



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

Review of Appointment Process of Unaffiliated Voters Workgroup Special Meeting

Monday, April 16th, 2018

Meeting Room 103, Town Hall, 933 Hopmeadow Street

MINUTES – “Subject to Approval”

Members Present: Sean Askham, Eric Wellman

Staff Present: Maria Capriola, Ericka Butler

The meeting was called to order at 5:30 pm

1) Discussion on current process for recruitment and appointments to appointed committees, commission and boards.

Members discussed the current process for recruitment and appointments of both affiliated and unaffiliated members to the Town’s various advisory boards/committees. The Town Clerk explained that currently, recommendations for appointments come from the Town Political Committees to the Board of Selectmen, and that the Board of Selectmen is the appointing authority. It was discussed that this process creates challenges for Unaffiliated Voters to be appointed to boards/committees. It was also discussed that voters that are recommended are not asked to provide their qualifications to the Board of Selectmen, and that recommendations are not always checked for accuracy before submitting; i.e. recommended residents not registered to vote or registered with a different party. The Town Clerk also shared the volunteer submission form with the workgroup and explained that it may not be being utilized efficiently and effectively.

2) 2018 Regular Meeting Schedule

The 2018 Meeting Schedule was discussed and finalized. The next regularly scheduled meeting will be held on Monday, June 4th 2018 Meeting Room 103 of the Town Hall.

3) Next Steps

Members discussed what should be accomplished before the next meeting. The Town Clerk, with the help of the Town Manager’s Intern, was asked to research how like Towns in the area recruit and appoint unaffiliated voters to appointed committees, commissions, and boards. For the next meeting, the Town Clerk will prepare a report of the findings and present it to the members. It was also discussed that this step may be the first step in a multi-step goal regarding the various advisory committees. There was discussion on whether or not resolutions were ever made establishing these various advisory committees, as well as the specifics of these committees. There was also discussion that the appointment process of affiliated voters may need to be addressed as well.

The meeting adjourned at 6:46pm.

Respectfully Submitted,

Ericka L. Butler
Town Clerk
Town of Simsbury