



# Town of Simsbury

933 HOPMEADOW STREET SIMSBURY, CONNECTICUT 06070

## **Technology Task Force**

Monday, February 3, 2020, 5:30 p.m.

Engineering Conference Room, Town Hall, 933 Hopmeadow Street

## **Special Meeting Minutes - Approved**

**Members Present:** Harald Bender, Mike Doyle, John Jahne, Paul Kelley, Evan Marks, Wendy Mackstutis, Ray Rosati, Bill Rucci

**Staff Present:** Rick Bazzano, Melissa Appleby, Jason Casey

The meeting was called to order at 5:30pm by chair Mike Doyle. All stood for the pledge of allegiance.

### **1) Approval of Minutes**

The minutes of January 6, 2020 were approved by consensus.

### **2) Work Group Discussions**

#### **a. Study of Shared Services (Town /Board of Education)**

Mr. Doyle said that the survey has been completed, and that we are now in the testing phase. He split the Task Force into two groups, alphabetically, and asked that members either follow the "yes" or "no" path in regards to whether the respondent engages in shared services. Mr. Doyle will send the link to the group and asked for responses and feedback by Wednesday, February 5. Staff will start sending out the survey next week.

#### **b. 2016 Blum Shapiro Report**

Mr. Marks reviewed the list of outstanding items in the report that he worked through with Mr. Bazzano. This included items such as firewall updates, policy updates, and discussion of disaster recovery planning. Mr. Marks said that policies, particularly those related to security, should be reviewed annually.

### **3) Network Storage**

Mr. Bazzano is looking to engage the Task Force in this upcoming project. In particular, he is seeking feedback and recommendations on vendor selection. He will pull together information regarding potential options. Discussion ensued regarding the various vendors that would be available for this project. The group noted that maintenance costs, in addition to the capital costs, will be a large factor in this decision.

### **4) Next Steps/Agenda items for next meeting**

The group should be ready to begin analyzing the results of the shared services survey at the next meeting.

**Adjourn**

Mr. Rosati made a motion to adjourn at 6:11 pm. Mr. Marks seconded the motion. All were in favor and the motion passed unanimously.

Respectfully Submitted,  
Melissa Appleby  
Deputy Town Manager