



# Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

## **Economic Development Work Group**

Tuesday, October 2, 2018

5:00 p.m.

Main Meeting Room, Town Hall, 933 Hopmeadow Street

## **REGULAR MEETING MINUTES – APPROVED**

**Members Present:** Cheryl Cook, Eric Wellman

**Staff Present:** Maria Capriola, Melissa Appleby

The meeting was called to order at 5:00pm.

### **1) Interview & Discuss Economic Development Commission Applicants**

The workgroup interviewed one applicant for the new Economic Development Commission. The applicant was asked questions regarding interest in serving on the commission, background and experience, vision for economic development in Simsbury and availability.

Following the interview, the workgroup discussed the qualifications of all of the candidates that have been interviewed and evaluated how the seven specific membership slots might be filled. The workgroup identified seven individuals to recommend to the full Board of Selectmen for appointment on October 10, 2018.

### **2) CERC Workshop Debrief**

The workgroup reviewed the presentation given by CERC on September 13, 2018, noting that it provided a good starting point for moving forward with a new work plan for economic development.

### **3) Draft EDC Work Plan**

The workgroup reviewed the list of goals identified by the Board of Selectmen during their brainstorming sessions on September 24, 2018 and September 29, 2018. The items on the list were arranged by concept areas. The Board of Selectmen will be asked to identify their prioritized items from this list, which will be reviewed at the meeting on October 22, 2018. The refined list of goals will inform the work plan for the new Economic Development Commissions. Staff will also create onboarding materials for the EDC members. The first meeting is anticipated to take place in November.

### **4) Minutes of September 10, 2018 and September 18, 2018**

The minutes of September 10, 2018 and September 18, 2018 were approved as presented by consensus.

### **Adjourn**

The meeting adjourned at 5:55pm.

Respectfully Submitted,  
Melissa Appleby  
Deputy Town Manager