



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

Review of Appointment Process of Unaffiliated Voters Workgroup

Monday, October 1, 2018

Probate Conference Room, Town Hall, 933 Hopmeadow Street

MINUTES – DRAFT

Members Present: First Selectman Eric Wellman, Mike Paine

Staff Present: Maria Capriola, Ericka Butler

The meeting was called to order at 5:00 pm

1) Review of Minutes:

The minutes from August 6, 2018 were approved by consensus.

2) Discussion of Sample Committee Profiles for Town Website

Ms. Butler and Mr. Fitzgerald prepared a sample committee profile for the town website. Discussion occurred. Additional samples will be prepared in consultation with staff (assigned to) and chairs of committees.

3) Process for Vetting Unaffiliated Voters

The potential role of the Personnel Sub-Committee in vetting unaffiliated candidates was discussed. Discussion occurred regarding the differences in the appointment process for expiring terms v. vacancies. Mr. Wellman and Mr. Paine will seek feedback from their respective town committees regarding ideas related to vetting and appointing unaffiliated candidates to boards, commissions, and committees.

4) Next steps

For the 10/25 Personnel Sub-Committee meeting, the potential role of the Personnel Sub-Committee in vetting unaffiliated candidates will be on the agenda and discussed. For board, commission, and committee terms expiring in January, Ms. Butler will prepare a “news and announcements.” Volunteer application forms received from unaffiliated voters will be forwarded onto the Personnel Sub-Committee.

The meeting adjourned at 6:15 pm.

Respectfully Submitted,
Maria E. Capriola
Town Manager
Town of Simsbury