the understanding that staff has the option to conduct a RFQ for labor and employment counsel in the future. Further move to authorize Town Manager Maria E. Capriola to execute the engagement letter once completed. Mr. Paine seconded the motion. All were in favor and the motion passed.

APPOINTMENTS AND RESIGNATIONS

a) Appointment of Members to the Lower Farmington River and Salmon Brook Wild and Scenic Management Committee

Mr. Wellman said this Committee serves in an advisory capacity to the National Park Service. The Personnel Sub-Committee discussed the applications and conducted interviews.

Ms. Cook made a motion, effective August 12, 2019, to recommend for appointment Mike Ryan (R), Sally Rieger (D), and Stephen McDonald (U) to the Lower Farmington River and Salmon Brook Wild and Scenic

Management Committee to a three year term. Mr. Paine seconded the motion. All were in favor and the motion passed.

b) Resignation of Caroline Meckel from the Economic Development Commission and the Sustainability Team

Mr. Wellman said this position needs to be filled by a Democrat per Town Charter. The Town Manager and Chair of EDC were supportive of this nomination.

Ms. Cook made a motion to accept the resignation of Caroline Meckel (D) as a member of the Economic Development Commission and the Sustainability Team retroactive August 11, 2019 with our thanks. Mr. Kelly seconded the motion. All were in favor and the motion passed.

c) Proposed Appointment of Charmaine Seavy to the Economic Development Commission

Mr. Wellman said this position needs to be filled by a Democrat per Town Charter. The Town Manager and Chair of the Economic Development Commission were supportive of this nomination.

Ms. Cook made a motion, effective August 12, 2019, to appoint Charmaine Seavy (D) to the Economic Development Commission as a member with Tourism and Marketing expertise, with a term expiring October 10, 2020. Mr. Kelly seconded the motion. All were in favor and the motion passed.

d) Resignation of David Moore from the Board of Ethics

Mr. Kelly made a motion to accept the resignation of David Moore (D) as a member of the Board of Ethics retroactive to July 10, 2019 with our thanks. Ms. Cook seconded the motion. All were in favor and the motion passed.

e) Resignation of Brendan M. Walsh from the Police Commission

Ms. Cook made a motion to accept the resignation of Brendan Walsh (U) as a regular member of the Police Commission retroactive to July 23, 2019 with our thanks. Mr. Askham seconded the motion. All were in favor and the motion passed.

f) Resignation of Thomas E. Frank from the Zoning Commission (Alternate position)

Mr. Kelly made a motion to accept the resignation of Thomas E. Frank (D) as an alternate member of the Zoning Commission retroactive to July 18, 2019 with our thanks. Mr. Paine seconded the motion. All were in favor and the motion passed.

g) Resignation of Gerald Post from the Culture, Parks and Recreation Commission

Ms. Cook made a motion to accept the resignation of Gerald Post (R) as a regular member of the Culture, Parks & Recreation Commission retroactive to July 30, 2019 with our thanks. Mr. Paine seconded the motion. All were in favor and the motion passed.

REVIEW OF MINUTES

a) Regular Meeting of July 8, 2019

There were no changes to the Regular Meeting minutes of July 8, 2019, and, therefore, the minutes were adopted.

a) Special Meeting of July 15, 2019

There were no changes to the Special Meeting minutes of July 15, 2019, and, therefore, the minutes were adopted.

SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

- a) Personnel** – no report at this time.
- b) Finance** – no report at this time.
- c) Welfare** – no report at this time.
- d) Public Safety** – no report at this time.
- e) Board of Education** – no report at this time.

Ms. Cook said the Aging and Disabilities Commission picnic was a great event.

Ms. Cook said Community for Care will be holding a Suicide Prevention Program on September 11th at the Library.

Ms. Cook said there is a picture of the logo for the 350th Anniversary party. They would appreciate all comments.

COMMUNICATIONS

- a) Memo from L. Karim and T. Tyburski Re: 350 Anniversary Logo, dated July 24, 2019**
- b) Memo from M. Capriola Re: Referral Regarding Tourism Committee Duties, Membership Composition, and Intergration With the Economic Development Commission, dated July 19, 2019**
- c) Farmington Valley VNA, Inc. Fiscal Year 2019 Annual Report: Town of Simsbury**
- d) Farmington Valley Health District 2018-2019 Annual Report**
- e) Letter from D. Bordonaro Re: Thank You, dated July 31, 2019**
- f) Letter from T. Roy Re: Notification of Sidewalk Replacement, dated July 31, 2019**
- g) Letter from T. Roy, Re; Notification of Multi-Use Trail Paving, dated July 31, 2019**
- h) Memo from M. Capriola Re: Update on Rainbow Crosswalk, dated August 6, 2019**

Mr. Wellman wanted to discuss a permanent display of a Rainbow installation to make sure everyone knows that Simsbury welcomes everyone. He is looking for suggestions and would like to try to get the new design on the somewhere on the trail for “Coming-Out Day” on October 11th. He would like to include the LGBTQ Community in this discussion.

Mr. Askham made a motion to create a permanent Rainbow installation on the bike trail outside of the Performing Arts Center and to seek input from the community on the design and to paint it in a public ceremony. Mr. Kelly seconded the motion. All were in favor and the motion passed.

ADJOURN

Mr. Askham made a motion to adjourn at 8:52 p.m. Mr. Paine seconded the motion. All were in favor and the motion passed.

Respectfully submitted,

Kathi Radocchio
Clerk

August 2019

Dear Neighbor,

As part of our everyday effort to deliver reliable energy to our customers and communities, and in addition to the ongoing vegetation maintenance activities occurring in your area, we will be inspecting and repainting existing transmission structures, as well as replacing hardware on some existing structures in the towns of Torrington, Litchfield, Harwinton, New Hartford, Canton, Simsbury, and Bloomfield. Maintaining the infrastructure that supports electric lines is one of the many ways Eversource ensures the safe, secure transmission of electricity throughout the region.

We Are Always Working to Serve You Better

Starting soon, crews from Osmose, Public Utility Maintenance, Creative Surveying, and Michels will be working to conduct ground and drone inspections as well as repaint existing structures and replace hardware on some structures, called insulators.

What You Can Expect

Since your property is on or near this work, here is important information about how we will work in your neighborhood:

- **Reliable Service:** Be assured that this work will not interrupt electric service to your property.
- **Proper Identification:** All personnel conducting this work will carry identification. Eversource contractors will occasionally be in your neighborhood to tell you what to expect when crews are working in your area. They may leave an informational doorhanger at your home or knock on your door to talk to you about the work. We're letting you know about this outreach in advance so that you can be confident that the outreach is being conducted by a legitimate Eversource representative and is not a scam.
- **Where We Will Be Working:** Inspection and repainting activities will take place within the existing right of way (transmission corridor) in Torrington, Litchfield, Harwinton, New Hartford, Canton, Simsbury, and Bloomfield.
- **Communication:** Keeping the lines of communication open is important to us. Feel free to reach out to us by email at ProjectInfo@Eversource.com or call 1.800.793.2202 if you have any questions.
- **Work Hours:** The hours for inspections and work are 7 a.m. to 7 p.m. Monday through Sunday.
- **Work Activities:** The activities will include the following:
 - Overall, you can expect:*
 - Construction vehicles will be on the right of way, including bucket trucks where access roads already exist. Where there are no access roads, we may use all-terrain vehicles (ATVs) or utility vehicles (UTVs), though we will make every effort to minimize any impact to your property.
 - Associated work may include mowing or vegetation removal around the structures to assist in accessing the existing structures.
 - Some hand excavation may be required around the base of existing transmission structures to inspect foundation bases. All excavated soil will be immediately replaced upon completion of inspection.
 - Repairing and replacing hardware, including replacing insulators on existing structures.
 - For drone inspections, crews will be taking pictures with the drone, which will be used only at or near the transmission structures located within the right of way.
 - When the work is completed, crews will restore areas that were disturbed by the work.
- **Estimated Completion:** We expect all work to be complete by the end of December 2019.

Contact Us

Eversource is committed to be a good neighbor and doing our work with respect for you and your property. Again, if you have any questions about this work, please call 1.800.793.2202 or email us at ProjectInfo@eversource.com. Thank you.

Sincerely,

Brian Lusas

Project Manager
Eversource Energy

Simsbury
2019 Approved Neighborhood Assistance Act Programs

Organization	Program Title	Credit Percentage	Amount Requested
Connecticut State Grange Patrons of Husbandry	Energy Efficiency and Conservation at the Grange	100%	\$23,500
Simsbury Housing Authority	Exterior Door Replacement	100%	\$121,937

YANKEE

TOPIC: **CONNECTICUT**

From the Sep 2019 issue

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Simsbury, Connecticut | Could You Live Here?

Rural beauty and suburban polish come together seamlessly in a classic but under-the-radar New England town.

Kim Knox Beckius · August 21, 2019 ·



★★★★☆

4.56 avg. rating (89% score) - 9 votes



Simsbury's woodlands and fields as seen from a hiking path on Talcott Mountain.
Mark Fleming

Built in 1914, Heublein Tower stands jauntily atop Connecticut's Talcott Mountain like a ruby-tipped white feather in the cap of a town with much to celebrate. But this 165-foot landmark straight out of fairy-tale Bavaria isn't merely decorative—it's a destination. When autumn colors start to pop, vista-seekers make the mile-and-a-quarter trek up the Tower Trail and climb a six-story staircase to reach the tower's observation room. Face north, and you might make out New Hampshire's Mount Monadnock. To the east, nearby Hartford appears surprisingly Emerald City-ish. And to the west is southern Vermont. No, wait, that's Simsbury: a suburban town of 23,000 camouflaged by farms and wild spaces, whose supercharged civic spirit will fuel six months of 350th anniversary festivities next year.

In your push to reach the top of the tower, you might have overlooked a certain blue leather chair that happens to be where Eisenhower was sitting in 1950 when he caved in to pressure to run for president. Places with hidden histories are par for the course in Simsbury, where residents are used to playing, dining, shopping, and even ordering a Starbucks soy latte inside such structures. They bike alongside Ensign-Bickford's 19th-century fuse factories and drive past tobacco barns where Martin Luther King Jr. toiled for two formative teenage summers. The main drag, Hopmeadow Street, is a 3-D textbook of three-plus centuries of architecture, preserved yet utilized.



Heublein Tower, originally built by a Hartford businessman who had promised his wife "a castle on a mountain."
Mark Fleming

Here, in Connecticut's first town to be nationally recognized as a "silver"-level bicycle-friendly community, you'll instantly notice cyclists on five completed miles of the East Coast Greenway multiuse trail. Bike racks are ubiquitous, and the nonprofit Simsbury Free Bike makes loaners available at convenient locations.

The big steel bicycle near the town's southern entrance was welded by local artist Vicente Garcia, whose self-built studio in the woods is itself a masterpiece. Visit it by appointment, and you'll see Garcia's distinctive smoke-fired ceramic vessels, which gained fame through a viral video that has sparked commissions from as far away as California. For a creator whose inspiration springs from within, Simsbury is an ideal place to be visible *and* to "get lost," Garcia says. "I love to fish. I can be in the river with my little boat in 15 minutes—I've timed myself."



Shown in his Simsbury studio, artist and teacher Vicente Garcia works with a variety of materials but is best known for the “smoked” pottery he creates.

Mark Fleming

The Setting

Surrounded by traprock ridges, with the Farmington River rippling through downtown, Simsbury exists in a not-really-on-the-way-to-anywhere bubble. No highway signs point visitors here from interstates, even though Bradley International Airport lies only 10 miles away. There’s open space to roam, as nearly one-third of the land is protected from development. Simsbury Farms, a former apple orchard transformed into a recreational hub, has public golf, tennis, swimming, and ice-skating facilities. And while construction of a riverfront park has forced the temporary closure of the Old Drake Hill Flower Bridge, the park will debut and the cherished attraction will bloom anew in time for next spring’s 350th anniversary kickoff.

Eating Out

Mornings can be sinful at Harvest Café and Bakery, where waffles are crowned with mountains of whipped cream, and Benedicts swim in Hollandaise. Indulge more healthfully with Popover Bistro & Bakery’s vegan treats or ultra-light namesake pastries, which have only 110 calories (until you add meat- or veggie-loaded scrambled eggs). Grabbing a maple-walnut scone at Ana’s Kitchen works, too.

Three chefs with the chops to cook anywhere helm restaurants in evocative old buildings here. Christopher Proseri, who has elevated tastes in Connecticut through his classes and media appearances, recently moved his 20-year-old Metro Bis to the 1906 Ensign House, where his eclectic-American take on the fall harvest will tempt you right off the bike path. Meanwhile, *Top Chef* and frequent James Beard Award contender Tyler Anderson runs his “baby,” Millwright’s, in a 1680 sawmill, whose waterfall and foliage views pair with New England cuisine crafted to mimic nature’s artistry.

Finally, Simsbury native Jeffrey Lizotte offers pure culinary theater in his one-room Present Company, located in the stable of the 1868 Tariffville Mill. As they savor foraged mushrooms, squash, shellfish, and other prime fall foods, diners can take in all the action in the open kitchen. Lizotte, whose talents first emerged in Simsbury High’s culinary program and led him to stints in New York City and France, says it’s “a dream come true” to create not just meals but also new memories in the town where he grew up.



Hamachi with carrot gelée and mint powder from Millwright’s.
Mark Fleming



The creative forces behind Simsbury's modern dining scene include, from left, chef-owners Jeffrey Lizotte, Christopher Prosperi, and Tyler Anderson.
Mark Fleming

Shopping

Hopmeadow Street's prettiest showrooms are clustered in Simsbury Town Shops. Pop in on goldsmith Sarah Byrnes and ask to see gold and silver

pendants cast from her hand-carved homage to Simsbury's Pinchot Sycamore, Connecticut's largest tree. At the Silver Dahlia, discover decor and gifts in the forever-summer colors of brands like Vineyard Vines, as well as souvenirs that literally say Connecticut. At Ava Grace, a softer palette permeates the curated fashions, home accents, and keepsakes. Continue north to find Necker's Toyland, a family-owned store founded in 1948 that survives on the quality and diversity of its new-fangled and nostalgic playthings.

Family Fun

Written in letters eight feet high, the word *EGGS* appears on a barn at Flamig Farm, but it's spelled backward—which makes it art, not advertising, and thus avoids running afoul of the zoning board. This is the kind of creative spirit that helps keep agricultural enterprises thriving in Simsbury: Rosedale Farms has added wine tastings and a corn maze to its enticements; 250-year-old Tulmeadow Farm's ice cream, in flavors like pumpkin and Indian pudding, can't be beat.

Though Nevin Christensen's family has owned Flamig Farm since 1907, "so many people think of this as *their* farm," he says. Parents and kids love free-ranging around the petting zoo, cups of feed in hand for befriending barnyard beasts. By day, the scariest encounter might be a sideways glance from a beady-eyed emu, but on four October nights, hayrides through dark woods filled with live-action Halloween horrors call to brave souls ages 8 and up.



Local landmark Flamig Farm, with its backward "EGGS" sign.
Mark Fleming

Don't-Miss Events

Even when it's not a big birthday year, Simsbury celebrates incessantly. Fall traditions include the historic local airport's Fly-In, Car Show & Food Truck Festival (September 22); Tower Toot, which coaxes hikers up Talcott Mountain with German tunes and the aroma of grilled bratwurst (October 19–20); and the Spooktacular Chili Challenge (October 20). The year's most beloved event, always held the Saturday after Thanksgiving, is a hometown holiday fest known simply as Simsbury Celebrates. Be there for the lighted fire truck parade, fireworks, and merriment in the streets, and you'll feel uplifted by a community that counts its blessings in spades.

Uniquely Simsbury

Making this a town that's walkable, bikeable, *and* fit for lovers of literature, the Storytellers' Cottage is a one-of-a-kind enterprise situated in a mint-green Victorian mansion. It offers mystery rooms for solving, immersive events for fans of all literary genres, and open hours for reading or writing in themed spaces such as the steampunk library. A "writer in residence" is available to offer critiques of patrons' work.

Where to Stay

Two miles and more than 150 years may separate the Simsbury Inn and Simsbury 1820 House, but guests of these sister properties share equally in access to the inn's conservatory-style indoor pool, four dining options, and complimentary breakfasts, bikes, and shuttle transportation. Whether you choose the inn for its Talcott Mountain views or the 1820 House for its town-center convenience (or its ties to famous locals, including pioneering forester and Pennsylvania governor Gifford Pinchot), you'll find a surprise on your pillow: a tiny historical-fiction storybook set in Simsbury.

If You Could Live Here

Most family homes in Simsbury—such as a walk-to-town, four-bedroom colonial—get snapped up when they're priced under \$300,000. Look to West Simsbury for custom-built properties like a window-walled, midcentury-modern stunner priced at \$545,000. There's new construction, too, for the first time in decades. Cambridge Crossing's single-family homes appeal to first-time buyers and down-sizers reluctant to retire elsewhere. Got \$475,000 to invest? In time-forgotten Tariffville, a 1900 Catholic church begs for divinely inspired redevelopment.

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