

CALL TO ORDER

The Board of Selectmen Regular Meeting Budget Workshop was called to order at 8:06 AM in the Main Meeting Room of the Simsbury Town Offices, 933 Hopmeadow Street. Present were First Selectman Lisa Heavner and Board members Sean Askham, Cheryl Cook, Christopher Kelly, Elaine Lang and Michael Paine. Also in attendance were Thomas Cooke, Director of Administrative Services, Karen Cortes, Registrar of Voters, Peter Ingvertsen, Chief of Police, Simsbury Police Department, Sean Kimball, Deputy Director of Administrative Services, Burke LaClair, BOE Business Manager, Anthony Piazza, Superintendent, Water Pollution Control Authority, Thomas Roy, Director of Public Works, Jeff Shea, Town Engineer, Fred Sifodaskalakis, Lieutenant, Simsbury Police Department, Gerry Toner, Recreation Director and other interested parties.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance

PUBLIC AUDIENCE

Ms. Joan Coe, 26 Whitcomb Drive, stated that she believes that the 2016/2017 budget is bloated and discussed the increased salaries of some Town employees. She also discussed the following topics:

- Simsbury Farms attendance trend
- The Hartford building loss of taxes
- Offline Budget coming out of the General Fund
- Performing Arts Center asking for \$15,000 for a new golf cart for a private organization
- Simsbury Farms Golf Course
- Main Street Partnership funding of \$50,000
- Ethel Walker \$500,000 infrastructure
- CIP and CNR

OVERVIEW OF BUDGET

- **Registrar of Voters** – Karen Cortes outlined the Registrar of Voters budget to Board members and noted that it has increased significantly due to the election event coming in August as well as the following:
 - Open and staff four polling locations for the primary in August
 - Increased staffing needs and materials for the presidential election
 - Unfunded mandates
 - Approximately 400 people coming into Town Hall to register to vote
 - Training for Registrar of Voters

Board members discussed and asked questions on the Registrar of Voters budget with Ms. Cortes which included salary increases.

Mr. Askham made a motion to amend the agenda to move Water Pollution Control above Engineering. Ms. Cook seconded the motion. All were in favor and the motion passed.

• **Public Works and Water Pollution Control**

Mr. Roy discussed the Public Works 2016/2017 slide presentation. Slides included the following:

- Who We Are – Employees in Public Works and Water Pollution Control
- Supporting Other Departments
- Public Works Administration

Mr. Piazza reviewed the following budget slides for Water Pollution Control

- Overview
- Mission – Duties
- Key Statistics
- Major Accomplishments
- WPCA Budget

Mr. Roy discussed the following Building Grounds slides:

- Building Grounds
- B&G at Work
- Typical Building Services
- B&G Still Working

Mr. Roy presented the following slides on the Highway Department

- 165 Miles of Roadway
- Tree Work
- Roadway Paving
- Drainage Work
- Culvert Replacement
- Plowing
- Street Sweeping
- Barricades, Leaf Collection
- Guardrail and Signs
- Fleet Maintenance
- Landfill – Bulky Waste
- Outreach Efforts
- Community Involvement
- Budget Pressures
- Budget Summary
- Budget Drivers
- Good News – Savings

Board members discussed and asked questions on the Public Works and Water Pollution Control budgets with Mr. Roy and Mr. Piazza, which included Salt pricing and purchase for the Town.

Mr. Roy also explained the sewer allocation asked by Mr. Paine.

Ms. Heavner and Board members discussed the memo from Mr. Roy, dated March 10, 2016 regarding the Advantages for Early Buyout Upgrades to Town Buildings, which included the Spend-to-Save program.

Mr. Roy discussed the memo from Kevin Clemens regarding the Additional Person – Highway Dept. dated January 29, 2016 with Board members. He also discussed the possibility of the Town purchasing the street lights in Town

- **Engineering**

Mr. Shea presented the Engineering 2016/2017 budget to Board members. Slides included the following:

- Mission Statement
- FY17 Budget Changes
- Core Activities
- Other Services We Provide
- Accomplishment During FY 2016 (2 slides)
- FY 2017 Priorities
- Additional Funded Capital Projects in Development
- FY 2017 Proposed Capital Projects
- Major Private Development Projects Currently Under Construction
- New Private Development Projects Anticipated in FY17

Ms. Heavner and Board members discussed the request from Mr. Shea for an Assistant Town Engineer to help manage the day to day activities. Ms. Heavner noted that she was not able to fund this position at this time. She stated that they are considering sharing this position with the Board of Education to share the cost.

Board members discussed and asked questions on the Engineering budget with Mr. Shea.

- **Library**

Due to illness, this has been rescheduled to the Monday night meeting.

Mr. Paine made a motion to amend the agenda to add Nancy Anstey, Executive Director, Farmington Valley Visitors Association Mr. Kelly seconded the motion. All were in favor and the motion passed.

Ms. Anstey gave a brief overview of the Farmington Valley Visitors Association budget and what they do for the Town of Simsbury. She noted that there is a Board of Directors and she is the only employee in the organization. Ms. Anstey noted that the FVVA is a great resource for residents, relocation residents as well as visitors. She noted that they represent Simsbury, Canton, Farmington, Avon, Granby, East Granby, New Hartford and Burlington and they are a non-profit organization.

- **Public Safety**

Chief Ingvertsen and Lieutenant Sifodaskalakis presented an overview of the Public Safety 2016/2017 budget to Board members. Slides included:

- FY 2017 Goals
- Enhance Traffic Safety
 - Visibility and Enforcement
- 2015 Keeping our Roadways Safe
- Signage

- Child Passenger Safety
- Increase Growth and Development Staff
 - Active Shooter Training
- Police Training
- Project Lifesaver
- Continue to Preserve and Create Excellent Community Relations
- Senior Picnic
- Bike to School/JR. Police Academy
- Winter Coat Drive & Toy Drive
- Simsbury Police Cadets/Citizens Police Academy
- Medication Drop Box/Top Dog Contest
- Programs on SCTV/Children’s Reading Program
- Key Statistics
- 2015 Grants
 - New Camera (Video) Server
 - Jag Grant
 - Bullet Proof Vest Grant
 - High Risk Rural Speed Enforcement Initiative
 - Total Grant Awarded \$34,970.00
- Cost Savings Initiatives
- Growth Impacting Police Services
- Residential Property Under Construction
- New (non-residential) Under Construction
- Development Approved
- Proposed Construction
- Proposal for FY 2017
- Capital Non-Recurring Budget Request

Board members discussed the Public Safety 2016/2017 budget which included body cameras on police officers. Ms. Heavner requested inviting the Police Commissioner to the meeting on Monday night to discuss the body cameras.

Chief Ingvertsen included the Animal Control contractual which raises the salary to the original step with an increase of \$5,000.

- **CIP**

Mr. Shea and Mr. Roy presented and discussed the Capital Improvement Plan to Board members. Slide presentation included the following:

- Multi Use Connections & Master Plan Updates FY 2017 \$1,160,000
- Simsbury Farms Golf Course Improvements FY 2017 \$125,000
- Park Improvements FY 2017 \$30,000
- Athletic Field Improvements FY 2017 \$30,000
- Greenway Improvements FY 2017 \$240,000
- Open Space Planning and Improvements FY 2017 \$400,000
- Street Lighting Purchase/Lighting Improvements FY 2017 \$600,000
- Simsbury Veteran Memorial FY 2017 \$100,000
- Plan of Conservation and Development/Land Use Studies FY 2017 \$225,000
- Highway Pavement Management FY 2017 \$2,500,000

- Municipal Building Renovations FY 2017 \$44,000
- Dam Evaluations & Repairs FY 2017 \$145,000
- Town Facilities Master Plan FY 2017 \$400,000
- Public Works Complex Infrastructure Improvements FY 2017 \$450,000
- Town Hall Site and Safety Improvements FY 2017 \$385,000
- Portable Generator Project/Generator Infrastructure FY 2017 \$170,000
- Project Planning Funds FY 2017 \$25,000
- Sewer Main Extensions – Massaco Street FY 2017 \$104,000
- Hopmeadow/Center Area Sewer Repairs FY 2017 \$100,000
- Skidsteer Track Loader with Brush Cutter FY 2017 \$83,103
- Oxidation Ditch Dissolved Oxygen Control FY 2017 \$27,000
- Storage Building FY 2017 \$65,000

Mr. LaClair presented the Capital Improvement Plan for the Board of Education to Board members.

Slides included the following:

- 2016/2017 Year One Capital Improvement Plan
- District Network Infrastructure
- Henry James Renovation – Phase II \$1,950,000
- Henry James Memorial School Second Floor Hallway Renovations
- Henry James Memorial School Fire Suppression Expansion
- 2017 – 2018 Year Two Highlight
- SHS Turf Field Replacement Review of Timeline
- SHS Turf Field Replacement
- Climate Control Project – 7 Schools Phase II \$950,000

Board members asked questions to Mr. LaClair on the Board of Education CIP Budget, which included the sprinkler system and other items needed in the schools.

- **CNR**

Mr. Shea and Mr. Roy reviewed the CNR projects to Board members which totals \$416,250. Items included:

- Police Department – Purchase of 3 Patrol Vehicles - \$87,000
- Police Department – Body Cameras (40) - \$59,750
- Police Department – Uninterruptible Power Supply for Communications division - \$20,000
- Engineering – Purchase of Support Vehicles (Used) - \$15,000
- Public Works – Highway Plow Truck - \$155,000
- Library – Program Room Technology Upgrade - \$8,000
- PAC – Cushman Utility Vehicle - \$15,000
- Public Works – Small Pickup Truck-Buildings & Grounds (Used) - \$11,500
- Culture Parks and Recreation – Small Mower with Bagger - \$13,000
- Culture Parks and Recreation – ¾ Ton Pickup Truck - \$32,000

Total for all CNR projects is \$416,250

Board members discussed the CNR projects.

POSSIBLE ACTION/DISCUSSION

Mr. Askham suggested using cash for the CNR projects and this was discussed by Board members.

Ms. Heavner noted items to be reviewed by Board members before their next meeting.

ADJOURN

Ms. Askham made a motion to adjourn the meeting at 1:52 p.m.. Mr. Paine seconded the motion. All were in favor and the motion passed.

Respectfully submitted,
Leslie Brigham