



# Town of Simsbury

933 HOPMEADOW STREET SIMSBURY, CONNECTICUT 06070

## **Technology Task Force**

Monday, November 1, 2021, 5:30 p.m.  
Zoom Conference & SCTV Live Stream

## **Regular Meeting Minutes - Approved**

**Members Present:** Mike Doyle, Bill Rucci, Liz Peterson, John Jahne, Paul Kelley

**Liaisons Present:** Brian Watson (Board of Education)

**Staff Present:** Jason Casey, Melissa Appleby, Rick Bazzano

The meeting was called to order at 5:32pm.

### **1) Minutes – October 4, 2021**

The minutes of October 4, 2021 were approved by consensus.

### **2) 2021-2023 Term**

#### **a. Meeting schedule**

The group reviewed the two options for quarterly meetings. Discussion ensued regarding the conversation from the last meeting about changing the meeting frequency. Members expressed an interest in being more proactive and aware of the Town's upcoming technology needs so that they can be involved as needed. After some discussion, the group decided to stay with the plan to meet quarterly in 2022, with the understanding that additional special meetings will be scheduled as needed. The February/May/August/November schedule was adopted by consensus.

#### **b. Selection of chair and vice chair**

This item was tabled.

#### **c. Update on recruitment for vacancies**

Ms. Appleby said that there will be three vacancies to fill for the next term. She noted that there were a number of applications submitted when we last posted the vacancies in January 2020. Due to COVID, the recruitment was put on hold at that time. The applications will be vetted and interviews will be conducted by the Personnel Sub-Committee, with participation by the committee chair. Members discussed the need to carefully consider the applicants' specific skill sets and how they might add to the committee's range of expertise.

The meeting was adjourned at 6:11pm.

Respectfully Submitted,  
Melissa Appleby  
Deputy Town Manager