October 10, 2019

Ms. Ericka Butler Town Clerk Town of Simsbury, CT

Dear Ms. Butler.

The Library Building Committee has scheduled a meeting for **Wednesday**, **October 16**, **2019 at** 2:00 p.m. in the Tariffville Program Room of the Simsbury Public Library. The agenda is as follows:

<u>Agenda</u>

- 1. Public Audience
- 2. Approval of Minutes of September 25, 2019 meeting
- 3. Discussion of Project Budget
- 4. Discussion of Construction Changes
- 5. Review of Project Schedule
- 6. Review of Project Technology Status
- 7. Furniture, Fixtures & Equipment (FF&E) Status
- 8. Review and Approval of Invoices
- 9. State Library Grant Matters
- 10. Old Business
- 11. New Business
- 12. Next Meeting Date
- 13. Adjourn