



Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

**Technology Task Force
Shared Services Subgroup
November 30, 2020 – 3:30pm**

Special Meeting Minutes - Approved

Members Present: Bill Rucci, Harald Bender, Paul Kelly

Staff Present: Melissa Appleby, Rick Bazzano

The meeting was called to order at 3:30pm.

1) Shared Services Study Discussion

The group reviewed the sample MOUs from Mansfield and Enfield, and compared the two arrangements in regards to governance, budgeting, and personnel management. Mr. Bazzano provided a detailed overview of how the current shared services arrangement between the Town and Board of Education compares with these more formal arrangements. Some of the areas that we currently share, or partially share, include: network infrastructure, network security, fiber, internet connection, financial database/software, IT steering committee. Some areas that are separate include: phone systems, email, help desks.

Discussion ensued regarding whether we should formalize these arrangements or consider consolidation between the Town and BOE. After some discussion, the group determined that we are already collaborating and sharing in ways that are similar to towns that have more formal shared services arrangements, and that there is value in documenting and formalizing those arrangements.

Adjourn

The meeting adjourned at 4:25pm.

Respectfully Submitted,
Melissa Appleby
Deputy Town Manager