



# Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

## **Technology Task Force**

Monday, January 7, 2019

5:30 p.m.

Engineering Conference Room, Town Hall, 933 Hopmeadow Street

## **Regular Meeting Minutes - Approved**

**Members Present:** Larry DiSciaccia, Mark Orenstein, Bill Rucci, Dennis Kearns, Evan Marks, Ray Rosati, Mike Doyle, Harald Bender, John Jahne, Liz Peterson, Chris Kelly (Board of Selectmen liaison)

**Staff Present:** Melissa Appleby, Jason Casey

The meeting was called to order at 5:35pm by Chairman Mike Doyle.

### **1) Minutes of December 3, 2018**

The group noted that procedural items such as approval of minutes and meeting adjournment could be approved by consensus; the minutes of December 3 will be amended to reflect a consensus vote to approve the October 1 and November 5 minutes. Mr. Kearns made a motion to approve the minutes of December 3, 2018 with that change. Mr. Orenstein seconded the motion. All were in favor and it passed unanimously.

### **2) Appointment of Chair and Vice Chair**

Mr. Marks made a motion to appoint Mike Doyle as chair. The motion was seconded by Mr. Jahne. All were in favor and it passed unanimously. Mr. Kearns made a motion to appoint Evan Marks as vice chair. The motion was seconded by Mr. Rosati. All were in favor and it passed unanimously.

### **3) 2019 Planning**

The group discussed priority focus areas for this year. Members discussed a need to understand the major upcoming projects and workload of the IT department, and how the Task Force might assist with those initiatives. The group discussed areas such as policy development, life cycle of equipment, infrastructure, and department staffing levels. Members expressed an interest in benchmarking departmental staffing levels against those in comparable communities, and possibly making a recommendation for the FY20 budget cycle.

### **4) Next Steps/Agenda items for next meeting**

Continue discussion regarding 2019 initiatives.

### **Adjourn**

Mr. DiSciaccia made a motion to adjourn at 6:36pm. Ms. Peterson seconded the motion. All were in favor and the motion passed unanimously.

Respectfully Submitted,  
Melissa Appleby  
Deputy Town Manager