



Town of Simsbury

933 HOPMEADOW STREET SIMSBURY, CONNECTICUT 06070

Technology Task Force

Monday, April 5, 2021, 5:30 p.m.

Zoom Conference & SCTV Live Stream

Regular Meeting Minutes - Approved

Members Present: Harald Bender, Paul Kelley, Bill Rucci, John Jahne, Liz Peterson, Ray Rosati, Evan Marks

Liaisons Present: Brian Watson (Board of Education)

Staff Present: Rick Bazzano, Jason Casey, Melissa Appleby

The meeting was called to order at 5:31 pm by chair Evan Marks. All stood for the pledge of allegiance.

1) Minutes

a. March 1, 2021

Mr. Jahne made a motion to approve the minutes as presented. Mr. Bender seconded the motion. All were in favor and the motion passed unanimously.

2) IT Policies Review

a. Remote Access Policy

Mr. Marks opened the discussion for general feedback. The group discussed the "definitions" section, noting that the list of VPNs is broad enough to allow some flexibility. There was also discussion around disabling access for employees who separate from service, and the process for controlling access. Mr. Bazzano explained the current off-boarding process, which includes a disabling of remote access.

Mr. Bender inquired about the penalty for third party vendors who violate the policy; it was noted that there is language in the policy indicating that a vendor who violates this policy is subject to contract termination. The group advised that vendor expectations be addressed further within the context of each contract the Town enters.

There was consensus from the group that the policy meets the intended objectives. Mr. Marks made a motion to approve the existing policy as presented. Mr. Bender seconded the motion. All were in favor and the motion passed unanimously.

3) Next Steps/Agenda items for next meeting

For the next meeting, the group will review the Social Media and Website Use Policy.

Mr. Bender made a motion to adjourn the meeting at 5:52 pm. Mr. Rucci seconded the motion. All were in favor and the motion passed unanimously.

Respectfully Submitted,
Melissa Appleby
Deputy Town Manager