



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

Lisa L. Heavner - First Selectman

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SIMSBURY BOARD OF SELECTMEN

Main Meeting Room – Simsbury Town Hall – 933 Hopmeadow Street, Simsbury

Regular Meeting – November 14, 2016 – 6:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC AUDIENCE

PRESENTATIONS

- Proclamation – National Bone Marrow Awareness Month
- Annual Recycling Award

FIRST SELECTMAN'S REPORT

SELECTMEN ACTION

- a) Approve FY16 Board of Selectmen General Funds Budget Transfers
- b) Approve Tax Refunds
- c) Authorize the First Selectwoman to execute a Dial-A-Ride Operating Assistance Grant Contract with the Greater Hartford Transit District in the amount of \$6,517

OTHER BUSINESS

APPOINTMENTS AND RESIGNATIONS

- a) Acknowledge the resignation of Bruce H. Elliot as an alternate member of the Zoning Commission effective November 20, 2016
- b) Appoint Joe Buda (D) as a regular member of the Tourism Committee with an expiration date of December 4, 2017

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An Equal Opportunity Employer

8:30 – 7:00 Monday
8:30 – 4:30 Tuesday through Thursday
8:30 – 1:00 Friday

REVIEW OF MINUTES

- a) Regular Meeting of October 24, 2016

SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

- 1. Personnel
- 2. Finance
- 3. Welfare
- 4. Public Safety
- 5. Board of Education

ADJOURN

Most of the documents reviewed by the Board of Selectmen at this meeting can be located at:
<http://www.simsbury-ct.gov/board-of-selectmen>



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BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of submission:** FY16 Budget Transfers
2. **Date of submission:** November 9, 2016
3. **Date of Board Meeting:** November 14, 2016
4. **Individual or Entity making the submission** (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting):

Sean Kimball, Director of Finance/Treasurer

5. **Action requested of the Board of Selectmen** (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):
The Individual or Entity making the submission requests that the Board of Selectmen:

Approve FY16 Board of Selectmen General Fund Budget Transfers

6. **Summary of Submission** (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):

Consistent with the process of prior years, the attached FY16 budget transfers cover all the expenditures that are currently in the Board of Selectmen's General Fund Operating Budget. On the expenditure side the town is coming in favorably \$64,593. Revenues for FY16 were favorable \$1,381,144, mostly due to tax collections, State ECS grant funding, conveyance tax receipts, and building department fees. The total amount of inter-department transfers being requested for approval by the Board of Selectmen and Board of Finance is \$157,270. This compares with inter-departmental transfers totaling \$369,730 approved for FY15.

7. Financial Impact (Include a description of any impact on the finances of the Town of Simsbury):

Consistent with Simsbury Charter Section 812, transfers within departments (Budget Units) shall be approved by Selectmen for the purposes of adjusting budgets to cover final expenditure amounts. The Board of Selectmen also must recommend to the Board of Finance the budget transfers between departments listed at the end of the document for final approval.

8. Description of documents included with submission (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

FY16 Budget Transfer spreadsheet.

FY16 Board of Selectmen General Fund Budget Transfers

BUDGET UNIT TITLE	ACCOUNT TITLE	BUDGET	EXPENSE	ENCUMB	FAVORABLE / (UNFAVORABLE)	Transfers in	Transfers out	Ending Balance
CENTRAL ADMIN	FULL-TIME	379,219	400,240	-	\$ (21,021)	\$ 21,021	\$ -	\$ -
CENTRAL ADMIN	PART TIME	29,600	25,913	-	\$ 3,687	\$ -	\$ (3,687)	\$ -
CENTRAL ADMIN	SEASONAL	7,000	2,720	-	\$ 4,280	\$ -	\$ (4,280)	\$ -
CENTRAL ADMIN	CONTRACTUAL SERVICES	15,900	4,100	-	\$ 11,800	\$ -	\$ (11,800)	\$ -
CENTRAL ADMIN	ADVERTISING	6,000	11,100	-	\$ (5,100)	\$ 5,100	\$ -	\$ -
CENTRAL ADMIN	SPECIAL ACTIVITIES	2,500	3,975	-	\$ (1,475)	\$ 1,475	\$ -	\$ -
CENTRAL ADMIN	POSTAGE	3,000	3,509	-	\$ (509)	\$ 509	\$ -	\$ -
CENTRAL ADMIN	OFFICE SUPPLIES	6,000	2,071	-	\$ 3,929	\$ -	\$ (3,929)	\$ -
CENTRAL ADMIN	DUES & SUBSCRIPTIONS	2,500	1,846	-	\$ 654	\$ -	\$ (654)	\$ -
Amount Sent <u>from</u> Other Departments						\$ (3,754)		
		451,719	455,473	-	\$ (3,754)	\$ 28,104	\$ (24,351)	\$ -
ADMIN SERVICES	EDUCATION REIMBURSEMENT	4,400	629	-	\$ 3,771	\$ -	\$ (3,771)	\$ -
ADMIN SERVICES	CONSULTANT	15,000	2,125	-	\$ 12,875	\$ -	\$ (12,875)	\$ -
ADMIN SERVICES	COPY & PRINTING SERVICES	6,000	5,920	-	\$ 80	\$ -	\$ (80)	\$ -
ADMIN SERVICES	EQUIPMENT MAINTENANCE	6,360	8,425	-	\$ (2,065)	\$ 2,065	\$ -	\$ -
ADMIN SERVICES	TELEPHONE SERVICE	25,000	30,673	-	\$ (5,673)	\$ 5,673	\$ -	\$ -
ADMIN SERVICES	CONFERENCES & EDUCATION	2,000	1,408	-	\$ 592	\$ -	\$ (592)	\$ -
ADMIN SERVICES	TRAVEL	500	1,066	-	\$ (566)	\$ 566	\$ -	\$ -
Amount Sent <u>to</u> Other Departments						\$ 9,015		
		59,260	50,245	-	\$ 9,015	\$ 8,304	\$ (17,319)	\$ -
BOS-COMMUNITY SERVICES	SPECIAL ACTIVITIES	7,000	5,911	-	\$ 1,089	\$ -	\$ (1,089)	\$ -
BOS-COMMUNITY SERVICES	PUBLIC AGENCY SUPPORT	64,881	64,881	-	\$ (0)	\$ 0	\$ -	\$ -
Amount Sent <u>to</u> Other Departments						\$ 1,088		
		71,881	70,793	-	\$ 1,088	\$ 0	\$ (1,089)	\$ -
LAND USE COMM	PART TIME	5,000	9,356	-	\$ (4,356)	\$ 4,356	\$ -	\$ -
LAND USE COMM	ADVERTISING	8,000	8,352	-	\$ (352)	\$ 352	\$ -	\$ -
LAND USE COMM	COPY & PRINTING SERVICES	1,500	845	-	\$ 655	\$ -	\$ (655)	\$ -
LAND USE COMM	POSTAGE	1,500	1,416	-	\$ 84	\$ -	\$ (84)	\$ -
LAND USE COMM	OFFICE SUPPLIES	550	80	-	\$ 470	\$ -	\$ (470)	\$ -
LAND USE COMM	DUES & SUBSCRIPTIONS	1,700	816	-	\$ 884	\$ -	\$ (884)	\$ -
Amount Sent <u>from</u> Other Departments						\$ (2,615)		
		18,250	20,865	-	\$ (2,615)	\$ 4,708	\$ (2,093)	\$ -
ECON DVL MNT COMM	PART TIME	920	1,168	-	\$ (248)	\$ 248	\$ -	\$ -
ECON DVL MNT COMM	OFFICE SUPPLIES	200	-	-	\$ 200	\$ -	\$ (200)	\$ -
ECON DVL MNT COMM	PUBLIC AGENCY SUPPORT	54,000	56,400	-	\$ (2,400)	\$ 2,400	\$ -	\$ -
Amount Sent <u>from</u> Other Departments						\$ (2,448)		
		55,120	57,568	-	\$ (2,448)	\$ 2,648	\$ (200)	\$ -
HISTORIC DIST COMM	PART TIME	700	328	-	\$ 372	\$ -	\$ (372)	\$ -
HISTORIC DIST COMM	ADVERTISING	200	-	-	\$ 200	\$ -	\$ (200)	\$ -
HISTORIC DIST COMM	OFFICE SUPPLIES	175	-	-	\$ 175	\$ -	\$ (175)	\$ -
HISTORIC DIST COMM	TRAFFIC CONTROL SUPPLIES	500	-	-	\$ 500	\$ -	\$ (500)	\$ -
Amount Sent <u>to</u> Other Departments						\$ 1,247		
		1,575	328	-	\$ 1,247	\$ -	\$ (1,247)	\$ -
PUBLIC BLDG COMM	PART TIME	600	1,570	-	\$ (970)	\$ 970	\$ -	\$ -
PUBLIC BLDG COMM	POSTAGE	100	27	-	\$ 73	\$ -	\$ (73)	\$ -
PUBLIC BLDG COMM	OFFICE SUPPLIES	100	-	-	\$ 100	\$ -	\$ (100)	\$ -
Amount Sent <u>from</u> Other Departments						\$ (797)		

FY16 Board of Selectmen General Fund Budget Transfers

		800	1,597	-	\$	(797)	\$	970	\$	(173)	\$	-
BEAUTIFICATION	POSTAGE	45	42	-	\$	3	\$	-	\$	(3)	\$	-
BEAUTIFICATION	AGRICULTURAL SUPPLIES	4,000	3,876	-	\$	124	\$	-	\$	(124)	\$	-
BEAUTIFICATION	FACILITIES MAINTENANCE	120	199	-	\$	(79)	\$	79	\$	-	\$	-
BEAUTIFICATION	WATER CHARGES	550	294	-	\$	256	\$	-	\$	(256)	\$	-
Amount Sent <u>to</u> Other Departments								\$		305		
		4,715	4,410	-	\$	305	\$	79	\$	(384)	\$	-
TOURISM	CONTRACTUAL SERVICES	5,000	6,500	-	\$	(1,500)	\$	1,500	\$	-	\$	-
TOURISM	ADVERTISING	100	-	-	\$	100	\$	-	\$	(100)	\$	-
TOURISM	OFFICE SUPPLIES	145	-	-	\$	145	\$	-	\$	(145)	\$	-
Amount Sent <u>from</u> Other Departments								\$	(1,255)			
		5,245	6,500	-	\$	(1,255)	\$	1,500	\$	(245)	\$	-
ELECTION ADMINISTRATION	PART TIME	28,000	29,082	-	\$	(1,082)	\$	1,082	\$	-	\$	-
ELECTION ADMINISTRATION	REGISTRARS	47,540	47,538	-	\$	2	\$	-	\$	(2)	\$	-
ELECTION ADMINISTRATION	UNEMPLOYMENT COMPENSATIO	-	895	-	\$	(895)	\$	895	\$	-	\$	-
ELECTION ADMINISTRATION	ADVERTISING	2,000	909	-	\$	1,091	\$	-	\$	(1,091)	\$	-
ELECTION ADMINISTRATION	COPY & PRINTING SERVICES	8,100	7,807	-	\$	293	\$	-	\$	(293)	\$	-
ELECTION ADMINISTRATION	POSTAGE	1,100	1,930	-	\$	(830)	\$	830	\$	-	\$	-
ELECTION ADMINISTRATION	OFFICE SUPPLIES	1,200	532	-	\$	668	\$	-	\$	(668)	\$	-
ELECTION ADMINISTRATION	PROGRAM SUPPLIES	1,300	2,061	-	\$	(761)	\$	761	\$	-	\$	-
ELECTION ADMINISTRATION	EQUIPMENT MAINTENANCE	9,000	12,384	-	\$	(3,384)	\$	3,384	\$	-	\$	-
ELECTION ADMINISTRATION	CONFERENCES & EDUCATION	510	1,100	-	\$	(590)	\$	590	\$	-	\$	-
ELECTION ADMINISTRATION	TRAVEL	150	365	-	\$	(215)	\$	215	\$	-	\$	-
ELECTION ADMINISTRATION	DUES & SUBSCRIPTIONS	120	155	-	\$	(35)	\$	35	\$	-	\$	-
Amount Sent <u>from</u> Other Departments								\$	(5,739)			
		99,020	104,759	-	\$	(5,739)	\$	7,792	\$	(2,053)	\$	-
LEGAL SERVICES	LEGAL FEES	181,000	157,043	70,000	\$	(46,043)	\$	46,043	\$	-	\$	-
LEGAL SERVICES	LABOR RELATIONS	25,000	25,333	-	\$	(333)	\$	333	\$	-	\$	-
Amount Sent <u>from</u> Other Departments								\$	(46,376)			
		206,000	182,376	70,000	\$	(46,376)	\$	46,376	\$	-	\$	-
TOWN CLERK	FULL-TIME	194,137	197,336	-	\$	(3,199)	\$	3,199	\$	-	\$	-
TOWN CLERK	OVERTIME	500	54	-	\$	446	\$	-	\$	(446)	\$	-
TOWN CLERK	CONTRACTUAL SERVICES	15,500	15,840	-	\$	(340)	\$	340	\$	-	\$	-
TOWN CLERK	ADVERTISING	160	101	-	\$	59	\$	-	\$	(59)	\$	-
TOWN CLERK	COPY & PRINTING SERVICES	7,808	6,014	-	\$	1,794	\$	-	\$	(1,794)	\$	-
TOWN CLERK	BANK FEES	110	-	-	\$	110	\$	-	\$	(110)	\$	-
TOWN CLERK	POSTAGE	3,000	2,313	-	\$	687	\$	-	\$	(687)	\$	-
TOWN CLERK	OFFICE SUPPLIES	500	387	-	\$	114	\$	-	\$	(114)	\$	-
TOWN CLERK	EQUIPMENT MAINTENANCE	100	-	-	\$	100	\$	-	\$	(100)	\$	-
TOWN CLERK	CONFERENCES & EDUCATION	2,810	2,128	-	\$	682	\$	-	\$	(682)	\$	-
TOWN CLERK	DUES & SUBSCRIPTIONS	235	210	-	\$	25	\$	-	\$	(25)	\$	-
Amount Sent <u>to</u> Other Departments								\$		477		
		224,860	224,383	-	\$	477	\$	3,539	\$	(4,016)	\$	-
REGIONAL PROBATE COURT	PUBLIC AGENCY SUPPORT	2,104	2,104	-	\$	-	\$	-	\$	-	\$	-
		2,104	2,104	-	\$	-	\$	-	\$	-	\$	-
BOARD OF FINANCE	PART TIME	2,000	1,669	-	\$	331	\$	-	\$	(331)	\$	-
BOARD OF FINANCE	ADVERTISING	3,000	3,185	-	\$	(185)	\$	185	\$	-	\$	-

FY16 Board of Selectmen General Fund Budget Transfers

BOARD OF FINANCE	COPY & PRINTING SERVICES	6,000	6,462	- \$	(462) \$	462 \$	- \$	-
BOARD OF FINANCE	POSTAGE	200	177	- \$	23 \$	- \$	(23) \$	-
BOARD OF FINANCE	OFFICE SUPPLIES	300	298	- \$	2 \$	- \$	(2) \$	-
Amount Sent <u>from</u> Other Departments					\$	(290)		
		11,500	11,790	- \$	(290) \$	647 \$	(356) \$	-
FINANCE DEPARTMENT	FULL-TIME	306,608	291,819	- \$	14,789 \$	- \$	(14,789) \$	-
FINANCE DEPARTMENT	PART TIME	-	1,558	- \$	(1,558) \$	1,558 \$	- \$	-
FINANCE DEPARTMENT	OVERTIME	-	(22)	- \$	22 \$	- \$	(22) \$	-
FINANCE DEPARTMENT	SEASONAL	4,000	2,110	- \$	1,890 \$	- \$	(1,890) \$	-
FINANCE DEPARTMENT	CONTRACTUAL SERVICES	10,000	9,929	- \$	71 \$	- \$	(71) \$	-
FINANCE DEPARTMENT	ADVERTISING	-	365	- \$	(365) \$	365 \$	- \$	-
FINANCE DEPARTMENT	COPY & PRINTING SERVICES	600	992	- \$	(392) \$	392 \$	- \$	-
FINANCE DEPARTMENT	BANK FEES	1,000	258	- \$	742 \$	- \$	(742) \$	-
FINANCE DEPARTMENT	POSTAGE	3,000	2,877	- \$	123 \$	- \$	(123) \$	-
FINANCE DEPARTMENT	OFFICE SUPPLIES	3,000	4,012	- \$	(1,012) \$	1,012 \$	- \$	-
FINANCE DEPARTMENT	CONFERENCES & EDUCATION	1,000	649	- \$	351 \$	- \$	(351) \$	-
FINANCE DEPARTMENT	DUES & SUBSCRIPTIONS	390	825	- \$	(435) \$	435 \$	- \$	-
Amount Sent <u>to</u> Other Departments						\$	184	
Amount Returned to Fund Balance						\$	14,042	
		329,598	315,372	- \$	14,226 \$	3,761 \$	(17,988) \$	-
TAX DEPARTMENT	FULL-TIME	89,607	89,852	- \$	(245) \$	245 \$	- \$	-
TAX DEPARTMENT	PART TIME	31,751	39,920	- \$	(8,169) \$	8,169 \$	- \$	-
TAX DEPARTMENT	SEASONAL	3,800	3,908	- \$	(108) \$	108 \$	- \$	-
TAX DEPARTMENT	BOND INSURANCE	190	183	- \$	7 \$	- \$	(7) \$	-
TAX DEPARTMENT	CONTRACTUAL SERVICES	26,500	25,539	- \$	961 \$	- \$	(961) \$	-
TAX DEPARTMENT	ADVERTISING	460	459	- \$	1 \$	- \$	(1) \$	-
TAX DEPARTMENT	COPY & PRINTING SERVICES	1,100	969	- \$	131 \$	- \$	(131) \$	-
TAX DEPARTMENT	BANK FEES	3,300	4,257	- \$	(957) \$	957 \$	- \$	-
TAX DEPARTMENT	POSTAGE	4,000	3,653	- \$	347 \$	- \$	(347) \$	-
TAX DEPARTMENT	OFFICE SUPPLIES	1,000	701	- \$	299 \$	- \$	(299) \$	-
TAX DEPARTMENT	TECH & PROGRAM SUPPLIES	650	1,218	- \$	(568) \$	568 \$	- \$	-
TAX DEPARTMENT	FEES PAID TO STATE	5,650	-	- \$	5,650 \$	- \$	(5,650) \$	-
TAX DEPARTMENT	CONFERENCES & EDUCATION	1,240	1,275	- \$	(35) \$	35 \$	- \$	-
TAX DEPARTMENT	DUES & SUBSCRIPTIONS	250	247	- \$	3 \$	- \$	(3) \$	-
Amount Sent <u>from</u> Other Departments					\$	(2,683)		
		169,498	172,181	- \$	(2,683) \$	10,082 \$	(7,399) \$	-
ASSESSORS OFFICE	FULL-TIME	205,746	203,523	- \$	2,223 \$	- \$	(2,223) \$	-
ASSESSORS OFFICE	PART TIME	658	142	- \$	516 \$	- \$	(516) \$	-
ASSESSORS OFFICE	CONTRACTUAL SERVICES	20,600	22,822	- \$	(2,222) \$	2,222 \$	- \$	-
ASSESSORS OFFICE	ADVERTISING	55	21	- \$	34 \$	- \$	(34) \$	-
ASSESSORS OFFICE	POSTAGE	1,425	1,228	- \$	197 \$	- \$	(197) \$	-
ASSESSORS OFFICE	OFFICE SUPPLIES	1,250	1,047	- \$	203 \$	- \$	(203) \$	-
ASSESSORS OFFICE	EQUIPMENT MAINTENANCE	375	822	- \$	(447) \$	447 \$	- \$	-
ASSESSORS OFFICE	CONFERENCES & EDUCATION	1,045	1,399	- \$	(354) \$	354 \$	- \$	-
ASSESSORS OFFICE	DUES & SUBSCRIPTIONS	545	693	- \$	(148) \$	148 \$	- \$	-
Amount Sent <u>to</u> Other Departments						\$	1	
Amount Returned to Fund Balance						\$		
		231,699	231,698	- \$	1 \$	3,171 \$	(3,172) \$	-
INFORMATION TECHNOLOGY	FULL-TIME	148,853	106,683	- \$	42,170 \$	- \$	(42,170) \$	-
INFORMATION TECHNOLOGY	OVERTIME	-	338	- \$	(338) \$	338 \$	- \$	-
INFORMATION TECHNOLOGY	CONTRACTUAL SERVICES	35,438	41,959	7,228 \$	(13,749) \$	13,749 \$	- \$	-

FY16 Board of Selectmen General Fund Budget Transfers

INFORMATION TECHNOLOGY	POSTAGE	50	-	- \$	50 \$	- \$	(50) \$	-
INFORMATION TECHNOLOGY	OFFICE SUPPLIES	200	130	- \$	70 \$	- \$	(70) \$	-
INFORMATION TECHNOLOGY	TECH & PROGRAM SUPPLIES	3,000	2,973	- \$	27 \$	- \$	(27) \$	-
INFORMATION TECHNOLOGY	CONFERENCES & EDUCATION	-	480	- \$	(480) \$	480 \$	- \$	-
INFORMATION TECHNOLOGY	DUES & SUBSCRIPTIONS	1,570	731	- \$	839 \$	- \$	(839) \$	-
INFORMATION TECHNOLOGY	TECHNICAL & PROGRAM EQUI	13,000	21,813	- \$	(8,813) \$	8,813 \$	- \$	-
Amount Sent <u>to</u> Other Departments						\$	-	
Amount Returned to Fund Balance						\$	19,777	
		202,111	175,106	7,228 \$	19,777 \$	23,380 \$	(43,157) \$	-
AUDIT SERVICES	CONSULTANT	36,000	48,804	- \$	(12,804) \$	12,804 \$	- \$	-
Amount Sent <u>from</u> Other Departments					\$	(12,804)		
		36,000	48,804	- \$	(12,804) \$	12,804 \$	- \$	-
POLICE DEPT	FULL-TIME	3,478,612	3,505,331	- \$	(26,719) \$	26,719 \$	- \$	-
POLICE DEPT	PART TIME	40,431	41,905	- \$	(1,474) \$	1,474 \$	- \$	-
POLICE DEPT	OVERTIME	166,775	185,623	- \$	(18,848) \$	18,848 \$	- \$	-
POLICE DEPT	OVERTIME TRAINING	57,509	50,661	- \$	6,848 \$	- \$	(6,848) \$	-
POLICE DEPT	OVERTIME SPECIAL	-	3,559	- \$	(3,559) \$	3,559 \$	- \$	-
POLICE DEPT	SEASONAL	53,525	52,113	- \$	1,412 \$	- \$	(1,412) \$	-
POLICE DEPT	HOLIDAY PAY	167,565	147,734	- \$	19,831 \$	- \$	(19,831) \$	-
POLICE DEPT	LONGEVITY	5,329	4,525	- \$	804 \$	- \$	(804) \$	-
POLICE DEPT	SPECIAL DUTY	-	0	- \$	(0) \$	0 \$	- \$	-
POLICE DEPT	COLLECTIVE BARGAINING	53,820	50,220	- \$	3,600 \$	- \$	(3,600) \$	-
POLICE DEPT	CONTRACTUAL SERVICES	48,075	40,656	- \$	7,419 \$	- \$	(7,419) \$	-
POLICE DEPT	ADVERTISING	500	500	- \$	- \$	- \$	- \$	-
POLICE DEPT	INVESTIGATIONS	1,750	1,069	- \$	681 \$	- \$	(681) \$	-
POLICE DEPT	COPY & PRINTING SERVICES	1,000	390	- \$	610 \$	- \$	(610) \$	-
POLICE DEPT	POSTAGE	800	1,602	- \$	(802) \$	802 \$	- \$	-
POLICE DEPT	EQUIPMENT RENTALS	4,500	583	- \$	3,917 \$	- \$	(3,917) \$	-
POLICE DEPT	OFFICE SUPPLIES	4,300	4,267	- \$	33 \$	- \$	(33) \$	-
POLICE DEPT	TECH & PROGRAM SUPPLIES	24,000	21,496	- \$	2,504 \$	- \$	(2,504) \$	-
POLICE DEPT	SPECIAL ACTIVITIES	-	4,000	- \$	(4,000) \$	4,000 \$	- \$	-
POLICE DEPT	MEDICAL SUPPLIES	5,300	5,282	- \$	18 \$	- \$	(18) \$	-
POLICE DEPT	CHEMICAL & LAB SUPPLIES	900	-	- \$	900 \$	- \$	(900) \$	-
POLICE DEPT	CLOTHES & SAFETY SUPPLIE	8,125	8,426	- \$	(301) \$	301 \$	- \$	-
POLICE DEPT	EQUIPMENT MAINTENANCE	44,479	42,409	- \$	2,070 \$	- \$	(2,070) \$	-
POLICE DEPT	VEHICLE MAINTENANCE	20,000	17,388	- \$	2,612 \$	- \$	(2,612) \$	-
POLICE DEPT	GASOLINE	75,500	75,787	- \$	(287) \$	287 \$	- \$	-
POLICE DEPT	TELEPHONE SERVICE	17,000	22,270	- \$	(5,270) \$	5,270 \$	- \$	-
POLICE DEPT	PUBLIC AGENCY SUPPORT	18,920	18,920	- \$	0 \$	- \$	(0) \$	-
POLICE DEPT	CONFERENCES & EDUCATION	24,000	23,655	- \$	345 \$	- \$	(345) \$	-
POLICE DEPT	DUES & SUBSCRIPTIONS	1,680	2,000	- \$	(320) \$	320 \$	- \$	-
Amount Sent <u>from</u> Other Departments					\$	(7,975)		
		4,324,395	4,332,370	- \$	(7,975) \$	61,579 \$	(53,604) \$	-
ANIMAL CONTROL	FULL-TIME	50,367	51,501	- \$	(1,134) \$	1,134 \$	- \$	-
ANIMAL CONTROL	OVERTIME	-	41	- \$	(41) \$	41 \$	- \$	-
ANIMAL CONTROL	CONTRACTUAL SERVICES	2,500	2,642	- \$	(142) \$	142 \$	- \$	-
ANIMAL CONTROL	ADVERTISING	200	93	- \$	107 \$	- \$	(107) \$	-
ANIMAL CONTROL	COPY & PRINTING SERVICES	400	395	- \$	6 \$	- \$	(6) \$	-
ANIMAL CONTROL	POSTAGE	575	695	- \$	(120) \$	120 \$	- \$	-
ANIMAL CONTROL	OFFICE SUPPLIES	50	-	- \$	50 \$	- \$	(50) \$	-
ANIMAL CONTROL	TECH & PROGRAM SUPPLIES	400	456	- \$	(56) \$	56 \$	- \$	-
ANIMAL CONTROL	PARTS SUPPLIES	600	600	- \$	0 \$	- \$	(0) \$	-

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ANIMAL CONTROL	CLOTHES & SAFETY SUPPLIE	300	300	- \$	- \$	- \$	- \$	-
ANIMAL CONTROL	FEES PAID TO STATE	6,500	5,211	- \$	1,289 \$	- \$	(1,289) \$	-
ANIMAL CONTROL	CONFERENCES & EDUCATION	100	75	- \$	25 \$	- \$	(25) \$	-
ANIMAL CONTROL	DUES & SUBSCRIPTIONS	50	17	- \$	33 \$	- \$	(33) \$	-
Amount Sent to Other Departments						\$	16	
		62,042	62,026	- \$	16 \$	1,493 \$	(1,509) \$	-
CIVIL PREPDNESS	TECH & PROGRAM SUPPLIES	6,685	6,684	- \$	1 \$	- \$	- \$	1
Amount Returned to Fund Balance						\$	1	
		6,685	6,684	- \$	1 \$	- \$	- \$	1
DIR OF COMM DEVMNT	FULL-TIME	161,610	151,858	- \$	9,752 \$	- \$	(9,752) \$	-
DIR OF COMM DEVMNT	SEASONAL	-	202	- \$	(202) \$	202 \$	- \$	-
DIR OF COMM DEVMNT	CONTRACTUAL SERVICES	-	11,150	- \$	(11,150) \$	11,150 \$	- \$	-
DIR OF COMM DEVMNT	ADVERTISING	800	-	- \$	800 \$	- \$	(800) \$	-
DIR OF COMM DEVMNT	COPY & PRINTING SERVICES	250	480	- \$	(230) \$	230 \$	- \$	-
DIR OF COMM DEVMNT	POSTAGE	100	46	- \$	54 \$	- \$	(54) \$	-
DIR OF COMM DEVMNT	OFFICE SUPPLIES	150	64	- \$	86 \$	- \$	(86) \$	-
DIR OF COMM DEVMNT	TECH & PROGRAM SUPPLIES	350	178	- \$	172 \$	- \$	(172) \$	-
DIR OF COMM DEVMNT	CONFERENCES & EDUCATION	4,000	3,744	- \$	256 \$	- \$	(256) \$	-
DIR OF COMM DEVMNT	DUES & SUBSCRIPTIONS	2,250	1,029	- \$	1,221 \$	- \$	(1,221) \$	-
Amount Sent to Other Departments						\$	759	
		169,510	168,751	- \$	759 \$	11,582 \$	(12,341) \$	-
PLANNING DEPMNT	FULL-TIME	161,499	143,417	- \$	18,082 \$	- \$	(18,082) \$	-
PLANNING DEPMNT	CONTRACTUAL SERVICES	-	-	18,000 \$	(18,000) \$	18,000 \$	- \$	-
PLANNING DEPMNT	COPY & PRINTING SERVICES	420	130	- \$	290 \$	- \$	(290) \$	-
PLANNING DEPMNT	POSTAGE	50	72	- \$	(22) \$	22 \$	- \$	-
PLANNING DEPMNT	OFFICE SUPPLIES	1,000	808	- \$	192 \$	- \$	(192) \$	-
PLANNING DEPMNT	DUES & SUBSCRIPTIONS	500	781	- \$	(281) \$	281 \$	- \$	-
Amount Sent to Other Departments						\$	260	
		163,469	145,209	18,000 \$	260 \$	18,303 \$	(18,564) \$	-
BUILDING DEPT	FULL-TIME	150,481	150,011	- \$	470 \$	- \$	(470) \$	-
BUILDING DEPT	PART TIME	32,240	32,856	- \$	(616) \$	616 \$	- \$	-
BUILDING DEPT	CONTRACTUAL SERVICES	8,000	9,287	- \$	(1,287) \$	1,287 \$	- \$	-
BUILDING DEPT	ADVERTISING	200	-	- \$	200 \$	- \$	(200) \$	-
BUILDING DEPT	COPY & PRINTING SERVICES	360	214	- \$	146 \$	- \$	(146) \$	-
BUILDING DEPT	BANK FEES	360	357	- \$	3 \$	- \$	(3) \$	-
BUILDING DEPT	POSTAGE	900	940	- \$	(40) \$	40 \$	- \$	-
BUILDING DEPT	OFFICE SUPPLIES	1,438	693	- \$	745 \$	- \$	(745) \$	-
BUILDING DEPT	TECH & PROGRAM SUPPLIES	100	-	- \$	100 \$	- \$	(100) \$	-
BUILDING DEPT	VEHICLE MAINTENANCE	500	39	- \$	461 \$	- \$	(461) \$	-
BUILDING DEPT	GASOLINE	1,500	1,219	- \$	281 \$	- \$	(281) \$	-
BUILDING DEPT	CONFERENCES & EDUCATION	2,550	3,120	- \$	(570) \$	570 \$	- \$	-
BUILDING DEPT	DUES & SUBSCRIPTIONS	400	258	- \$	142 \$	- \$	(142) \$	-
Amount Sent to Other Departments						\$	35	
		199,029	198,994	- \$	35 \$	2,513 \$	(2,548) \$	-
ENGINEERING DEPT	FULL-TIME	106,088	108,740	- \$	(2,652) \$	2,652 \$	- \$	-
ENGINEERING DEPT	PART TIME	41,509	49,197	- \$	(7,688) \$	7,688 \$	- \$	-
ENGINEERING DEPT	CONSULTANT	10,000	3,841	- \$	6,159 \$	- \$	(6,159) \$	-
ENGINEERING DEPT	ADVERTISING	500	-	- \$	500 \$	- \$	(500) \$	-
ENGINEERING DEPT	COPY & PRINTING SERVICES	100	-	- \$	100 \$	- \$	(100) \$	-
ENGINEERING DEPT	POSTAGE	200	154	- \$	46 \$	- \$	(46) \$	-

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ENGINEERING DEPT	OFFICE SUPPLIES	400	758	- \$	(358) \$	358 \$	- \$	-
ENGINEERING DEPT	TECH & PROGRAM SUPPLIES	1,000	1,156	- \$	(156) \$	156 \$	- \$	-
ENGINEERING DEPT	PARTS SUPPLIES	200	37	- \$	163 \$	- \$	(163) \$	-
ENGINEERING DEPT	EQUIPMENT MAINTENANCE	1,200	961	- \$	239 \$	- \$	(239) \$	-
ENGINEERING DEPT	VEHICLE MAINTENANCE	500	122	- \$	378 \$	- \$	(378) \$	-
ENGINEERING DEPT	GASOLINE	1,500	500	- \$	1,000 \$	- \$	(1,000) \$	-
ENGINEERING DEPT	CONFERENCES & EDUCATION	1,500	465	- \$	1,035 \$	- \$	(1,035) \$	-
ENGINEERING DEPT	DUES & SUBSCRIPTIONS	1,000	1,695	- \$	(695) \$	695 \$	- \$	-
Amount Sent <u>from</u> Other Departments					\$	(1,929)		
		165,697	167,626	- \$	(1,929) \$	11,548 \$	(9,619) \$	-
PUBLIC WORKS ADMIN	FULL-TIME	205,371	193,494	- \$	11,877 \$	- \$	(11,877) \$	-
PUBLIC WORKS ADMIN	SEASONAL	800	705	- \$	95 \$	- \$	(95) \$	-
PUBLIC WORKS ADMIN	CONSULTANT	5,500	2,700	2,800 \$	- \$	- \$	- \$	-
PUBLIC WORKS ADMIN	CONTRACTUAL SERVICES	8,200	5,290	- \$	2,910 \$	- \$	(2,910) \$	-
PUBLIC WORKS ADMIN	ADVERTISING	1,050	217	- \$	833 \$	- \$	(833) \$	-
PUBLIC WORKS ADMIN	POSTAGE	750	298	- \$	452 \$	- \$	(452) \$	-
PUBLIC WORKS ADMIN	OFFICE SUPPLIES	900	1,126	- \$	(226) \$	226 \$	- \$	-
PUBLIC WORKS ADMIN	TECH & PROGRAM SUPPLIES	850	601	- \$	249 \$	- \$	(249) \$	-
PUBLIC WORKS ADMIN	CONFERENCES & EDUCATION	4,020	1,610	2,410 \$	(0) \$	0 \$	- \$	-
PUBLIC WORKS ADMIN	DUES & SUBSCRIPTIONS	1,515	1,767	- \$	(252) \$	252 \$	- \$	-
Amount Sent <u>to</u> Other Departments						\$	15,938	
		228,956	207,808	5,210 \$	15,938 \$	478 \$	(16,416) \$	-
BLDGS & MNT ADMIN	FULL-TIME	367,045	335,130	- \$	31,915 \$	- \$	(31,915) \$	-
BLDGS & MNT ADMIN	PART TIME	16,291	14,087	- \$	2,204 \$	- \$	(2,204) \$	-
BLDGS & MNT ADMIN	OVERTIME	23,858	23,878	- \$	(20) \$	20 \$	- \$	-
BLDGS & MNT ADMIN	SEASONAL	10,800	12,178	- \$	(1,378) \$	1,378 \$	- \$	-
BLDGS & MNT ADMIN	LAUNDRY SERVICE	3,250	3,727	- \$	(477) \$	477 \$	- \$	-
BLDGS & MNT ADMIN	TECH & PROGRAM SUPPLIES	1,900	2,520	- \$	(620) \$	620 \$	- \$	-
BLDGS & MNT ADMIN	BUILDING SUPPLIES	300	1,236	- \$	(936) \$	936 \$	- \$	-
BLDGS & MNT ADMIN	VEHICLE MAINTENANCE	4,250	5,326	- \$	(1,076) \$	1,076 \$	- \$	-
BLDGS & MNT ADMIN	GASOLINE	9,345	8,523	- \$	822 \$	- \$	(822) \$	-
BLDGS & MNT ADMIN	CONFERENCES & EDUCATION	450	113	- \$	337 \$	- \$	(337) \$	-
Amount Sent <u>to</u> Other Departments						\$	-	
Amount Returned to Fund Balance						\$	30,771	
		437,489	406,718	- \$	30,771 \$	4,506 \$	(35,277) \$	-
TOWN OFFICES	CUSTODIAL SERVICES	2,000	2,000	- \$	- \$	- \$	- \$	-
TOWN OFFICES	BUILDING SUPPLIES	6,900	7,115	- \$	(215) \$	215 \$	- \$	-
TOWN OFFICES	CLEANING SUPPLIES	5,100	5,318	- \$	(218) \$	218 \$	- \$	-
TOWN OFFICES	EQUIPMENT MAINTENANCE	16,500	17,285	- \$	(785) \$	785 \$	- \$	-
TOWN OFFICES	FACILITIES MAINTENANCE	5,838	8,652	- \$	(2,814) \$	2,814 \$	- \$	-
TOWN OFFICES	WATER CHARGES	1,600	2,436	- \$	(836) \$	836 \$	- \$	-
TOWN OFFICES	SEWER USE FEES	1,910	1,558	- \$	352 \$	- \$	(352) \$	-
TOWN OFFICES	NATURAL GAS/PROPANE	40,000	16,850	- \$	23,150 \$	- \$	(23,150) \$	-
TOWN OFFICES	ELECTRIC	75,000	77,269	- \$	(2,269) \$	2,269 \$	- \$	-
TOWN OFFICES	BUILDING IMPROVEMENTS	8,500	5,378	3,140 \$	(18) \$	18 \$	- \$	-
TOWN OFFICES	TECHNICAL & PROGRAM EQUI	500	499	- \$	1 \$	- \$	(1) \$	-
Amount Sent <u>to</u> Other Departments						\$	16,348	
		163,848	144,360	3,140 \$	16,348 \$	7,155 \$	(23,503) \$	-
ENO MEMORIAL HALL	CUSTODIAL SERVICES	2,050	545	- \$	1,505 \$	- \$	(1,505) \$	-
ENO MEMORIAL HALL	BUILDING SUPPLIES	4,150	3,809	- \$	341 \$	- \$	(341) \$	-
ENO MEMORIAL HALL	CLEANING SUPPLIES	2,850	3,762	- \$	(912) \$	912 \$	- \$	-

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ENO MEMORIAL HALL	EQUIPMENT MAINTENANCE	16,600	15,068	- \$	1,532 \$	- \$	(1,532) \$	-
ENO MEMORIAL HALL	FACILITIES MAINTENANCE	4,350	8,480	15,750 \$	(19,880) \$	19,880 \$	- \$	-
ENO MEMORIAL HALL	WATER CHARGES	1,225	1,866	- \$	(641) \$	641 \$	- \$	-
ENO MEMORIAL HALL	SEWER USE FEES	544	714	- \$	(170) \$	170 \$	- \$	-
ENO MEMORIAL HALL	NATURAL GAS/PROPANE	30,000	13,440	- \$	16,560 \$	- \$	(16,560) \$	-
ENO MEMORIAL HALL	ELECTRIC	20,000	19,721	- \$	279 \$	- \$	(279) \$	-
ENO MEMORIAL HALL	BUILDING IMPROVEMENTS	5,000	6,797	- \$	(1,797) \$	1,797 \$	- \$	-
Amount Sent <u>from</u> Other Departments					\$	(3,183)		
		86,769	74,202	15,750 \$	(3,183) \$	23,399 \$	(20,217) \$	-
MISC BUILDINGS	BUILDING SUPPLIES	1,350	697	- \$	653 \$	- \$	(653) \$	-
MISC BUILDINGS	EQUIPMENT MAINTENANCE	2,950	171	- \$	2,780 \$	- \$	(2,780) \$	-
MISC BUILDINGS	FACILITIES MAINTENANCE	5,700	2,123	3,090 \$	487 \$	- \$	(487) \$	-
MISC BUILDINGS	WATER CHARGES	350	1,765	- \$	(1,415) \$	1,415 \$	- \$	-
MISC BUILDINGS	ELECTRIC	6,000	9,059	- \$	(3,059) \$	3,059 \$	- \$	-
MISC BUILDINGS	HEATING OIL	1,625	1,640	- \$	(15) \$	15 \$	- \$	-
Amount Sent <u>from</u> Other Departments					\$	(569)		
		17,975	15,454	3,090 \$	(569) \$	4,489 \$	(3,920) \$	-
HIGHWAY-LABR & EQUIP	FULL-TIME	1,208,423	1,204,718	- \$	3,705 \$	- \$	(3,705) \$	-
HIGHWAY-LABR & EQUIP	OVERTIME	141,463	96,758	- \$	44,705 \$	- \$	(44,705) \$	-
HIGHWAY-LABR & EQUIP	SEASONAL	15,600	17,195	- \$	(1,595) \$	1,595 \$	- \$	-
HIGHWAY-LABR & EQUIP	EQUIPMENT RENTALS	1,000	1,317	- \$	(317) \$	317 \$	- \$	-
HIGHWAY-LABR & EQUIP	LAUNDRY SERVICE	8,200	7,638	- \$	562 \$	- \$	(562) \$	-
HIGHWAY-LABR & EQUIP	TECH & PROGRAM SUPPLIES	7,800	6,819	- \$	981 \$	- \$	(981) \$	-
HIGHWAY-LABR & EQUIP	PARTS SUPPLIES	103,700	106,891	- \$	(3,191) \$	3,191 \$	- \$	-
HIGHWAY-LABR & EQUIP	CLOTHES & SAFETY SUPPLIE	12,200	12,455	- \$	(255) \$	255 \$	- \$	-
HIGHWAY-LABR & EQUIP	OIL & LUBRICANTS	8,750	8,728	- \$	22 \$	- \$	(22) \$	-
HIGHWAY-LABR & EQUIP	EQUIPMENT MAINTENANCE	10,000	7,966	- \$	2,034 \$	- \$	(2,034) \$	-
HIGHWAY-LABR & EQUIP	VEHICLE MAINTENANCE	12,000	11,794	- \$	206 \$	- \$	(206) \$	-
HIGHWAY-LABR & EQUIP	NATURAL GAS/PROPANE	5,000	5,213	- \$	(213) \$	213 \$	- \$	-
HIGHWAY-LABR & EQUIP	GASOLINE	37,500	31,947	9,227 \$	(3,674) \$	3,674 \$	- \$	-
HIGHWAY-LABR & EQUIP	DIESEL FUEL	73,288	65,716	7,572 \$	0 \$	- \$	(0) \$	-
HIGHWAY-LABR & EQUIP	CONFERENCES & EDUCATION	4,250	3,680	495 \$	75 \$	- \$	(75) \$	-
HIGHWAY-LABR & EQUIP	DUES & SUBSCRIPTIONS	1,875	1,720	- \$	155 \$	- \$	(155) \$	-
HIGHWAY-LABR & EQUIP	TRUCKS	-	23,676	- \$	(23,676) \$	23,676 \$	- \$	-
Amount Sent <u>to</u> Other Departments						\$	19,521	
		1,651,049	1,614,234	17,294 \$	19,521 \$	32,922 \$	(52,443) \$	-
HIGHWAY-FAC & PRGMS	CONTRACTUAL SERVICES	70,500	68,206	4,747 \$	(2,453) \$	2,453 \$	- \$	-
HIGHWAY-FAC & PRGMS	TREE SERVICE	45,000	51,630	- \$	(6,630) \$	6,630 \$	- \$	-
HIGHWAY-FAC & PRGMS	BUILDING SUPPLIES	4,300	4,258	- \$	42 \$	- \$	(42) \$	-
HIGHWAY-FAC & PRGMS	CLEANING SUPPLIES	1,500	1,422	- \$	78 \$	- \$	(78) \$	-
HIGHWAY-FAC & PRGMS	AGRICULTURAL SUPPLIES	2,500	2,487	- \$	13 \$	- \$	(13) \$	-
HIGHWAY-FAC & PRGMS	TRAFFIC CONTROL SUPPLIES	16,180	15,474	- \$	706 \$	- \$	(706) \$	-
HIGHWAY-FAC & PRGMS	ROAD & DRAINAGE SUPPLIES	314,900	318,352	- \$	(3,452) \$	3,452 \$	- \$	-
HIGHWAY-FAC & PRGMS	PARTS SUPPLIES	4,000	5,147	- \$	(1,147) \$	1,147 \$	- \$	-
HIGHWAY-FAC & PRGMS	MISCELLANEOUS SUPPLIES	2,500	2,374	- \$	126 \$	- \$	(126) \$	-
HIGHWAY-FAC & PRGMS	EQUIPMENT MAINTENANCE	4,500	5,337	- \$	(837) \$	837 \$	- \$	-
HIGHWAY-FAC & PRGMS	FACILITIES MAINTENANCE	10,000	10,800	- \$	(800) \$	800 \$	- \$	-
HIGHWAY-FAC & PRGMS	WATER CHARGES	1,660	3,693	- \$	(2,033) \$	2,033 \$	- \$	-
HIGHWAY-FAC & PRGMS	NATURAL GAS/PROPANE	23,000	6,689	- \$	16,311 \$	- \$	(16,311) \$	-
HIGHWAY-FAC & PRGMS	ELECTRIC	12,000	18,926	- \$	(6,926) \$	6,926 \$	- \$	-
HIGHWAY-FAC & PRGMS	STREET LIGHTS	112,000	131,284	- \$	(19,284) \$	19,284 \$	- \$	-
HIGHWAY-FAC & PRGMS	HEATING OIL	4,500	1,225	- \$	3,276 \$	- \$	(3,276) \$	-

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HIGHWAY-FAC & PRGMS	BUILDING IMPROVEMENTS	6,300	6,329	- \$	(29) \$	29 \$	- \$	-
HIGHWAY-FAC & PRGMS	ROADS & DRAINAGE	70,000	64,623	- \$	5,377 \$	- \$	(5,377) \$	-
HIGHWAY-FAC & PRGMS	SIDEWALKS	2,500	2,150	- \$	350 \$	- \$	(350) \$	-
HIGHWAY-FAC & PRGMS	ROAD IMPROVEMENTS	365,000	347,463	- \$	17,537 \$	- \$	(17,537) \$	-
Amount Sent <u>to</u> Other Departments						\$	226	
		1,072,840	1,067,868	4,747 \$	226 \$	43,589 \$	(43,815) \$	-
LANDFILL	PART TIME	-	2,880	- \$	(2,880) \$	2,880 \$	- \$	-
LANDFILL	CONTRACTUAL SERVICES	59,000	59,000	- \$	(0) \$	0 \$	- \$	-
LANDFILL	FACILITIES MAINTENANCE	10,500	16,642	- \$	(6,142) \$	6,142 \$	- \$	-
Amount Sent <u>from</u> Other Departments					\$	(9,023)		
		69,500	78,523	- \$	(9,023) \$	9,023 \$	- \$	-
HEALTH	CONTRACTUAL SERVICES	122,694	122,694	- \$	- \$	- \$	- \$	-
		122,694	122,694	- \$	- \$	- \$	- \$	-
SOCIAL SRVS-ADMN	FULL-TIME	152,808	155,192	- \$	(2,384) \$	2,384 \$	- \$	-
SOCIAL SRVS-ADMN	CONTRACTUAL SERVICES	500	857	- \$	(357) \$	357 \$	- \$	-
SOCIAL SRVS-ADMN	COPY & PRINTING SERVICES	250	709	- \$	(459) \$	459 \$	- \$	-
SOCIAL SRVS-ADMN	POSTAGE	700	841	- \$	(141) \$	141 \$	- \$	-
SOCIAL SRVS-ADMN	OFFICE SUPPLIES	800	1,000	- \$	(200) \$	200 \$	- \$	-
SOCIAL SRVS-ADMN	TECH & PROGRAM SUPPLIES	100	107	- \$	(7) \$	7 \$	- \$	-
SOCIAL SRVS-ADMN	PUBLIC AGENCY SUPPORT	42,000	41,880	- \$	120 \$	- \$	(120) \$	-
SOCIAL SRVS-ADMN	CONFERENCES & EDUCATION	500	286	- \$	214 \$	- \$	(214) \$	-
SOCIAL SRVS-ADMN	DUES & SUBSCRIPTIONS	850	2,333	- \$	(1,483) \$	1,483 \$	- \$	-
Amount Sent <u>from</u> Other Departments					\$	(4,697)		
		198,508	203,205	- \$	(4,697) \$	5,031 \$	(334) \$	-
ELDERLY SRVS OUTRCH	PART TIME	23,660	24,002	- \$	(342) \$	342 \$	- \$	-
ELDERLY SRVS OUTRCH	TECH & PROGRAM SUPPLIES	150	157	- \$	(7) \$	7 \$	- \$	-
Amount Sent <u>from</u> Other Departments					\$	(349)		
		23,810	24,159	- \$	(349) \$	349 \$	- \$	-
SENIOR CENTER	FULL-TIME	116,845	117,168	- \$	(323) \$	323 \$	- \$	-
SENIOR CENTER	PART TIME	2,000	1,801	- \$	199 \$	- \$	(199) \$	-
SENIOR CENTER	CONTRACTUAL SERVICES	16,680	15,623	- \$	1,057 \$	- \$	(1,057) \$	-
SENIOR CENTER	COPY & PRINTING SERVICES	1,000	841	- \$	159 \$	- \$	(159) \$	-
SENIOR CENTER	POSTAGE	3,052	3,052	- \$	0 \$	- \$	(0) \$	-
SENIOR CENTER	EQUIPMENT RENTALS	585	700	- \$	(115) \$	115 \$	- \$	-
SENIOR CENTER	OFFICE SUPPLIES	600	582	- \$	18 \$	- \$	(18) \$	-
SENIOR CENTER	TECH & PROGRAM SUPPLIES	1,580	1,571	- \$	9 \$	- \$	(9) \$	-
SENIOR CENTER	EQUIPMENT MAINTENANCE	1,625	1,619	- \$	6 \$	- \$	(6) \$	-
Amount Sent <u>to</u> Other Departments						\$	1,011	
		143,967	142,956	- \$	1,011 \$	438 \$	(1,449) \$	-
SEN. TRANSPORTATION	CONTRACTUAL SERVICES	116,451	112,035	- \$	4,416 \$	- \$	(4,416) \$	-
Amount Sent <u>to</u> Other Departments						\$	4,416	
		116,451	112,035	- \$	4,416 \$	- \$	(4,416) \$	-
LIBRARY ADMIN	FULL-TIME	329,410	284,850	- \$	44,560 \$	- \$	(44,560) \$	-
LIBRARY ADMIN	PART TIME	109,454	105,648	- \$	3,806 \$	- \$	(3,806) \$	-
LIBRARY ADMIN	CONTRACTUAL SERVICES	58,467	62,456	- \$	(3,989) \$	3,989 \$	- \$	-
LIBRARY ADMIN	COPY & PRINTING SERVICES	500	366	- \$	134 \$	- \$	(134) \$	-
LIBRARY ADMIN	BANK FEES	1,100	3,653	- \$	(2,553) \$	2,553 \$	- \$	-

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LIBRARY ADMIN	POSTAGE	250	365	- \$	(115) \$	115 \$	- \$	-
LIBRARY ADMIN	OFFICE SUPPLIES	3,500	3,805	- \$	(305) \$	305 \$	- \$	-
LIBRARY ADMIN	TECH & PROGRAM SUPPLIES	9,000	14,716	- \$	(5,716) \$	5,716 \$	- \$	-
LIBRARY ADMIN	EQUIPMENT MAINTENANCE	21,885	27,444	- \$	(5,559) \$	5,559 \$	- \$	-
LIBRARY ADMIN	CONFERENCES & EDUCATION	3,800	4,508	- \$	(708) \$	708 \$	- \$	-
LIBRARY ADMIN	DUES & SUBSCRIPTIONS	960	860	- \$	100 \$	- \$	(100) \$	-
Amount Sent <u>to</u> Other Departments						\$	29,654	
		538,326	508,672	- \$	29,654 \$	18,945 \$	(48,599) \$	-
LIB ADLT & YNG ADLT	FULL-TIME	332,942	353,207	- \$	(20,265) \$	20,265 \$	- \$	-
LIB ADLT & YNG ADLT	PART TIME	35,784	29,216	- \$	6,568 \$	- \$	(6,568) \$	-
LIB ADLT & YNG ADLT	CONTRACTUAL SERVICES	8,480	4,306	- \$	4,174 \$	- \$	(4,174) \$	-
LIB ADLT & YNG ADLT	TECH & PROGRAM SUPPLIES	1,000	2,999	- \$	(1,999) \$	1,999 \$	- \$	-
LIB ADLT & YNG ADLT	REFERENCE MATERIALS	123,253	128,315	- \$	(5,062) \$	5,062 \$	- \$	-
LIB ADLT & YNG ADLT	CONFERENCES & EDUCATION	-	140	- \$	(140) \$	140 \$	- \$	-
Amount Sent <u>from</u> Other Departments						\$	(16,725)	
		501,459	518,184	- \$	(16,725) \$	27,467 \$	(10,742) \$	-
LIB CHILDREN SRVS	FULL-TIME	190,633	168,787	- \$	21,846 \$	- \$	(21,846) \$	-
LIB CHILDREN SRVS	PART TIME	107,671	109,450	- \$	(1,779) \$	1,779 \$	- \$	-
LIB CHILDREN SRVS	OVERTIME	-	1,642	- \$	(1,642) \$	1,642 \$	- \$	-
LIB CHILDREN SRVS	CONTRACTUAL SERVICES	2,000	1,598	- \$	402 \$	- \$	(402) \$	-
LIB CHILDREN SRVS	COPY & PRINTING SERVICES	100	11	- \$	89 \$	- \$	(89) \$	-
LIB CHILDREN SRVS	TECH & PROGRAM SUPPLIES	1,400	1,198	- \$	202 \$	- \$	(202) \$	-
LIB CHILDREN SRVS	REFERENCE MATERIALS	37,470	30,178	- \$	7,292 \$	- \$	(7,292) \$	-
Amount Sent <u>to</u> Other Departments						\$	26,410	
		339,274	312,864	- \$	26,410 \$	3,421 \$	(29,831) \$	-
LIB BLDNGS & GRNDS	CUSTODIAL SERVICES	2,935	1,289	- \$	1,646 \$	- \$	(1,646) \$	-
LIB BLDNGS & GRNDS	TECH & PROGRAM SUPPLIES	500	777	- \$	(277) \$	277 \$	- \$	-
LIB BLDNGS & GRNDS	BUILDING SUPPLIES	4,700	8,120	- \$	(3,420) \$	3,420 \$	- \$	-
LIB BLDNGS & GRNDS	CLEANING SUPPLIES	2,300	2,299	- \$	1 \$	- \$	(1) \$	-
LIB BLDNGS & GRNDS	EQUIPMENT MAINTENANCE	15,000	18,230	- \$	(3,230) \$	3,230 \$	- \$	-
LIB BLDNGS & GRNDS	FACILITIES MAINTENANCE	2,000	3,969	- \$	(1,969) \$	1,969 \$	- \$	-
LIB BLDNGS & GRNDS	WATER CHARGES	2,040	3,312	- \$	(1,272) \$	1,272 \$	- \$	-
LIB BLDNGS & GRNDS	SEWER USE FEES	1,000	1,148	- \$	(148) \$	148 \$	- \$	-
LIB BLDNGS & GRNDS	NATURAL GAS/PROPANE	24,000	18,502	- \$	5,498 \$	- \$	(5,498) \$	-
LIB BLDNGS & GRNDS	ELECTRIC	72,000	77,400	- \$	(5,400) \$	5,400 \$	- \$	-
LIB BLDNGS & GRNDS	HEATING OIL	500	-	- \$	500 \$	- \$	(500) \$	-
LIB BLDNGS & GRNDS	REFUSE DISPOSAL	2,340	2,155	- \$	185 \$	- \$	(185) \$	-
Amount Sent <u>from</u> Other Departments						\$	(7,886)	
		129,315	137,201	- \$	(7,886) \$	15,715 \$	(7,830) \$	-
RECREATION-ADMIN	SPLIT TIME	50,600	51,615	- \$	(1,015) \$	1,015 \$	- \$	-
RECREATION-ADMIN	ADVERTISING	340	424	- \$	(84) \$	84 \$	- \$	-
RECREATION-ADMIN	COPY & PRINTING SERVICES	250	139	- \$	111 \$	- \$	(111) \$	-
RECREATION-ADMIN	POSTAGE	450	574	- \$	(124) \$	124 \$	- \$	-
RECREATION-ADMIN	OFFICE SUPPLIES	520	149	- \$	371 \$	- \$	(371) \$	-
RECREATION-ADMIN	EQUIPMENT MAINTENANCE	250	256	- \$	(6) \$	6 \$	- \$	-
RECREATION-ADMIN	DUES & SUBSCRIPTIONS	310	711	- \$	(401) \$	401 \$	- \$	-
Amount Sent <u>from</u> Other Departments						\$	(1,148)	
		52,720	53,868	- \$	(1,148) \$	1,630 \$	(482) \$	-
REC-MEMORIAL POOL	SEASONAL	26,660	26,299	- \$	361 \$	- \$	(361) \$	-
Amount Sent <u>to</u> Other Departments						\$	361	

FY16 Board of Selectmen General Fund Budget Transfers

		26,660	26,299	- \$	361 \$	- \$	(361) \$	-
P&OS-MAINTENANCE	FULL-TIME	449,590	447,426	- \$	2,164 \$	- \$	(2,164) \$	-
P&OS-MAINTENANCE	OVERTIME	16,250	15,647	- \$	603 \$	- \$	(603) \$	-
P&OS-MAINTENANCE	SEASONAL	25,000	22,882	- \$	2,118 \$	- \$	(2,118) \$	-
P&OS-MAINTENANCE	EQUIPMENT RENTALS	4,400	7,536	- \$	(3,136) \$	3,136 \$	- \$	-
P&OS-MAINTENANCE	LAUNDRY SERVICE	2,200	2,199	- \$	1 \$	- \$	(1) \$	-
P&OS-MAINTENANCE	TECH & PROGRAM SUPPLIES	400	501	- \$	(101) \$	101 \$	- \$	-
P&OS-MAINTENANCE	BUILDING SUPPLIES	3,600	5,916	- \$	(2,316) \$	2,316 \$	- \$	-
P&OS-MAINTENANCE	CLEANING SUPPLIES	1,100	1,129	- \$	(29) \$	29 \$	- \$	-
P&OS-MAINTENANCE	AGRICULTURAL SUPPLIES	5,300	6,241	- \$	(941) \$	941 \$	- \$	-
P&OS-MAINTENANCE	ROAD & DRAINAGE SUPPLIES	4,200	2,047	- \$	2,153 \$	- \$	(2,153) \$	-
P&OS-MAINTENANCE	PARTS SUPPLIES	13,100	14,686	- \$	(1,586) \$	1,586 \$	- \$	-
P&OS-MAINTENANCE	CLOTHES & SAFETY SUPPLIE	2,450	2,450	- \$	0 \$	- \$	(0) \$	-
P&OS-MAINTENANCE	OIL & LUBRICANTS	1,000	835	- \$	165 \$	- \$	(165) \$	-
P&OS-MAINTENANCE	EQUIPMENT MAINTENANCE	6,000	6,789	- \$	(789) \$	789 \$	- \$	-
P&OS-MAINTENANCE	VEHICLE MAINTENANCE	2,950	2,035	- \$	915 \$	- \$	(915) \$	-
P&OS-MAINTENANCE	FACILITIES MAINTENANCE	25,000	40,335	- \$	(15,335) \$	15,335 \$	- \$	-
P&OS-MAINTENANCE	WATER CHARGES	10,500	2,673	- \$	7,827 \$	- \$	(7,827) \$	-
P&OS-MAINTENANCE	NATURAL GAS/PROPANE	6,200	1,812	- \$	4,388 \$	- \$	(4,388) \$	-
P&OS-MAINTENANCE	ELECTRIC	10,140	13,207	- \$	(3,067) \$	3,067 \$	- \$	-
P&OS-MAINTENANCE	GASOLINE	22,100	21,437	- \$	663 \$	- \$	(663) \$	-
P&OS-MAINTENANCE	DIESEL FUEL	6,526	5,825	- \$	701 \$	- \$	(701) \$	-
P&OS-MAINTENANCE	DUES & SUBSCRIPTIONS	300	521	- \$	(221) \$	221 \$	- \$	-
Amount Sent <u>from</u> Other Departments					\$	(5,823)		
		618,306	624,129	- \$	(5,823) \$	27,521 \$	(21,698) \$	-
P&OS-MEM FIELD	SEASONAL	5,406	7,987	- \$	(2,581) \$	2,581 \$	- \$	-
P&OS-MEM FIELD	BUILDING SUPPLIES	750	977	- \$	(227) \$	227 \$	- \$	-
P&OS-MEM FIELD	AGRICULTURAL SUPPLIES	5,500	4,643	- \$	857 \$	- \$	(857) \$	-
P&OS-MEM FIELD	PARTS SUPPLIES	2,500	3,919	- \$	(1,419) \$	1,419 \$	- \$	-
P&OS-MEM FIELD	EQUIPMENT MAINTENANCE	2,000	4,055	- \$	(2,055) \$	2,055 \$	- \$	-
P&OS-MEM FIELD	VEHICLE MAINTENANCE	500	238	- \$	262 \$	- \$	(262) \$	-
P&OS-MEM FIELD	WATER CHARGES	3,000	491	- \$	2,509 \$	- \$	(2,509) \$	-
P&OS-MEM FIELD	GASOLINE	840	1,000	- \$	(160) \$	160 \$	- \$	-
P&OS-MEM FIELD	DIESEL FUEL	745	1,000	- \$	(255) \$	255 \$	- \$	-
Amount Sent <u>from</u> Other Departments					\$	(3,070)		
		21,241	24,311	- \$	(3,070) \$	6,697 \$	(3,628) \$	-
P&OS-MEM POOL	BUILDING SUPPLIES	1,700	3,356	- \$	(1,656) \$	1,656 \$	- \$	-
P&OS-MEM POOL	CLEANING SUPPLIES	800	555	- \$	245 \$	- \$	(245) \$	-
P&OS-MEM POOL	CHEMICAL & LAB SUPPLIES	2,800	4,057	- \$	(1,257) \$	1,257 \$	- \$	-
P&OS-MEM POOL	PARTS SUPPLIES	500	707	- \$	(207) \$	207 \$	- \$	-
P&OS-MEM POOL	EQUIPMENT MAINTENANCE	1,700	2,060	- \$	(360) \$	360 \$	- \$	-
P&OS-MEM POOL	WATER CHARGES	5,000	11,236	- \$	(6,236) \$	6,236 \$	- \$	-
P&OS-MEM POOL	SEWER USE FEES	2,000	2,374	- \$	(374) \$	374 \$	- \$	-
P&OS-MEM POOL	ELECTRIC	1,540	1,414	- \$	126 \$	- \$	(126) \$	-
P&OS-MEM POOL	HEATING OIL	100	-	- \$	100 \$	- \$	(100) \$	-
P&OS-MEM POOL	REFUSE DISPOSAL	2,600	2,615	- \$	(15) \$	15 \$	- \$	-
Amount Sent <u>from</u> Other Departments					\$	(9,633)		
		18,740	28,373	- \$	(9,633) \$	10,104 \$	(471) \$	-
EMPLOYEE BENEFITS	SOCIAL SECURITY/FICA	705,032	729,129	- \$	(24,097) \$	24,097 \$	- \$	-
EMPLOYEE BENEFITS	MAJOR MEDICAL INSURANCE	2,044,016	2,015,358	- \$	28,658 \$	- \$	(28,658) \$	-
EMPLOYEE BENEFITS	LIFE INSURANCE	38,920	42,235	- \$	(3,315) \$	3,315 \$	- \$	-

FY16 Board of Selectmen General Fund Budget Transfers

EMPLOYEE BENEFITS	DISABILITY INSURANCE	22,795	24,000	- \$	(1,205) \$	1,205 \$	- \$	-
EMPLOYEE BENEFITS	POLICE PENSIONS	628,268	615,577	- \$	12,691 \$	- \$	(12,691) \$	-
EMPLOYEE BENEFITS	TOWN PENSIONS	691,816	711,025	- \$	(19,209) \$	19,209 \$	- \$	-
EMPLOYEE BENEFITS	UNEMPLOYMENT COMPENSATIO	5,000	222	- \$	4,779 \$	- \$	(4,779) \$	-
EMPLOYEE BENEFITS	CONSULTANT	2,500	1,500	- \$	1,000 \$	- \$	(1,000) \$	-
Amount Sent <u>from</u> Other Departments					\$	(700)		
		4,138,347	4,139,047	- \$	(700) \$	47,828 \$	(47,128) \$	-
GENERAL LIABILITY & INS	WORKER'S COMPENSATION	240,384	212,301	- \$	28,083 \$	- \$	(28,083) \$	-
GENERAL LIABILITY & INS	COMPREHENSIVE PROP& CASL	174,264	208,248	- \$	(33,984) \$	33,984 \$	- \$	-
GENERAL LIABILITY & INS	FLEET INSURANCE	28,080	27,980	- \$	100 \$	- \$	(100) \$	-
GENERAL LIABILITY & INS	BOILER INSURANCE	4,600	4,600	- \$	- \$	- \$	- \$	-
GENERAL LIABILITY & INS	INSURANCE DEDUCTIBLE	10,000	10,000	- \$	- \$	- \$	- \$	-
Amount Sent <u>from</u> Other Departments					\$	(5,801)		
		457,328	463,129	- \$	(5,801) \$	33,984 \$	(28,183) \$	-
OPERATING TRANSFERS	CONTINGENCY RESERVE	30,000	-	- \$	30,000 \$	- \$	(30,000) \$	-
Amount Sent <u>to</u> Other Departments				\$	-	\$	30,000	
		30,000	-	- \$	30,000 \$	- \$	(30,000) \$	-
OPERATING TRANSFERS	CNR-2016	83,250	83,250	- \$	- \$	- \$	- \$	-
OPERATING TRANSFERS	CNR-2012	73,000	73,000	- \$	- \$	- \$	- \$	-
OPERATING TRANSFERS	CNR-2013	62,865	62,865	- \$	- \$	- \$	- \$	-
OPERATING TRANSFERS	CNR-2014	83,250	83,250	- \$	- \$	- \$	- \$	-
OPERATING TRANSFERS	CNR-2015	83,250	83,250	- \$	- \$	- \$	- \$	-
FY16 SUPP APPROPRIATIONS	SIMS FARMS OPER TRANSFER	90,000	90,000	- \$	- \$	- \$	- \$	-
		475,615	475,615	- \$	- \$	- \$	- \$	-
FY16 SUPP APPROPRIATIONS	CNR-2017	115,000	115,000	- \$	- \$	- \$	- \$	-
FY16 SUPP APPROPRIATIONS	BOE TURF FIELD	660,000	660,000	- \$	- \$	- \$	- \$	-
FY16 SUPP APPROPRIATIONS	CHARGING STATION - TH	10,000	-	- \$	10,000 \$	- \$	(10,000) \$	-
FY16 SUPP APPROPRIATIONS	NEASC CERTIFICATION	25,000	25,000	- \$	- \$	- \$	- \$	-
FY16 SUPP APPROPRIATIONS	OPERATING TRANSFER	-	-	- \$	- \$	- \$	- \$	-
		810,000	800,000	- \$	10,000 \$	- \$	(10,000) \$	-
CAPITAL CASH	CAPITAL PROJECTS	630,546	630,546	- \$	- \$	- \$	- \$	-
PRINCIPAL	DEBT PRINCIPAL-TOWN	2,227,827	2,200,279	- \$	27,548 \$	- \$	(27,548) \$	-
PRINCIPAL	DEBT PRINCIPAL-SCHOOL	2,834,721	2,834,721	- \$	0 \$	- \$	(0) \$	-
INTEREST	DEBT SERVICE INT-TOWN	278,337	300,439	- \$	(22,102) \$	22,102 \$	- \$	-
INTEREST	DEBT INT-SCHOOL	195,388	200,833	- \$	(5,445) \$	5,445 \$	- \$	-
		6,166,819	6,166,819	- \$	0 \$	27,548 \$	(27,548) \$	-

Inter-Department Transfers (BOS Recommends for BOF Approval)

	Transfers in	Transfers out
LEGAL SERVICES	\$ (46,376)	
LIB ADLT & YNG ADLT	\$ (16,725)	
AUDIT SERVICES	\$ (12,804)	
P&OS-MEM POOL	\$ (9,633)	
LANDFILL	\$ (9,023)	
POLICE DEPT	\$ (7,975)	
LIB BLDNGS & GRNDS	\$ (7,886)	
P&OS-MAINTENANCE	\$ (5,823)	
GENERAL LIABILITY & INS	\$ (5,801)	
ELECTION ADMINISTRATION	\$ (5,739)	
SOCIAL SRVS-ADMN	\$ (4,697)	
CENTRAL ADMIN	\$ (3,754)	
ENO MEMORIAL HALL	\$ (3,183)	
P&OS-MEM FIELD	\$ (3,070)	
TAX DEPARTMENT	\$ (2,683)	
LAND USE COMM	\$ (2,615)	
ECON DVLMT COMM	\$ (2,448)	
ENGINEERING DEPT	\$ (1,929)	
TOURISM	\$ (1,255)	
RECREATION-ADMIN	\$ (1,148)	
PUBLIC BLDG COMM	\$ (797)	
EMPLOYEE BENEFITS	\$ (700)	
MISC BUILDINGS	\$ (569)	
ELDERLY SRVS OUTRCH	\$ (349)	
BOARD OF FINANCE	\$ (290)	
ANIMAL CONTROL		\$ 16
BUILDING DEPT		\$ 35
FINANCE DEPARTMENT		\$ 184
HIGHWAY-FAC & PRGMS		\$ 226
PLANNING DEPMNT		\$ 260
BEAUTIFICATION		\$ 305
REC-MEMORIAL POOL		\$ 361
TOWN CLERK		\$ 477
DIR OF COMM DEVMNT		\$ 759
SENIOR CENTER		\$ 1,011
BOS-COMMUNITY SERVICES		\$ 1,088
HISTORIC DIST COMM		\$ 1,247
SEN. TRANSPORTATION		\$ 4,416
ADMIN SERVICES		\$ 9,015
PUBLIC WORKS ADMIN		\$ 15,938
TOWN OFFICES		\$ 16,348
HIGHWAY-LABR & EQUIP		\$ 19,521
LIB CHILDREN SRVS		\$ 26,410
LIBRARY ADMIN		\$ 29,654
OPERATING TRANSFERS		\$ 30,000
	(157,270)	157,270

Projected amount returned to fund balance:

64,592



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of submission:** Tax Refunds
2. **Date of submission:** November 8, 2016
3. **Date of Board Meeting:** November 14, 2016
4. **Individual or Entity making the submission** (Please include complete contact information. The identified individual(s) should be prepared to present information to the Board of Selectmen at the Board Meeting):

Colleen O'Connor- Tax Collector

5. **Action requested of the Board of Selectmen** (Acceptance of gift, creation of reserve, approval of contract, information only, etc. Be as specific as possible with respect to the desired action of the Board.):

Individual or Entity making the submission requests that the Board of Selectmen:

Tax refunds to be approved by State Statue 12-129. Some of the reasons for refunds on cars are –vehicle sold, destroyed, donated, moved out of state or appealed the taxes.

Real Estate refunds are due to the fact that both a bank and an attorney's office pay the taxes because of sale of house or re-finance.

6. **Summary of Submission** (Include in your summary (i) relevant dates and timelines; (ii) parties involved; (iii) a description of financial terms and conditions specifically identifying the financial exposure/commitment of the Town of Simsbury; (iv) whether or not contracts, licenses and other legal documents have been reviewed by the Town's counsel; and (v) other information that will inform the Board of Selectmen's consideration of your submission. Include any additional information in an attached memorandum.):

7. **Financial Impact** (Include a description of any impact on the finances of the Town of Simsbury):

Approve tax refunds per attached printout in the amount of **\$ 3,823.73**

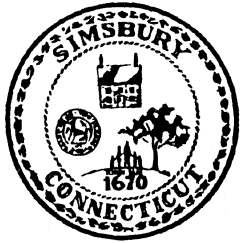
8. **Description of documents included with submission** (All documents must be in final form and signed by the appropriate party.):

The following documents are included with this submission and attached hereto:

Tax Refunds.xls

	BILL NUMBER	TAX	FIRE	INTEREST	TOTAL
List 2013					
					\$0.00
					\$0.00
					\$0.00
					\$0.00
Total 2013		\$0.00	\$0.00	\$0.00	\$0.00
List 2014					
Comer Brian D	14-03-53375	\$6.79	\$0.21		\$7.00
Nissan Infiniti LT	14-03-63430	\$298.11	\$9.56		\$307.67
Whalen Stefanie J	145-03-69802	\$37.08	\$1.19		\$38.27
					\$0.00
					\$0.00
					\$0.00
Total 2014		\$341.98	\$10.96	\$0.00	\$352.94
List 2015					
Cambridge Catering Inc	15-03-52489	\$46.40	\$1.29		\$47.69
Comer Brian D	15-03-53385	\$12.60	\$0.35		\$12.95
Daimler Trust	15-03-54055	\$769.21	\$21.37		\$790.58
Foster Eugene	15-03-56025	\$50.40	\$1.40		\$51.80
Halverstadt Mark	15-03-57421	\$113.40	\$3.15		\$116.55
Honda Lease Trust	15-03-58162	\$730.08	\$20.28		\$750.36
Honda Lease Trust	15-03-58238	\$591.48	\$16.43		\$607.91
Moore Denise	15-03-62640	\$118.44	\$3.29		\$121.73
Moore Peter G	15-03-62655	\$119.99	\$3.33		\$123.32
Moore Peter G	15-03-62657	\$213.84	\$5.94		\$219.78
Moore Peter G	15-03-62658	\$366.30	\$10.17		\$376.47
Stoeke David	15-03-67748	\$11.93			\$11.93
Yablonski James S	15-03-70237	\$337.68	\$9.38		\$347.06
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
Total 2015		\$3,481.75	\$96.38	\$0.00	\$3,578.13
TOTAL 2013		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL 2014		\$341.98	\$10.96	\$0.00	\$352.94
TOTAL 2015		\$3,481.75	\$96.38	\$0.00	\$3,578.13

					\$3,931.07
TOTAL ALL YEARS		\$3,823.73	\$107.34	\$0.00	\$3,931.07



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMAN MEETING AGENDA SUBMISSION FORM

1. **Title of submission:** Dial-A-Ride Operating Assistance Grant Contract
2. **Date of submission:** November 9, 2016
3. **Date of Board Meeting:** November 14, 2016
4. **Individual making submission:** M. Lecours-Beck, Director of Social Services
5. **Action requested of Board:** Authorization for the First Selectman to sign the Operating Assistance Grant Contract between the Greater Hartford Transit District and the Town of Simsbury in the amount of \$6,517.00.
6. **Summary of submission:** The Greater Hartford Transit District provides an operating grant to the Town of Simsbury. The grant offered this year is in the amount of \$6,517, and is to be used to assist the Town of Simsbury with the operational costs of the Dial-A-Ride program.
7. **Financial impact:** Grant funds in the amount of \$6,517.
8. **Description of document included with submission:** Copy of Operating Assistance Grant Contract between the Greater Hartford Transit District and the Town of Simsbury.

OPERATING ASSISTANCE GRANT CONTRACT

THIS CONTRACT, retroactive to July 1, 2016 by and between the Greater Hartford Transit District (the "District") and the Town of Enfield ("Grantee"), WITNESSETH:

In consideration of the mutual covenants, promises and representations herein, the parties hereto agree as follows:

Section 1. Purpose of Contract - The purpose of this Contract is to provide for the undertaking of a mass transit operating assistance project (the "Project") with District financial assistance to the Grantee in the form of an operating grant (the "Grant"), using funds applied for by the District for such purpose under budget addendum 2017-ADA-01 Agreement 4.19-06 (11) between the District and the Connecticut Department of Transportation ("CTDOT") (the "Agreement"), and to state the terms and conditions upon which such assistance will be provided and the manner in which the Project will be undertaken.

Section 2. The Project - The Project involves the continued or improved operation of a mass transit system, providing transportation to elderly and disabled citizens, operated by the Town of Simsbury for the time period of July 1, 2016 through June 30, 2017.

The Grantee agrees to provide for the continued or improved operation of the system, substantially as described in quarterly reports for the previous fiscal year ended June 30, 2016, filed with and approved by the District (the "Application of the Grantee"), incorporated in this Contract by reference, and in accordance with the terms and conditions of this Contract.

Section 3. The Grant - In order to assist the Grantee in financing the project's eligible operating expenses that are required to be reported under 49 U.S.C. §5335 (herein called "Eligible Project Operation Expenses"), such Eligible Project Operating Expenses being estimated to be in the amount of \$13,034.00, the District will make a Grant in an amount not to exceed 50% (fifty percent) of the Eligible Project Operating Expenses, as determined by the District and the CTDOT upon completion of the Project, or in the amount of \$6,517.00, whichever is the lesser.

Payments shall be made to the Grantee quarterly provided the Grantee has provided up-to-date quarterly reports and is in compliance with other terms and conditions of this Contract. The District shall have no obligation to make any payments under this Contract unless the District has received and has available sufficient State funds pursuant to the District's Application and the Agreement with the CTDOT for the Project.

The Grantee shall permit the authorized representatives of the District and/or the CTDOT to inspect and audit all data and records of the Grantee relating to its performance under this Contract.

For purposes of this Grant Contract, "Eligible Project Operating Expenses" must comply with reporting requirements set forth in 49 U.S.C. §5335 and with any guidelines or regulations issued by the District or CTDOT.

The Grantee agrees that it will provide from sources other than State or Federal funds or revenues from the operation of public mass transportation systems, an amount sufficient to assure payment of at least 50% (fifty percent) of all Eligible Project Operating Expenses, which is estimated to be the Local share in the amount of \$6,517.00. The Grantee further agrees that if the amount of the local share provided under this Grant Contract is less than the State share at any time, it will refund to the District an amount necessary to equalize the Total State Share and the Total Local Share.

Section 4. Use of Project Funds - The Grantee agrees that the State financial assistance provided under this Grant Contract shall be applied to the Eligible Project Operating Expenses incurred in the provision of mass transportation service within the urbanized area served by the Grantee with respect to a Project time period of July 1, 2016 through June 30, 2017. If, during such period, any State financial assistance provided pursuant to this Grant Contract is not so applied, the Grantee shall immediately notify the District.

Section 5. Records - The Grantee shall keep satisfactory records in the manner prescribed by the District with regard to the use of State financial assistance provided pursuant to this Grant Contract and shall submit upon request such information as the District or CTDOT may require in order to assure compliance with this Section. All financial statements shall be in conformity with generally accepted accounting principles consistently applied.

Section 6. Civil Rights. The Grantee agrees and warrants that in the performance of the contract the Grantee will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation or physical disability, including, but not limited to, blindness, unless shown by such Grantee that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut. The Grantee further agrees to take affirmative action to insure that applicants with job related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation, or physical disability, including, but not limited to, blindness, unless shown by such Grantee that such disability prevents performance of the work involved; (2) the Grantee agrees, in all solicitations or advertisements for employees placed by or on behalf of the Grantee, to state that it is an "affirmative action-equal opportunity employer" in accordance with regulations adopted by the Commission (on Human Rights and Opportunities of the State of Connecticut); (3) the Grantee agrees to provide each labor union or representative of workers with which such Grantee has a collective bargaining agreement or other contract or understanding and each vendor with which such Grantee has a contract or understanding, a notice to be provided by the Commission advising the labor union or workers' representative of the Grantee's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (4) the Grantee agrees to comply with each provision of this section and Conn. Gen. Stat. §§ 46a-68e and 46a-68f and with each regulation or relevant order issued by said Commission pursuant to Conn. Gen. Stat. §§ 46a-56, 46a-68e, and 46a-68f; (5) the Grantee agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Grantee as they relate to the provisions of this section and § 46a-56.

Section 7. Nondiscrimination (Sexual Orientation). (a) Pursuant to § 4a-60 of the Connecticut General Statutes, (1) the Grantee agrees and warrants that in the performance of the contract such Grantee will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or of the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (2) the Grantee agrees to provide each labor union or representative of workers with which such Grantee has a collective bargaining agreement or other contract or understanding and each vendor with which such Grantee has a contract or understanding, a notice to be provided by the Commission advising the labor union or workers' representative of the Grantee's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (3) the Grantee agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to § 46a-56 of the general statutes; (4) the Grantee agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Grantee as they relate to the provisions of this section and § 46a-56.

Section 8. Executive Orders -This Agreement is subject to the provisions of Executive Order No 7C of Governor M. Jodi Rell, promulgated July 13, 2006, concerning contracting reforms, Executive Order No. Three of Governor Thomas J. Meskill, promulgated June 16, 1971, concerning labor employment practices, Executive Order No. Seventeen of Governor Thomas J. Meskill, promulgated February 15, 1973, concerning the listing of employment openings and Executive Order No. Sixteen of Governor John G Rowland promulgated August 4, 1999, concerning violence in the workplace, all of which are incorporated into and are made a part of this agreement as if they had been fully set forth in it. For complete text of said documents, please go to:
http://www.das.state.ct.us/Purchase/Info/Executive_Orders.pdf

Section 9. Termination - The District, effective 30 (thirty) days after date of written notice, may suspend, postpone, abandon, or terminate this Contract for any or no reason and such action shall in no event be deemed a breach of contract. The District, effective after five (5) days of written notice, may suspend, postpone, abandon, or terminate this Contract, and such action shall in no event be deemed a breach of contract when taken for cause including, but not limited to (a) the Grantee's failure to render the services under the Project to the satisfaction of the District or the CTDOT, (b) the termination for any reason of the operating assistance contract between the District and the CTDOT for the funding of this Project; or (c) the Grantee's failure to otherwise comply with the terms of this

Contract.

Section 10. Special Conditions - The Grantee agrees and assures that the rates charged the elderly and persons with disabilities during non-peak hours for transportation utilizing or involving the facilities and equipment financed pursuant to this Grant Contract will not exceed one-half of the rates generally applicable to other persons at peak hours, whether the operation of such facilities and equipment is by the Grantee or is by another entity under lease or otherwise.

The Grantee agrees and assures that it will give the rate required herein to any person presenting a Medicare card duly issued to that person pursuant to Title II or Title XVIII of the Social Security Act.

The Grantee shall be solely responsible for all costs pertaining to the ownership, operation, use, maintenance and repair of all vehicles used in the provision of service under this Contract, so that the District will not be liable for any such costs.

Section 11. Indemnification - The Grantee, in accepting this Grant Contract, agrees that it shall indemnify and hold harmless the District, and the officers, employees, and agents of the District, from all claims, suits, actions damages and costs of every name and description resulting from or arising out of the District's Application for Grant funds, the awarding of such Grant funds to the Grantee, and the implementation of this Grant Contract. The Grantee agrees that it shall not use the defense of governmental immunity in the adjustment of any claims by the District pertaining to this contract.

Section 12. Operating Policies - The operation of all vehicles providing transportation services to the elderly and persons with disabilities under this Contract shall be in accordance with operation policies set forth or to be set forth by the State of Connecticut and the Capitol Region Council of Governments, the region's Metropolitan Planning Organization, incorporated herein by reference.

Section 13. Uniform System of Accounts and Records - The District shall not make any payment under this Contract unless the Grantee or any organization to receive benefits directly from that grant are each subject to the uniform system of accounts and records prescribed under 49 U.S.C. §5335.

Section 14. Reports of Financial and Operation Data - The Grantee agrees to file reports on forms furnished by the District of financial and operating data pursuant to 49 U.S.C. §5335, cited in Sections 3 and 13 of this Contract, on a quarterly basis during the fiscal year of this Grant. The ending dates of said fiscal quarters shall be September 30, December 31, March 31, and June 30. The Grantee further agrees to deliver the appropriate forms and information to the District within fifteen (15) business days of the close of each fiscal quarter as defined above. Failure to provide those reports by the time indicated may require the District to suspend financial assistance under this Contract until such times as said forms and information are furnished to the District.

All such exhibits and provisions and any changes or modifications thereto are incorporated hereby by reference, and the Grantee shall comply with the obligations thereunder for grant recipients and contractors and shall do nothing which would cause the District to be in violation of the requirements imposed on it by CTDOT as the recipient of State funds, and such compliance shall be a continuing obligation of the Grantee and a condition to receipt of funds pursuant to this Grant Contract.

Nothing contained in this Grant Contract is intended to or shall limit the obligations of the parties hereto under any applicable State or Federal law.

Section 15. Integrity - The Grantee hereby certifies that it, its principals, sub-recipients, or sub-contractors are not on the United States of America's Comptroller General's list or similar list maintained by the State of Connecticut of ineligible contractors and that none of the above persons or entities by defined events or behavior, potentially threaten the integrity of this State supported Contract.

GREATER HARTFORD TRANSIT DISTRICT

The District has executed this Grant Contract this _____ day of _____, 2016.

[SEAL]

Signed and Sealed in the
presence of:

Witness

Vicki L. Shotland, Executive Director

Witness

TOWN OF SIMSBURY

The Grantee has executed this Grant Contract this _____ day of _____, 2016.

[SEAL]

Signed and Sealed in the
presence of:

Witness

Lisa Heavner, First Selectwoman

Witness



Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM

1. **Title of submission:** Resignation

2. **Date of submission:** 10/21/2016

3. **Date of Board Meeting:** 10/24/2016

4. **Individual or Entity making the submission**

Bruce H. Elliott, 21 Lincoln Lane, Weatogue, CT

5. **Action requested of the Board of Selectmen**

Accepts the resignation of Bruce H. Elliott, 21 Lincoln Lane, Weatogue as an Alternate Member of the Zoning Commission

6. **Summary of Submission**

1. Resignation: Bruce H. Elliott
Board: Zoning Commission
Party: D
Effective: November 20, 2016
Full Term of Office: 12/7/2015-12/2/2019

7. **Financial Impact**

NONE

8. **Description of documents included with submission**

Copy of resignation letter from Bruce H. Elliott

BRUCE H. ELLIOTT

21 Lincoln Lane
Simsbury, CT 06089

Home (860) 658-0863

bruceelliott8@gmail.com

October 20, 2016

Erica Butler
Town Clerk
Simsbury Town Offices
933 Hopmeadow Street
Simsbury, CT 06070

Dear Ms Butler:

This letter is provided as my resignation from the Simsbury Zoning Commission effective November 20, 2016. I have served as an Alternate member of the Commission since winning that position in the 2015 elections. Changes were announced this week by Director of Planning & Community Development effective immediately that substantially reduce the opportunity for participation of Alternates at Zoning Commission meetings. Due to the changes, I am not willing to continue as a Commission member.

Sincerely,



Bruce Elliott





Town of Simsbury

933 HOPMEADOW STREET

P.O. BOX 495

SIMSBURY, CONNECTICUT 06070

BOARD OF SELECTMEN MEETING AGENDA SUBMISSION FORM



1. **Title of submission:** Democratic Party Nomination
2. **Date of submission:** October 25, 2016
3. **Date of Board Meeting:** November 14, 2016
4. **Individual or Entity making the submission:** Simsbury Democratic Town Committee, Thomas Frank, Chair, Nominations Committee, 19 Banbury Drive, West Simsbury, CT 06092

5. **Action requested of the Board of Selectmen:**

The Entity making the submission requests that the Board of Selectmen:

Respectfully request approval of the following **appointment** to the Tourism Committee following nomination by the Simsbury Democratic Town Committee on 10/19/16 to fill a vacancy created by resignation of Joy Himmelfarb, Democrat. This nominee is a registered voter enrolled in the Democratic Party.

Joe Buda, 6 Apple Lane, Simsbury, CT 06070 (**reg. member**, Tourism Committee with a term ending 12/04/2017).

6. **Summary of Submission:** Simsbury Democratic Town Committee requests approval of the above named individual to the office and term indicated.
7. **Financial Impact:** None known
8. **Description of documents included with submission:**
The following documents are included with this submission and attached hereto:

None

CALL TO ORDER

The Regular Meeting of the Board of Selectmen was called to order at 6:00 p.m. in the Large Program Room of the Simsbury Public Library. Present were: First Selectman Lisa Heavner; Board members Sean Askham, Cheryl Cook, Michael Paine, Christopher Kelly and Elaine Lang. Others in attendance included Gerry Toner, Director of Culture, Parks and Recreation; Ed LaMontagne, Chairman of Aging & Disabilities Commission with some Committee members; Richard Ostop, Chairman of the Public Building Committee with some Committee members; Jeff Shea, Town Engineer; Attorney Robert DeCrescenzo; David Ryan, Chairman of Performing Arts Center, with some Committee members; Thomas Cooke, Director of Administrative Services, and other interested parties.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

PUBLIC AUDIENCE

Joan Coe, 26 Whitcomb Drive, spoke about voting on the Charter. She said the most important issue on the Charter is changing the form of government to a Town Manager instead of First Selectman. She also spoke about the State Representative position, the Senior Center project, foreclosures in Simsbury, salaries, and other issues.

Anita Mielert, 1 West Street, spoke about the new Senior Center/Community Center project. She feels different places in Town would provide a much larger scope of services for the seniors. She said they need to avoid duplicate services and wants the Board of Selectmen to partner with the Main Street Partnership on this issue.

Robert Kalechman, 971 Hopmeadow Street, spoke about running for State Representative, right to life, an article in The Hartford Courant about corruption, and other issues.

Helen Peterson, 20 Longview Drive, spoke about membership in the Open Space Committee possibly being increased. She feels if people want to help they should be able to.

Bud Kelly, 1 West Street, a Public Building Committee member, spoke about the Senior Center. He said the Committee went around the State to see other Senior Centers in order to see how they look. He doesn't feel that Eno Memorial Hall is a good place for a decent Senior Center. He also doesn't feel the place at the Library is suitable either. That space is only for the book sale and should remain that way.

Steve Mitchell, formerly of 165 Old Farms Road, said he handed in his resignation from the Tourism Committee as he no longer lives in Simsbury. He spoke about the East Coast Greenway project and how it should keep going.

Mr. Askham made a motion to amend the agenda to add a presentation on the Veteran's Memorial. Ms. Lang seconded the motion. All were in favor and the motion passed. He also asked that Simsbury become more business friendly.

Len Lanza, Chairman of the Simsbury Veteran's Memorial Committee, said the Memorial is coming together and will be ready for the dedication on November 13, 2016 at 2 p.m. The Committee is expecting a large crowd for the ceremony and everyone is welcome.

Mr. Kalechman asked about the grant money for the Veteran's Memorial and gap funding from the Board of Selectmen. Mr. Lanza said the grant money will be used, but he doesn't think the gap money will be needed by the Veteran's Memorial Committee.

Ms. Coe asked if the Veteran's Memorial Committee will have an escrow account set up for maintenance and other issues. Mr. Lanza said that he felt there would be something set-up for other issues. Information on the dedication ceremonies will be on the Town website.

FIRST SELECTMAN'S REPORT

Ms. Heavner said on November 8th, residents will have an opportunity to vote on the proposed Town Charter changes. For any information or to see a sample of the questions, please visit:

[http:// www.simsbury-ct.gov/site/simsburyct/files/uploads/1601912_docs-1356784-v1-explanatory+text_simsbury_charter_revision_tfc_adopted.pdf](http://www.simsbury-ct.gov/site/simsburyct/files/uploads/1601912_docs-1356784-v1-explanatory+text_simsbury_charter_revision_tfc_adopted.pdf).

Ms. Heavner said the Town received a Main Street Investment Fund grant from the Connecticut Department of Housing in the amount of \$460,760 for improvements in the Town center.

Ms. Heavner said Simsbury is ranked 11th safest city in Connecticut in the Safe Wise Report 2016 Safest Cities in Connecticut report. She said Simsbury takes a Community Policing approach to law enforcement and has received national accreditation from CALEA for the excellence.

Ms. Heavner invited everyone to come to the dedication ceremony on November 13th for the Veteran's Memorial project.

Ms. Heavner said on November 3rd at 7:00 p.m. the Planning Commission will kick-off its planning process for Simsbury's common vision for the future of our community and policies that will help us get there. All are welcome to attend this informative and interactive meeting.

Ms. Heavner congratulated the Simsbury Bike Challenge riders as the Advocacy Challenge finished first in the U.S. with 137 riders logging 105,900 miles.

Ms. Heavner said one issue facing Simsbury and the entire State is the number of invasive plants that overtake native plants. The beautiful red burning bushes are part of the invasive plants. They create dense thickets that dominate the landscape, replacing native plants. To learn more about this issues visit: http://www.ctwoodlands.org/site/default/files/woodlands_2009_winter.pdf.

Ms. Heavner said all residents and businesses of Connecticut are being asked to conserve water. For tips on how to conserve visit: <http://www.fvhd.org>.

Ms. Heavner said the Town has begun work to stabilize the bank of the Farmington River in the area of Mathers Crossing and Riverview Court. Black and Warner Construction Co. as been engaged to complete the work on this project. Residents can contact the Water Pollution Control office at (860) 658-3258 for any questions or information.

Ms. Heavner said the Town will be holding a Household Hazardous Waste Collection on November 5th from 8:00 a.m. to 1:00 p.m. at the Simsbury Public Works Facility on 66 Town Forest Road.

Ms. Heaver said Election Day is November 8th. Residents can visit the Town’s Registrar of Voters page to find out everything they need to know about registering to vote and other issues.

Ms. Heavner said revaluation on all real estate in Simsbury is underway and will continue for another 18 months. The first phase is a pre-view, which includes a comparison between what is actually observed at the property and what is shown on the assessor’s card. The next phase, beginning in December, includes property questionnaires and updating records for work done under building permits.

For questions, please call (860) 658-3244 or visit: dgardner@simsbury-ct.gov.

Ms. Heavner said the Simsbury Social Services Department has been designated as an official intake site for residents wishing to apply for the Connecticut Energy Assistance Program. Incomes and asset limits apply. Please call the Social Services Department at (860) 658-3283 for more information.

Ms. Heavner asked everyone to join the Simsbury Aging and Disability Commission for free presentations and discussions regarding emerging trends across all

healthcare settings at the Public Library on November 29th from 6:30 p.m. to 8:00 p.m.

Ms. Heavner said Simsbury Trunk or Treat will be held on Saturday, October 29th starting at 12:00 p.m. at Simsbury Farms. Pre-registration for a parking space is required and can be done on www.simsburyrec.com.

Ms. Heavner said the Chamber’s Simsbury *Spooktacular* Chili Challenge will be held on October 29th from 12:00 p.m. to 5:00 p.m. For more information visit: simsburychili.com or simsburycoc.org.

Ms. Heavner said Federal Economic Injury Disaster Loans are available to small businesses, small agricultural cooperatives, small businesses engaged in aquaculture and private non-profit organizations located in Connecticut as a result of the drought. Please go to: <https://disasterloan.sba.gov/cla> or disastercustomerservice@sba.gov/disaster.

Ms. Heavner said *Wednesday Night is Business Night!* The first program is on How to Use *Linkedin to Grow your Business*. This program will be held at the Library on October 26th at 6:00 p.m. To register or to get more information visit: <http://libraryinsight.com/calendare.asp?jx=sc&xc=1>.

Ms. Heavner said the Planning Department has been advised that The Silverman Group continues to press forward on their plans to develop/redevelop the site located at 200 Hopmeadow Street. A Public Hearing is scheduled for November 21st at 7:00 p.m., with a location to still be determined.

SELECTMEN ACTION

a) Approve Tax Refunds

Mr. Askham made a motion to approve tax refunds in the amount of \$8,408.16 as requested and approved by the Tax Collector. Ms. Lang seconded the motion. All were in favor and the motion passed.

b) Approve Fee Schedule for Simsbury Farms Ice Rink and Paddle Tennis Courts as recommended by the Culture, Parks and Recreation Commission

Ms. Heavner said the Commission is recommending modest fee increases to address the increased operating costs at the Simsbury Farms Skating Rink and Paddle Tennis Courts.

Mr. Toner said fees for both facilities were not increased last year and the vote to increase fees this year was unanimous.

Mr. Askham made a motion to approve the fees schedule for the Simsbury Farms Ice Rink and Paddle Tennis Courts as recommended by the Culture, Parks and Recreation Commission at their September 22, 2016 meeting. Ms. Lang seconded the motion. All were in favor and the motion passed.

c) Approve Public Gathering Permit Application for November 2016 Events

Ms. Heavner said the application for the American Legion Posts #84 includes the approval of the CT Dept. of Transportation to close Rte. 10 for three hours. All other requirements have been met and they have also submitted a Certificate of Insurance as required.

The Simsbury Celebrates event has no changes from the past years and is also being recommended for approval.

Ms. Lang made a motion to approve Public Gathering Application for the Annual Simsbury Celebrates event on November 26th and the dedication for the Veteran's Memorial by the American Legion Post #84 on November 13th. Mr. Askham seconded the motion. All were in favor and the motion passed.

d) Acceptance of Friends of Simsbury Farms donation in the amount of \$3,500 toward the construction of a sod farm at the Simsbury Farms Golf Course

Ms. Heavner said there is no financial impact to the Town and it will be a great benefit to the Golf Course.

Mr. Askham made a motion to accept the donation for the Friends of Simsbury Farms of \$3,500 toward the construction of a sod farm at the Simsbury Farms Golf Course, with our thanks. Ms. Lang seconded the motion. All were in favor and the motion passed.

e) Acceptance of Archdiocese of Hartford donations in the amount of \$2,435 for the Simsbury Food Closet

Ms. Heavner said this donation will help with the Simsbury Food Closet.

Mr. Askham made a motion to accept the financial donation, in the amount of \$2,435 from the Archdiocese of Hartford Archbishop's Annual Appeal with our thanks. Ms. Cook seconded the motion. All were in favor and the motion passed.

f) Acceptance of donation in the amount of \$4,000 from the Hartford Foundation for Public Giving to support Social Services Department programs

Ms. Lecours-Beck said this donation will help residents heat their homes and some of it goes for the *Cheese Day* events.

Ms. Cook made a motion to accept the donation of \$4,000 from the Hartford Foundation for Public Giving, with our thanks, for the Cheese Day, Bread Day, and Food Closet Programs, which assist low-income residents of Simsbury. Ms. Lang seconded the motion. All were in favor and the motion passed.

g) Adopt Resolution authorizing the amendment of the Town of Simsbury Retirement Income Plan to reflect changes to the Plan negotiated by the Town of Simsbury and AFSCME Local 2945

Ms. Heavner said the approved contract negotiated with and ratified by AFSCME Local 2945 included changes in the provisions of the pension plan applicable to employees in Public Works; Culture Parks & Recreation; and the Water Pollution Control Authority. This resolution is intended to authorize amendment of the defined benefit plan to reflect those changes.

Ms. Cook made a motion to adopt the following resolution:

**RESOLUTION TO BE ADOPTED
BY THE BOARD OF SELECTMEN
OF THE
TOWN OF SIMSBURY**

WHEREAS, the Town of Simsbury (the “Town”) maintains the Town of Simsbury Retirement Income Plan (the “Retirement Plan”) for the benefit of its eligible employees, and

WHEREAS, it is desirable that the Retirement Plan be amended in order to reflect the most recent agreement with the AFSCME bargaining unit, comprised of the Public Works and Parks Employees in the Retirement Plan.

NOW, THEREFORE, BE IT

RESOLVED: That Amendment No. 2 to the Retirement Plan, in the form presented to this meeting, be and hereby is approved and adopted, together with any modifications that are determined by counsel for the Town to be necessary or desirable to effectuate the intention thereof and to comply with the requirements of the Internal Revenue Code of 1986, as amended, and further

RESOLVED: That the First Selectwoman of the Town or any other officer designated by the First Selectwoman be, and each of them hereby is, authorized and empowered, for and on behalf of the Town, to execute Amendment No. 2 to the Retirement Plan and to take any and all other actions which may be necessary or desirable to effectuate the intention of the foregoing resolution.

Mr. Askham seconded the motion. All were in favor and the motion passed.

h) Authorize the First Selectmen to execute DEEP and DOT easements in favor of the Town of Simsbury and enter into the AT & T Encroachment Permit, to allow for the installation of sanitary sewer from 20 Hopmeadow Street to connect to an existing sewer line owned by the Town of Simsbury

Ms. Heavner said at the July 11, 2016 Board meeting the Board referred the proposed sewer easement pm 20 Hopmeadow Street to the Planning Commission. This easement area, owned by DOT is encumbered by an easement in favor of AT&T. In addition to the easement from DOT, AT&T requires that the Town of Simsbury and Simsbury Developers, LLC enter into an Encroachment Permit authorizing Simsbury Developers, LLC to install the sewer line and the Town to subsequently enter onto AT&T's easement for future maintenance, etc. of the public sewer line.

Attorney DeCrescenzo explained the project and the easement. The attorney for Simsbury Developers, LLC also answered some questions on this issue.

Mr. Askham made a motion to waive the reading of the resolution regarding the request that Simsbury accept the easement of a property owned by the State of Connecticut DEEP. Ms. Lang seconded the motion. All were in favor and the motion passed.

Ms. Lang made the motion: **NOW THEREFORE**, be it resolved that the Board of Selectmen authorizes the following:

1. The Town of Simsbury accepts the conveyance of the easement of the land shown as “PROPOSED 50’ SANITARY SEWER AND ACCESS EASEMENT TO BE GRANTED TO THE TOWN OF SIMSBURY WPCA 1,816 SQ. FT. “on the Plan.
2. That Lisa L. Heavner, as First Selectman, is authorized to execute any and all documents necessary to consummate the transaction above contemplated.

Mr. Askham seconded the motion. All were in favor and the motion passed.

Mr. Askham made a motion to waive the reading of the resolution regarding the request that Simsbury accept easement of a property owned by the State of Connecticut DEEP. Ms. Lang seconded the motion. All were in favor and the motion passed.

Ms. Lang made the motion: **NOW, THEREFORE**, be it resolved that the Board of Selectmen authorizes the following:

1. The Town of Simsbury accepts the conveyance of the easement of the land shown as “proposed 50’ sanitary sewer and access easement to be granted to the Town of Simsbury 3,304 SQ.FT.” on the plan.
2. The Town of Simsbury agrees to be bound by the terms and conditions contained in the AT & T Encroachment Permit.
3. That Lisa L. Heavner, as First Selectman, is authorized to execute any and all documents necessary to consummate the transaction above contemplated, including but not limited to the AT & T encroachment permit.

i) Discussion regarding Senior Center Community Project with members for Aging & Disability Commission, Public Building Committee and Performing Arts Center

Ms. Heavner said the Board had a book of most of the documents on this project. She said the book is also published online and it is also available in the First Selectmen’s office.

She said the Town takes great pride in offering programming and services to everyone, including seniors. This is why it is one of the top 10 “best places to live” in Connecticut. This project has been an ongoing journey.

The Board has heard from residents in meetings and on surveys. The seniors of Simsbury are very active people all over town. Many options have been looked into as well as many recommendations being made.

Ms. Heavner went through a lot of work that has already been done on this project. The Board does have certain policies that need to be met. Ms. Heavner also went through different costs on this project.

Ms. Heavner said the Public Building Committee recommended that a new Senior/Community Center be built at the State lot site. At that time, this Board didn’t agree with this as they felt that site could be better used for commercial development or parking, as recommended by the Charrette. She said the Board also didn’t reach any agreement with Andy’s market for the project.

Ms. Heavner said there are different options available, including continuing to look into building another Senior/Community Center; to re-evaluate the State site or other sites; renovate or expanding existing facilities; moving SCTV; etc. We are at a decision making point now.

Richard Ostop, Chairman of the Public Building Committee, said the Board of Selectmen, in 2010, assigned the Public Building Committee to consider different sites and options for the Senior/Community Center. They also went around and looked at different facilities to see what they have available to their seniors. They did make two proposals to the Board of Selectmen as well.

David Ryan, Chairman of the Performing Arts Center, said their site was looked at, but the plans didn't fit on the property. It actually constrained the growth of the PAC. There were also wetlands constraints there. They made a recommendation to have the center stay at a renovated Eno and maybe have some shared space at the PAC.

Ed LaMontagne, Chairman of Aging & Disability Commission, said they submitted a letter back in June. They agreed with the architects in sharing the space at the PAC site. That was four months ago and it is now time to finish this journey. He said Aging & Disabilities will help, but really want the Board of Selectmen to give them direction on how to move on.

Richard Deer, Hedge Hog Lane, member of the Public Building Committee said he feels the Board of Selectmen and Board of Finance need to sit down and figure out the funding and then give direction to the Public Building Committee.

There was much discussion on this issue and everyone agreed that the seniors are very important to Simsbury and deserve to have a great place for what they want to do too.

Mr. Askham and the Board feel that residents need to convince the Board of Finance why this project is needed and why it is a community problem that needs to be solved now. Not everyone will be happy with the decision, but something needs to be done, even if done in phases. Eno needs to be reconsidered for this project.

The moving of SCTV from Eno was also discussed to make more room for the Center. This project would be huge, but Mr. Shea will get some clarity on costs, etc. before the budget process begins.

Ms. Cook made a motion for the Board of Selectmen to charge the First Selectman to construct a new change to the Public Building Committee to consider Eno for the Senior Center to include moving SCTV. Mr. Paine seconded the motion. All were in favor and the motion passed.

OTHER BUSINESS

There was no other business at this time.

APPOINTMENTS AND RESIGNATIONS

a) Acknowledge the resignation of David Krayeski (D) as a regular member of the Community for Care Committee effective September 27, 2016

Ms. Cook made a motion to acknowledge the resignation of David Krayeski as a regular member of the Community for Care Committee effective September 27, 2016, with our thanks. Mr. Kelly seconded the motion. All were in favor and the motion passed.

b) Acknowledge the resignation of David Krayeski (D) as a regular member of the Tourism Committee effective September 27, 2016

Ms. Lang made a motion to acknowledge the resignation of David Krayeski as a regular member of the Tourism Committee effective September 27, 2016, with our thanks. Mr. Paine seconded the motion. All were in favor and the motion passed.

c) Appoint Joy Himmelfarb (D) as a regular member of the Aging & Disability Commission with an expiration date of January 1, 2020

Ms. Cook made a motion to appoint Joy Himmelfarb as a regular member of the Aging & Disability Commission with an expiration date of January 1, 2020. Mr. Kelly seconded the motion. All were in favor and the motion passed.

d) Acknowledge the resignation of Steven S. Mitchell (U) as a regular member of the Tourism Committee effective immediately

Mr. Kelly made a motion to acknowledge the resignation Steven Mitchell as a regular member of the Tourism Committee effective immediately with our thanks. Ms. Lang seconded the motion. All were in favor and the motion passed.

REVIEW OF MINUTES

a) Regular Meeting Minutes of September 26, 2016

No changes were made to the Regular Meeting Minutes of September 26, 2016 and therefore, the minutes were adopted.

b) Special Meeting of October 7, 2016

No changes were made to the Special Meeting Minutes of October 7, 2016 and therefore, the minutes were adopted.

SELECTMEN LIAISON AND SUB-COMMITTEE REPORTS

- 1. Personnel** – no report at this time.
- 2. Finance** – no report at this time.
- 3. Welfare** – no report at this time.
- 4. Public Safety** – no report at this time.
- 5. Board of Education** – no report at this time.

Ms. Cook said the Community for Care meeting will be held on November 15, 2016 at the Library to discuss suicide prevention.

ADJOURN

Mr. Askham made a motion to adjourn at 9:18 p.m. Ms. Lang seconded the motion. All were in favor and the motion passed.

Respectfully submitted,

Kathi Radocchio
Clerk