



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

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SIMSBURY BOARD OF SELECTMEN

Special Meeting – December 4, 2017

Immediately following the Oath of Office Ceremony at 6:00 p.m.

Eno Memorial Hall – North Conference Room – 754 Hopmeadow Street

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC AUDIENCE

SELECTMEN ACTION

- a) Appoint Deputy First Selectman
- b) Approval of Resolution adopting the Board of Selectmen Rules and Procedures
- c) Approval of Board of Selectmen meetings for 2018
- d) First Selectman's Appointment of Board and Commission Liaison Assignments
- e) Actions in connection with transition to Town Manager:
 - 1) Approve the job description for the Town Manager position
 - 2) Approve the employment contract for the Town Manager
 - 3) Ratify the Conditional Offer Letter to Maria Capriola
 - 4) Approve the job description for the Deputy Town Manager
 - 5) Appoint Melissa Appleby as Deputy Town Manager including adjusted compensation
 - 6) Approve the appointment of Sean Kimball as Interim Town Manager
 - 7) Approve the compensation recommendation for the Interim Town Manager
 - 8) Approve the severance agreement for the elimination of the Director of Administrative Services position
 - 9) Approve the employment agreement for the appointment of Tom Cooke as Interim Director of Finance/Treasurer
- f) Set Stipend amount for First Selectman
- g) Reappointment of Town Counsel, Labor and Employment Counsel and Retirement Plan Counsel

APPOINTMENTS AND RESIGNATIONS

- a) Continuation of Appointed Boards, Commissions and Committee members until January 22, 2018
- b) Amend the November 27, 2017 Board of Selectmen motion regarding the appointment of Lori Coppinger

ADJOURN