



# *Town of Simsbury*

933 HOPMEADOW STREET SIMSBURY, CONNECTICUT 06070

## **Technology Task Force**

Monday, November 2, 2020, 5:30 p.m.  
Zoom Conference & SCTV Live Stream

## **Regular Meeting Minutes - Approved**

**Members Present:** Harald Bender, Mike Doyle, Paul Kelley, Ray Rosati, Bill Rucci, John Jahne

**BOS Liaison:** Wendy Mackstutis

**Staff Present:** Rick Bazzano, Jason Casey, Melissa Appleby

The meeting was called to order at 5:35 pm by chair Mike Doyle. All stood for the pledge of allegiance.

### **1) Minutes**

Mr. Bender noted a grammatical correction in section 4; "drat" should be "draft." The minutes of September 14, 2020 were approved as amended by consensus.

### **2) 2021 Meeting Calendar**

The group approved the proposed meeting calendar as presented.

### **3) Appointment of Chair and Vice Chair**

This item was tabled until the December meeting.

### **4) Rules of Procedure**

Mr. Doyle updated the group on the work of the subgroup, and reviewed the draft document. He opened up the discussion for comment from the members. Under the Reports section, there will be a correction to reflect the annual work plan on a calendar basis, not fiscal year. Discussion ensued regarding the proposed number of members; the group was in agreement with nine members. The rules of procedure will be presented to the Board of Selectmen at their November 9 meeting.

### **5) Shared Services Study**

Ms. Appleby said that staff is conducting follow-up phone calls with towns that have shared IT services between the town and board of education. She said that staff will be prepared to share what they've learned at the next meeting. Mr. Doyle said that the subgroup should get together in the next couple of weeks to determine the next and final steps with this project. Ms. Appleby will schedule the meeting.

### **6) Next Steps/Agenda Items for Next Meeting**

The next agenda will include the appointment of chair and vice chair, as well as the shared services study.

Mr. Bazzano gave a brief update on the Network Storage project, and Mr. Casey gave a brief update on remote learning in the schools.

Mr. Jahne made a motion to adjourn the meeting at 6:04 pm. Mr. Bender seconded the motion. All were in favor and the motion passed unanimously.

Respectfully Submitted,  
Melissa Appleby  
Deputy Town Manager