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CALL TO ORDER

The Regular Meeting of the Board of Selectmen was called to order at 6:00 p.m. in the Main Meeting Room of the Simsbury Town Offices. Present were: First Selectman Eric Wellman; Board members Christopher Kelly, Chris Peterson and Michael Paine. Selectmen Sean Askham and Cheryl Cook were absent. Others in attendance included: Town Manager Marie E. Capriola; Deputy Town Manager Melissa Appleby; Director of Public Works Tom Roy; Director of Culture, Parks and Recreation Tom Tyburski, Police Chief Nicholas Boulter; Director of Planning Mike Glidden; Town Engineer Jeff Shea; Director of Finance/Treasurer Amy Meriwether; and other interested parties.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

PUBLIC AUDIENCE

Maria Ecke, 8 Glenbrook Road, spoke about Town growth, decision making, the opioid crisis, the First Selectman’s salary and other issues. She had several questions for the Board that she wanted e-mail responses to.

Joan Coe, 26 Whitcomb Drive, spoke about the Simsbury Performing Arts Center security, cigarette and vaping issues, the Volunteer Ambulance Association, Eno Trust, Gifts of Love and other issues.

Ken Warner, 7 Glenbrook Drive, spoke about speeding on West Mountain Road and a large pine tree that he thinks is a hazard. He made some proposals to the Board on these issues.

PRESENTATION

a) Town Manager’s Fiscal Year 2019/2020 Proposed Budget

Ms. Capriola gave the Board her proposed operating and capital budgets for the Town for FY 19/20. She gave her objectives for the proposed budgets. She said the proposed operating and capital budgets, including debt service, Town and Board of Education are \$100,624,792. This is an increase of \$4,106,423 or 4.25%. The Debt service is the most significant increase to the budget. Mr. Capriola said the Grand List has grown by \$20,562,945 in value.

Ms. Capriola said the proposed operating budget is a 3.40% increase to Town Government and does not include any service improvements. A \$139,398 decrease would be needed to reach the 2.72% expenditure increase guidance from the Board of Finance. She then went through expenditures and said they uncovered a number of items that have been under-budgeted. Ms. Capriola said they also uncovered a number of items in which the true cost and associated revenues were not reflected in the budget.

Ms. Capriola said the capital and capital nonrecurring (CNR) budget focused on maintaining the existing assets and infrastructure as opposed to expansion of the infrastructure. She said they are now budgeting for smaller value capital needs (less than \$250,000) in the CNR fund over a 6 year period. They are now also demonstrating all sources of capital and CNR revenues, including grants, and are budgeting for all projects funded with these additional revenue sources.

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Ms. Capriola said the impact to the taxpayers with this proposed budget will go from 36.42 mill rate to a 37.57 mill rate. She went through some suggested areas of focus as well. She said she would also like to discuss several other issues at the Budget Workshop this Saturday.

Mr. Wellman said there will be a link on his First Selectman’s report and on the Town website so residents can reach out with comments or thoughts and concerns.

FIRST SELECTMEN’S REPORT

First Selectman, Wellman, reviewed his First Selectman’s report.

TOWN MANAGER’S REPORT

Town Manager, Capriola, reviewed her Town Manager’s report.

Mr. Kelly made a motion to add the resignation and appointment to the Recycling Committee under Appointments and Resignations item (d). Mr. Paine seconded the motion. All were in favor and the motion passed.

SELECTMEN ACTION

a) Tax Refund Requests

Mr. Paine made a motion, effective February 25, 2019 to approve the presented tax refunds in the amount of \$5,317.31, and to authorize Town Manager, Maria E. Capriola, to execute the tax refunds. Mr. Peterson seconded the motion. All were in favor and the motion passed.

b) Proposed Public Gathering Permit – 2019 Simsbury Flea & Smorgasbord

Mr. Wellman said this is an annual event which will have vendors and food trucks at Simsbury Meadows on April 26th and 27th.

Mr. Peterson made a motion, effective February 25, 2019 to approve the public gathering permit for the 2019 Simsbury Flea & Smorgasbord as presented and to authorize the issuance of the public gathering permit. Mr. Paine seconded the motion. All were in favor and the motion passed.

c) Proposed Public Gathering Permit – Simsbury Women’s Club 50th Art and Crafts Festival

Mr. Wellman said this will be held in the parking lot along Iron Horse Boulevard on September 14th and 15th.

Mr. Paine made a motion, effective February 25, 2019 to approve the public gathering application for the Simsbury Woman’s Club 50th Arts & Craft Festival as presented and to authorize the issuance of the public gathering permit. Mr. Peterson seconded the motion. All were in favor and the motion passed.

d) Proposed Public Gathering Permit – 2019 Valley Collector Car Club Show

Mr. Wellman said this an annual event to be held on July 21st.

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Mr. Kelly made a motion, effective February 25, 2019 to approve the public gathering application for the 2019 Valley Collector Car Club Show as presented and to authorize the issuance of the public gathering permit. Mr. Paine seconded the motion. All were in favor and the motion passed.

e) Proposed Public Gathering Permit – 2019 River Run

Mr. Wellman said this is the 22nd annual River Run scheduled for April 28th. It is a 5k and 10k road race.

Mr. Kelly made a motion, effective February 25, 2019 to approve the public gathering application for the 2019 River Run as presented and to authorize the issuance of the public gathering permit. Mr. Paine seconded the motion. All were in favor and the motion passed.

f) Proposed Improvements to Band Shell Structure at the PAC and Fee Waiver Request

Mr. Wellman said the Performing Arts Center is interested in winterizing the bathroom in the lower level of the Band Shell. They are proposing to pay for the improvements.

Mr. Kelly made a motion, effective February 25, 2019 to accept the donation from the Simsbury Meadows Performing Arts Center associated with the winterization improvements made to the existing restroom located within the band shell structure; and to authorize Town Manager Maria E. Capriola to execute the proposed memorandum of understanding regarding the band shell restroom; and to authorize Town Manager Maria E. Capriola to sign the permit and land use applications related to the band shell restroom improvements on behalf of the Town of Simsbury; and to approve the fee waiver request for the permit application fees related to the band shell restroom improvements. Mr. Paine seconded the motion. All were in favor and the motion passed.

Mr. Wellman said the Performing Arts Center is requesting that the Town provide a financial contribution for the project in amount of \$350.00.

Mr. Kelly made a motion to provide a Town financial contribution to the band shell project in the amount of \$350. Mr. Paine seconded the motion. All were in favor and the motion passed.

g) Proposed Management Specialist Classification

Mr. Wellman said the Personnel Sub-Committee reviewed and endorsed a Management Specialist position which would reside in the Town Manager’s office. Ms. Capriola said this is needed to help in the restructuring in her office.

Mr. Kelly made a motion, effective February 25, 2019 to approve the creation of the position classification of Management Specialist and the job description as presented. Further move to approve an annual salary range for the Management Specialist position of \$60,000 - \$80,000 (master’s level) or \$50,000 - \$70,000 (bachelor’s level), which may be amended from time to time through resolution of the Board of Selectmen. Mr. Paine seconded the motion. All were in favor and the motion passed.

h) Summary of Town Manager’s Performance Review and Compensation

Ms. Capriola recused herself.

Mr. Wellman said last year the Board met with the Town Manager and said she was on track with her contract. At the last Personnel Sub-Committee meeting they endorsed this increase.

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Mr. Kelly made a motion effective February 25, 2019 to accept the Town Manager’s performance review summary and that effective February 25, 2019 per Section V-A of the Town Manager’s contract that the Town Manager’s base salary be increased by \$2,500 from \$152,500 to \$155,000 in recognition that she has fulfilled mutually agreed-upon performance-related goals in connection with the development of an economic development strategic plan. Mr. Paine seconded the motion. All were in favor and the motion passed.

Ms. Capriola rejoined the meeting.

APPOINTMENTS AND RESIGNATIONS

a) Reappointments to Community for Care

Mr. Paine made a motion effective February 25, 2019 to reappoint the following individuals to Community for Care with a term expiring December 2, 2019:

- Cheryl Cook
- Chris Kelly
- Nancy Sheetz
- Thomas Steen
- Candace Brohinsky
- Hannah Reynolds
- Heather Mudano
- Richard Holden
- Sarah Gwinn
- Karen Gallagher
- Marc Lehman
- Rebecca Rosenthal
- Sally Rieger

Mr. Kelly seconded the motion. All were in favor and the motion passed.

b) Sustainability Team Composition

Mr. Wellman said the Board authorized Simsbury’s participation in the Sustainable CT program. The staff recommends that the team be comprised members as follows:

- 3 members of the Clean Energy Task Force
- 1 member of the Planning Commission
- 1 member of the Recycling Committee
- 1 member of the Economic Development Commission
- 1 member of the Board of Education
- 1 member of Culture, Parks and Recreation

Mr. Paine made a motion effective February 25, 2019 to formally create a Sustainability Team to support the Sustainable CT certification process, consisting of 3 members of the Clean Energy Task Force, 1 member of the Planning Commission, 1 member of the Recycling Committee, 1 member of the Economic Development Commission, 1 member of the Board of Education, and 1 member of Culture, Parks and Recreation. Further move that the Clean Energy Task Force be tasked with supporting implementation projects that may arise

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following completion of the certification process. Mr. Kelly seconded the motion. All were in favor and the motion passed.

c) Proposed Appointments and Reappointments to Various Appointed Committees and Boards

Mr. Kelly made a motion effective February 25, 2019 to reappoint Janet Beatty (D), Marvin Koff (D), and Diana Yeisley (D) as regular members of the Aging and Disability Commission with terms expiring January 1, 2023. Mr. Paine seconded the motion. All were in favor and the motion passed.

Mr. Peterson made a motion to reappoint Steven Antonio (D) as a regular members of the Building Code Board of Appeals with a term expiring January 1, 2024. Mr. Paine seconded the motion. All were in favor and the motion passed.

Mr. Peterson made a motion to reappoint Grant Gritzmacher (D) as a regular member of the Conservation Commission/Inland Wetlands & Watercourses Agency with a term expiring January 1, 2023. Mr. Kelly seconded the motion. All were in favor and the motion passed.

Mr. Kelly made a motion to reappoint David Moore (D) as a regular member of the Board of Ethics with a term expiring January 1, 2023. Mr. Peterson seconded the motion. Mr. Wellman, Mr. Peterson and Mr. Kelly were in favor with Mr. Paine opposing. Therefore, the motion passed.

Mr. Kelly made a motion to reappoint Michael Long (D) as a regular member of the Police Commission with a term expiring January 1, 2023. Mr. Paine seconded the motion. All were in favor and the motion passed.

Mr. Paine made a motion to appoint Shannon Leary Knall (D) as a regular member of the Aging and Disability Commission with a term expiring January 1, 2023. Mr. Kelly seconded the motion. All were in favor and the motion passed.

Mr. Wellman asked the Board to table the appoint of Rachel Wellman (D) as a regular member to fill a vacancy on the Culture, Parks and Recreation Commission with a term expiring January 1, 2022 until the next Board meeting as he would have to recuse himself and there would be a quorum. Mr. Paine seconded the motion. All were in favor and the motion passed.

Mr. Peterson made a motion to appoint Julie Carmelich (D) as a regular member of the Historic District Commission with a term expiring January 1, 2024 vacating her position as an Alternate member with a term expiring January 1, 2021. Mr. Kelly seconded the motion. All were in favor and the motion passed.

Mr. Paine made a motion to accept the resignation of Joan Miller (R) as a member of the Recycling Committee retroactive to February 20, 2019 with our thanks, and to appoint Joan Miller (R) as a member of the Recycling Committee effective February 25, 2019 with a term expiring December 2, 2019. Mr. Peterson seconded the motion. All were in favor and the motion passed,

REVIEW OF MINUTES

a) Regular Meeting of February 11, 2019

There were no changes to the Regular Minutes of February 11, 2019, and, therefore the minutes were adopted.

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SELECTMEN LIAISON AND SUBCOMMITTEE REPORTS

- a) **Personnel** – no report at this time.
- b) **Finance** – no report at this time.
- c) **Welfare** – no report at this time.
- d) **Public Safety** – no report at this time.
- e) **Board of Education** – no report at this time.

COMMUNICATIONS

- a) **Memo from R. Newton re: Try Simsbury Updated Approval Conditions**
- b) **Adopted Capital and CNR Policy, dated February 19, 2019**
- c) **Revised Capital Asset Policy, dated February 19, 2019**

EXECUTIVE SESSION

- a) **Pursuant to GCS §1-200(6)(B) concerning Pending Claims and Litigation – Deepwater Wind**

Mr. Kelly made a motion to adjourn to Executive Session, to include Town Manager Maria E. Capriola, Deputy Town Manager Melissa Appleby, Mike Glidden, Jeff Shea and Attorney Jesse Langer at 7:30 pm pursuant to CGS §1-200(6)(B) to discuss Pending Claims and Litigation – Deepwater Wind. Mr. Paine seconded the motion. All were in favor and the motion passed.

ADJOURN

Mr. Paine made a motion to adjourn from Executive Session. Mr. Kelly seconded the motion and it passed unanimously. Executive Session adjourned at 8:05 pm.

Mr. Paine made a motion to adjourn the meeting. Mr. Kelly seconded the motion and it passed unanimously. The meeting adjourned at 8:05 pm.

Respectfully Submitted,

Kathi Radocchio
Clerk